



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

OFFICE OF PERSONNEL MANAGEMENT  
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October 23, 2018

Ryan A. Robinson, BLR Administrator  
Bureau of Legislative Research  
1 Capitol Mall  
Little Rock, Arkansas 72201

Dear Mr. Robinson,

This letter addresses the growth pool position problem currently existing within the Arkansas Department of Environmental Quality (ADEQ). The agency received two growth pool positions during Fiscal Year 2017 effective 11-03-2016. These two positions are Position #22165371 authorized as N204N, ADEQ Director of Special Projects, GS13 & Position #22165372 authorized as N205N, ADEQ Director of Compliance, GS13. Despite the fact that these two positions are active, they are not loaded into PBAS's Biennial 2020 System. ADEQ needs these two positions to continue into Fiscal Year 2020 and then into Fiscal Year 2021.

The Office of Personnel Management (OPM) recommends the continuation of these two growth pool positions into Fiscal Year 2020 and then into Fiscal Year 2021. It is our understanding that ADEQ possesses sufficient funding to support these two growth pool positions into the subsequent fiscal years. Your consideration of this recommendation is genuinely appreciated. Please feel free to contact our office anytime concerning this particular matter.

Sincerely,

A handwritten signature in cursive script that reads "Kay Barnhill".

Kay Barnhill,  
DFA State Personnel Administrator

KB/jlh:1

# PLANNING BUDGETING & ADMINISTRATIVE SYSTEM

## Personnel Committee Report

Line	Business Area	Agency Name
1	0930	DEPARTMENT OF ENVIRONMENTAL QUALITY
2		

FY19 Authorized Positions	Base Level	Agency Request	Executive Recommendation	Legislative Recommendation
416	416	418	418	0

### Growth Pool, MFG Positions

Position	Class Code	Title	Grade	Pool or MFG	Agency Request	Executive Recommendation	Legislative Recommendation
22169721	A137C	ADEQ FINANCIAL MANAGER	GS12	P	Y	Y	
22169694	B142C	ADEQ USED TIRE PROGRAM COORDINATOR	GS12	P	Y	Y	
22169724	C037C	ADMINISTRATIVE ANALYST	GS06	P	Y	Y	
22169723	A138C	ADEQ TIRE FUND COORDINATOR	GS10	P	Y	Y	
22169690	B141C	ADEQ USED TIRE PROGRAM MANAGER	GS13	P	Y	Y	
22169688	D129C	ADEQ DIRECTOR OF INFORMATION TECHNOLOGY	IT10	P	Y	Y	
22169693	B142C	ADEQ USED TIRE PROGRAM COORDINATOR	GS12	P	Y	Y	
22169692	B142C	ADEQ USED TIRE PROGRAM COORDINATOR	GS12	P	Y	Y	
<b>Total Number of Growth Pool Positions</b>					<b>8</b>	<b>8</b>	<b>0</b>
<b>Total Number of MFG Positions</b>					<b>0</b>	<b>0</b>	<b>0</b>

### Reclassification of Positions

Currently Authorized				Agency Request				Executive Recommendation				Legislative Recommendation			
Position	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Class Code	Title	Grade	Class Code	Class Code	Title	Grade	Class Code
22090902	X054C	ENVIRONMENTAL PROGRAM COORDINATOR	GS07				P013C		PUBLIC INFORMATION COORDINATOR	GS07					
22091125	B042C	ENGINEER	GS09				G109C		GRANTS MANAGER	GS09					
22091059	B035C	GEOLOGY SUPERVISOR	GS09				G109C		GRANTS MANAGER	GS09					
22091020	X054C	ENVIRONMENTAL PROGRAM COORDINATOR	GS07				A072C		RESEARCH & STATISTICS MANAGER	GS07					
22090961	C037C	ADMINISTRATIVE ANALYST	GS06				S046C		MAINTENANCE TECHNICIAN	GS04					



# PLANNING BUDGETING & ADMINISTRATIVE SYSTEM

## Personnel Committee Report

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1	0930	DEPARTMENT OF ENVIRONMENTAL QUALITY
2		

Reclassification of Positions											
Position	Currently Authorized			Agency Request			Executive Recommendation			Legislative Recommendation	
	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Grade
22076438	C037C	ADMINISTRATIVE ANALYST	GS06				S046C	MAINTENANCE TECHNICIAN	GS04		
22091130	P013C	PUBLIC INFORMATION COORDINATOR	GS07				A075C	FINANCIAL ANALYST I.	GS07		
22091029	B035C	GEOLOGY SUPERVISOR	GS09				G109C	GRANTS MANAGER	GS09		
22091261	R013C	AGENCY HUMAN RESOURCES MANAGER	GS11				G063C	ADEQ BRANCH MANAGER	GS10		
22090953	B023C	ENGINEER, P.E.	GS11				G063C	ADEQ BRANCH MANAGER	GS10		
22091304	G035C	ADEQ ADMINISTRATION DIVISION MANAGER	GS12				R006C	HUMAN RESOURCES ADMINISTRATOR	GS12		
22094146	G062C	AEDC PROJECT CONSULTANT	GS11				E023C	TRAINING PROJECT MANAGER	GS08		
22090932	L028C	EPIDEMIOLOGIST	GS09				X036C	ADEQ INSPECTOR SUPERVISOR	GS07		
22079741	A052C	ACCOUNTING COORDINATOR	GS09				R014C	PERSONNEL MANAGER	GS08		
22169723	A138C	ADEQ TIRE FUND COORDINATOR	GS10				B035C	GEOLOGY SUPERVISOR	GS09		
Total Number of Reclassified Positions			0			15			0		

Notes	
The Arkansas Department of Environmental Quality received 2 positions in November of 2016 that are not showing up in the report. The two positions are ....	
22165371 N204N ADEQ Director of Special Projects N904	
22165372 N205N ADEQ Director of Compliance N904	
Together these two positions will take the agency from 416 total positions to 418 total positions.	