



South Arkansas College

PO Box 7010 El Dorado, AR 71731 870.862.8131

ESTABLISHED 1992

BA 0193
Fund Balance as of
3/27/2024
\$3351,246.84
MPK

4

March 20, 2024

Mr. Robert Brech, Administrator
Department of Finance and Administration
Office of Budget
1509 West 7th St., Ste 401
Little Rock, AR 72203

RE: FY 24 Cash Letter – Appropriation Request

Business Area – 0193
Fund Center – B78
Fund – 2210000
Functional Area – CCOL
Commitment Item – 501:00:06

Dear Mr. Brech:

South Arkansas College is requesting Cash Appropriation in the amount of \$20,000 for Overtime wages. The request for additional overtime appropriation is needed to properly reflect the reporting of payroll submissions. This overage has arisen because of higher than anticipated need for after hour personnel for campus police as well as our auxiliary conference center events personnel for this fiscal year which will exceed the current appropriated funds. Fees collected for these events cover these additional cost for Overtime wages but the College has blocked promotional items appropriation to offset this request.

Thank you for your consideration,

Dr. Stephanie Tully-Dartez
Interim President