



**STATE OF ARKANSAS  
SARAH HUCKABEE SANDERS  
GOVERNOR**

April 3, 2024

Senator Jonathan Dismang, Co-Chair  
Representative Lane Jean, Co-Chair  
Joint Budget Committee  
Arkansas General Assembly  
State Capitol Building  
Little Rock, AR 72201

Dear Co-Chairs:

I respectfully request the following amendments to the 2024-2025 Operations Appropriation Bill for the Department of Commerce.

Please amend SECTION 1. REGULAR SALARIES - SHARED SERVICES as follows and renumber accordingly:

Item Class	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2024-2025
(X) <u>D150C</u> <u>ACOM CHIEF INFORMATION OFFICER</u>	<u>1</u>	<u>GRADE IT12</u>
	<del>34</del> <u>35</u>	

Please amend SECTION 2. APPROPRIATION - SHARED SERVICES PAYING ACCOUNT as follows:

Item No.		Fiscal Year 2024-2025
(01) REGULAR SALARIES	\$2,402,581	<u>\$2,542,902</u>
(02) PERSONAL SERVICES MATCHING	871,414	<u>911,236</u>
(03) MAINT. & GEN. OPERATION		
(B) CONF. & TRAVEL	0	<u>100,000</u>

(C) PROF. FEES	0	<u>100,000</u>
(D) CAP. OUTLAY	0	<u>100,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$3,545,995</u>	<u>\$4,026,138</u>

The request increases Regular Salaries and Personal Services Matching appropriation to support a new ACOM IT Administrator position.

This request also reallocates \$100,000 to Shared Services Paying Account from Section 13. Appropriation - State Operations Capital Outlay, increases Professional Fees by \$100,000, and increases Conference and Travel by \$100,000. This increase in appropriation supports the realignment of operations, resources, and services within the Department of Commerce to fully implement the Shared Services model across all non-regulatory divisions of the Department.

Please amend SECTION 5. APPROPRIATION - OFFICE OF SKILLS DEVELOPMENT as follows:

Item No.		Fiscal Year 2024-2025
(03) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	65,000	<u>100,000</u>
(B) CONF. & TRAVEL	10,000	<u>25,000</u>
(07) INDUSTRY CERTIFICATION TESTING	100,000	<u>50,000</u>

This request reallocates \$50,000 from Industry Certification Testing to Operating Expenses (\$35,000) and Conference & Travel (\$15,000) to support realignment within the agency.

Please amend SECTION 13. APPROPRIATION - STATE OPERATIONS as follows:

Item No.		Fiscal Year 2024-2025
(02) EXTRA HELP	30,000	<u>50,000</u>
(04) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	1,348,238	<u>1,450,650</u>
(D) CAP. OUTLAY	100,000	<u>0</u>
(05) ECONOMIC INFRASTRUCTURE/REGIONALISM GRANTS	1,000,000	<u>877,588</u>
TOTAL AMOUNT APPROPRIATED	<u>\$13,574,350</u>	<u>\$13,474,350</u>

Senator Jonathan Dismang, Co-Chair  
Representative Lane Jean, Co-Chair  
Page 3

This request reallocates \$122,412 within State Operations appropriation from Economic Infrastructure/Regionalism Grants to Extra Help (\$20,000) and Operating Expenses (\$102,412) to align agency appropriation with expenditure needs. This request will also reallocate \$100,000 from State Operations Capital Outlay to Section 2. Appropriation - Shared Services Paying Account to align agency appropriation with expenditure needs.

I appreciate your consideration of this matter.

Sincerely,



Sarah Huckabee Sanders

**ARKANSAS SENATE**  
94th General Assembly - Fiscal Session, 2024  
**Amendment Form**

**DRAFT**

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**Subtitle of Senate Bill No. 24**

AN ACT FOR THE DEPARTMENT OF COMMERCE APPROPRIATION FOR THE 2024-2025 FISCAL YEAR.

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**Amendment No. \_\_\_ to Senate Bill No. 24**

Amend Senate Bill No. 24 as originally introduced:

Page 1, insert an additional line immediately following line 31, to read as follows:

"(2.1) D150C ACOM CHIEF INFORMATION OFFICER                    1                    GRADE IT12"

AND

Page 2, line 20, delete "34" and substitute "35"

AND

Page 2, line 30, delete "\$2,402,581" and substitute "\$2,542,902"

AND

Page 2, line 31, delete "871,414" and substitute "911,236"

AND

Page 2, line 34, delete "0" and substitute "100,000"

AND

Page 2, line 35, delete "0" and substitute "100,000"

AND

Page 2, line 36, delete "0" and substitute "100,000"

AND

Page 3, line 2, delete "\$3,545,995" and substitute "\$4,026,138"

AND

**DRAFT**

Page 4, line 18, delete "65,000" and substitute "100,000"

AND

Page 4, line 19, delete "10,000" and substitute "25,000"

AND

Page 4, line 26, delete "100,000" and substitute "50,000"

AND

Page 8, line 27, delete "30,000" and substitute "50,000"

AND

Page 8, line 30, delete "1,348,238" and substitute "1,450,650"

AND

Page 8, line 33, delete "100,000" and substitute "0"

AND

Page 8, line 36, delete "1,000,000" and substitute "877,588"

AND

Page 9, line 4, delete "\$13,574,350" and substitute "13,474,350".

The Amendment was read the first time, rules suspended and read the second time and \_\_\_\_\_

By: Joint Budget Committee

MAH/HM - 04-04-2024 10:22:41

MAH077

\_\_\_\_\_  
Secretary



1 State of Arkansas  
2 94th General Assembly  
3 Fiscal Session, 2024  
4

# A Bill

SENATE BILL 24

5 By: Joint Budget Committee  
6

## For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
9 AND OPERATING EXPENSES FOR THE DEPARTMENT OF COMMERCE  
10 FOR THE FISCAL YEAR ENDING JUNE 30, 2025; AND FOR  
11 OTHER PURPOSES.  
12  
13

## Subtitle

14 AN ACT FOR THE DEPARTMENT OF COMMERCE  
15 APPROPRIATION FOR THE 2024-2025 FISCAL  
16 YEAR.  
17  
18  
19

20 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
21

22 SECTION 1. REGULAR SALARIES - SHARED SERVICES. There is hereby  
23 established for the Department of Commerce for the 2024-2025 fiscal year, the  
24 following maximum number of regular employees.  
25

Item	Class		Maximum	Maximum Annual
No.	Code	Title	No. of	Salary Rate
			Employees	Fiscal Year
				2024-2025
30	(1)	SC002 ACOM SECRETARY OF COMMERCE	1	GRADE SE05
31	(2)	N215N ACOM CHIEF OF STAFF	1	GRADE SE01
32	(3)	D012C DATABASE SPECIALIST	1	GRADE IT08
33	(4)	D007C INFORMATION SYSTEMS MANAGER	2	GRADE IT08
34	(5)	D054C COMPUTER SUPPORT COORDINATOR	1	GRADE IT05
35	(6)	D063C COMPUTER SUPPORT SPECIALIST	1	GRADE IT05
36	(7)	D052C SOFTWARE SUPPORT ANALYST	1	GRADE IT05

Insert = (2.1) DISOC ACOM CHIEF INFORMATION OFFICER | GRADE IT12



1	(8)	N084N ACOM AEDC MRKT & COMMUNICATIONS DIR	1	GRADE GS15
2	(9)	G302C ACOM CHIEF LEGAL COUNSEL	1	GRADE GS15
3	(10)	A139C CHIEF FISCAL OFFICER	1	GRADE GS15
4	(11)	N066N ACOM CHIEF COMM & LEGISLATIVE AFFAIRS	2	GRADE GS14
5	(12)	G026N ACOM AEDC ASSISTANT DIRECTOR MGMT SVCS	1	GRADE GS12
6	(13)	A014C FISCAL DIVISION MANAGER	2	GRADE GS12
7	(14)	R006C HUMAN RESOURCES ADMINISTRATOR	1	GRADE GS12
8	(15)	R013C AGENCY HUMAN RESOURCES MANAGER	1	GRADE GS11
9	(16)	A040C ACOM ADFA FISCAL PROGRAM MANAGER	1	GRADE GS10
10	(17)	G076C ADMINISTRATIVE SERVICES MANAGER	1	GRADE GS10
11	(18)	A052C ACCOUNTING COORDINATOR	1	GRADE GS09
12	(19)	A038C FISCAL SUPPORT MANAGER	1	GRADE GS09
13	(20)	A082C ACCOUNTANT II	5	GRADE GS08
14	(21)	R014C PERSONNEL MANAGER	1	GRADE GS08
15	(22)	A080C ACOM FINANCE AUTHORITY SPECIALIST	1	GRADE GS06
16	(23)	A074C FISCAL SUPPORT SUPERVISOR	1	GRADE GS06
17	(24)	R025C HUMAN RESOURCES ANALYST	1	GRADE GS06
18	(25)	A091C FISCAL SUPPORT ANALYST	1	GRADE GS05
19	(26)	C056C ADMINISTRATIVE SPECIALIST III	<u>2</u>	GRADE GS04
20		MAX. NO. OF EMPLOYEES	<del>34</del> 35	

21

22 SECTION 2. APPROPRIATION - SHARED SERVICES PAYING ACCOUNT. There is

23 hereby appropriated, to the Department of Commerce, to be payable from the

24 paying account as determined by the Chief Fiscal Officer of the State, for

25 personal services and operating expenses of the Department of Commerce -

26 Shared Services for the fiscal year ending June 30, 2025, the following:

28	ITEM	FISCAL YEAR
29	<u>NO.</u>	<u>2024-2025</u>
30	(01) REGULAR SALARIES	\$2,542,902 <del>\$2,402,581</del>
31	(02) PERSONAL SERVICES MATCHING	\$ 911,236 <del>871,414</del>
32	(03) MAINT. & GEN. OPERATION	
33	(A) OPER. EXPENSE	272,000
34	(B) CONF. & TRAVEL	\$100,000 0
35	(C) PROF. FEES	\$100,000 0
36	(D) CAP. OUTLAY	\$100,000 0



1 (E) DATA PROC. 0  
 2 TOTAL AMOUNT APPROPRIATED \$4,026,138 ~~-\$3,545,995~~

3  
 4 SECTION 3. REGULAR SALARIES - OFFICE OF SKILLS DEVELOPMENT. There is  
 5 hereby established for the Department of Commerce - Office of Skills  
 6 Development for the 2024-2025 fiscal year, the following maximum number of  
 7 regular employees.

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2024-2025
13	(1) U065U	ACOM DEPUTY DIRECTOR	1	GRADE SE01
14	(2) G010C	ACOM DIVISION MANAGER	1	GRADE GS12
15	(3) E074C	ACOM PROGRAM COORDINATOR	4	GRADE GS10
16	(4) E073C	APPRENTICESHIP EXPANSION COORDINATOR	1	GRADE GS10
17	(5) E075C	ACOM PROGRAM ADVISOR	3	GRADE GS09
18	(6) A060C	SENIOR AUDITOR	1	GRADE GS08
19	(7) A091C	FISCAL SUPPORT ANALYST	1	GRADE GS05
20	(8) C056C	ADMINISTRATIVE SPECIALIST III	<u>1</u>	GRADE GS04
21	MAX. NO. OF EMPLOYEES		13	

22  
 23 SECTION 4. APPROPRIATION - OFFICE OF SKILLS DEVELOPMENT ADMINISTRATION  
 24 - OPERATIONS. There is hereby appropriated, to the Department of Commerce,  
 25 to be payable from the Skills Development Fund, for personal services,  
 26 operating expenses, and expenses of the Apprenticeship Program by the  
 27 Department of Commerce - Office of Skills Development Administration -  
 28 Operations for the fiscal year ending June 30, 2025, the following:

ITEM NO.	FISCAL YEAR 2024-2025
32 (01) REGULAR SALARIES	\$572,887
33 (02) PERSONAL SERVICES MATCHING	191,711
34 (03) MAINT. & GEN. OPERATION	
35 (A) OPER. EXPENSE	143,000
36 (B) CONF. & TRAVEL	10,000