

**REPORT OF THE  
EXECUTIVE SUBCOMMITTEE  
OF THE  
ARKANSAS LEGISLATIVE COUNCIL**

October 17, 2014

Co-Chairs:

We, your Executive Subcommittee of the Arkansas Legislative Council, met at 2:00 p.m. on Monday, October 13, 2014 in Room 205 of the State Capitol.

Senator Bill Sample recognized Marty Garrity, Director, Bureau of Legislative Research, to give an update on the Lottery Consultant Services Contract between Camelot Global Services (North America), Inc. and the Bureau of Legislative Research.

Jody Craft, Senior Project Manager, CT&T, Inc., was recognized to give an update and answer questions regarding the Network Technology Consultant Services Contract for the K-12 school districts networking services.

Director Marty Garrity updated the Subcommittee on the security measures at the Big MAC Building and the State Capitol Grounds.

Director Garrity also briefed the Subcommittee on the status of the interlocutory appeal in the matter of Arkansas State Claims Commission v. Duit Construction Co.

Director Garrity presented the Director's Report to the Subcommittee. She discussed member requests for Bureau staff travel and asked for guidance from the Subcommittee regarding this issue. **Senator David Johnson made a motion that an employee of the Bureau of Legislative Research Staff who has received a request to travel away from the State Capitol grounds from a member of the General Assembly shall only do so under the following circumstances:**

- **To attend and provide staff support for an official meeting of a legislative committee, task force, or other group for which the Bureau provides staff;**
- **For the purpose of making a presentation regarding legislative matters to a group or organization in the legislator's district; or**
- **With the express authorization of the Co-chairs of the Legislative Council.**

**The motion was seconded and carried without objection.**

There being no further business the meeting was adjourned.

Respectfully submitted,

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Senator Bill Sample  
Senate Chair

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Representative John Charles Edwards  
House Vice Co-Chair

## **Policy on Member Requests for Staff Travel**

**As Adopted by the Legislative Council**

**October 17, 2014**

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