



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF THE DIRECTOR**  
1509 West Seventh Street, Suite 401  
Post Office Box 3278  
Little Rock, Arkansas 72203-3278  
Phone: (501) 682-2242  
Fax: (501) 682-1029  
<http://www.dfa.arkansas.gov>

**B.2**

January 11, 2017

Senator Larry Teague, Chair  
Representative Lane Jean, Chair  
Joint Budget Committee  
State Capitol  
Little Rock, AR 72201

RE: Emergency Action Procedures Request

Dear Co-Chairs:

This is to inform you that there is an item for Joint Budget Committee review that requires your immediate attention. Because of the time-sensitive nature of this item, the Department of Finance and Administration respectfully requests an expedited review.

This item is a request for increased Overtime appropriation. This request is needed to meet current payroll obligations for the Arkansas Department of Veterans Affairs.

I ask that you please place this on the Joint Budget Committee calendar for Tuesday, January 17, 2017.

Sincerely,

A handwritten signature in cursive script that reads "Larry W. Walther".

Larry W. Walther  
Director

LWW:aed

cc: Joint Budget Committee



## STATE OF ARKANSAS

Department of Veterans Affairs  
501 Woodlane Drive, Suite 230C  
Little Rock, Arkansas 72201  
(501) 683-1643 / FAX (501) 682-4833

**Asa Hutchinson**  
Governor

**Matt Snead**  
Director

January 5, 2017

Duncan Baird, Administrator  
Department of Finance and Administration  
Office of Budget  
1509 West 7<sup>th</sup> Street, Suite 401  
Little Rock, AR 72203-3278

Re: FY17 Emergency Appropriation Request - NVA0000/NVA0900 2QD Fayetteville Veterans Home

**Business Area – 0385**  
**Fund Center – (2QD) – States Veteran Homes**  
**Fund – NVA0000/NVA0900**  
**Functional Area – HHS**  
**Commitment Item – (501:00:06) Overtime – \$160,000**

Dear Mr. Baird:

The agency respectfully requests \$160,000 in emergency Char 06 cash appropriation for the State Veterans Home division to cover our projected needs for the remainder of the fiscal year.

Fiscal YTD, the agency has expended \$146,274.72 in overtime vs. only \$105,889.42 during all of FY16. We're expending an average of \$10,448 overtime per pay period and have remaining FY17 overtime budget of only \$3,003.28.

At the beginning of FY17, the agency insourced food service in order to improve the quality of food provided to residents of the home. Since food service is a new agency function (previously contracted), the amount of overtime appropriation required for this function was unknown.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "Matt Nokes".

Matt Nokes, Agency Controller  
On behalf of Karen Watkins, Chief of Staff / Chief Fiscal Officer