# DENNIS MILLIGAN AUDITOR



### 500 WOODLANE STREET, SUITE 230 LITTLE ROCK, ARKANSAS 72201

## AUDITOR OF STATE

March 7, 2023

Honorable Jonathan Dismang, Co-Chair Honorable Lane Jean, Co-Chair Joint Budget Committee Arkansas General Assembly One Capital Mall Little Rock, AR 72201

Dear Senator Dismang and Representative Jean:

#### FY 2024

SB 16- Appropriations of Office of Auditor of State

I respectfully request the following changes to my FY 2024 office appropriation, SB 16.

Section (01) Regular Salaries - Operations

To retain and/or hire staff whose positions in the office require a higher level of education and expertise, to align salary with job responsibilities, and ensure proper job titles, please make the following changes:

Item No.	Class	Title	New Title	Max No of	Maximum Annual
	Code			Employees	Salary
(1)		Deputy Auditor	Deputy Auditor	1	\$150,144
(2)	New	Operations Manager	Chief of Staff	1	\$115,158
(3)		Attorney	Attorney	1	<del>\$103,199</del> \$125,986
(4)	New	Internal Auditor	Internal Auditor/CPA	1	<del>\$92,483</del> \$115,158
(5)	New Executive Assistant		IT Tech	1	<del>\$82,882</del> \$115,158
(6)	New Capitol Office Manager		Asst Chief of Staff / Accounting Dept Manager	1	\$82,882
(7)	New	Administrative Tech	Director of Communications	2(1)	\$74,278
(8)	New		Communications Tech	1	\$74,278
(8) (9)	New	Accounting Tech	Accounting Tech III	2	\$74,278
<del>(9)</del> (10)	New	DP Tech	Data Processing Tech II	2-(1)	\$74,278
(11)	New		Administrative Tech II	1	\$74,278

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<del>(10)</del> (12)	New	Clerical Tech	Data Processing Tech I	6-1	\$59,663
(13)	New		Accounting Tech II	1	\$59,663
(14)	New		Administrative Tech I	2	\$59,663
(15)	New		Outreach Mgr	1	\$59,663
(16)	New		Outreach Tech	1	\$59,663
<del>(11)</del> (17)	New	Admin Assistant	Accounting Tech I	1	\$42,959
(18)	New		Warrants Tech	1	\$42,959
			Max. No. of Employees	20	

The office is not adding new positions in this request. The changes above will not result in any reduction in salary for any employee but will require an increase to Section 3 Appropriations – Operations Item No. (01) Regular Salaries from \$1,519,672.00 to \$1,597,410.00, resulting in an increase of \$77,738.00.

Also, please change (03) Personal Service Matching from \$489,879.00 to \$509,314.00, an increase of \$19,435.00.

SECTION (03) Appropriations - Operation

Please add an additional \$263,320.00 to the (04) Maint. & Gen. Operations (A) Oper. Expense line item:

<del>\$615,450.00</del> **\$878,770.00** 

This appropriation change is needed to add cybersecurity services from both service providers Mainstream and Strategic in protecting the personal and extremely sensitive information the Auditor's office retains. Due to recent news about malware and ransomware attacks on cities, counties, school districts and other entities within the state, the Auditor's office is undergoing a review of our internet, hardware and software systems, and initial reviews strongly indicate a need to take some additional protective steps. This line item has remained the same since fiscal year 2012-2013.

SECTION (03) Appropriations - Operation

Please add an additional \$65,000.00 to the (04) Maint. & Gen. Operation (D) Cap. Outlay line item.

\$25,000.00 \$90,000.00

This appropriation change is needed to purchase a new check printing machine currently valued at \$89,000.00. The current check printer prints over one million checks per year and is seven (7) years old. My office would purchase a new printer and keep & use the old printer thereby extending its working life. More importantly it would provide the office with a redundant check printer. As part of our contingency plan, a redundant check print provides continuity when (not if) the primary check printing machine unexpectedly goes down and/or must be down for regular service & maintenance. The section will be as follows:

Item No.

(04)

Maint. & Gen. Operation (D) Capitol Outlay

\$25,000.00

\$90,000.00

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If approved, the above change will result in an increase to the total amount appropriated from \$2,735,001.00 to \$3,160,494.00.

Section (04) Regular Salaries - Unclaimed Property Program

To align salary with job responsibilities, ensure proper job titles, please make the following changes to our appropriations:

Item	Class	Title	New Title	Max No of	Maximum Annual
No.	Code			Employees	Salary
(1)	New	UCP Operations Mgr.	Asst. Chief of Staff / UCP Operations Mgr.	1	\$115,158
(2)		UCP Compliance Lead	UCP Compliance Lead	1	\$81,257
(3)		UCP Claims Lead	UCP Claims Lead	1	\$81,257
(4)		Senior UCP Tech	Senior UCP Teach	2	\$65,265
(5)		UCP Securities Tech		+0	\$58,493
(6)		UCP Tech	UCP Tech	4-5	\$58,493
			Max. No. of Employees	10	

The office is not adding new positions in this request. The changes above will not result in any reduction in salary for any employee.

Section (06) Appropriations - Payment of Unclaimed Property Claims - Cash

Please raise this authorization amount from \$25,052.750.00 to \$29,000,000.00 for the payment of claims, resulting in an increase of \$3,947,250.00.

\$25,052.750.00 \$29,000,000.00.

This request is a result of increased claims in fiscal year 2023 and anticipating/projecting an increase in future claims in fiscal year 2024. This line item has remained the same since fiscal year 2017-2018.

We appreciate your consideration of the above request. Should you have any questions or need any additional information, please do not hesitate to contact me.

Sincerely,

Dennis Milligan Auditor of State

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# ARKANSAS SENATE

94th General Assembly - Regular Session, 2023

#### **Amendment Form**

**DRAFT** 

#### Subtitle of Senate Bill No. 16

AN ACT FOR THE AUDITOR OF STATE - OPERATIONS AND UNCLAIMED PROPERTY PROGRAM APPROPRIATION FOR THE 2023-2024 FISCAL YEAR.

### Amendment No. \_\_\_ to Senate Bill No. 16

Amend Senate Bill No. 16 as originally introduced:

Page 1, delete lines 32 through 36 and insert the following:

"(1)	DEPUTY AUDITOR	1	\$150 <b>,</b> 144
(2)	ATTORNEY	1	\$125,986
(3)	CHIEF OF STAFF	1	\$115,158
(4)	INTERNAL AUDITOR/CPA	1	\$115,158
(5)	IT TECH	1	\$115,158"

AND

Page 2, delete lines 1 through 7 and insert the following:

"(6)	ASST CHIEF OF STAFF/ACCOUNTING DEPT MANAGER	1	\$82,882
(7)	DIRECTOR OF COMMUNICATIONS	1	\$74,278
(8)	COMMUNICATIONS TECH	1	\$74 <b>,</b> 278
(9)	ACCOUNTING TECH III	2	\$74 <b>,</b> 278
(10)	DATA PROCESSING TECH II	1	\$74 <b>,</b> 278
(11)	ADMINISTRATIVE TECH II	1	\$74 <b>,</b> 278
(12)	DATA PROCESSING TECH I	1	\$59 <b>,</b> 663
(13)	ACCOUNTING TECH II	1	\$59 <b>,</b> 663
(14)	ADMINISTRATIVE TECH I	2	\$59 <b>,</b> 663
(15)	OUTREACH MGR	1	\$59 <b>,</b> 663
(16)	OUTREACH TECH	1	\$59 <b>,</b> 663
(17)	ACCOUNTING TECH I	1	\$42 <b>,</b> 959
(18)	WARRANTS TECH	<u> </u>	\$42 <b>,</b> 959
	MAX NO. OF EMPLOYEES	20"	

AND

Page 2, line 24, delete "\$1,519,672" and insert "\$1,597,410"

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AND
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Page 2, line 26, delete "489,879" and insert "509,314"

AND

Page 2, line 28, delete "615,450" and insert "878,770"

AND

Page 2, line 31, delete "25,000" and insert "90,000"

AND

Page 2, line 33, delete "\_\_\_\$2,735,001" and insert "\_\_\_\$3,160,494"

AND

Page 3, line 7, delete "UCP OPERATIONS MANAGER" and insert "ASST. CHIEF OF STAFF/UCP OPERATIONS MANAGER"

AND

Page 3, line 8, delete "\$82,882" and insert "\$81,257"

AND

Page 3, line 9, delete "\$82,882" and insert "\$81,257"

AND

Page 3, line 10, delete "\$66,570" and insert "\$65,265"

AND

Page 3, delete line 11 in its entirety

AND

Page 3, delete line 12 and insert the following: "(5) UCP TECH 5

\$58,493"

AND

Appropriately renumber all Item Numbers in SECTION 4

AND

Page 4, line 6, delete " \$25,052,750" and insert " \$29,000,000"

AND

Page 4,	line 7	7, delet	e "	\$25 <b>,</b> 055 <b>,</b> 250"	and inser	t " <u>\$</u>	<u>29,002,500</u> ".
The Amend By: Joint B			st time, ru	ules suspended and	read the second	time and	
JAR/JAR -	0						
JAR075							Secretary