



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE DIRECTOR
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March 3, 2016

Senator Bruce Maloch, Co-Chair
Representative David Meeks, Co-Chair
Performance Evaluation & Expenditure Review Committee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

RE: Transfer for the Department of Human Services

Dear Co-Chairs:

Enclosed for your review is a request from the Department of Human Services for appropriation, funding and position transfers for various divisions of the Department under the authority of Section 17(d) of Act 928 of 2015. This is the second request for Reallocation of Resources for FY2016 from a limit of two requests annually.

This transfer will provide adjustments to the Department of Human Services' authorizations for Fiscal Year 2016 needed for the operational requirements of various divisions within the Department.

This request has my approval as Chief Fiscal Officer of the State and is submitted for your review.

Sincerely,


Larry W. Walther
Director

LWW:es

Attachments



STATE OF ARKANSAS

ASA HUTCHINSON
GOVERNOR

March 3, 2016

Mr. Mark White, Deputy Director
Department of Human Services
Donaghey Plaza South, Slot #S201
Seventh and Main Streets
Little Rock, AR 72201

Dear Mr. White:

In accordance with Section 17(d) of Act 928 of 2015, I am notifying Larry W. Walther, Chief Fiscal Officer of the State, of my approval for you to request the Fiscal Year 2016 transfer items in your letter dated February 23, 2016 providing for the operational needs of various divisions within the Department of Human Services.

Upon the approval of the Chief Fiscal Officer of the State, your requests will be submitted to the PEER Subcommittee of the Arkansas Legislative Council for review.

Sincerely,

A handwritten signature in blue ink, which appears to read "Asa Hutchinson", is written over the word "Sincerely,".

Asa Hutchinson

AH:db:es



Office of Director

P.O. Box 1437, Slot S201 · Little Rock, AR 72203-1437
501-682-8650 · Fax: 501-682-6836 · TDD: 501-682-8820



February 23, 2016

The Honorable Asa Hutchinson
Governor
State Capitol, Room 250
Little Rock, AR 72201

Dear Governor Hutchinson:

The Department of Human Services is submitting the second Reallocation of Resources Request for Fiscal Year 2016 for your approval. The request includes Appropriation, Fund, and Position transfers. Justification for the request is included with the attachments.

Thank you for your assistance. Please feel free to call me if you need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "John Selig".

John Selig
Director

JS:GC:tf
Attachments

**Department of Human Services
Office of Chief Counsel
Reallocation of Resources Request Detail - Fiscal Year 2016**

Appropriations										
FROM					TO					
Funds Center	Commitment Item	Fund	Qtr		Funds Center	Commitment Item	Fund	Qtr	Amount	Type
896	501:00:00	PWP2000	3		896	501:00:00	PWP1500	3	178,783.00	(v). Redirecting internal resources
896	501:00:03	PWP2000	3		896	501:00:03	PWP1500	3	61,217.00	(v). Redirecting internal resources
896	502:00:02	PWP2000	3		896	502:00:02	PWP1500	3	49,500.00	(v). Redirecting internal resources
896	505:00:09	PWP2000	3		896	505:00:09	PWP1500	3	500.00	(v). Redirecting internal resources

Department of Human Services
Office of Chief Counsel
Reallocation of Resources Request Detail - Fiscal Year 2016

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

We request to transfer (4) positions, funds and appropriation from the Division of Aging and Adult Services to the Office of Chief Counsel. This will move responsibility for the Public Guardians Office to the Office of Chief Counsel and allow an attorney to oversee the unit.

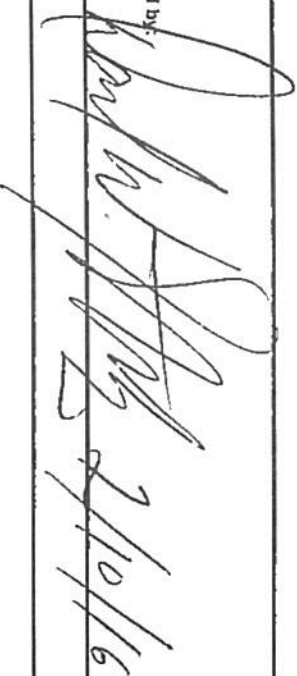
OCC also requests the transfer of one position, an Assistant Personnel Manager, from Administration Services (OFA) to meet the anticipated human resources and administrative needs of the Quality Assurance Unit.

Prepared by:



Submitted by:

Director


2/10/16

[illegible]

Funds					
FROM		TO		Amount	Type
Title	Division	Title	Division		

Positions								
FROM		Position			To:		New Position Number (assigned by OPM)	Type
Division	Number				Code	Title		
DAS/OFA DBHS	22104141 22106764	G180C G183C	Grants Analyst DHS Program Coordinator		DAA5 DAA5		vii. Redirecting internal resources vii. Redirecting internal resources	

Department of Human Services
Division of Aging and Adult Services
Reallocation of Resources Request Detail - Fiscal Year 2016

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

Increased staffing is necessary to appropriately respond to current adult protective services referrals as well as increase night and weekend coverage.

Prepared by:


Barbara Hope, CTO

Submitted by:


Director

Appropriations									
FROM				TO					
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr	Amount	Type
896	501:00:00	PWP3500	B	882	510:00:04	DCF1100	3	375,188.00	vii. Re-directing internal resources
896	501:00:00	PWP3500	B	883	510:00:04	DCF2600	3	374,812.00	vii. Re-directing internal resources
896	501:00:03	PWP3500	B	883	510:00:04	DCF2600	3	530,000.00	vii. Re-directing internal resources
196	510:00:04	DBA0300	B	883	510:00:04	DCF2600	3	1,770,000.00	vii. Re-directing internal resources
655	510:00:04	DBA0800	B	883	510:00:04	DCF2600	3	3,027,918.00	vii. Re-directing internal resources
655	510:00:04	DBA0800	B	898	510:00:04	PWE9100	3	42,082.00	vii. Re-directing internal resources
193	510:00:04	DBA9600	B	898	510:00:04	PWE9100	3	3,900,000.00	vii. Re-directing internal resources
193	510:00:04	DBA9600	B	898	510:00:04	PWE9100	3	2,575,000.00	vii. Re-directing internal resources
193	590:00:46	DBA9600	B	898	510:00:04	PWE9100	3	2,180,000.00	vii. Re-directing internal resources
2MN	510:00:04	FWF0700	B	898	510:00:04	PWE9100	3	515,000.00	vii. Re-directing internal resources
1EN	510:00:04	MHS0100	B	898	510:00:04	PWE9100	3	590,000.00	vii. Re-directing internal resources
1ET	510:00:04	MDA0100	B	898	510:00:04	PWE9100	3		
1ET	510:00:04	MDA0100	B	896	501:00:01	PWP2500	3	160,000.00	vii. Re-directing internal resources

Funds					
FROM		TO		Amount	Type
Title	Division	Title	Division		

Positions							
FROM					To:	New Position Number (assigned by OPM)	Type
Division	Position			Division			
	Number	Code	Title				

**Department of Human Services
Division of Children and Family Services
Reallocation of Resources Request Detail - Fiscal Year 2016**

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

- We are requesting reallocation of Appropriation only from the Division of Behavioral Health to provide for the increase in the number of children served as follows:
1. to DCF1100 to meet the anticipated increase in psychological residential care contracts.
 2. to DCF2600 to meet the anticipated increase in psychological residential care, group home and therapeutic foster care state funded contract placements.
 3. to PWE9100 to meet the anticipated increase in psychological residential care, group home and therapeutic foster care federally funded contract placements.
 4. to PWP2500, commitment item 501:00.01, for the purpose of covering current personnel needs with Extra Help.

Prepared by:


CFO
2/19/16

Submitted by:


Director

Department of Human Services
Division of: Child Care and Early Childhood Education
Reallocation of Resources Request Detail - Fiscal Year 2016

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

Division of Child Care and Early Childhood Education
The Division of Child Care and Early Childhood Education is reallocating appropriation only in the amount of \$14,000,000 from FWF3000. A total of \$7,000,000 will be reallocated to FWF6900 and \$7,000,000 will be reallocated to PWE9300. The division implemented a mandatory quality incentive rating system with a deadline of December 31, 2015. This rating system includes an increase in our reimbursement rates to providers. In addition, each new provider that achieves at least a level one quality rating receives an incentive grant with amounts paid based on the level of quality achieved.

Prepared by:

Sara Webb
Date 1/29/16

Submitted by:

George Williams
Director Date 1-29-16

Department of Human Services
Division of Behavioral Health Services
Reallocation of Resources Request Detail - Fiscal Year 2016

APPROPRIATIONS[illegible]

FUNDSD

FROM		TO		Amount	Type
Title	Division	Title	Division		

POSITIONS

FROM		TO:			New Position Number (assigned by OPM)	Type
Division	Position	Division				
	Number	Code	Title			
DAS	22112173	R024C	Assistant Personnel Mgr	DBHS		vii. Redirecting internal resources

Department of Human Services
Division of Behavioral Health Services
Reallocation of Resources Request Detail - Fiscal Year 2016

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

Division of Behavioral Health Services

vii. Redirecting internal resources.

DBHS is requesting the transfer of one position from OFA. This position is required to satisfy the result of an OPM desk audit for a DBHS Substance Abuse Program Coordinator.

Prepared by:


Signature Date 02/03/16

Submitted by:


Signature Date 2/3/16

Department of Human Services
Division of: Medical Services
Reallocation of Resources Request Detail - Fiscal Year 2016

Appropriations									
Funds Center	FROM			TO					
	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr	Amount	Type
897	510.00.04	PWD8600	B	897	510.00.04	PWD8100	3	40,000,000	vii) Redirecting internal resources
897	510.00.04	PWD9600	B	897	510.00.04	PWD8100	3	10,000,000	vii) Redirecting internal resources
897	510.00.04	PWD7700	B	896	590.00.44	PWP4000	3	2,000,000	vii) Redirecting internal resources

Funds					
FROM			TO		
Title	Division		Title	Division	Amount

Positions						
FROM		Position			To:	
Division		Number	Code	Title	Division	New Position Number
						(assigned by OPMA)

Department of Human Services
Division of: Medical Services
Reallocation of Resources Request Detail - Fiscal Year 2016

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

The Division of Medical Services requests to redirect a total of \$50,000,000 in appropriation to support increases of Pharmacy claims in PWD8100. This was budgeted at 8% growth and actual claims paid are increasing on the average of approximately 11%. Reduce PWD8600 by \$40,000,000 and PWD9600 by \$10,000,000 to equal \$50,000,000 to PWD8100.

The Division of Medical Services requests to redirect appropriation in the amount of \$2,000,000 from PWD7700 to 896D PWP4000 for increase in DIS services for the Gartner group assessment.

Prepared by:

Quotian Couster 2/24/16
Date

Submitted by:

Mark Joy 2/24/16
Director Date

Department of Human Services
Division of County Operations
Reallocation of Resources Request Detail - Fiscal Year 2016

Appropriations									
FROM				TO					
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr	Amount	Type
1ET 1EN 896 896	510:00:04 510:00:04 506:00:10 512:00:11	MDA0100 MHS0100 PWP3500 PWP3500	B B B B	896 896 896 896	502:00:02 502:00:02 502:00:02 502:00:02	PWP4500 PWP4500 PWP4500 PWP4500	3 3 3 3	1,000,000.00 400,000.00 700,000.00 900,000.00	vii. Redirecting internal resources vii. Redirecting internal resources vii. Redirecting internal resources vii. Redirecting internal resources

Funds					
FROM			TO		
Title	Division		Title	Division	Amount

Positions					
FROM		Position			Type
Division	Number	Code	Title	To: Division	

Department of Human Services
Division of County Operations
Reallocation of Resources Request Detail - Fiscal Year 2016

Justification:

Donor Division (From Transfers):

Division of Behavioral Health Services, DCFS and OFA.

vii. Redirecting internal resources

Recipient Division (To Transfers):

vii. Redirecting internal resources

We are requesting reallocation of Appropriation only from MDA0100 as follows:

1. to PWP4500 to meet the anticipated needs for the development of the Eligibility Determination and Renewal system.

We are requesting reallocation of Appropriation only from MHS0100 as follows:

1. to PWP4500 to meet the anticipated needs for the development of the Eligibility Determination and Renewal system.

We are requesting reallocation of Appropriation only from PWP3500 as follows:

1. to PWP4500 to meet the anticipated needs for the development of the Eligibility Determination and Renewal system.

Prepared by:



Submitted by:


Director

2-8-16

**Department of Human Services
Division of Administrative Services
Reallocation of Resources Request Detail - Fiscal Year 2016**

Appropriations									
FROM				TO					
Funds Center	Commitment Item	Fund	Qtr	Funds Center	Commitment Item	Fund	Qtr	Amount	Type
896	501:00:00	PWP3500	B	896	501:00:01	PWP5000	3	25,000.00	vii. Redirecting internal resources
896	501:00:00	PWP3500	B	896	502:00:02	PWP5000	3	200,000.00	vii. Redirecting internal resources
896	501:00:00	PWP3500	B	896	590:00:44	PWP5000	3	300,000.00	vii. Redirecting internal resources
896	506:00:10	PWP5000	B	896	512:00:11	PWP5000	3	35,000.00	vii. Redirecting internal resources

Funds									
FROM				TO					
Title	Division	Title	Division	Amount	Type				

Positions									
FROM		Position				TO:		New Position Number (assigned by OPM)	Type
Division						Division			
	Number	Code	Title						
OCC	22102197	A060C	Senior Auditor		OFA				

**Department of Human Services
Division of Administrative Services
Reallocation of Resources Request Detail - Fiscal Year 2016**

Justification:

Donor Division (From Transfers):

Recipient Division (To Transfers):

vii. Redirecting internal resources

We are requesting reallocation of appropriation only from MDA0100 to PWP5000 as follows:

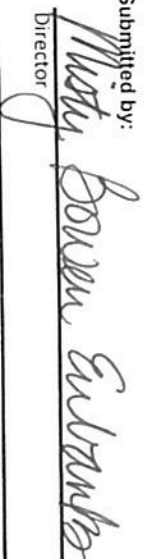
1. to meet anticipated needs for print shop operations and scanning of files.
 2. to meet anticipated operating needs to finish the year.
 3. to meet anticipated needs for IT equipment, maintenance, and support to maintain departmental operations.
- We are requesting the transfer of \$35,000 in appropriation to Capital Outlay for the purchase of a replacement 1 ton delivery truck for the DHS Warehouse. This is to cover the increase between the original estimate and actual bid for the vehicle.

We are also requesting the transfer of a Senior Auditor position from Office of Chief Counsel. This position will be used as a Computer Support Specialist to assist with the Applicant Tracking System.

Prepared by:



Submitted by:


Director