

REPORT OF THE
UNIFORM PERSONNEL CLASSIFICATION AND COMPENSATION PLAN SUBCOMMITTEE OF THE
ARKANSAS LEGISLATIVE COUNCIL

September 28, 2012

Co-Chairs:

The Uniform Personnel Classification and Compensation Plan Subcommittee met on September 17, 2012 at 1:00 p.m. in Room A of the MAC Building. The Subcommittee reviewed the following personnel-related items **with the exception of Item 8** and respectfully request that they be filed with the Arkansas Legislative Council:

1. Quarterly Employment Report – Fourth Fiscal Quarter 2012
2. Reports of Grid Movements and Usage
 - a. Bank Department – June and August
 - b. Disability Determination for Social Security Administration
July and August
 - c. Department of Education – July and August
 - d. Department of Finance and Administration - June, July and August
 - e. Arkansas Department of Health – July and August
 - f. Department of Human Services – July
 - g. Public Service Commission – July and August
 - h. Arkansas State Police – July and August
 - i. University of Arkansas for Medical Sciences – July and August
 - j. Department of Veterans Affairs – July and August
3. Department of Higher Education – Provisional Positions Report for the month of September 2012.
4. Request from the Arkansas Public Defender Commission for the establishment of a new classification for an existing position and a special pay rate of \$53,264.

Classification Recommended:

<u>Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Requested/Recommended Salary</u>
Drug Court Case Coordinator	G242C	C121	\$53,264 \$53,264 (1 position)

5. Request from the Arkansas Department of Human Services, Office of Chief Counsel has submitted a request to reorganize the Office of Chief Counsel and to establish a new classification.

Classification Requested/Recommended:

<u>Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
DHS Director of Policy and Legal	NEW	N910	\$92,515 to \$115,644 (1 position)

6. Request from the Arkansas Board of Examiners in Counseling to obtain one position from the OPM temporary transition pool positions established by A.C.A. 21-5-225 (c) (1):

Classification Requested/Recommended:

<u>Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
Executive Director Counseling Board	N176N	N901	\$65,000 to \$81,250 (1 position)

7. Requests to obtain a pool positions from the OPM central growth pool established in Arkansas Code 21-5-225 (b) (1) and the Higher Education Central Pool authorized by Act 247 of 2012:

- a. Agency: Law Enforcement Standards and Training Commission

Classification Requested/Recommended:

<u>Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
Administrative Specialist III	C056C	C112	\$25,268 to \$42,918 (1 position)

- b. Agency: Arkansas Science and Technology Authority

Classification Requested/Recommended:

<u>Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
ASTA Assistant Director of Stem Education	NEW	N902	\$67,600 to \$84,500 (1 position)

- c. Institution: College of the Ouachitas (COTO)

<u>Requested</u>	<u>Recommended</u>
Title: Security Officer Supervisor Grade – FY13 – C113 Number of Positions: 1 Salary Range: \$26,531 to \$45,064	Title: Security Officer Supervisor Grade – FY13 – C113 Number of Positions: 1 Salary Range: \$26,531 to \$45,064

8. Exceptionally Well Qualified Special Entry Rate **(Item Held)**

Agency: Arkansas Insurance Department
Applicant: Ms. Cynthia D. Farzley
Position: G106C, WCC Claims Specialist
Grade and Salary Range: C121, \$39,199 to \$64,915
Salary Recommended: \$64,915

9. Request from the Workers' Compensation Commission to establish the Second Language Pay Differential Plan. The percentage of pay based upon the proficiency levels are as follows:

Advanced	10.0%
Fluent	7.5%
Intermediate	5.0%
Basic	2.0%

10. Request from the Department of Workforce Services for approval of a Second Language Pay Differential of ten percent pay increase for Ms. Corina Parra.

<u>Name</u>	<u>Level of Proficiency</u>	<u>Current Salary</u>	<u>Requested Salary</u>	<u>Percentage Increase</u>	<u>Recommended Salary</u>
Corina Parra	Advanced	\$27,858	\$30,643	10%	\$30,643

11. Request from the Disability Determination for Social Security Administration for the following classification title for use in implementation of Miscellaneous Federal Grant Program Appropriation and Personnel Authorization Request (A.C.A. 19-7-501 et. seq.)

Class Code/Title

G233C/ DDSSA Section Manager

Grade

C122 (1 position)

12. Report from Chief Fiscal Officer of approved Special Entry Rate and Labor Market/ Movement.
13. Office of Personnel Management (OPM) review of Arkansas Career Education – Arkansas Rehabilitation Services Recruitment, Selection and Hiring Process.

Respectfully Submitted,

Senator Michael Lamoureux, Co-Chair

Representative Bryan King, Co-Chair