

## PLANNING BUDGETING &amp; ADMINISTRATIVE SYSTEM

## Personnel Committee Report

Line	Business Area	Agency Name
1	0700	DEPARTMENT OF HIGHER EDUCATION

2

3	FY17 Authorized Positions	Base Level	Agency Request	Executive Recommendation	Legislative Recommendation
4	49	49	44	42	0

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6	Eliminated Positions Request						
7	Position	Class Code	Title	Grade	Agency Request	Executive Recommendation	Legislative Recommendation
8	22150818	A052C	ACCOUNTING COORDINATOR	C121	Y	Y	
9	22104456	C010C	EXECUTIVE ASSISTANT TO THE DIRECTOR	C118	Y	Y	
10	22110710	A089C	ACCOUNTANT I	C116	Y	Y	
11	22104450	G102C	DHE PROGRAM SPECIALIST	C122	N	Y	
12	22104435	G102C	DHE PROGRAM SPECIALIST	C122	Y	Y	
13	22104440	G102C	DHE PROGRAM SPECIALIST	C122	Y	Y	
14	22104444	G102C	DHE PROGRAM SPECIALIST	C122	N	Y	
15	Total Number of Eliminated Positions				5	7	0

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17	Reclassification of Positions											
18	Currently Authorized				Agency Request			Executive Recommendation			Legislative Recommendation	
19	Position	Class Code	Title	Grade	Class Code	Grade	Class Code	Title	Grade	Class Code	Title	Grade
20												
21												
22	22104442	N055N	DHE ASSOCIATE DIRECTOR	N908			D022N	IT SENIOR PROJECT MANAGER	N904			
23	22076726	G043C	DHE FINANCIAL AID MANAGER	C126			A027C	ACCOUNTING OPERATIONS MANAGER	C125			
24	Total Number of Reclassified Positions				0			2			0	

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**PLANNING BUDGETING & ADMINISTRATIVE SYSTEM**  
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1	0700	DEPARTMENT OF HIGHER EDUCATION
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3	Notes	
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**2017 - 2019 REQUEST FOR SPECIAL LANGUAGE IN APPROPRIATION ACT**

**0700 Higher Education, Department of**

**ACT#: 236**

**SECTION#: 38**

**CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)**

**EXECUTIVE RECOMMENDATION**

HIGHER EDUCATION CENTRAL POOL POSITIONS. (a) Universities - (1) The Department of Higher Education shall establish and maintain a central pool of three hundred (300) positions to be used to establish additional positions when an institution does not have sufficient positions available to meet unanticipated enrollment growth, industry training demands, and its mandated responsibilities.

(2) Central pool positions are to be used by the institutions if the personnel service needs exceed the number of positions authorized by the General Assembly and that were not anticipated at the time of the passage of the institution's operating appropriation act.

(3) No position established under this section may exceed the salary rate of the highest maximum annual salary rate or the highest grade level position authorized by the General Assembly in the requesting institution's operating appropriation act.

(4) The institution shall provide justification to the Department of Higher Education for the need to allocate positions from the central pool.

(5) Titles shall not be assigned to the institution from the central pool until specific positions are requested by the institution, recommended by the Department of Higher Education and approved by the Arkansas Legislative Council or the Joint Budget Committee.

(6) If an institution requests any central pool position to be continued during the subsequent fiscal year, the position must be requested as a new position in the institution's subsequent fiscal year budget request.

(b) Colleges - (1) The Department of Higher Education shall establish and maintain a central pool of two hundred fifty (250) positions to be used to

AGENCY REQUEST

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**EXECUTIVE RECOMMENDATION**

establish additional positions when an institution does not have sufficient positions available to meet unanticipated enrollment growth, industry training demands, and its mandated responsibilities.

(2) Central pool positions are to be used by the institutions if the personnel service needs exceed the number of positions authorized by the General Assembly and that were not anticipated at the time of the passage of the institution's operating appropriation act.

(3) No position established under this section may exceed the salary rate of the highest maximum annual salary rate or the highest grade level position authorized by the General Assembly in the requesting institution's operating appropriation act.

(4) The institution shall provide justification to the Department of Higher Education for the need to allocate positions from the central pool.

(5) Titles shall not be assigned to the institution from the central pool until specific positions are requested by the institution, recommended by the Department of Higher Education and approved by the Arkansas Legislative Council or the Joint Budget Committee.

(6) If an institution requests any central pool position to be continued during the subsequent fiscal year, the position must be requested as a new position in the institution's subsequent fiscal year budget request.

(c) Determining the maximum number of employees and the maximum amount of appropriation and general revenue funding for institutions of higher education each fiscal year is the prerogative of the General Assembly. This is usually accomplished by delineating such maximums in the appropriation act(s) for institutions of higher education and the general

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**EXECUTIVE RECOMMENDATION**

revenue allocations authorized for each fund and fund account by amendment to the Revenue Stabilization law. Further, the General Assembly has determined that institutions of higher education may operate more efficiently if some flexibility is provided to institutions of higher education authorizing broad powers under this Section. Therefore, it is both necessary and appropriate that the General Assembly maintain oversight by requiring prior approval of the Legislative Council or Joint Budget Committee as provided by this section. The requirement of approval by the Legislative Council or Joint Budget Committee is not a severable part of this section. If the requirement of approval by the Legislative Council or Joint Budget Committee is ruled unconstitutional by a court of competent jurisdiction, this entire section is void.

The provisions of this section shall be in effect only from July 1, ~~2016~~ 2017 through June 30, ~~2017~~ 2018.