



STATE OF ARKANSAS  
**Department of Finance  
 and Administration**

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Senator Bill Sample, Co-Chairperson  
 Representative Jim Dotson, Co-Chairperson  
 Senator Scott Flippo  
 Representative Jeff Wardlaw  
 Arkansas Legislative Council (ALC) and  
 ALC-Review Subcommittee  
 Arkansas Legislative Council  
 State Capitol Building, Room 315  
 Little Rock, Arkansas 72201

Dear Co-Chairs:

The Department of Finance and Administration ("DFA") has reviewed the professional services and consultant services ("PCS") contracts with a total initial amount or a total projected amount of at least fifty thousand dollars (\$50,000), and the technical and general service ("TGS") contracts with a total initial contract amount or the total projected contract amount of at least one hundred thousand dollars (\$100,000) that accompany this letter. They are being submitted for review by the Arkansas Legislative Council as required by Ark. Code Ann. § 19-11-1006(a)(1) and Ark. Code Ann. § 19-11-265(a)(1).

Of the contracts submitted for review, DFA has identified one of them (#4600042510) as having been executed by the Arkansas Department of Higher Education ("ADHE") without having been sent for review as required by Ark. Code Ann. § 19-11-265(a)(1). It is being submitted for review prior to possible ratification consistent with Ark. Code Ann. § 19-11-247(d). A letter from ADHE, dated May 23, 2018, regarding the matter is also being included.

All of the other contracts appear, on their face, to be lawful contracts.

Respectfully,

Edward R. Armstrong,  
 State Procurement Director

*Carla Haugen*

Chief Fiscal Officer of the State

MAY 31 2018

Date