

REPORT OF THE
UNIFORM PERSONNEL CLASSIFICATION AND COMPENSATION PLAN SUBCOMMITTEE OF THE
ARKANSAS LEGISLATIVE COUNCIL

August 21, 2015

Co-Chairs:

The Uniform Personnel Classification and Compensation Plan Subcommittee met on Wednesday, August 19, 2015 at 1:30 p.m. in Room B of the MAC Building. The Subcommittee reviewed the following personnel-related items and respectfully request that they be filed with the Arkansas Legislative Council.

1. Quarterly Employment Report – Fourth Fiscal Quarter 2015
2. Chief Fiscal Officer of the State Special Entry Rate and Labor Market/Movement Report
3. Report of Grid Movements and Usage
4. Department of Higher Education – Provisional Positions Report for August 2015.
5. Notification from the Department of Information Systems (DIS) regarding a Reduction in Force due to restructuring of DIS which included the transfer and absorption of certain duties and responsibilities also affecting the Department of Education and Arkansas Geographic Information Systems Office. Effective June 30, 2015, the following positions and personnel were eliminated.

<u>Position Number</u>	<u>Title</u>	<u>Employee</u>
22087408	Computer Support Specialist	Neil Pennick
22158522	Information Systems Manager	Michael Patterson
22158523	Senior GIS Analyst,	Matthew DeLong

6. Notification from Pulaski Technical College regarding a Reduction in Force (RIF) due to budgetary constraints during the FY2015. The RIF was effective June 30, 2015. The following positions were eliminated through a reduction in force:

<u>Personnel Number</u>	<u>Authorized Title</u>	<u>Employee</u>
282007047	Project/Program Manager	Robert Wolf
590009108	Project/Program Manager	Terri Johnson
508005067	Food Prep Specialist	Sheila Thomas
722003529	Food Prep Specialist	Amanda Kennedy
483003730	Food Prep Specialist	Sari Robinson

7. Exceptionally Well Qualified Special Entry Rate

- a. Agency: Arkansas School for the Deaf
Applicant: Raymond Boland
Classification: School Principal
Class Code/Grade: E004C, Grade C126
Recommended Salary: \$74,000

- b. Agency: State Crime Laboratory
Applicant: Ms. Doralee Chandler
Classification: Attorney
Class Code/Grade: G073C, Grade C124
Recommended Salary: \$72,257

8. Requests to obtain pool positions from the OPM Pool established by ACA21-5-225 (a)(1).

- a. Agency: Arkansas Agriculture Department

<u>Position Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
22158511	Public Information Coordinator	P013C	C120
<u>Classification Requested and Recommended</u>		<u>Class Code</u>	<u>Grade</u>
Public Information Manager		P004C	C123

- b. Agency: Arkansas Department of Veterans Affairs (ADVA)

<u>Position Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
22094491	Fiscal Support Analyst	A091C	C115
22094505	Administrative Specialist III	C056C	C112
<u>Classification Requested and Recommended</u>		<u>Class Code</u>	<u>Grade</u>
Veterans Service Officer	(2 positions)	G253C	C118

9. Requests from the Department of Higher Education for Black River Technical College for the establishment of two (2) classified positions from the Higher Education Central Pool authorized by Section 39 of Act 978 of 2015.

Requested

Title: Administrative Assistant
Grade – FY16: C115
Number of Positions: 1

Title: Bookstore Manager
Grade – FY16: C115
Number of Positions: 1

Recommendation

Title: Administrative Assistant
Grade – FY16: C115
Number of Positions: 1

Title: Bookstore Manager
Grade – FY16: C115
Number of Positions: 1

10. Requests for Professional Certification and Hazardous Duty Differentials for the following agencies:
- Department of Agriculture - Arkansas Livestock and Poultry Commission – Professional Certification Differential – ARLPC Board Certified Pathologist
 - Arkansas Department of Community Correction – Professional Certification Differentials Amendment of Previously Approved Certification Differentials for DCC Treatment Supervisor and DCC Assistant Treatment Program Manager and add the DCC Treatment Administrator.
 - Arkansas Military Department – Previously Approved Certification Differentials which were reclassified during the Fiscal Year 2016 Biennial Budget.
 - Department of Community Correction – Hazardous Duty Differentials for the Special Response Team (SRT)
11. Requests for the following classification titles for use in implementation of a Miscellaneous Federal Grant Program Appropriation Positions (A.C.A. §19-7-501 et.seq.).

- a. Agency: Department of Health

<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
Nursing Clinic Coordinator	L022C	C123 (1 position)
Senior Technology Analyst	D016C	C126 (1 position)
ADH Public Health Administrator	L016C	C124 (1 position)
Administrative Specialist III	C056C	C112 (1 position)

b. Agency: Office of the Attorney General

<u>Title</u>	<u>Class Code</u>	<u>Line Item Maximum</u>
Investigator II	Q070U	\$64,640 (2 positions)
Analyst	Q046U	\$55,568 (1 position)

12. Other Business – Committee passed a motion to request the Department of Finance and Administration (DFA) to study the current pay plan and options for updating and/or changing the pay plan.

Respectfully Submitted,

Senator Uvalde Lindsey, Co-Chair

Representative Lanny Fite, Co-Chair