

PLANNING BUDGETING & ADMINISTRATIVE SYSTEM
Personnel Committee Report

Line	Business Area	Agency Name
1	0630	DFA - REVENUE SERVICES DIVISION

FY17 Authorized Positions	Base Level	Agency Request	Executive Recommendation	Legislative Recommendation
1501	1501	1463	1463	0

Eliminated Positions Request						
Position	Class Code	Title	Grade	Agency Request	Executive Recommendation	Legislative Recommendation
22108352	C076C	DFA TECHNICIAN	C108	Y	Y	
22108215	C076C	DFA TECHNICIAN	C108	Y	Y	
22108421	C076C	DFA TECHNICIAN	C108	Y	Y	
22108389	C076C	DFA TECHNICIAN	C108	Y	Y	
22107908	C076C	DFA TECHNICIAN	C108	Y	Y	
22107869	C076C	DFA TECHNICIAN	C108	Y	Y	
22108199	C076C	DFA TECHNICIAN	C108	Y	Y	
22108024	C076C	DFA TECHNICIAN	C108	Y	Y	
22108488	C076C	DFA TECHNICIAN	C108	Y	Y	
22108827	C076C	DFA TECHNICIAN	C108	Y	Y	
22108804	C076C	DFA TECHNICIAN	C108	Y	Y	
22108917	S087C	INSTITUTIONAL SERVICES ASSISTANT	C103	Y	Y	
22112033	C076C	DFA TECHNICIAN	C108	Y	Y	
22108588	C076C	DFA TECHNICIAN	C108	Y	Y	
22108492	C076C	DFA TECHNICIAN	C108	Y	Y	
22108793	C076C	DFA TECHNICIAN	C108	Y	Y	
22108693	C076C	DFA TECHNICIAN	C108	Y	Y	
22107789	C076C	DFA TECHNICIAN	C108	Y	Y	
22108649	C059C	DFA SERVICE REPRESENTATIVE	C111	Y	Y	

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2

Eliminated Positions Request						
Position	Class Code	Title	Grade	Agency Request	Executive Recommendation	Legislative Recommendation
5	22108635	C059C	DFA SERVICE REPRESENTATIVE	C111	Y	Y
6	22108883	C059C	DFA SERVICE REPRESENTATIVE	C111	Y	Y
7	22108699	C059C	DFA SERVICE REPRESENTATIVE	C111	Y	Y
8	22111259	C046C	LEGAL SUPPORT SPECIALIST	C113	Y	Y
9	22108413	S046C	MAINTENANCE TECHNICIAN	C113	Y	Y
10	22108448	C059C	DFA SERVICE REPRESENTATIVE	C111	Y	Y
11	22108412	C059C	DFA SERVICE REPRESENTATIVE	C111	Y	Y
12	22108894	C059C	DFA SERVICE REPRESENTATIVE	C111	Y	Y
13	22108703	C073C	ADMINISTRATIVE SPECIALIST II	C109	Y	Y
14	22162900	C059C	DFA SERVICE REPRESENTATIVE	C111	Y	Y
15	22107766	C076C	DFA TECHNICIAN	C108	Y	Y
16	22107763	C076C	DFA TECHNICIAN	C108	Y	Y
17	22111761	C059C	DFA SERVICE REPRESENTATIVE	C111	Y	Y
18	22111267	C059C	DFA SERVICE REPRESENTATIVE	C111	Y	Y
19	22150759	C059C	DFA SERVICE REPRESENTATIVE	C111	Y	Y
20	22143118	C059C	DFA SERVICE REPRESENTATIVE	C111	Y	Y
Total Number of Eliminated Positions				35	35	0

22

Reclassification of Positions												
Position	Currently Authorized			Agency Request			Executive Recommendation			Legislative Recommendation		
	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Title	Grade
26	22108456	A054C	TAX AUDITOR II	C120	A054C	TAX AUDITOR II	C120	T032C	DFA REVENUE SECURITY COORDINAT	C120		

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2

Reclassification of Positions												
Position	Currently Authorized			Agency Request			Executive Recommendation			Legislative Recommendation		
	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Title	Grade
6	22108611	A094C	DFA LOCAL REVENUE OFFICE SUPERV	C114			C048C	DFA SUPERVISOR	C113			
7	22108193	A054C	TAX AUDITOR II	C120	A054C	TAX AUDITOR II	C120	T032C	DFA REVENUE SECURITY COORDINAT	C120		
8	22108167	G084C	DFA DIVISION MANAGER II	C123			241X	DFA REVENUE SECURITY SUPERVISOR	C123			
9	22107874	A054C	TAX AUDITOR II	C120	A054C	TAX AUDITOR II	C120	T032C	DFA REVENUE SECURITY COORDINAT	C120		
Total Number of Reclassified Positions				0			5			0		

11

Transfer Positions											
Position	Class Code	Title	Grade	Transferring Agency		Receiving Agency		Agency Request	Exe Rec	Leg Rec	
14	22108726	C059C	DFA SERVICE REPRESENTATIVE	C111	0630-DFA - REVENUE SERVICES DIVISION		0610-DFA - MANAGEMENT SERVICES		Y	Y	
15	22107923	C059C	DFA SERVICE REPRESENTATIVE	C111	0630-DFA - REVENUE SERVICES DIVISION		0610-DFA - MANAGEMENT SERVICES		Y	Y	
16	22108249	D056C	SYSTEMS COORDINATION ANALYST	C120	0630-DFA - REVENUE SERVICES DIVISION		0610-DFA - MANAGEMENT SERVICES		Y	Y	
Total Number of Transferred Positions				0		-3					

18

Notes

22

23

24

25

26

2017 - 2019 REQUEST FOR SPECIAL LANGUAGE IN APPROPRIATION ACT

0630 DFA - Revenue Services Division

ACT#: 117

SECTION#: 13

CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)

EXECUTIVE RECOMMENDATION

EXTRA HELP EXEMPTION. Extra Help positions authorized herein are specifically exempt from limitation of hours, either by act or regulation. Provided, however, when a temporary or part-time employee is employed by the Department of Finance and Administration - Revenue Services for a period of time exceeding seven (7) months, a report of such shall be filed with the Arkansas Legislative Council.

The provisions of this section shall be in effect only from July 1, ~~2016~~ 2017 through June 30, ~~2017~~ 2018.

AGENCY REQUEST

2017 - 2019 REQUEST FOR SPECIAL LANGUAGE IN APPROPRIATION ACT

0630 DFA - Revenue Services Division

ACT#: 117

SECTION#: 14

CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)

EXECUTIVE RECOMMENDATION

AUTHORITY TO EMPLOY CERTIFIED LAW ENFORCEMENT OFFICERS. The Director of the Department of Finance and Administration is authorized to employ ~~not more than one (1)~~ certified law enforcement officers as certified under § 12-9-101 et seq. The certified law enforcement officer employed under this section shall be responsible for maintaining order and providing for the security, protection, and safety of the Department of Finance and Administration buildings, grounds, property, employees and customers. The certified law enforcement officer shall have the powers, duties, privileges, and immunities of a certified law enforcement officer.

The provisions of this section shall be in effect only from July 1, ~~2016~~ 2017 through June 30, ~~2017~~ 2018.

AGENCY REQUEST

2017 - 2019 REQUEST FOR SPECIAL LANGUAGE IN APPROPRIATION ACT

0630 DFA - Revenue Services Division

ACT#: 117

SECTION#: 15

CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)

EXECUTIVE RECOMMENDATION

CONTINGENT POSITIONS. There is hereby established for the Department of Finance and Administration - Revenue Division - Contingent Positions for the ~~2016-2017~~ 2017-2018 fiscal year, the following maximum number of regular employees whose salaries shall be governed by the provisions of the Uniform Classification and Compensation Act (Arkansas Code 21-5-201 et seq.), or its successor, and all laws amendatory thereto. All persons occupying positions authorized herein are hereby governed by the provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas Code 21-5-101), or its successor.

AGENCY REQUEST

CONTINGENT POSITIONS - DATA ENTRY

ITEM CLASS NO. CODE TITLE	MAXIMUM	SALARY RATE
	NO. OF EMPLOYEES	FISCAL YEARS 2016-16 2017-2018
(1) CO42C DFA REVENUE SUPERVISOR	2	GRADE C114
(2) C059C DFA SERVICE REPRESENTATIVE	8	GRADE C111
(3) C076C DFA TECHNICIAN	<u>40</u>	GRADE C108
MAX CONTINGENT EMPLOYEES	50	

If it has been determined by the Director of the Department of Finance and Administration that the Department cannot continue a contract with a private provider and the Director deems it necessary to utilize Department staff to provide the required services, the Department is allowed, after seeking prior review by the Arkansas Legislative Council or Joint Budget Committee, to utilize the contingent positions for data entry contained in this Section and make the appropriate transfers from the various Maintenance and Operations, Professional Fees and Services or Data

2017 - 2019 REQUEST FOR SPECIAL LANGUAGE IN APPROPRIATION ACT

0630 DFA - Revenue Services Division

ACT#: 117

SECTION#: 15

CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)

EXECUTIVE RECOMMENDATION

Processing line items contained in Section 3 of this Act to Regular Salaries and Personal Services Matching.

The provisions of this section shall be in effect only from July 1, ~~2016~~ 2017 through June 30, ~~2017~~ 2018.