



Office of Procurement
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July 14, 2023

The Honorable Scott Flippo, Chair
The Honorable Les Eaves, Chair
ALC-Review Subcommittee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

Dear Senator Flippo and Representative Eaves:

The Department of Human Services (DHS) respectfully requests that you allow a suspension of the rules requiring submission of items ten (10) days in advance of a committee hearing to review the attached service agreement 4600040577 Amendment 10. This is an agreement between the DHS Division of Children and Family Services (DCFS) and HLH Consultants LLC to provide counseling services for Jefferson and Pulaski counties. The amendment was executed by both parties ahead of deadline, however, due to an administrative tracking error the amendment packet was not submitted to the Office of State Procurement portal in time to be included on the July review agenda.

Because of the critical nature of the services involved, DHS requests your consideration for a suspension of the rules to allow the agreement to be reviewed on the July 18, 2023, legislative review agenda.

Sincerely,

Mary Kathryn Williams

Mary Kathryn Williams, J.D.
Chief Procurement Officer

cc: Tiffany Wright, DHS Division of Children & Family Services (DCFS) Director

