

Andrea Lea
Auditor of State



230 State Capitol
Little Rock, AR 72201

State of Arkansas

January 3, 2022

Senator Jonathan Dismang, Chair
Representative Lane Jean, Co-Chair
Joint Budget Committee
Arkansas State Capitol
500 Woodlane Street
Little Rock, AR 72201

Dear Senator Dismang and Representative Jean,

Please accept these adjustments for the Auditor of State Office personnel and operations budget. We are realigning positions to better reflect how the office is operated. Our plan is to move our payroll system onto AASIS and this realignment will coincide with that as well.

FROM HSC5900 005-

FY22- CURRENT

(1) DEPUTY AUDITOR 1	1	125,986.00	125,986.00
(2) GENERAL COUNSEL 1	1	101,175.00	101,175.00
(3) DP MANAGER 1	1	101,175.00	101,175.00
(4) ACCOUNTING MANAGER 1	1	101,175.00	101,175.00
(5) EXECUTIVE ASSISTANT 1	1	81,257.00	81,257.00
(6) DIVISION MANAGER 2	2	81,257.00	162,514.00
(7) ACCOUNTING TECH 3	3	72,822.00	218,466.00
(8) HUMAN RESOURCES 1	1	72,822.00	72,822.00
(9) DP SPECIALIST 2	2	72,822.00	145,644.00
(10) WARRANT CLERK 2	2	58,493.00	116,986.00
(11) CLERICAL TECH 5	5	58,493.00	292,465.00
20 POSITIONS	20		1,519,665.00

FY23 - REQUESTED

(1) DEPUTY AUDITOR	1	147,200.00	147,200.00
(2) OPERATIONS MANAGER	1	112,900.00	112,900.00
(3) ATTORNEY	1	101,175.00	101,175.00
(4) INTERNAL AUDITOR	1	90,670.00	90,670.00
(5) EXECUTIVE ASSISTANT	1	81,257.00	81,257.00
(6) CAPITOL OFFICE MANAGER	1	81,257.00	81,257.00
(7) ADMINISTRATIVE TECH	2	72,822.00	145,644.00
(8) ACCOUNTING TECH	2	72,822.00	145,644.00

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(9) CLERICAL TECH	6	58,493.00	350,958.00
(10) DP TECH	2	72,822.00	145,644.00
(11) ADMIN ASSISTANT	2	42,117.00	84,234.00
20 POSITIONS	20		1,486,583.00
			(Savings \$33,082)

FROM HSC5900 122-

FY22-CURRENT

(1) UCP OPERATIONS MANAGER	1	101,175.00	101,175.00
(2) UCP COMPLIANCE LEAD 1	1	81,257.00	81,257.00
(3) UCP CLAIMS LEAD 1	1	81,257.00	81,257.00
(4) UCP TECH 8	8	58,493.00	467,944.00
11 POSITIONS	11		731,633.00

FY23 - REQUESTED

(1) UCP OPERATIONS MANAGER	1	112,900.00	112,900.00
(2) UCP COMPLIANCE LEAD	1	81,257.00	81,257.00
(3) UCP CLAIMS LEAD	1	81,257.00	81,257.00
(4) SENIOR UCP TECH	2	65,265.00	130,530.00
(5) UCP SECURITIES TECH	1	58,493.00	58,493.00
(6) UCP TECH	4	58,493.00	233,972.00
10 POSITIONS	10		698,409.00
			(Savings \$33,224)

I also request the following Special Language that would require the Internal Auditor Position to be a current Certified Internal Auditor or Certified Public Accountant and the Operations Manager to be a current Certified Public Accountant.

SECTION XX. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. POSITION REQUIREMENTS. The Operations Manager shall hold and maintain a Certified Public Accountant license in good standing in the state of Arkansas. The Internal Auditor shall hold and maintain an active certification as a Certified Internal Auditor, with the Institute of Internal Auditors, or a Certified Public Accountant license in good standing in the state of Arkansas.

The provisions of this section shall be in effect only from July 1, 2022 through June 30, 2023.

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Thank you for your assistance. If you have any questions, please feel free to contact me or my Chief of Staff Jessica Keith.

Thank you,

A handwritten signature in cursive script that reads "Andrea Lea".

Andrea Lea
Auditor of State