



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF BUDGET**  
1509 West Seventh Street, Suite 402  
Post Office Box 3278  
Little Rock, Arkansas 72203-3278  
Phone: (501) 682-1941  
Fax: (501) 682-1086  
<http://www.dfa.arkansas.gov>

May 1, 2015

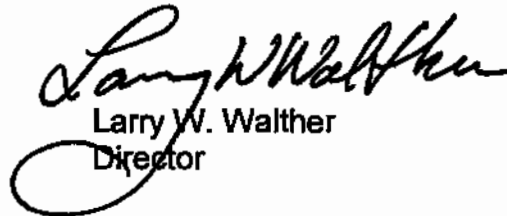
Senator Bruce Maloch, Co-Chair  
Representative David Meeks, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: FY15 Cash Fund Appropriation Increase Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached Cash Fund Appropriation Increase Request(s) that have received my approval as Chief Fiscal Officer of the State.

Sincerely,

  
Larry W. Walther  
Director

LWW:es

Attachment(s)

Balance: July 1, 2014 C.1

\$72,035,473



ARKANSAS TECH UNIVERSITY

Office of the Vice President  
Administration and Finance  
Administration Building Room 207  
1509 North Boulder Avenue  
Russellville, Arkansas 72801

Office: 479-968-0300  
Fax: 479-968-5213  
www.atu.edu/admin

April 3, 2015

Ok  
-BRS

Mr. Brandon Sharp  
Department of Finance & Administration  
PO Box 3278  
Little Rock, AR 72201-3278

Dear Mr. Sharp:

Pursuant to the provisions of Section 34 of Act 285 of 2014, Arkansas Tech University (ATU) requests a transfer of cash appropriation from the DFA Cash Fund Holding Account to the ATU Cash Operations appropriation for FY2015 operating expense commitment item 502:00:02, Fund 2100000, Funds Center B11 in the amount of \$ 1,840,155.

The current year usage of our maintenance and operations commitment item indicates a shortage of appropriation by year end. We are requesting additional appropriation to cover expenses for operations through June 30, 2015.

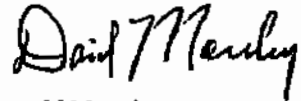
The increased operational costs that have resulted in this request are:

• Contract Food Service	\$ 242,322
The renovated cafeteria's popularity with our students has increased meal usage. This, along with record enrollment, has increased our food service operations. The food service operation at TECH provides the revenue to support the requested appropriation increase.	
• Technology, Software, Maintenance and Equipment	95,819
• Advertising	286,897
• Insurance	256,284
• Utilities	255,836
• Leased Student Housing	60,336
• Academic Educational Supplies & Equipment	429,705
• Telecommunications Charges	77,016
• Facilities Maintenance	89,466
• Student Travel	10,374
• Educational Travel	<u>36,100</u>
 TOTAL	 \$1,840,155

**The operating expense increase is directly related to our growth in student population. Sufficient funding is available to support this request.**

**I respectfully request this item to be placed on the agenda for consideration by the Performance Evaluation & Expenditure Review Committee of the Arkansas Legislative Council. Thank you for your assistance.**

**Sincerely,**

A handwritten signature in black ink that reads "David Moseley". The signature is written in a cursive style with a large, prominent "D" and "M".

**David Moseley  
Senior Vice President for Finance & Administration**



**STATE OF ARKANSAS  
TOWING & RECOVERY BOARD  
PO BOX 8285  
SEARCY, ARKANSAS 72143**

Balance 4/17/15.  
\$ 282,619.30

Phone (501) 278-  
Fax (501) 278-  
Email: Cynthia.Lauen@arkansas  
[www.artowing.arkansas](http://www.artowing.arkansas)

**C.2**

**Heath Tibbs**  
Insurance Representative  
(870) 219-4349

**Wayne Edwards**  
Chairperson  
Zone 1 Non-Consent  
Representative  
(870) 265-2214

**Mary Thoma**  
Zone 3 Non-Consent  
Representative  
(479) 839-2400

**Avon Phillips, Jr.**  
Zone 2 Non-Consent  
Representative  
(501) 529-1942

**Elgie Sims, SR.**  
Zone 4 Non-Consent  
Representative  
(870) 862-8421

**E.L. "Jake" Jacobs**  
Consent Only  
Representative  
(479) 963-3794

**Ronnie Walker**  
Consent Only  
Representative  
(501) 321-2852

**Jerry Vint**  
Vice-Chairperson  
Citizen Representative  
(501) 568-9000

**Walter Fenton**  
Citizen Representative  
(479) 282-6880

April 3, 2015

Mr. Brandon Sharp, Administrator  
Department of Finance and Administration  
Office of Budget  
1509 West Seventh Street, Suite 402  
Little Rock, AR 72203

*OK  
-BKS*

Dear Mr. Sharp:

Please accept this letter as a request for additional cash appropriation for Fiscal Year 2015, as follows:

<u>Fund Center</u>	<u>Fund</u>	<u>Commitment Item</u>	<u>Amount</u>
A28	3600000	Operating 502:00:02	\$7500.00

Additional Operating Expenses appropriation is requested due to additional positions granted by the legislature during the 2013 Regular Session. No additional Operating Expenses appropriation was granted. This additional appropriation is in support of these two new positions which include telecommunications, mileage, office supplies, and postage.

The Arkansas Towing & Recovery Board has sufficient funding to spend this additional appropriation.

If you need any additional information, please feel free to contact me at 501-305-2529. Thank you for your consideration.

Sincerely,

*Cynthia Lauen*

Cynthia Lauen  
Executive Director

Grant Funds: \$17,124

# ARKANSAS PAROLE BOARD

C.3



**ASA HUTCHINSON**  
Governor

105 WEST CAPITOL - SUITE 500  
LITTLE ROCK, ARKANSAS 72201  
Phone: (501) 682-3850  
FAX: (501) 683-5381  
www.paroleboard.arkansas.gov

*Ok  
BRS*

**JOHN FELTS**  
Chairman

April 9, 2015

Mr. Brandon Sharp, Administrator  
DFA – Office of Budget  
DFA Building, 4<sup>th</sup> Floor  
1509 West Seventh Street  
Little Rock, AR 72201

Request in compliance with approved  
IT plan on file with DHS.DFA IGS 59002  
Technology Plan.  
*John Felts* Apr 21, 2015  
Signature Date

Dear Mr. Sharp:

This letter is to request an establishment of a cash fund appropriation for the Arkansas Parole Board. This request for appropriation for FY15 is as follows:

Business Area -	0323	
Fund Center -	to be established	
Fund -	to be established	
Commitment Item	590:00:46	Searchable Database of Parole Decisions
Total Amount -	\$17,124.00	

This additional appropriation request will allow us to provide the public with a searchable database of parole decisions contained within <http://paroleboard.arkansas.gov>.

This item is referenced in our Agency Technology Plan under the Additional Project section/tab.

The board certifies that it has sufficient funds to cover these expenses. If you have any questions please contact me at 501-682-3850. Thank you for your attention in this matter.

Sincerely,

*John Felts*  
John Felts  
Chairman



**STATE OF ARKANSAS**

Department of Veterans Affairs  
501 Woodlane Drive, Suite 230C  
Little Rock, Arkansas 72201  
(501) 683-1643 / FAX (501) 682-4833

Fund Balance: 284,617.06  
4/22/15

**C.4**

Ok  
-BRS

**Asa Hutchinson**  
Governor

**Matt Sneed**  
Director

April 10, 2015

Brandon Sharp, Administrator  
Department of Finance and Administration  
Office of Budget  
1509 West 7<sup>th</sup> Street, Suite 401  
Little Rock, AR 72203-3278

Re: Cash Letter - State Veterans' Home at Fayetteville / Operating Expenses, Professional Fees, Regular Salaries, Personal Services Matching

Dear Mr. Sharp:

We respectfully request \$275,000 additional FY15 cash appropriation for Fayetteville Veterans Home operating expenses, \$225,000 additional FY15 cash appropriation for professional fees; and \$100,000 each in regular salaries and personal services matching. These increases will cover remaining FY15 expenditures in these categories and provide a small appropriation margin through year end.

Fayetteville resident census has increased 21% during FY15; revenues have increased 14% and expenditures have decreased 5% this fiscal year. We project a ~\$475,000 excess of revenues over expenses through June 30, 2015 for the Fayetteville Veterans Home. On an accrual basis, FY15 monthly expenditures average \$620,000 against average monthly revenues of \$665,000.

We project that we will expend an additional \$610,000 in commitment item 502:00:02 through June 30, 2015 against a current available budget of only \$373,161 (\$1,707,499 expended FYTD), leaving an appropriation deficit of \$237,000. The largest expenditures in this commitment item are contract food service, rent, drugs and medicines, bed tax, health lab supplies, food purchases and misc. tech services.

Including this \$275,000 budget increase request, total FY15 appropriation for this commitment item is 14% less than in FY14, or \$2,324,538 vs. \$2,701,538 in FY14.

**Business Area - 0385**  
**Fund Center - (2QD) - Fayetteville Veterans' Home**  
**Fund - NVA0000**  
**Commitment Item - (502:00:02) - Operating Expense**  
**Functional Area - HHS**  
**Amount - \$275,000**

We estimate that we will incur an additional \$210,000 in FY15 professional fees against an available budget of only \$2,503 (\$277,497 expended FYTD). Professional fees are comprised of medical diagnostic & lab fees, medical director and doctor's visit fees, therapy service fees and fees paid to the third-party medical biller. Invoices from the therapy service provider, our largest expense in this category, have been delayed, causing FYTD posted (cash basis) expenses to be understated through Period 9.

Professional fees are directly related to resident census level and resident acuity level. The number of 70% service-connected disabled residents (high acuity) has increased 70% during FY15 (an average of 18.25 residents per month vs. 10.75 during FY14). Overall resident census has increased 21% during FY15. These two factors have significantly increased costs in this expense category.

**Business Area - 0385**  
**Fund Center - (2QD) - Fayetteville Veterans' Home**  
**Fund - NVA0000**  
**Commitment Item - (506:00:10) - Professional Fees & Services**  
**Functional Area - HHS**  
**Amount - \$225,000**

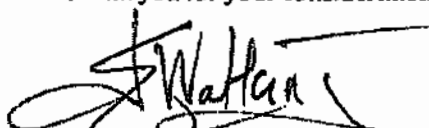
We project that we will end the year with \$27,000 in regular salaries budget remaining. However, we are requesting \$100,000 in additional regular salaries appropriation as a cushion in the event that merit bonuses are approved or we must hire additional nursing staff to maintain minimum staffing requirements between now and year-end.

**Business Area - 0385**  
**Fund Center - (2QD) - Fayetteville Veterans' Home**  
**Fund - NVA0000**  
**Commitment Item - (501:00:00) - Regular Salaries**  
**Functional Area - HHS**  
**Amount - \$100,000**

We project that we will end the year with a \$56,000 deficit in personal services matching budget if merit bonuses are approved this fiscal year and a \$36,000 deficit if they are not approved. We are requesting \$100,000 in additional personal services matching appropriation, slightly higher than our projections, as a cushion related to minimum staffing requirements.

**Business Area - 0385**  
**Fund Center - (2QD) - Fayetteville Veterans' Home**  
**Fund - NVA0000**  
**Commitment Item - (501:00:03) - Personal Services Matching**  
**Functional Area - HHS**  
**Amount - \$100,000**

Thank you for your consideration of this request.



Karen Watkins  
Chief Fiscal Officer

Fund Balance: \$ 1,511,387.27  
4/22/15

C.5

**Arkansas  
Building  
Authority**



ASA HUTCHINSON, GOVERNOR • ANNE W. LAIDLAW, DIRECTOR

April 21, 2015

OK  
-BRS

Larry Walther, Chief Fiscal Officer  
Arkansas Department of Finance & Administration  
1509 West 7<sup>th</sup> Street, Suite 401  
Little Rock, Arkansas 72201

LR  
4/21/15

RE: FY15 Cash Appropriation Request – Justice Building Construction Fund/Debt Service Reserve

Dear Mr. Walther:

Please accept this letter as a request for additional appropriation for the above referenced Cash Fund Account (D17) for the Justice Building Construction Fund (1320200). Arkansas Building Authority requests a debt service appropriation increase of \$1,200,000 for commitment item #5120019 for FY15.

The appropriation increase will allow our agency to work with the Arkansas Development Finance Authority (ADFA) to accomplish a bond refunding for the Series 2005 issue for the State Agencies Facilities Revenue Refunding in a debt service reduction for the Supreme Court / Justice Building. The refunding will allow the ADFA to utilize cash funds escrowed in the debt service reserve fund along with favorable market conditions to significantly reduce the remaining debt on the 2005 Series. As to be expected, time is of the essence and ADFA is preparing to proceed with the refunding as soon as appropriate approvals are in place with a target refunding around June 1<sup>st</sup>.

Please do not hesitate to contact me at 501-682-5568 should you have any questions or need further information for immediate consideration of this request.

Respectfully submitted,

Anne W. Laidlaw  
Director

c: Aaron Burkes, ADFA President  
Rita I. Murray, ABA Fiscal Manager

2015 APR 21 11:03 AM  
SECRET





*OK - BRS*

**Arkansas History Commission**

*Lisa Speer, Director*  
1 Capitol Mall  
Little Rock, AR 72201  
501.682.6900  
www.ark-ives.com

April 23, 2015

Mr. Brandon Sharp, Budget Administrator  
DFA - Office of Budget  
1509 W 7th St, Rm 402  
Little Rock, AR 72201

RE: Cash Fund Increase; Arkansas History Commission

Dear Mr. Sharp,

**Northeast Arkansas Regional Archives (NEARA)**

11 Seventh Street  
Powhatan, AR 72458  
870.878.6521  
www.ark-ives.com/neara

The Arkansas History Commission (AHC), an agency of the Arkansas Department of Parks and Tourism, is requesting permission to increase our Cash Fund Appropriation to accommodate a major grant recently awarded by the Arkansas Humanities Council, and a minigrant we anticipate funding from the Arkansas Humanities Council within the week.

The two grants will be used for expenses related to the agency's educational and public programming in 2015-2016. One of the grants provides funding for one of our agency's three extra help positions. Our general revenue appropriation is usually not sufficient to allow us to fill all three of these positions for a full fiscal year.

**Southwest Arkansas Regional Archives (SARA)**

201 Hwy 195 South  
P.O. Box 134  
Washington, AR 71862  
870.983.2633  
www.ark-ives.com/sara

I am requesting the following increases in our FY2015 cash fund in fund NPT0201, Fund Center 955 and Business Area 0915: an increase of \$15,000 to Operating Expenses Commitment Item 02; an increase of \$300 in Conference & Travel Expenses Commitment Item 09; and an increase of \$3000 in Professional Fees Commitment Item 10.

Additionally, because these grants involve funding for extra help, I need to request the addition of an Extra Help Commitment Item 01 in fund NPT0201, Fund Center 955 in the amount of \$8000; and a Personal Services Matching Commitment Item 03 in Fund NPT0201, Fund Center 955 in the amount of \$2250.

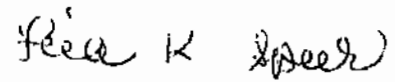
A revised Certification of Income with the additional revenue will be provided for this appropriation increase, and I ask that you place the request on the PEER Committee's May 2015 agenda.

*\$16,301.26  
4/27/15 BRS*

Sharp letter, page 2

Please contact me at 501-682-6901 if you have any questions. Thank you for your assistance.

Sincerely,

A handwritten signature in black ink that reads "Lisa K. Speer". The signature is written in a cursive style with a large initial "L" and a stylized "S".

Dr. Lisa K. Speer  
Director

Cc: Richard Davies  
Cynthia Dunlap  
Edwina Broadway  
Kyle Deen