

C



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF BUDGET**  
1509 West Seventh Street, Suite 402  
Post Office Box 3278  
Little Rock, Arkansas 72203-3278  
Phone: (501) 682-1941  
Fax: (501) 682-1086  
<http://www.dfa.arkansas.gov>


May 22, 2014

Senator Bruce Maloch, Co-Chair  
Representative Stephen Meeks, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: FY15 Cash Fund Appropriation Increase Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Cash Fund Appropriation Increase Request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,  
  
Richard A. Weiss  
Director

RAW:knh

Attachment(s)



STATE OF ARKANSAS  
**Department of Finance  
 and Administration**

**OFFICE OF THE DIRECTOR**  
 1509 West Seventh Street, Suite 401  
 Post Office Box 3278  
 Little Rock, Arkansas 72203-3278  
 Phone: (501) 682-2242  
 Fax: (501) 682-1029  
<http://www.state.ar.us/dfa>

**C1**

May 15, 2014

Senator Bruce Maloch, Co-Chair  
 Representative Stephen Meeks, Co-Chair  
 Performance Evaluation and Expenditure Review Committee  
 Arkansas Legislative Council  
 State Capitol Building  
 Little Rock, AR 72201

*OK  
BRS*

*Commitment  
i few  
590:00:46*

Dear Senator Maloch and Representative Meeks:

The State of Arkansas has received a check in the amount of \$5,275,674.33 which represents the net settlement proceeds from a bankruptcy claim made on behalf of the Arkansas Building Authority against W.R. Grace & Company.

The Department of Finance and Administration (DFA) has been charged with disbursing the settlement proceeds. As Chief Fiscal Officer of the State, I am requesting cash appropriation for fiscal year 2015 on behalf of the state agencies listed below who own the buildings affected by the asbestos lawsuit. The determination was made to return the funding to the agency since they provide the maintenance and support for the building. In addition, some agencies will require the creation of a new Cash in Treasury fund.

The Department of Human Services (DHS) will be receiving \$1,522,065.68 from the settlement. DHS has sufficient appropriation in their Various Building Construction (1DE) appropriation to use the funds.

The appropriation requests below have been rounded to the nearest thousand.

Cash Appropriation with a new Cash in Treasury Fund:

Arkansas Building Authority	\$ 3,291,000.00
DFA – Revenue Division	69,000.00
Arkansas Teacher Retirement System	221,000.00
Department of Workforce Services	11,000.00
Arkansas School for the Deaf	13,000.00

Cash Appropriation only:

Secretary of State	\$ 152,000.00
--------------------	---------------

If you have questions or need additional information, please contact Paul Louthian, Administrator, DFA – Office of Accounting at 682-1515.

Sincerely,

Richard A. Weiss  
 Director

RAW:psi:lw

cc: Mr. Paul Louthian, Administrator  
 DFA – Office of Accounting



# Arkansas Auctioneers Licensing Board

# C2

101 E. Capitol, Suite 112B • Little Rock, Arkansas 72201 • 501/682-1156 • FAX: 501/682-1158

Brad H. Wooley  
Chairman  
Little Rock

May 9, 2014

LuAnne McCammon  
Harrisburg

Dwayne Craig  
Gravette

Kenny R. McGrew  
Glenwood

James R. Bailey  
Harrison

Billy Olson  
McNeil

Edye White  
Paris

Kristy Arnold  
Secretary/  
Treasurer

Brandon Sharp, Administrator  
DFA, Office of Budget  
1509 West 7<sup>th</sup>  
Little Rock, AR 72201

Request in compliance with approved  
IT plan on file with DFA IGS  
State Technology Planning.  
Linda Bohannon 5/12/14  
Signature Date

OK  
-BRS

Dear Mr. Sharp:

The Arkansas Auctioneer's Licensing Board requests additional cash fund appropriation of \$20,000.00 from the DFA Cash Fund Holding Account for Fiscal Year 2015. We request the \$20,000.00 in Capital Outlay to update the website and database to allow the agency to process auctioneer renewals online under §17-17-302. The fund center is C51 and the fund is 3440000. The ability to process renewals online will allow for a smoother process during the renewal period.

If additional information is needed, please feel free to contact this office

Sincerely,

*Kristy Arnold*  
Kristy Arnold  
Secretary/Treasurer

0210  
ald 3

May 5, 2014

Mr. Brandon Sharp  
Administrator, DFA Office of Budget  
4<sup>th</sup> Floor, DFA Building  
Little Rock, AR 72201

Ok  
BRS

Dear Mr. Sharp:

By this letter, I am requesting the continuation of a \$500,000 Treasury Cash Fund Appropriation for rebates under the Gaseous Fuels Rebate\* Program within the Arkansas Energy Office (AEO). The funding for this program has come via a grant from the Northwest Arkansas Economic Development District (NWAEDD) which received funding from the 89<sup>th</sup> General Assembly for funding projects in Northwest Arkansas.

The NWAEDD has expressed a desire to add a portion of the funding they received from the 89<sup>th</sup> General Assembly to the AEO's funding for the statewide Gaseous Fuels Program in order help the AEO in their efforts to establish a statewide network of alternative fuel filling stations and to offer rebates to vehicle owners who wish to convert to clean burning fuels on private and fleet vehicles.

There are currently seven (7) CNG stations throughout the state (Ft. Smith, Conway (2), North Little Rock, Little Rock, Jonesboro, and Damascus). Of these seven, the AEO has already provided funding through grants from American Recovery and Reinvestment Act funding. The AEO also has plans to award rebate funding to two (2) additional stations (Springdale and West Memphis) from 89<sup>th</sup> Session General Improvement Funds. The funding herein contemplated will allow for funding a third station in Springdale making a total of ten (10) stations in the statewide network. The funding herein contemplated will also allow immediate implementation of the vehicle conversion rebate program.

The grants/rebates to establish an alternative fuel filling station are based on a competitive scoring process. The stations already established were those that ranked highest on the competitive scoring process. The stations now contemplated as being funded are those that have scored highest of the remaining applicants. The AEO has a desire to continue funding additional stations in other areas of the state as funds become available to those stations that rank next highest on the ranking system.

The rebates allowed under the program are for \$4,500 or fifty percent (50%) of the conversion cost, whichever is the lesser, for vehicles and \$400,000 or 75 percent (75%) of the construction cost, whichever is the lesser, for refueling stations.

The rebates are part of the requirements of Act 532 of 2013 for the statewide program. The AEO received \$1,050,000 total funding from the 89<sup>th</sup> General Assembly for refueling stations and vehicle conversion. After giving the rebates for the two refueling stations at Springdale and West Memphis, only minimal funding remains available for the vehicle conversion part of the program. The appropriation herein requested will allow the AEO to strengthen the vehicle conversion part of the rebate program at this time instead of having to wait for possible funding from future legislative actions.

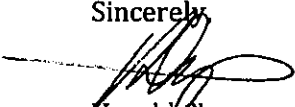
Page 2

Our request is somewhat complicated because the vehicle rebate program is ready to begin now, and rebates will be subject to payment immediately upon establishment of the appropriation herein requested, however, the rebates for the refueling station contemplated herein will not be needed until sometime after July 1, 2014.

For these reasons, we needed to establish the appropriation in FY '14 which was accomplished via a similar request, reviewed by the Performance Evaluation and Expenditure Review (PEER) Committee at the May 8, 2014 meeting. Now, we need to reestablish the appropriation for next fiscal year (FY '15) in order to expend any remaining balance of the program not expended in FY '15.

Please let me know if there is anything else I need to supply to meet the needs of the Office of Budget, or the PEER subcommittee.

Sincerely,



Harold Sharp  
AEDC Budget Division

Copy: Mitchell Simpson, AEO  
Amanda DiPippa, DFA-Budget  
Grant Tennille, AEDC Executive Director

\*Gaseous Fuels are defined as:

- CNG – Compressed Natural Gas
- LNG – Liquefied Natural Gas
- LPG – Liquefied Petroleum Gas

0790  
ad  
5



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

OFFICE OF ADMINISTRATIVE SERVICES  
**Fiscal Accounting**  
1515 West Seventh Street, Suite 700  
Post Office Box 2485  
Little Rock, Arkansas 72203-2485  
Phone: (501) 324-9060  
Fax: (501) 324-9070  
<http://www.state.ar.us/dfa>

OK  
BKS

**To:** Brandon Sharp, Administrator  
Office of Budget

**Date:** May 16, 2014

**From:** Richard M. Drilling, Manager   
Fiscal Accounting Section  
Office of Administrative Services  
e-mail: richard.drilling@dfa.arkansas.gov

**Copy:** Carla Wooley-Haugen   
Jane Benton  
Amanda DiPippa

**Subject:** Request for Cash Fund Appropriation Continuation for FY15

The Department of Finance and Administration, Office of State Procurement continues to work with a third party contractor to accomplish the following:

1. First, the material master data used in the AASIS system will be reviewed and redefined using a standardized coding structure. The existing descriptions used to define the goods and services purchased by the State will be replaced by those used in the standards defined by the National Institute of Governmental Purchasing (NIGP).
2. Secondly, an independent review and assessment of the State's purchasing business processes will be performed. This will be an analysis of the processes, procedures and organization currently in place and a comparison to those of peer organizations in other states. This comparison will be used to establish a benchmark, based on industry best practices, from which an improvement plan can be developed.
3. Finally, a plan to improve current procurement processes will be developed. A gap analysis comparing current processes to the future state defined in the benchmarking task will be performed. A transition plan will be developed to bridge the gap between the current state and the goals of the best practices identified in the assessment

\$250,000 in additional cash fund appropriation is requested to continue in FY15, as approved in FY14, for the DFA Miscellaneous Cash Appropriation in the Professional Fees line item. The funding available comes from \$25 vendor registration fees paid annually to receive electronic notification of bid solicitations throughout the year as authorized by the following:

*R3:19-11-217. Authority of the State Procurement Director.*

*(a) VENDOR FEE. Vendors shall make application on the Office of State Procurement web site at [www.arkansas.gov/dfa/procurement](http://www.arkansas.gov/dfa/procurement) to have their name placed on the State Master Vendor list for the commodities and services they wish to supply or provide. An annual fee may be required.*

*(b) STATE MASTER VENDOR LIST. Inclusion of the name of a business on the vendor's list does not indicate whether the business is responsible*

Please place the appropriation in Business Area 0610, Fund NFA0007, Funds Center 907 and Commitment Item 506:00:10.

Thank you for your assistance.

If you need additional information please call me at 501-324-9062.

ald 6



Department of  
Career Education

Mike Beebe  
*Governor*

April 29, 2014

William L. "Bill" Walker, Jr.  
*Director*

OK  
BRS

Ms. Cayce Raney, Sr. Budget Analyst  
DFA Office of Budget  
1509 West 7<sup>th</sup> Street, Suite 402  
Little Rock, AR 72201

Dear Cayce:

The Arkansas Department of Career Education is the administrative agency for LESO Program. The fund is NCE0100 and Appropriation 82V with Cost Center 362650. Out of our fund balance, we are requesting additional appropriations of \$40,000 for FY15, commitment item 46. We will be using this amount for transportation of federal vehicles and heavy equipment to be granted to law enforcement agencies in the State. This amount will be reimbursed back to the Agency.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lorna Claudio".

Lorna Claudio  
Chief Fiscal Officer



Department of  
Career Education

Mike Beebe  
Governor

May 12, 2014

William L. "Bill" Walker, Jr.  
Director

Ok  
BRS

Ms Cayce Raney, Sr. Budget Analyst  
DFA Office of Budget  
1509 West 7<sup>th</sup> Street, Suite 402  
Little Rock, AR 72201

Dear Cayce:

The Arkansas Department of Career Education has MOU from the Department of Higher Education for \$87,900 which continues the program currently budgeted in Cash Fund NCE0200, Fund Center 96V.

These funds are given to support Career Coaches in schools identified as dropout factories. The source of the funds used to fund this MOU at the Department of Higher Education is a grant from the Winthrop Rockefeller Foundation.

I am requesting cash fund appropriation of \$62,900 in Fund NCE0200, Fund Center 96V, commitment item 5100004 for FY 2015 for funds that will be received in Year 3 of the Program.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lorna Claudio".

Lorna Claudio  
Chief Fiscal Officer





Department of  
Career Education

Mike Beebe  
Governor

May 2, 2014

William L. "Bill" Walker, Jr.  
Director

OK  
BRS

Ms Cayce Raney, Sr. Budget Analyst  
DFA Office of Budget  
1509 West 7<sup>th</sup> Street, Suite 402  
Little Rock, AR 72201

Dear Cayce:

The Arkansas Department of Career Education is the administrative agency for the Arkansas Works Initiative. To support the colleges and career coach positions serving middle and high schools in the twenty-one counties and the Little Rock School District, the school districts will be contributing \$1,537,500 for FY15. These funds will be used to reimburse participating two-year colleges and cooperative education centers in the form of grants for cost associated with travel, training, communication, supplies, and the ACT Academics.

Fund NCE0300 and Appropriation F48 with Cost Center 362851 were established in FY13 for this program. We are requesting appropriations in the amount of \$1,537,500 for FY15, commitment item 04.

Thank you for your assistance.

Sincerely,

Lorna Claudio  
Chief Fiscal Officer

CHARLIE DANIELS  
AUDITOR



230 STATE CAPITOL  
LITTLE ROCK, ARKANSAS 72201

AUDITOR OF STATE

*Ok  
BRS*

April 24, 2014

Brandon Sharp  
Administrator, Fiscal & Budget  
Department of Finance & Administration  
1509 W. 7th St, Rm 402  
Little Rock, AR 72211

The Auditor of State is requesting a cash appropriation increase for FY15 as outlined below for review at the next regularly scheduled meeting of the PEER Committee:

Agency: 0059 Auditor of State  
Fund Center: A04 - Payment of Unclaimed Property Claims- Cash  
Fund: 1100100  
Commitment Item: 511:00:15 Claims  
Amount: \$7,000,000

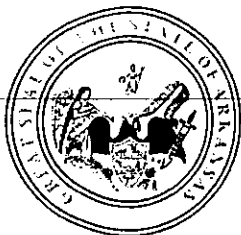
The increase is necessary to pay the ongoing increase in the number of claims generated by our recent outreach through direct mail and social media.

If you have any questions, you may contact Scarlet White-Acklin at (501) 371-2110.

Sincerely,

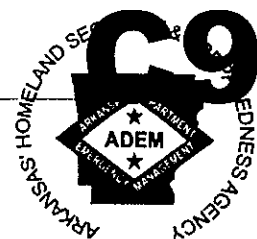
Charlie Daniels,  
Auditor of State

CD/SWA



MIKE BEEBE  
GOVERNOR

STATE OF ARKANSAS  
DEPARTMENT OF EMERGENCY MANAGEMENT



DAVID MAXWELL  
DIRECTOR

May 7, 2014

*Ok  
BRS*

RECEIVED  
2014 MAY -9 AM 8:08  
Arkansas Homeland Security and Disaster Preparedness Agency

Mr. Richard Weiss, Director  
Department of Finance and Administration  
1509 W 7<sup>th</sup> Street, Ste 401  
Little Rock, AR 72201

Re: Cash Letter

Dear Mr. Weiss:

The Arkansas Department of Emergency Management (ADEM) is respectfully requesting establishment of a "Cash in Treasury" appropriation for FY15, commitment item 590:00:46, in the amount of \$1,149. Funding for this request will come from the Blue & You Foundation grant for a Healthier Arkansas awarded to ADEM in support of agency employees participating in for Arkansas Healthy Employee Lifestyle Program (AHELP). Please feel free to contact Bobbie Ann Merkel at (501) 683-6710 if you have questions or need further information.

Sincerely,

David Maxwell,  
Director and State Homeland Security Advisor

DM:jsa

FC:F46

11  
0995  
MRK

# C10



**Mike Beebe**  
Governor

## State of Arkansas

# ARKANSAS STATE POLICE

1 State Police Plaza Drive Little Rock, Arkansas 72209-4822 www.asp.arkansas.gov

"SERVING WITH PRIDE AND DISTINCTION SINCE 1935"



**Stan Witt**  
Director

### ARKANSAS STATE POLICE COMMISSION

Daniel "Woody" Futrell  
Chairman  
Nashville

Wallace Fowler  
Vice-Chairman  
Jonesboro

Frank Guinn, Jr.  
Secretary  
Paragould

Dr. Lewis Shepherd  
Arkadelphia

John Allison  
Conway

Bob Burns  
Little Rock

Jane Dunlap Christenson  
Harrison

May 15, 2014

Mr. Richard Weiss, Director  
Department of Finance and Administration  
1509 West Seventh Street  
Little Rock, Arkansas 72203

*OK  
BRS*

Dear Mr. Weiss:

Arkansas State Police received funds from the Office of The Attorney General in the amount of \$250,000. These funds were to be utilized in FY 14 and FY15 for Concealed Handgun Carry Licensing Section.

We are requesting an FY 15 appropriation of \$150,000 in the following commitment items:

- CI 01 - \$137,000 for Extra Help
- CI 03 - \$13,000 for Fringe Benefits

Fund Center F97, Fund NSP0400, cost center 456842.

If you have any questions, please contact our office at 618-8333. Thank you for your consideration of this request.

Sincerely,

Colonel Stan Witt  
Director

12  
0960  
MPK



Office of Director



P.O. Box 1437, Slot S201 · Little Rock, AR 72203-1437  
501-682-8650 · Fax: 501-682-6836 · TDD: 501-682-8820

March 20, 2014

*Ok  
BRS*

Mr. Richard Weiss, Director  
Department of Finance and Administration  
1509 West Seventh Street  
Little Rock, AR 72203

Dear Mr. Weiss:

Pursuant to the provisions of Section 34 of Act 285 of 2014, the Department of Human Services ("DHS") requests a transfer of cash appropriation from the Department of Finance and Administration Cash Fund Holding Account to a DHS Cash appropriation for FY2015 for commitment item 510:00:04 in the amount of \$25,000.00.

Additional appropriation is requested as DHS is anticipating receiving funds from the Office of the Attorney General in the amount of \$25,000.00. These funds are to be utilized for a grant to implement character education programming and clinics for at-risk youth.

I respectfully request this item be placed on the agenda for consideration by the Performance Evaluation & Expenditure Review (PEER) Committee of the Arkansas Legislative Council at the earliest date possible.

If you have any questions, please contact our office at 682-8648

Sincerely,

A handwritten signature in black ink, appearing to read "John Selig".

John Selig  
Director

*AK 13*

copy

C12



Be more PBS

ARKANSAS EDUCATIONAL TELEVISION NETWORK

May 9, 2014

Brandon Sharp, Administrator  
DFA Office of Budget  
1509 West 7<sup>th</sup> Street  
Little Rock, AR 72201

Request in compliance with approved  
IT plan on file with ~~DHS~~ DFA IGS  
State Technology Plan  
Sandra Sherman 5/13/14  
Signature Date

OK  
BRS

RE: Additional Appropriation Request for Fund Center 127

Dear Brandon:

AETN requests additional appropriation in cash operating fund center 127 in the following commitment items.

<u>Agency-Fund Ctr - Commit Item -Fund</u>	<u>Requested Addnl Appropriation By Commitmt Item</u>
0516-127-5010001-NET0001	\$9,237
0516-127-5060010-NET0001	\$106,262
0516-127-5060010-NET0003	\$153,000
0516-127-5120011-NET0003	\$277,464
0516-127-5120011-NET0002	\$40,000
Total additional appropriation request	----- \$585,963

Additional appropriation is needed in these line items to better serve the IDEAS portal training needs of teachers statewide in partnership with the Arkansas Education Department and for additional services needed by our production division to complete several special projects.

A new learning management system for our IDEAS portal has been postponed to FY15 due to the technology research that has taken place. It will require new hardware and professional services to install.

Production sets, equipment and technical services are needed for new projects like Agri Arkansas, Dreamland Ballroom, Courthouses and Backyard Barns.

Please support this request for additional appropriation in fund center 127 before the Legislative PEER Committee in June. If you have questions please call Sandra Sherman or me at 682-2386. We appreciate your help and consideration.

Sincerely,

Allen Weatherly  
AETN Executive Director

cc: Cayce Raney, DFA Budget



**Arkansas Department of Correction**  
Administrative Services

P.O. Box 8707  
Pine Bluff, Arkansas 71611-8707  
Phone (870) 267-6999  
FAX (870) 267-6258  
www.state.ar.us/doc

May 22, 2014

OK  
BRS

Mr. Brandon Sharp, Administrator  
Department of Finance and Administration  
Office of Budget  
1509 West Seventh Street, Suite 402  
Little Rock, AR 72203

Dear Mr. Sharp:

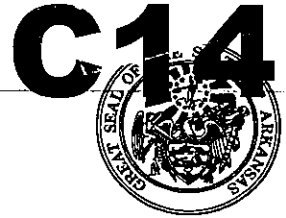
Please accept this letter as an Agency request for the establishment of a cash fund appropriation, beginning in FY2015, in the amount of \$150,000, for the Paws in Prison Program. Funding for this appropriation will be from donations and proceeds from the sale of scrap metal and recyclable materials through Marketing and Redistribution (M&R).

Sincerely,

Mike Carraway  
Assistant Director  
Administrative Services



# Arkansas Natural Resources Commission



J. Randy Young, PE  
Executive Director

101 East Capitol, Suite 350  
Little Rock, Arkansas 72201  
www.anrc.arkansas.gov

Phone: (501) 682-1611  
Fax: (501) 682-3991  
E-mail: anrc@arkansas.gov

Mike Beebe  
Governor

May 12, 2014

Governor Mike Beebe  
State Capitol Room 250  
Little Rock, AR 72201

*OK  
BRS*

Dear Governor Beebe,

The Arkansas Legislature passed Act 217 of 1969 making the Arkansas Natural Resources Commission (ANRC) responsible for water planning at the state level and the development of the first State Water Plan. Since its completion and publication in 1975 and its most recent update in 1985, the Plan has served as a guide for the development of land and water resources.

The 88<sup>th</sup> General Assembly enacted Act 749 of 2011 to declare public policy promoting the efficient use of water for the benefit of the people and wildlife of Arkansas and to encourage best management practices and reliable data to provide scientific methods for managing and conserving the State's water resources for water use. The ANRC is now in the process of undertaking a substantial revision and update of the Arkansas Water Plan.

A Memorandum of Agreement dated December 14, 2011, between the Arkansas State Game and Fish Commission (AGFC) and the ANRC states that the AGFC will contribute up to \$1 million to the ANRC in support of this major effort. To date, 100% of this commitment has been received by the Arkansas Natural Resources Commission.

With this letter, I request to establish additional cash appropriation of \$1million (\$800,000 for Professional Fees and \$200,000 for Operating Expenses) within the Arkansas Natural Resources Cash appropriation to enable the ANRC to utilize the additional funds received from the AGFC. The AASIS Coding includes: Business Area 0455, Functional Area COMM, Funds Center 420, Fund NSW0115, and Cost Center 336612.

Your favorable consideration of this request is appreciated. Please contact me if you have any questions.

Sincerely,

  
J. Randy Young  
Executive Director

cc: Brandon Sharp, DFA Budget Administrator  
Melinda Terry, DFA Budget Analyst

*MT  
5/14/14 16*





900 W. Capitol Avenue, Suite 320  
Little Rock, Arkansas 72201

[www.asta.ar.gov](http://www.asta.ar.gov)

Phone: 501.683.4400  
Fax: 501.683.4420

May 9, 2014

Brandon Sharp  
Budget Administrator  
Department of Finance and Administration  
1509 West Seventh Street, Suite 402  
Little Rock, AR 72201

OK  
BRS

Dear Mr. Sharp:

The Arkansas Science and Technology Authority requests a cash appropriation in the amount of \$567,591 for the cash paying fund for the NIST (National Institute of Standards and Technology) MEP (Manufacturers Extension Partnership) to properly align our expenditures for the FY15 fiscal year. Due to additional funds in our Federal fund, we must reallocate our portion of the state match to better account for expenses and other obligations. These funds will come from a fund balance we already have in the Treasury as well as client revenue we will earn as the fiscal year progresses. These funds are needed in fund center 84W, fund NST0900.

Regular Salaries	\$182,615
Fringe	\$ 58,097
M & O	\$ 312,379
Conference and Travel	\$14,500

The realignment will include a block of \$115,670 of grants and aid as well as a block of \$240,000 in field services appropriation resulting in a net increase of \$211,921. The Miscellaneous Federal Grant (MFG) will account for the offset of this request.

If you have any questions concerning this request, please feel free to contact me at 683-4416. Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Cathleen Bailey".

Cathleen Bailey  
Fiscal Officer

## Arkansas State Board of Optometry

### MEMBERS

DALE L. MORRIS, O.D., Pres.  
330 DILLARD AVENUE  
FORREST CITY, AR 72335  
(870) 633-1174 FAX (870) 633-3838  
2016

WILLIAM COFFEE, O.D., Vice Pres.  
405 WEST 16TH STREET  
HOPE, AR 71801  
(870) 777-3443 FAX (870) 777-3268  
2017

KENNETH HUBBARD, JR., O.D., SEC'Y-TREAS.  
P.O. BOX 2417  
HARRISON, AR 72801  
(870) 741-2787 FAX (870) 741-6714  
2014

ROBERT W. SMALLING, O.D.  
119 NORTH MAIN STREET  
WARREN AR 71671  
(870) 226-6731 FAX (870) 226-7894  
2015

### AFFILIATED WITH ASSOCIATION OF REGULATORY BOARDS



WWW.AROPTOMETRY.ORG

May 1, 2014

### MEMBERS

MR. EDWARD SPEARS  
108 North Paw Paw Street  
Webbaseka, AR 72175  
(870) 768-4913  
2017

MR. HERMAN SHIRLEY  
2417 OZARK DRIVE  
NORTH LITTLE ROCK, AR 72116  
(501) 835-4771  
2018

GEORGE A. HAAS, O.D.  
3004 EAST KIEHL AVENUE  
SHERWOOD, AR 72120  
(501) 835-7800 FAX (501) 835-5060  
2018

HOWARD F. FLIPPIN, O.D.  
EXECUTIVE DIRECTOR

DF&A - Office of Budget  
Attn: Mr. James Nunnley, Assistant Administrator  
1509 West Seventh Street  
Little Rock, AR 72203

*Ok  
BRS*

Dear Mr. Nunnley:

The Board of Optometry is requesting an additional appropriation for Fiscal Year 2015 for the following Commitment item, in Fund Center A27, Fund 3200000.

Commitment Item: 02 Operating Expenses \$ 9,000

The Arkansas State Optometry Board Office recently moved to a new facility to accommodate agency operations. This increase in Operating Expenses will provide for the rent increase.

The State Board of Optometry is a cash agency and has adequate funding for this additional appropriation.

The Board thanks you for giving consideration to the above requests.

Sincerely,

Howard F. Flippin, O.D.  
Executive Director

*10  
0280*



# ARKANSAS APPRAISER LICENSING & CERTIFICATION BOARD

April 25, 2014

Request in compliance with approved IT plan on file with DHS: DFA IGS State Technology Plan.

Brandon Sharp  
Budget Administrator  
Department of Finance & Administration  
1509 West Seventh Street, Suite 402  
Little Rock, AR 72201

Andy Boheman      5/12/14  
Signature                      Date

OK  
BRS

Dear Mr. Sharp:

The Arkansas Appraiser Licensing & Certification Board (AALCB) requests additional Operating Expenses and Conference & Travel appropriation for FY2015. Additional Operating Expenses appropriation is necessary due to an increase in the national registry fee required by the Appraisal Subcommittee (ASC) from \$25 to \$40. This resulted in an increase of approximately \$14,000. The AALCB entered into an agreement with INA to develop and maintain a website which included an annual \$2,100 annual support fee.

Additional Conference & Travel appropriation is needed to continue the Board's annual Day with Appraisers continuing education seminar for approximately 200 Arkansas real property appraisers. This increase is for meeting room(s) rental, speakers' fees and related expenses, printing, and other materials. In summary, the AALCB requests additional appropriation as follows:

502:00:02	Operating Expenses	\$16,100
505:00:09	Conference & Travel	\$20,000

The AALCB has ample funds to cover this requested increase.

Please let me know if you need any additional information. I can be reached at 501-296-1843.

Thanks for your assistance in this matter.

Sincerely,

Lee Gordon  
Executive Director

Cc: Junji Horita, Budget Analyst

101 EAST CAPITOL, SUITE 430  
LITTLE ROCK, ARKANSAS 72201

(O) 501.296.1843  
(F) 501.296.1844

0205 19



**STATE BOARD OF EXAMINERS OF  
ALCOHOLISM AND DRUG ABUSE COUNSELORS**

P. O. Box 873, Bryant, AR 72089  
Phone: (501) 295-1100 Fax: (501) 251-1151  
E-Mail: [sbeadac@gmail.com](mailto:sbeadac@gmail.com)

**C18**

Richard Weiss, Chief Financial Officer  
Department of Finance and Administration  
1509 W. 7<sup>th</sup> St., Ste. 401  
Little Rock, AR 72203

*Ok  
- BRS*

May 1, 2014

Dear Mr. Weiss:

Please consider this letter as a request for additional funds in our Professional Fees Account. We have been authorized to budget \$8,300 in commitment item 5060010. We are asking for an increase of \$3,700.00, making a total of \$12,000 for Professional Fees. The reasons are:

- (1) The Board Administrator's duties have heavily increased. The board had to request a cash increase letter last year to be able to pay the Administrator, due to her increased workload. She is now making \$9,000 per year as a contract employee with \$1,000 added into the budget for her travel expense. The other \$2,000 requested is to cover other professional services such as a stenographer for court hearings, website fees to Information Network of AR or any other unexpected professional service that might arise.

We have been authorized to budget \$9,000 in commitment item 5020002 (Operating Expenses). We are asking for an increase of \$3,000. The reason is:

- (2) Our travel expenses have increased due to 13 full-time board members traveling from all over the state to Little Rock. Currently, our budget does not include enough funds to enable them to meet monthly.

As of March, 2013, our Board has been authorized per Act 1249 of 2013 to increase licensing and renewal fees to our Counselors, generating added income. You may review our Certification of Income form that has been submitted to DF&A in the annual operations plan. Our total funding should be approximately \$64,000 to cover a two year period. We are requesting \$31,996 for the fiscal year of 2014-2015.

Please feel free to contact me at (501) 295-1100 if you have any questions or need further information.

Sincerely,

A handwritten signature in cursive script that reads "Pam Fite".

Pamela Fite  
Chief Fiscal Officer & Board Administrator

Cc: James Nunnley, Budget Analyst, Office of Budget