

**Report to Legislative Council — Summary of Members' Travel
As of June 18, 2010**

Member's Name	Travel Authorized By:	Conference Name	Conference Date and Location
Representative Greg Reep	Representative Roy Ragland, Chair, House Committee on Agriculture, Forestry, and Economic Development	Lignite to Oil Seminar, by the University of Texas at Arlington	April 27–28, 2010 Arlington, Texas

**Policy on Reimbursement of Members of the General Assembly for
Attendance at National or Regional Conferences
Adopted May 16, 2008**

In accordance with the Arkansas Code Annotated Section 10-3-210, it shall be the policy of the Arkansas General Assembly acting by and through the Arkansas Legislative Council and the Bureau of Legislative Research to allow reimbursement to Members of the General Assembly for their attendance at normal meetings of the SLC, CSG, NCSL, Energy Council and ALEC and their duly formed subcommittee meetings.

If a Member of the General Assembly wishes to receive reimbursement for attendance at a regional or national meeting not listed above, then and in that event, the policy of the Arkansas General Assembly acting by and through the Arkansas Legislative Council and the Bureau of Legislative Research shall be as follows:

1. The Member must submit a written request for reimbursement prior to attendance to the Chair of a legislative committee in which the Member is also a member. Said request shall contain such information to ascertain the beneficial nature of the meeting to the people of the State of Arkansas, and shall, at a minimum, contain an agenda for the meeting.
2. Upon receipt of the above information, the Chair of the committee shall review it and make an initial determination that the required information is contained in the request. If the Chair determines that the information provided by the Member is incomplete, the Chair shall notify the Member, in writing, of the perceived deficiencies and give the Member the opportunity to cure any defects.
3. Once complete, the Chair shall forward his or her recommendation to the Legislative Council where it shall be reported at the next regularly scheduled meeting.

ARKANSAS GENERAL ASSEMBLY



Representative Roy Ragland
Chairman

Representative Jerry Brown
Vice Chairman

HOUSE INTERIM COMMITTEE ON AGRICULTURE, FORESTRY & ECONOMIC DEVELOPMENT

April 29, 2010

Mr. David Ferguson, Director
Bureau of Legislative Research
315 State Capitol Building
Little Rock, AR 72201

Dear Mr. Ferguson:

This letter is to authorize reimbursement of expenses to Representative Greg Reep for attending the Lignite to Oil Seminar, April 27-28, 2010, at the University of Texas at Arlington, in Arlington, Texas.

Expenses are to be reimbursed from funds allocated to the House Agriculture, Forestry and Economic Development Committee.

Sincerely,


Representative Roy Ragland

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