



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE DIRECTOR
1509 West Seventh Street, Suite 401
Post Office Box 3278
Little Rock, Arkansas 72203-3278
Phone: (501) 682-2242
Fax: (501) 682-1029
www.dfa.arkansas.gov

B.1

January 11, 2017

Joint Budget Committee
Senator Teague, Co-Chair
Representative Jean, Co-Chair
State Capitol, Room 171
Little Rock, AR 72201

**Subject: Submission of contracts with members of the General Assembly required
Office of State Procurement
SP-17-0050 – Term Contract**

Dear Senator Teague and Representative Jean:

Pursuant to Ark. Code Ann. §19-11-264, all contracts with a member of the General Assembly, his or her spouse, or with any business in which a member of the General Assembly or his or her spouse is an officer, a director, or a stakeholder owning more than ten percent (10%) of the stock in the business shall be presented to the Legislative Council or to the Joint Budget Committee, if the General Assembly is in session, before the execution date of the contract. The Legislative Council or the Joint Budget Committee is required to provide the State Procurement Director and the Director of the Arkansas Ethics Commission with its review as to the propriety of the contract within thirty (30) days after receipt of the proposed contract. Ark. Code Ann. §19-11-264(b). However, before the contract is submitted to the Legislative Council or Joint Budget Committee, the Department of Finance and Administration (DFA) must review the contract and provide a recommendation. Ark. Code Ann. §19-11-264(c).

In conformity with the requirements of Ark. Code Ann. § 19-11-264(c), DFA has reviewed the bids received for Term Contract SP-17-0050 between the Office of State Procurement and Cavanaugh Chrysler Dodge Jeep Ram for vehicles solicited in the contract (Item 40). This contract was awarded via the Competitive Bid process. Currently, Representative Francis Cavanaugh is the Chief Financial Officer for Cavanaugh Chrysler Dodge Jeep Ram.

Because this contract was awarded through a Competitive Bid process and Cavanaugh Chrysler Dodge Jeep Ram, was the lowest bid received for the specified vehicle, DFA recommends approval.

Respectfully,

Larry W. Walther
Director