



ARKANSAS
BOARD OF EXAMINERS IN COUNSELING



June 9, 2014

FC: 1GE
Fund: NEC0000
CI02 (operating): \$13,100
CI09 (Travel): \$4,000

Ok
BRS

Mr. Brandon Sharp
Administrator, Office of the Budget
Dept. Of Finance & Administration
1509 West 7th St.
Little Rock, AR 72201

Re: Supplemental Budget Request from Cash Fund

Dear Mr. Sharp:

The Board of Examiners in Counseling must request an additional cash fund appropriation of \$17,100 for the remainder of the current fiscal year, from the 1GE Counseling Operations cash fund account NEC0000.

These funds will be dedicated to line-items in operational expenses and conference/meeting travel for Board members (line 02) and Administrator travel expenses (line 09). The Executive Director, as directed by the Board, is to travel to degree granting institutions in the State and attend Statewide Association meetings on behalf of the Board. All are essential to the effective functioning of the Board of Examiners.

Respectfully submitted,

Michael D. Loos, Ph.D., LPC/S
Executive Director