

REPORT OF THE
UNIFORM PERSONNEL CLASSIFICATION AND COMPENSATION PLAN SUBCOMMITTEE
ARKANSAS LEGISLATIVE COUNCIL

F.11

September 16, 2010

Mr. Chairmen:

The Uniform Personnel Classification and Compensation Plan Subcommittee met on September 16, 2010 at 10:00 a.m., in Room 171, of the State Capitol and reviewed the following personnel-related items and respectfully request that they be filed with the Arkansas Legislative Council:

1. Monthly Report - Pay Level IV for Grades C122-C130 Arkansas Department of Education: **(Attachment 1)**
2. Approval of Provisional Positions for 2 year and 4 year institutions of Higher Education: **(Attachment 2)**
3. University of Arkansas for Medical Sciences Clinical Expansion and Research Pool Quarterly Report, submitted in accordance with Section 39 (b) of Act 1334 of 2009: **(Attachment 3)**
4. Request to obtain pool positions from the OPM pool established in Arkansas Code 21-5-225 (a)(1) by Act 688 of 2009:

Agency: Arkansas Department of Human Services
Position Surrendered: 22101364, G152C, DHS Program Manager, Grade C119
Classification Requested: M003C, DHS Behavioral Health Children's System of Care Director, Grade C127

5. Establishment of 3 new classified titles:

Agency: Arkansas Disability Determination for Social Security Administration
Classifications Requested: DDSSA Medical Specialist, N919
DDSSA Program Director, C129
DDSSA Medical Consultant Assistant, C121

6. Establishment of labor market rates for the following classifications:

<u>Classification Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Entry Salary</u>	<u>Requested Salary</u>
DDSSA Medical Consultant	L012N	N916	\$117,061	\$146,327
DDSSA Medical Specialist	L***N	N919	\$139,410	\$174,262

7. The following classification titles for use in implementation of Miscellaneous Federal Grant Positions (A.C.A. § 19-7-501 et seq):

Agency: Arkansas Disability Determination for Social Security Administration

<u>Class Code / Title</u>	<u>Grade</u>	<u>Positions</u>
DDSSA Medical Consultant Assistant	C121	10
DDSSA Program Director	C129	1
G233C, DDSSA Section Manager	C122	2
DDSSA Medical Specialist	N919	24

8. The following classification titles for allocation of Supplemental Personal Services Positions (A.C.A. § 21-5-301 et seq):

Agency: Arkansas Secretary of State

<u>Class Code/ Title</u>	<u>Grade</u>	<u>Positions</u>	<u>LIM</u>
Program Coordinator	99	1	\$63,000

9. Salary Grid for Circuit Court Staff: **(Attachment 4)**
10. Special Entry Rate Report, Exceptionally Well Qualified: **(Attachment 5)**

Respectfully Submitted,

Senator Steve Faris, Co-Chairman

Representative John Paul Wells, Co-Chairman

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9/10/2010

Arkansas Public Higher Education Provisional Positions Report

September 2010



Arkansas Department of Higher Education
114 East Capitol, Little Rock, Arkansas 72201

**Provisional Positions Approved
2010-11 Fiscal Year**

DATE: September 2010
 INST: University of Arkansas Community College at Batesville

Number of Positions Authorized by Act 686 and 245 of 2009 40
 Number of Positions Established To Date 11
 Number of Positions Remaining for 2010-11 29
 Number of New Provisional Positions 3
 Number of Continual Provisional Positions

Item No.	New or Continual	Authorized Title	Working Title	# of Positions	Classified Grade or Maximum Annual Salary 2010-11		Source of Funding	Position Assignment
7	New	Academic Advisor	Project Advisor for SSS	2	\$46,446	US Department of Education	Student Support Services	
8	New	Project/Program Director	Director of Student Support Services	1	\$77,465	US Department of Education	Student Support Services	
				Total Number of Positions		3		

**Provisional Positions Approved
2010-11 Fiscal Year**

DATE: September 2010
INST: Pulaski Technical College

Number of Positions Authorized by Act 668 and 245 of 2009
Number of Positions Established To Date
Number of Positions Remaining for 2010-11
Number of New Provisional Positions
Number of Continual Provisional Positions

80
56
24
3

Item No.	New or Continual	Authorized Title	Working Title	# of Positions	Classified Grade or Maximum Annual Salary 2010-11	Source of Funding	Position Assignment
27	New	Project/Program Specialist	Curriculum Development Specialist	1	\$59,559	U. S. Dept of Education	Business & Industry
28	New	Special Instructor	Special Instructor	1	\$71,342	U. S. Dept of Education	Business & Industry
919	New	Laboratory Coordinator/B108C	Laboratory Coordinator/B108C	1	C111	US Department of Energy	Business & Industry Center
Total Number of Positions				3			

**Provisional Positions Approved
2010-11 Fiscal Year**

DATE: September 2010
INST: Southeast Arkansas College

Number of Positions Authorized by Act 686 and 245 of 2009 40
Number of Positions Established To Date 19
Number of Positions Remaining for 2010-11 21

Number of New Provisional Positions 1
Number of Continual Provisional Positions

Item No.	New or Continual	Authorized Title	Working Title	# of Positions	Classified Grade or Maximum Annual Salary 2010-11 C119	Source of Funding	Position Assignment
						Career Pathways	Academic Affairs
906	New	Education Counselor/E032C	Education Counselor/E032C	1			

Total Number of Positions 1

**Provisional Positions Approved
2010-11 Fiscal Year**

DATE: September 2010
INST: Arkansas Northeastern College

Number of Positions Authorized by Act 668 and 245 of 2009
Number of Positions Established to Date
Number of Positions Remaining for 2010-11
Number of New Provisional Positions
Number of Continual Provisional Positions

70
53
17
2

Item No.	New or Continual	Authorized Title	Working Title	# of Positions	Classified Grade or Maximum Annual Salary 2010-11		Source of Funding	Position Assignment
24	New	Counselor	Counselor	1	\$81,686	DOL		Arkansas Delta Transportation Escalation Project
25	New	Special Instructor	Special Instructor	1	\$71,342	DOL		Arkansas Delta Transportation Escalation Project
				Total Number of Positions		2		

**Provisional Positions Approved
2010-11 Fiscal Year**

DATE: September 2010
INST: Arkansas State University

Number of Positions Authorized by Act 666 and 245 of 2009 300
Number of Positions Established To Date 225
Number of Positions Remaining for 2010-11 75
Number of New Provisional Positions 2
Number of Continual Provisional Positions

Item No.	New or Continual	Authorized Title	Working Title	# of Positions	Classified Grade or Maximum Annual Salary 2010-11	Source of Funding	Position Assignment
65	New	Project/Program Manager	Project/Program Manager	1	\$74,810	BAFST	Chemistry & Physics/BAFST
66	New	Research Assistant	Research Assistant	1	\$56,197	SBIR Phase I: Plant produced Potent IL - 12 Vaccine AD Cramer	Arkansas Biosciences Institute/PI - Medrano &
				Total Number of Positions		2	

Provisional Positions Approved 2010-11 Fiscal Year

DATE: September 2010
INST: Arkansas Tech University

Number of Positions Authorized by Act 668 and 245 of 2009 65
Number of Positions Established To Date 27
Number of Positions Remaining for 2010-11 38
Number of New Provisional Positions 4
Number of Continual Provisional Positions

Item No.	New or Continual	Authorized Title	Working Title	# of Positions	Classified Grade or Maximum Annual Salary 2010-11	Source of Funding	Position Assignment
16	New	Project/Program Specialist	Project/Program Specialist	1	\$67,866	Perkins IV Post Secondary Grant	Career Pathways Initiative
17	New	Academic Advisor	Academic Advisor	2	\$33,283	US Department of Education	Student Support Services
18	New	Project/Program Director	Project/Program Director	1	\$68,964	US Department of Education	Student Support Services

Total Number of Positions 4

**Provisional Positions Approved
2010-11 Fiscal Year**

DATE: September 2010
INST: University of Arkansas at Fayetteville

Number of Positions Authorized by Act 688 and 245 of 2009 500
Number of Positions Established To Date 231
Number of Positions Remaining for 2010-11 269
Number of New Provisional Positions 1
Number of Continual Provisional Positions

Item No.	New or Continual	Authorized Title	Working Title	# of Positions	Classified Grade or Maximum Annual Salary 2010-11	Source of Funding	Position Assignment
116	New	Project/Program Director	Project/Program Director	1	\$66,964 NSF		HPCC
				Total Number of Positions 1			

Provisional Positions Approved
2010-11 Fiscal Year

DATE: September 2010
INST: University of Arkansas - Cooperative Extension Service

Number of Positions Authorized by Act 688 and 245 of 2008
Number of Positions Established To Date
Number of Positions Remaining for 2010-11
Number of New Provisional Positions
Number of Continual Provisional Positions

250
111
139
1

Item No.	New or Continual	Authorized Title	Working Title	# of Positions	Classified Grade or Maximum Annual Salary 2010-11	Source of Funding	Position Assignment
12	New	Program Associate	Program Associate	1	\$102,204	Defense Logistics Agency	APAC
				Total Number of Positions			
				1			

Senator Steve Faris, Co-Chairman
 Representative John Paul Wells, Co-Chairman
 July 15, 2010
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UAMS Clinical Expansion and Research Pool Quarterly report
April 2010 - June 2010

Name		Titles	Salary	Funding Source	Duration of funds	Justification of Allocation
Any Jenkins	31285	Department Manager	\$ 72,500.00	50% General Funds 50% OHHS Grant	FY 2010	Clinical Research Center has seen growth with several new grants and projects. This growth has develop a need for a Clinical Research Monitoring Manager. This position assure that every clinical research project conducted at UAMS that is under the regulatory authority of the US Food and Drug Administration is appropriately monitored and oversee the monitoring specialist.
Jessica Ellis	17503	Department Manager	\$ 52,500.00	General Fund	FY 2010	Central Office AHEC reorganized for better utilization of resources and streamline of duties. Replaced an Asst VC position with an Business Manager to help the Asst VC of Administration & Finance for Regional Program and be the coordinator between the central office and the AHEC throughout the state..
Total of 2 Department Manager						

Your consideration of this request is appreciated.

Sincerely,

Kay Barnhill Terry
 State Personnel Administrator

Chief Fiscal Officer of the State

Date

KBT/vag

2010 Court Reporter and Trial Court Administrative Assistant Grids**Court Reporter Grade C119**

0 to 2 Years	= \$37,743 / Base
2 to 4 Years	= \$39,630
4 to 7 Years	= \$42,800
7 to 10 Years	= \$45,368
10 to 15 Years	= \$48,090
15 to 20 Years	= \$50,975
20+ Years	= \$54,033

Career Service Pay Plan Grade C119

Entry	Base	Midpoint	Max	Career
\$35,554	\$37,743	\$49,067	\$60,390	\$65,221

Trial Court Administrative Assistant Grade C117

0 to 2 Years	= \$34,234 / Base
2 to 4 Years	= \$35,945
4 to 7 Years	= \$37,742
7 to 10 Years	= \$39,629
10 to 15 Years	= \$41,610
15 to 20 Years	= \$43,690
20+ Years	= \$45,875

Career Service Pay Plan Grade C117

Entry	Base	Midpoint	Max	Career
\$32,249	\$34,234	\$44,505	\$54,775	\$59,157

Implementation Procedures

Judges may request from the Uniform Personnel Classification and Compensation Plan Subcommittee a grid rate for new Court Reporters or Trial Court Admin Assistants starting two months before the position is to be filled, and up to 6 months after they are put on the payroll. Any employee with more than 6 months of service will not be eligible for a new grid rate.

Available Certification Differentials

New and existing Court Reporters will be eligible for a 6% increase, not to exceed the maximum amount for the grade assigned, if certified as a Realtime Court Reporter.

New and existing Trial Court Administrative Assistants are eligible for a 10% increase, not exceed the maximum amount for the grade assigned, if certified as a Court Manager by the National Center for State Courts (A.C.A 16-10-133).

September, 2010
Special Entry Rate
EXCEPTIONALLY WELL QUALIFIED
Chief Fiscal Officer

DATE RECEIVED	AGENCY/INST	APPLICANT	CODE	TITLE	GR	CURRENT/ PREVIOUS SALARY	PAY LEVEL/ ENTRY	REQ SALARY	APPROVED/ DISAPPROVED SALARY
8/3/2010	Higher Education	Brandi Hinkle	P005C	Higher Education Communications Coordinator	C123	\$59,000	\$43,217	\$57,806	\$57,806
8/3/2010	Education	Sonya Dawson	C073C	Administrative Specialist II	C109	\$27,560	\$21,827	\$28,436	\$28,436
8/5/2010	DHS	Ronald Baker	A055C	DHS Institution Business Manager	C120	\$58,432	\$37,332	\$51,124	\$51,124
8/6/2010	Insurance Commission	Kenneth Buckner	G107C	WCC Program Manager	C121	\$135,000	\$39,199	\$64,915	\$64,915
8/11/2010	Higher Education	Robert Crockett	D052C	Software Support Analyst	C121	\$70,000	\$39,199	\$45,000	\$45,000
8/11/2010	Military Dept.	Patrick Niederkorn	B054C	Campus Construction Coordinator	C120	\$120,000	\$37,332	\$51,124	\$51,124
8/13/2010	DIS	Janet Wilson	C037C	Administrative Analyst	C115	\$41,000	\$29,251	\$40,367	\$40,367
8/13/2010	DHS	Bwendolyn D Tringleth-Jackson	G152C	DHS Program Manager	C119	\$31,640	\$35,554	\$42,292	\$35,554
8/23/2010	Career Education	Carolyn Gunn	E026C	Education and Instruction Coordinator	C120	\$52,000	\$37,332	\$50,000	\$50,000
8/25/2010	Health Dept	Rene Henry	A060C	Senior Auditor	C119	\$70,000	\$35,554	\$49,067	\$49,067
8/26/2010	Economic Development	Michelle Lacewell	C056C	Administrative Specialist III	C112	\$16,000	\$25,268	\$30,000	\$26,824
8/27/2010	Agriculture/Forestry	Dale Lester	X148C	Aircraft Pilot (extra help)	C115		\$29,251	\$40,367	\$40,367
9/1/2010	Labor	Jerry Evans	X065C	Labor Inspector	C119	\$42,000	\$35,554	\$40,000	\$40,000
9/1/2010	Health Dept	Vincent Teglia	L048C	Health Program Specialist	C118	\$36,000	\$33,861	\$35,946	\$35,946
9/2/2010	Northwest Technical	Stephanie Schwan	E027C	Career and Technical Faculty	C120		\$37,332	\$41,600	\$41,600
9/2/2010	Minority Health	Silvia Fernandez	C056C	Administrative Specialist III	C112	\$24,814	\$25,268	\$30,000	\$27,295