



STATE OF ARKANSAS
**Department of Finance
and Administration**

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October 30, 2019


Senator Bruce Maloch, Co-Chair
Representative DeAnn Vaught, Co-Chair
Performance Evaluation & Expenditure Review Committee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

RE: FY20 Budget Classification Transfer Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Budget Classification Transfer Request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,


Larry W. Walther
Cabinet Secretary

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Attachment(s)

FY20 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

Agency	Classification	FY20 Agency Request	FY20 Executive Recommendation	FY20 Original Appropriation	FY19 Actual Expenditures	FY20 Authorized	Adjustment Requested	FY20 Revised Authorization	DFA-Chief Fiscal Officer		DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable)
									Approve	Disapprove	
1. Department of Finance and Administration - Management Services Division	Operating Expenses	\$ 168,129	\$ 168,129	\$ 168,129	\$ 25,135	\$ 168,129	\$ (10,000)	\$ 158,129	X		N/A
	Conf. & Travel Exp.	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,331.00	\$ 3,500	\$ 10,000	\$ 13,500			
	Professional Fees	\$ 205,000	\$ 205,000	\$ 205,000	\$ -	\$ 205,000	\$ -	\$ 205,000			
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Data Processing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
	Total	\$376,629	\$376,629	\$376,629	\$ 28,466.00	\$376,629	\$0	\$376,629			

Office of Internal Governmental Services employees are required to attend conferences related to the administration of their grant awards and many of these conferences are held with little notice to the agency to allow for prior budgeting. These conferences are not scheduled consistently for each fiscal year.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY 2020**

Business Area: 0610 Business Area Title: Department of Finance and Administration - Management Services
 Funds Center: 252 Funds Center Title: Dept of Justice Non-Victim Assist - Fed
 Fund: FIGS001 Fund Title: DFA IGS JAG TRUST FUND Functional Area: ADMN


Line-Item Classifications	Authorized Appropriation	Actual Expenditures ** FY2019	Transfer From			Transfer To		
			CI	Fund	Amount	CI	Fund	Amount
502:00:02 Operating Expenses	168,129.00	25,135.44	02	FIGS001	10,000.00			
505:00:09 Conference & Travel Expenses	3,500.00	3,330.65				09	FIGS001	10,000.00
506:00:10 Professional Fees	205,000.00	0						
512:00:11 Capital Outlay *	0	0						
509:00:12 Data Processing *	0	0						

Reason for Transfer:

Additional unanticipated conference/seminar travel is required due to mandatory training for the disbursement of grant awards. These conferences are not consistently scheduled and the dates are given with short notice.



 Agency Director



 Budget Approval

DFA IGS State Technology Planning
 (approval only needed if applicable ***)

* Transfers may not be made from the capital outlay (512:00:11) sub classifications unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))
 ** For transfers requested during the month of July 2019 use the agency's fiscal year 2019 expenditures as of April 30, 2019 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2019 - May 2020 use the agency's fiscal year 2019 expenditures. For transfers requested during the month of June 2020 use the agency's fiscal year 2020 as of April 30, 2020.
 *** Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to DFA-Technology Planning Unit.