

SUPPLEMENTAL AGENDA

Suspension of the Rules Request
ALC/Review Subcommittee

Tuesday, July 18th, 2023
1:30 pm, Room A MAC

A. In-State Contract

1. Department of Human Services – Division of Children & Family

Note: All exhibits for this meeting are available by electronic means and are accessible on the General Assembly's website at www.arkleg.state.ar.us

Notice: Silence your cell phones. Keep your personal conversations to a minimum. Observe restrictions designating areas as '*Members and Staff Only*'.



A1

Department of Transformation and Shared Services

Governor Sarah Huckabee Sanders

Secretary Joseph Wood

Director Edward Armstrong

July 17, 2023

The Honorable Scott Flippo, Co-Chairperson
The Honorable Les D. Eaves, Co-Chairperson
ALC Review
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Senator Flippo and Representative Eaves,

Under Arkansas Procurement Law, all non-exempt contracts for "services", as defined in Arkansas Procurement Law, must be presented for legislative review if they have an annual contract amount that equals or exceeds fifty thousand dollars (\$50,000) in any contract year or a total projected contract amount of three hundred fifty thousand dollars (\$350,000) over the term of the contract. See Ark. Code Ann. § 19-11-265.

Contract 4600040577 from the Department of Human Services with HLH Consultants, LLC is being submitted for review during the July meeting of the ALC-Review subcommittee. Due to the late submission of this contract, the agency is requesting a suspension of the rules to allow it to be included on this month's agenda.

The Office of State Procurement has reviewed the contract amendment and found it to be ready for review. This contract appears on its face, to have been procured in accordance with Arkansas Procurement Law. We ask for its favorable review.

Should you have any questions, we will do our best to see that they are answered.

Sincerely,

A handwritten signature in black ink that reads "Paul Ford". The signature is written in a cursive, flowing style.

Paul Ford
Deputy Administrator, Office of State Procurement
Dept. of Transformation and Shared Services

Office of State Procurement



Office of Procurement
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July 14, 2023

The Honorable Scott Flippo, Chair
The Honorable Les Eaves, Chair
ALC-Review Subcommittee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

Dear Senator Flippo and Representative Eaves:

The Department of Human Services (DHS) respectfully requests that you allow a suspension of the rules requiring submission of items ten (10) days in advance of a committee hearing to review the attached service agreement 4600040577 Amendment 10. This is an agreement between the DHS Division of Children and Family Services (DCFS) and HLH Consultants LLC to provide counseling services for Jefferson and Pulaski counties. The amendment was executed by both parties ahead of deadline, however, due to an administrative tracking error the amendment packet was not submitted to the Office of State Procurement portal in time to be included on the July review agenda.

Because of the critical nature of the services involved, DHS requests your consideration for a suspension of the rules to allow the agreement to be reviewed on the July 18, 2023, legislative review agenda.

Sincerely,

Mary Kathryn Williams

Mary Kathryn Williams, J.D.
Chief Procurement Officer

cc: Tiffany Wright, DHS Division of Children & Family Services (DCFS) Director

**SUMMARY SCHEDULE OF STATE AGENCY CONTRACTS
FOR ARKANSAS LEGISLATIVE COUNCIL REVIEW
*In-State Contracts***

| | | | | | | | | | | |
|---------------------|--|--|--------------|--|-----------|--|-------------|------------------|-----------|--|
| 1. Agency: | | Human Services Department | | Contractor: | | HLH CONSULTANTS | | | | |
| Div/Prog: | | Division of Children & Family Services | | | Location: | | LITTLE ROCK | | State: AR | |
| Service Type: | | Professional Consultant Services (PCS) | | | | | | | | |
| Total Authorized: | | \$1,711,172.00 | | Org. Term: | | 07/01/2017 06/30/2018 | | Procurement: RFQ | | |
| Total After Review: | | \$1,711,172.00 | | Funding: | | Federal - 100% - [Social Services Block Grant] | | | | |
| Total Projected: | | \$2,100,000.00 | | MOF: | | Contract Number: 4600040577 | | | | |
| Org/Amt: | | Amount | Paid To Date | Objective: | | | | New Exp Date | | |
| Amd. 10 | | 0.00 | 1,105,602.26 | Amend to change fee for service reimbursements to current Medicaid rates, update budget attachment for FY"24 counseling services. | | | | 06/30/2024 | | |
| Amd. 9 | | 290,293.00 | 1,064,362.25 | Amend to extend and add funding to continue counseling services. | | | | 06/30/2024 | | |
| Amd. 8 | | 0.00 | 899,638.59 | Amend to extend, revise Performance Indicators and adjust funding to continue counseling services. | | | | 06/30/2023 | | |
| Amd. 7 | | 290,293.00 | 720,008.20 | Amend to extend and add funding to continue counseling services. | | | | 06/30/2022 | | |
| Amd. 6 | | 290,293.00 | 510,063.37 | Amend to extend with approved annual funding, revise the budget , revise funding availability and update the total projected cost for counseling services. | | | | 06/30/2021 | | |
| Amd. 5 | | 290,293.00 | 354,754.06 | Amend to extend, add funding, revise the budget and revise the funding availability for counseling services. | | | | 06/30/2020 | | |
| Amd. 4 | | 275,000.00 | 140,341.12 | Amend to extend, add funding, and revise the budget for counseling services. | | | | 06/30/2019 | | |
| Amd. 3 | | -25,000.00 | 114,575.17 | Reduce funding due to under utilization for counseling services. | | | | | | |
| Amd. 2 | | 150,000.00 | 35,534.09 | Amend to add funds for Counseling Services. | | | | | | |
| Amd. 1 | | 0.00 | 35,534.09 | Move funding within Compensation and Reimbursable for Counseling Services. | | | | | | |
| | | 150,000.00 | | COUNSELING SERVICES | | | | | | |