

REPORT OF THE
UNIFORM PERSONNEL CLASSIFICATION AND COMPENSATION PLAN SUBCOMMITTEE OF THE
ARKANSAS LEGISLATIVE COUNCIL

September 19, 2014

Co-Chairs:

The Uniform Personnel Classification and Compensation Plan Subcommittee met on Wednesday, September 17, 2014 in Room B of the MAC Building. The Subcommittee reviewed the following personnel-related items respectfully request that they be filed with the Arkansas Legislative Council.

1. Chief Fiscal Officer of the State Special Entry Rate and Labor Market/Movement Report
2. Report of Grid Movements and Usage Report
3. Department of Higher Education – Provisional Positions Report for month of September.
4. Exceptionally Well Qualified Special Entry Rate

a. Agency: Arkansas Insurance Department
Applicant: Ms. Melanie White
Position: G106C, WCC Claims Specialist, Grade C121
Recommended Salary: \$57,000

b. Agency: Office of Medicaid Inspector General
Applicant: Ms. Tabitha Henderson
Position: C010C, Executive Assistant to the Director, Grade C118
Recommended Salary: \$57,514

5. Requests to obtain pool positions from the OPM Pool established by A.C.A. 21-5-225 (a) (1):

a. Agency: Arkansas Economic Development Commission

<u>Positions Surrendered</u>	<u>Classification</u>	<u>Class Code</u>	<u>Grade</u>
22094131	AEDC Area/Program Representative	G104C	C122 (1 position)
22094109	Research Project Analyst	B076C	C117 (1 position)

Classification Requested and Recommended

Agency Human Resources Manager	R013C	C123 (1 position)
Senior GIS Analyst	D029C	C124 (1 position)

b. Agency: Arkansas Department of Human Services – Division of Aging and Adult Services

<u>Positions Surrendered</u>	<u>Classification</u>	<u>Class Code</u>	<u>Grade</u>
22102643	Administrative Specialist II	C073C	C109 (1 position)
22103381	Program Eligibility Specialist	M066C	C114 (1 position)

Classification Requested and Recommended

Information Systems Manager	D007C	C128 (1 position)
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c. Agency: Arkansas Department of Human Services – Division of Youth Services

<u>Positions Surrendered</u>	<u>Classification</u>	<u>Class Code</u>	<u>Grade</u>
22102519	Grants Specialist	G214C	C114 (1 position)
22100976	Administrative Specialist II	C073C	C109 (1 position)

Classification Requested and Recommended

DHS Program Administrator	G099C	C122 (1 position)
Quality Assurance Coordinator	X062C	C119 (3 positions)

d. Arkansas Agriculture Department – Growth Pool for New Title and One Position

Classification Requested and Recommended

Agriculture Chief Fiscal Officer	N903 (1 position)
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6. Request from the Arkansas Department of Environment Quality for continuation of previously approved OPM Pool Position listed below through Fiscal Year 2015:

<u>Position</u>	<u>Title/Class Code</u>	<u>Grade</u>	<u>Incumbent</u>	<u>Salary</u>
22159270	Attorney Supervisor, G025C	C127	Lorielle Gutting	\$57,981

7. Request from Arkansas Rehabilitation Services for a professional certification compensation differential of 6.0% for the classification of Rehabilitation Program Manager, G121C, as established by ACA 21-5-221. This applies for position number 22081963, as only one position is necessary to accomplish this objective.
8. Requests for the following classification titles for use in implementation of Miscellaneous Federal Grant Positions (A.C.A. §19-7-501 et.seq.):
- a. Agency: DHS-Division of Services for the Blind
Classification Title/Grade: L098C, Certified Vocational Rehab Counselor, Grade C119 (6 positions)
 - b. Agency: Arkansas Department of Community Correction
Classification Title/Grade: T045C, DCC Parole/Probation Officer, Grade C118 (1 position)
 - c. Agency: Arkansas Department of Community Correction
Classification Title/Grade: M048C, Substance Abuse Program Leader, Grade C116 (2 positions)
9. Request from the Arkansas Department of Finance and Administration for a RIF (reduction in force) due to a reorganization plan regarding the AASIS Service Center. The following positions will be discontinued and reallocated to functional roles.

<u>Position Number</u>	<u>Authorized Title</u>	<u>Grade</u>
2211-5113	DFA ERP System Manager	C127
2211-5122	DFA ERP Group Lead	C125
2211-5036	DFA ERP Analyst	C124
2211-5123	Training Instructor	C116
2211-5124	Training Instructor	C116
2211-5125	Training Instructor	C116
2211-5126	Training Instructor	C116
2211-5127	Training Instructor	C116
2211-5130	Help Desk Specialist	C115

10. Request from the Arkansas Natural Resources for a RIF (reduction in force) due to a federal revenue reduction. The workforce reduction will involve the Professional Geologist position, 2208-7641, in the Non-point Source (NPS) Pollution Management Program, effective September 30, 2014.

Respectfully Submitted,

Senator Uvalde Lindsey, Co-Chair

Representative Andrea Lea, Co-Chair