



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF BUDGET
1509 West Seventh Street, Suite 402
Post Office Box 3278
Little Rock, Arkansas 72203-3278
Phone: (501) 682-1941
Fax: (501) 682-1086
<http://www.state.ar.us/dfa>

May 18, 2017

Senator Bill Sample, Co-Chair
Representative David L. Branscum, Co-Chair
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

RE: Suspension of Rules Request

Dear Co-Chairs:

I am forwarding a request on behalf of the Arkansas School for the Deaf to suspend the rules to allow for consideration of an Overtime Holding Account Appropriation Increase. The School has incurred additional overtime expenses for bus chaperones that will need to be expensed on the next payroll.

Sincerely,

A handwritten signature in cursive script that reads "Larry W. Walther".

Larry W. Walther
Director

LWW:nf

Attachment(s)

**ASD**

Arkansas School for the Deaf

2400 West Markham • Little Rock, AR 72205 • (501) 324-9506 • (501) 324-9553 Fax
Dr. Janet Dickinson, Superintendent

Senator Bill Sample, Co-Chair
Representative David L. Branscum, Co-Chair
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

Dear Co-Chairs:

The Arkansas School for the Deaf (ASD) is requesting the suspension of the rules to allow for the Overtime appropriation increase in the amount of \$15,000.00. ASD will not be able to make the next payroll on May 26, 2017. On May 22nd we will receive an email from DFA stating that overtime appropriation has been exceeded and this will hold up the payroll process statewide if this request is not approved. The ASD employees earned their overtime by being chaperones on bus pickups and drop offs that occur on Friday and Sunday every week of school or from student activities.

The Arkansas School for the Deaf had to increase the number of chaperones on some of the buses due to student needs. ASD received notification on Monday May 8, 2017 from DFA Office of Budget that the school had a payroll error concerning Overtime pay. It was at that time a request was made to DFA-Budget for additional appropriation but that request did not meet the May 17th PEER meeting deadline.

Thank you for your assistance.

Sincerely,

Dr. Janet Dickinson
Superintendent

MISSION STATEMENT

Working Together to Create Learning Opportunities for Academic Excellence and Personal Independence

**ASD**

Arkansas School for the Deaf

2400 West Markham • Little Rock, AR 72205 • (501) 324-9506 • (501) 324-9553 Fax
Dr. Janet Dickinson, Superintendent

May 8, 2017

Mr. Duncan Baird, Administrator
Department of Finance and Administration
Office of Budget
1509 West Seventh Street, Suite 402
Little Rock, AR 72201

Dear Mr. Baird:

Please accept this letter as a request for additional appropriation for Fiscal Year 2017, as follows:

<u>Fund Center</u>	<u>Fund</u>	<u>Commitment Item</u>	<u>Amount</u>
056	EVA0100	Overtime 501:00:06	\$15,000

Additional Overtime appropriation is requested for staff chaperones for buses and student activities.

If you need any additional information, please feel free to contact me at (501) 324-9673. Thank you for your consideration.

Sincerely,

Michael Krenn
Fiscal Officer

cc: Junji Horita, Budget Analyst

MISSION STATEMENT

Working Together to Create Learning Opportunities for Academic Excellence and Personal Independence