

DENNIS MILLIGAN
Auditor of State



230 State Capitol
Little Rock, AR 72201

State of Arkansas

March 15, 2024

Honorable Jonathan Dismang, Co-Chair
Honorable Lane Jean, Co-Chair
Joint Budget Committee
Arkansas General Assembly
One Capitol Mall
Little Rock, AR 72201

Re: **FY 2025 - Appropriations of the Office of Auditor of State**

Dear Senator Dismang and Representative Jean:

On March 6, 2024, Governor Sarah Huckabee Sanders addressed a letter to Arkansas State Employees announcing a pay plan that rewards them for their hard work. This appropriation request is in line with the governor's proposal raising the maximum salary range for all positions by 10% but only increasing the "Regular Salary" line by 3%. The personal services match line reflects an increase based on the newly proposed "Regular Salary" line and not the new maximum annual salary line total.

Section 1. Regular Salaries – Operations.

I am not requesting or adding any new positions. To retain and/or hire staff whose positions in the office require a higher level of education and expertise, ensure proper job titles, and to align salary with job responsibilities, I am requesting the following 10% increases to our appropriations:

Item No.	Title	Max No of Employees	Maximum Annual Salary	New Maximum Annual Salary
(1)	Deputy Auditor	1	\$ 150,144	\$ 165,160
(2)	Attorney	1	\$ 125,986	\$ 138,585
(3)	Chief of Staff	1	\$ 115,158	\$ 126,675
(4)	Internal Auditor/CPA	1	\$ 115,158	\$ 126,675
(5)	IT Tech	1	\$ 115,158	\$ 126,675
(6)	Asst Chief of Staff / Accounting Dept Manager	1	\$ 82,882	\$ 91,175
(7)	Director of Communications	1	\$ 74,278	\$ 81,710
(8)	Communications Tech	1	\$ 74,278	\$ 81,710
(9)	Accounting Tech III	2 3	\$ 74,278	\$ 81,710
(10)	Data Processing Tech II	1	\$ 74,278	\$ 81,710
(11)	Administrative Tech II	1	\$ 74,278	\$
(12)	Data Processing Tech I	1	\$ 59,663	\$ 65,630
(13)	Accounting Tech II	1 2	\$ 59,663	\$ 65,630
(14)	Administrative Tech I	2 1	\$ 59,663	\$ 65,630
(15)	Outreach Mgr	1	\$ 59,663	\$ 65,630
(16)	Outreach Tech	1	\$ 59,663	\$ 65,630
(17)	Accounting Tech I	1 2	\$ 42,959	\$ 47,255

(18)	Warrants Tech	±	\$ 42,959	\$
	Max. No. of Employees	20		

Section 3. Appropriation – Operations.

The changes above will not result in any reduction in salary for any employee. This will require a change or an increase to Section 3 appropriations:

Item No.	Title	Fiscal Year 2023-2024	Fiscal Year 2024-2025
(1)	Regular Salaries	\$1,519,672	\$1,567,500
(3)	Personal Services Matching	\$ 489,879	\$ 626,000

If the Arkansas General Assembly approves the above changes, the Total Amount Appropriated would also need to be changed from \$2,735,001 to \$2,918,950.

Section 4. Regular Salaries – Unclaimed Property Program.

To retain and/or hire staff whose positions in the Unclaimed Property Program office require a higher level of education and expertise, and to align salary with job responsibilities I am requesting the following 10% increases to our appropriations:

Item No.	Title	Max No of Employees	Maximum Annual Salary	New Maximum Annual Salary
(1)	Asst. Chief of Staff/UCP Operations Manager	1	\$ 115,158	\$ 126,675
(2)	UCP Compliance Lead	1	\$ 82,882	\$ 91,175
(3)	UCP Claims Lead	1	\$ 82,882	\$ 91,175
(4)	Senior UCP Tech	2	\$ 66,570	\$ 73,230
(5)	UCP Tech	5	\$ 59,663	\$ 65,630
	Max. No. of Employees	10		

Section 5. Appropriation – Unclaimed Property Program.

The changes above will not result in any reduction in salary for any employee. This will require a change or an increase to Section 5 appropriations:

Item No.	Title	Fiscal Year 2023-2024	Fiscal Year 2024-2025
(1)	Regular Salaries	\$ 731,638	\$ 754,000
(2)	Personal Services Matching	\$ 237,430	\$ 302,000

If the Arkansas General Assembly approves the above changes, the Total Amount Appropriated would also need to be changed from \$2,857,068 to \$2,944,000.

Section 5. Appropriation – Payment of Unclaimed Property Claims - Cash.

As a follow-up to my request that was approved by the JBC – PEER Subcommittee in March of 2024, I request raising the appropriated amount of cash funds as defined by Arkansas Code 19-4-801 in expectation of paying a higher amount of unclaimed property claims than in previous fiscal years:

Item No.	Title	Fiscal Year 2023-2024	Fiscal Year 2024-2025
(2)	Payment of Unclaimed Property Claims	\$29,000,000	\$35,000,000

I appreciate your consideration of this request. Should you have any questions or need any additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Dennis Milligan". The signature is written in a cursive style with a large initial 'D'.

Dennis Milligan
Auditor of State

ARKANSAS SENATE
94th General Assembly - Fiscal Session, 2024
Amendment Form

DRAFT

Subtitle of Senate Bill No. 29

AN ACT FOR THE AUDITOR OF STATE - OPERATIONS AND UNCLAIMED PROPERTY PROGRAM
APPROPRIATION FOR THE 2024-2025 FISCAL YEAR.

Amendment No. ___ to Senate Bill No. 29

Amend Senate Bill No. 29 as originally introduced:

Page 1, delete lines 32 through 36, and substitute with:

"(1)	DEPUTY AUDITOR	1	\$165,160
(2)	ATTORNEY	1	\$138,585
(3)	CHIEF OF STAFF	1	\$126,675
(4)	INTERNAL AUDITOR/CPA	1	\$126,675
(5)	IT TECH	1	\$126,675"

AND

Page 2, delete lines 1 through 14, and substitute with:

"(6)	ASST CHIEF OF STAFF/ACCOUNTING DEPT MANAGER	1	\$91,175
(7)	DIRECTOR OF COMMUNICATIONS	1	\$81,710
(8)	COMMUNICATIONS TECH	1	\$81,710
(9)	ACCOUNTING TECH III	3	\$81,710
(10)	DATA PROCESSING TECH II	1	\$81,710
(11)	DATA PROCESSING TECH I	1	\$65,630
(12)	ACCOUNTING TECH II	2	\$65,630
(13)	ADMINISTRATIVE TECH I	1	\$65,630
(14)	OUTREACH MGR	1	\$65,630
(15)	OUTREACH TECH	1	\$65,630
(16)	ACCOUNTING TECH I	<u>2</u>	\$47,255
	MAX. NO. OF EMPLOYEES	20"	

Page 2, line 31, delete "\$1,519,672" and substitute with "\$1,567,500"

AND

Page 2, line 33, delete "503,079" and substitute with "626,000"

AND

Page 3, line 4, delete "\$2,748,201" and substitute with "\$2,918,950"

AND

Page 3, line 14, delete "\$115,158" and substitute with "\$126,675"

AND

Page 3, line 15, delete "\$82,882" and substitute with "\$91,175"

AND

Page 3, line 16, delete "\$82,882" and substitute with "\$91,175"

AND

Page 3, line 17, delete "\$66,570" and substitute with "\$73,230"

AND

Page 3, line 18, delete "\$59,663" and substitute with "\$65,630"

AND

Page 3, line 29, delete "\$731,638" and substitute with "\$754,000"

AND

Page 3, line 30, delete "\$244,030" and substitute with "\$302,000"

AND

Page 4, line 1, delete "\$2,863,668" and substitute with "\$2,944,000"

AND

Page 4, line 12, delete "\$29,000,000" and substitute with "\$35,000,000"

AND

Page 4, line 13, delete "\$29,002,500" and substitute with "\$35,002,500".

The Amendment was read the first time, rules suspended and read the second time and _____

By: Joint Budget Committee
JAR/RJA - 04-04-2024 13:51:33
JAR095

Secretary

1 State of Arkansas
2 94th General Assembly
3 Fiscal Session, 2024
4

A Bill

SENATE BILL 29

5 By: Joint Budget Committee
6

For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
9 AND OPERATING EXPENSES FOR THE AUDITOR OF STATE -
10 OPERATIONS AND UNCLAIMED PROPERTY PROGRAM FOR THE
11 FISCAL YEAR ENDING JUNE 30, 2025; AND FOR OTHER
12 PURPOSES.
13
14

Subtitle

15 AN ACT FOR THE AUDITOR OF STATE -
16 OPERATIONS AND UNCLAIMED PROPERTY PROGRAM
17 APPROPRIATION FOR THE 2024-2025 FISCAL
18 YEAR.
19
20
21

22 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
23

24 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established
25 for the Auditor of State for the 2024-2025 fiscal year, the following maximum
26 number of regular employees.
27

Item		Maximum	Maximum Annual
No.	Title	No. of	Salary Rate
		Employees	Fiscal Year
			2024-2025
32	(1) DEPUTY AUDITOR	1	\$150,144
33	(2) ATTORNEY	1	\$125,986
34	(3) CHIEF OF STAFF	1	\$115,158
35	(4) INTERNAL AUDITOR/CPA	1	\$115,158
36	(5) IT TECH	1	\$115,158



1	(6)	ASST CHIEF OF STAFF/ACCOUNTING DEPT MANAGER	1	\$82,882
2	(7)	DIRECTOR OF COMMUNICATIONS	1	\$74,278
3	(8)	COMMUNICATIONS TECH	1	\$74,278
4	(9)	ACCOUNTING TECH III	2	\$74,278
5	(10)	DATA PROCESSING TECH II	1	\$74,278
6	(11)	ADMINISTRATIVE TECH II	1	\$74,278
7	(12)	DATA PROCESSING TECH I	1	\$59,663
8	(13)	ACCOUNTING TECH II	1	\$59,663
9	(14)	ADMINISTRATIVE TECH I	2	\$59,663
10	(15)	OUTREACH MGR	1	\$59,663
11	(16)	OUTREACH TECH	1	\$59,663
12	(17)	ACCOUNTING TECH I	1	\$42,959
13	(18)	WARRANTS TECH	<u>1</u>	\$42,959
14		MAX. NO. OF EMPLOYEES	20	

15

16 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for
 17 the Auditor of State for the 2024-2025 fiscal year, the following maximum
 18 number of part-time or temporary employees, to be known as "Extra Help",
 19 payable from funds appropriated herein for such purposes: five (5) temporary
 20 or part-time employees, when needed, at rates of pay not to exceed those
 21 provided in the Uniform Classification and Compensation Act, or its
 22 successor, or this act for the appropriate classification.

23

24 SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated,
 25 to the Auditor of State, to be payable from the State Central Services Fund,
 26 for personal services and operating expenses of the Auditor of State -
 27 Operations for the fiscal year ending June 30, 2025, the following:

28

29	ITEM	FISCAL YEAR
30	<u>NO.</u>	<u>2024-2025</u>
31	(01) REGULAR SALARIES	\$1,519,672
32	(02) EXTRA HELP	30,000
33	(03) PERSONAL SERVICES MATCHING	503,079
34	(04) MAINT. & GEN. OPERATION	
35	(A) OPER. EXPENSE	615,450
36	(B) CONF. & TRAVEL	30,000

1	(C) PROF. FEES	25,000
2	(D) CAP. OUTLAY	25,000
3	(E) DATA PROC.	<u>0</u>
4	TOTAL AMOUNT APPROPRIATED	<u><u>\$2,748,201</u></u>

5
 6 SECTION 4. REGULAR SALARIES - UNCLAIMED PROPERTY PROGRAM. There is
 7 hereby established for the Auditor of State - Unclaimed Property Program for
 8 the 2024-2025 fiscal year, the following maximum number of regular employees.
 9

10	Maximum Annual		
11		Maximum	Salary Rate
12	Item	No. of	Fiscal Year
13	<u>No.</u>	<u>Title</u>	<u>Employees</u>
			<u>2024-2025</u>
14	(1)	ASST. CHIEF OF STAFF/UCP OPERATIONS MANAGER	1 \$115,158
15	(2)	UCP COMPLIANCE LEAD	1 \$82,882
16	(3)	UCP CLAIMS LEAD	1 \$82,882
17	(4)	SENIOR UCP TECH	2 \$66,570
18	(5)	UCP TECH	<u>5</u> \$59,663
19		MAX. NO. OF EMPLOYEES	10

20
 21 SECTION 5. APPROPRIATION - UNCLAIMED PROPERTY PROGRAM. There is hereby
 22 appropriated, to the Auditor of State, to be payable from the State Central
 23 Services Fund, for personal services and operating expenses of the Auditor of
 24 State - Unclaimed Property Program for the fiscal year ending June 30, 2025,
 25 the following:
 26

27	ITEM	FISCAL YEAR
28	<u>NO.</u>	<u>2024-2025</u>
29	(01) REGULAR SALARIES	\$731,638
30	(02) PERSONAL SERVICES MATCHING	244,030
31	(03) MAINT. & GEN. OPERATION	
32	(A) OPER. EXPENSE	713,000
33	(B) CONF. & TRAVEL	30,000
34	(C) PROF. FEES	1,120,000
35	(D) CAP. OUTLAY	25,000
36	(E) DATA PROC.	<u>0</u>

1 TOTAL AMOUNT APPROPRIATED \$2,863,668

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3 SECTION 6. APPROPRIATION - PAYMENT OF UNCLAIMED PROPERTY CLAIMS - CASH.

4 There is hereby appropriated, to the Auditor of State, to be payable from
 5 cash funds as defined by Arkansas Code 19-4-801, for operating expenses and
 6 the payment of claims of the Auditor of State - Unclaimed Property Program
 7 for the fiscal year ending June 30, 2025, the following:

8

9 ITEM	FISCAL YEAR
10 <u>NO.</u>	<u>2024-2025</u>
11 (01) OPERATING EXPENSES	\$2,500
12 (02) PAYMENT OF UNCLAIMED PROPERTY CLAIMS	<u>29,000,000</u>
13 TOTAL AMOUNT APPROPRIATED	<u>\$29,002,500</u>

14

15 SECTION 7. APPROPRIATION - PAYMENT OF UNCLAIMED MINERAL PROCEEDS -

16 CASH. There is hereby appropriated, to the Auditor of State, to be payable
 17 from cash funds as defined by Arkansas Code 19-4-801, for operating expenses
 18 and the payment of claims for abandoned mineral proceeds of the Auditor of
 19 State for the fiscal year ending June 30, 2025, the following:

20 ITEM	FISCAL YEAR
21 <u>NO.</u>	<u>2024-2025</u>
22 (01) OPERATING EXPENSES	\$500
23 (02) PAYMENT OF CLAIMS FOR ABANDONED	
24 MINERAL PROCEEDS	<u>2,500,000</u>
25 TOTAL AMOUNT APPROPRIATED	<u>\$2,500,500</u>

26

27 SECTION 8. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
 28 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.

29 TRANSFER PROVISION. After receiving approval from the Chief Fiscal Officer of
 30 the State, and prior review by the Arkansas Legislative Council or Joint
 31 Budget Committee, the Auditor of State is authorized to transfer
 32 appropriation from any line item authorized in Operations to any other line
 33 item authorized in Operations and the Agency is authorized to transfer
 34 appropriation from any line item authorized in Unclaimed Property Program to
 35 any other line item authorized in Unclaimed Property Program.

36 The provisions of this section shall be in effect only from July 1, ~~2023~~

1 2024 through June 30, ~~2024~~ 2025.

2

3 SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
4 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.

5 POSITION REQUIREMENTS. The Internal Auditor shall hold and maintain an
6 active certification as a Certified Internal Auditor, with the Institute of
7 Internal Auditors, or a Certified Public Accountant license in good standing
8 in the state of Arkansas.

9 The provisions of this section shall be in effect only from July 1,
10 ~~2023~~ 2024 through June 30, ~~2024~~ 2025.

11

12 SECTION 10. COMPLIANCE WITH OTHER LAWS. Disbursement of funds
13 authorized by this act shall be limited to the appropriation for such agency
14 and funds made available by law for the support of such appropriations; and
15 the restrictions of the State Procurement Law, the General Accounting and
16 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
17 Procedures and Restrictions Act, or their successors, and other fiscal
18 control laws of this State, where applicable, and regulations promulgated by
19 the Department of Finance and Administration, as authorized by law, shall be
20 strictly complied with in disbursement of said funds.

21

22 SECTION 11. LEGISLATIVE INTENT. It is the intent of the General
23 Assembly that any funds disbursed under the authority of the appropriations
24 contained in this act shall be in compliance with the stated reasons for
25 which this act was adopted, as evidenced by the Agency Requests, Executive
26 Recommendations and Legislative Recommendations contained in the budget
27 manuals prepared by the Department of Finance and Administration, letters, or
28 summarized oral testimony in the official minutes of the Arkansas Legislative
29 Council or Joint Budget Committee which relate to its passage and adoption.

30

31 SECTION 12. EMERGENCY CLAUSE. It is found and determined by the
32 General Assembly, that the Constitution of the State of Arkansas prohibits
33 the appropriation of funds for more than a one (1) year period; that the
34 effectiveness of this Act on July 1, 2024 is essential to the operation of
35 the agency for which the appropriations in this Act are provided, and that in
36 the event of an extension of the legislative session, the delay in the

effective date of this Act beyond July 1, 2024 could work irreparable harm upon the proper administration and provision of essential governmental programs. Therefore, an emergency is hereby declared to exist and this Act being necessary for the immediate preservation of the public peace, health and safety shall be in full force and effect from and after July 1, 2024.

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Auditor of State

Section 1. Regular Salaries - Operations						
Title	Current LIM		Requested LIM FY2025		Pos # Change	Percent Change
Deputy Auditor	1	\$ 150,144	1	\$ 165,160	0	10%
Attorney	1	\$ 125,986	1	\$ 138,585	0	10%
Chief of Staff	1	\$ 115,158	1	\$ 126,675	0	10%
Internal Auditor/CPA	1	\$ 115,158	1	\$ 126,675	0	10%
IT Tech	1	\$ 115,158	1	\$ 126,675	0	10%
Asst Chief of Staff / Accounting Dept Manager	1	\$ 82,882	1	\$ 91,175	0	10%
Director of Communications	1	\$ 74,278	1	\$ 81,710	0	0%
Communications Tech	1	\$ 74,278	1	\$ 81,710	0	10%
Accounting Tech III	2	\$ 74,278	3	\$ 81,710	1	10%
Data Processing Tech II	1	\$ 74,278	1	\$ 81,710	0	10%
Administrative Tech II	1	\$ 74,278	0		-1	0%
Data Processing Tech I	1	\$ 59,663	1	\$ 65,630	0	10%
Accounting Tech II	1	\$ 59,663	2	\$ 65,630	1	10%
Administrative Tech I	2	\$ 59,663	1	\$ 65,630	-1	10%
Outreach Mgr	1	\$ 59,663	1	\$ 65,630	0	10%
Outreach Tech	1	\$ 59,663	1	\$ 65,630	0	10%
Accounting Tech I	1	\$ 42,959	2	\$ 47,255	1	10%
Warrants Tech	1	\$ 42,959	0		-1	0%
Max. No. of Employees	20		20		0	

Section 3. Appropriation - Operations - State Central Services					
	Current	Requested FY25	Dollar Change	Percentage Change	
(01) REGULAR SALARIES	\$1,519,672	\$1,567,500	\$47,828	3.1%	
(03) PERSONAL SERVICES MATCHING	\$503,079	\$626,000	\$122,921	24.43%	
Total Appropriation Change Related to Positions			\$170,749		

Section 4. Regular Salaries - Unclaimed Property						
Title	Current LIM		Requested LIM FY2025		Pos # Change	Percent Change
Asst. Chief of Staff/UCP Operations Manager	1	\$ 115,158	1	\$ 126,675	0	10%
UCP Compliance Lead	1	\$ 82,882	1	\$ 91,175	0	10%
UCP Claims Lead	1	\$ 82,882	1	\$ 91,175	0	10%
Senior UCP Tech	2	\$ 66,570	2	\$ 73,230	0	10%
UCP Tech	5	\$ 59,663	5	\$ 65,630	0	10%
Max. No. of Employees	10		10		0	

Section 5. Appropriation - Unclaimed Property - State Central Services					
	Current	Requested FY25	Dollar Change	Percentage Change	
(01) REGULAR SALARIES	\$731,638	\$754,000	\$22,362	3.1%	
(03) PERSONAL SERVICES MATCHING	\$244,030	\$302,000	\$57,970	23.76%	
Total Appropriation Change Related to Positions			\$80,332		