

ADMINISTRATIVE OFFICE OF THE COURTS

*"Supporting Courts,
Ensuring Justice"*

JUSTICE BUILDING
625 MARSHALL STREET
SUITE 1100
LITTLE ROCK, AR 72201

March 18, 2025

Senator Jonathan Dismang, Co-Chair
Representative Lane Jean, Co-Chair
Joint Budget Committee, Arkansas General Assembly
State Capitol Building
Little Rock, AR 72201

Dear Co-Chairs,

I respectfully request the following amendments to Senate Bill 72, the 2025-2026 appropriation bill for the Administrative Office of the Courts. The request is necessary to align the Administrative Office of the Courts positions with the grades outlined in the Uniform Classification and Compensation Act. The agency does not intend to request nor anticipates any immediate salary or matching adjustments as a result of the adoption of these amendments.

Please delete SECTION 1. REGULAR SALARIES – OPERATIONS in its entirety and replace with the following and renumber accordingly:

SECTION 1. REGULAR SALARIES – OPERATIONS. There is hereby established for the Administrative Office of the Courts for the 2025-2026 fiscal year the following maximum number of regular employees.

			<u>Maximum Annual</u>	
<u>Item Class</u>		<u>Title</u>	<u>Maximum</u>	<u>Salary Rate</u>
<u>No.</u>	<u>Code</u>		<u>No. of</u>	<u>Fiscal Year</u>
			<u>Employees</u>	<u>2025-2026</u>
(X)	Q004N	AOC DIRECTOR	1	GRADE EXE04
(X)	Q008N	AOC DEPUTY DIRECTOR	1	GRADE EXE03
(X)	Q260C	AOC COURT APPLICATIONS BUSINESS DIR	1	GRADE IST12
(X)	D143C	AOC JUDICIAL CHIEF IT SECURITY ARCHITECT	1	GRADE IST11
(X)	Q088C	AOC COMPUTER SUPPORT MANAGER	1	GRADE IST09
(X)	Q219C	AOC DATA QUALITY MANAGER	2	GRADE IST09
(X)	Q048C	AOC SOFTWARE ENGINEER	2	GRADE IST06
(X)	Q114C	AOC COMPUTER SUPPORT ANALYST II	2	GRADE IST05
(X)	Q014C	AOC SPECIALTY COURT COORDINATOR	1	GRADE SGS12
(X)	Q058C	AOC JUDICIAL BRANCH EDUCATION DIRECTOR	1	GRADE SGS12
(X)	Q050C	AOC COURT INTERPRETER SERVICES DIRECTOR	1	GRADE SGS11
(X)	Q071C	AOC FISCAL OFFICER	1	GRADE SGS11
(X)	Q104C	AOC PERSONNEL MANAGER	2	GRADE SGS10



(X) Q082C	AOC INTERPRETER SC:L	1	GRADE SGS10
(X) Q069C	AOC CASA COORDINATOR	1	GRADE SGS10
(X) G309C	AOC GRANTS MANAGER	1	GRADE SGS10
(X) Q258C	AOC JUVENILE JUSTICE SPECIALIST	1	GRADE SGS10
(X) Q089C	AOC OFFICE MANAGER	1	GRADE SGS10
(X) Q057C	AOC PUBLIC INFORMATION OFFICER	1	GRADE SGS10
(X) Q081C	AOC SPANISH INTERPRETER	4	GRADE SGS10
(X) Q070C	AOC REGIONAL FUNCTIONAL SPECIALIST	6	GRADE SGS09
(X) Q289C	AOC DEVELOPMENT SPECIALIST	1	GRADE SGS08
(X) Q113C	AOC EXECUTIVE ASSISTANT	5	GRADE SGS08
(X) Q102C	AOC JUDICIAL EDUCATION SPECIALIST	1	GRADE SGS08
(X) A142C	AOC PAYROLL SERVICES SPECIALIST	1	GRADE SGS08
(X) Q105C	AOC RESEARCH ANALYST	1	GRADE SGS08
(X) Q009C	AOC MANAGING ATTORNEY	2	GRADE SPC10
(X) Q019C	AOC SENIOR STAFF ATTORNEY	3	GRADE SPC06
MAX. NO. OF EMPLOYEES		47	

Please delete SECTION 4. REGULAR SALARIES – DISPUTE RESOLUTION COMMISSION in its entirety and replace with the following and renumber accordingly:

SECTION 4. REGULAR SALARIES – DISPUTE RESOLUTION COMMISSION. There is hereby established for the Administrative Office of the Courts – Dispute Resolution Commission for the 2025-2026 fiscal year the following maximum number of regular employees.

			<u>Maximum Annual</u>
			<u>Salary Rate</u>
<u>Item Class</u>		<u>Maximum</u>	<u>Fiscal Year</u>
<u>No. Code</u>	<u>Title</u>	<u>No. of</u>	<u>2025-2026</u>
		<u>Employees</u>	
(X) Q020C	AOC ADR PROGRAM COORDINATOR	1	GRADE SGS12
(X) Q132C	AOC ADR TRAINING COORDINATOR	1	GRADE SGS08
(X) Q113C	AOC EXECUTIVE ASSISTANT	1	GRADE SGS08
MAX. NO. OF EMPLOYEES		3	

Please delete SECTION 9. REGULAR SALARIES – DIVISION OF DEPENDENCY-NEGLECT REPRESENTATION in its entirety and replace with the following and renumber accordingly:

SECTION 9. REGULAR SALARIES – DIVISION OF DEPENDENCY-NEGLECT REPRESENTATION. There is hereby established for the Administrative Office of the Courts – Division of Dependency-Neglect Representation for the 2025-2026 fiscal year the following maximum number of regular employees.



<u>Item Class</u>		<u>Maximum</u>	<u>Maximum Annual</u>
<u>No.</u>	<u>Code</u>	<u>No. of</u>	<u>Salary Rate</u>
<u>Title</u>		<u>Employees</u>	<u>Fiscal Year</u>
			<u>2025-2026</u>
(X) Q191C	AOC DATA ANALYST	1	GRADE IST06
(X) Q113C	AOC EXECUTIVE ASSISTANT	1	GRADE SGS08
(X) Q019C	AOC SENIOR STAFF ATTORNEY	2	GRADE SPC06
(X) Q029C	AOC AD LITEM ATTORNEY	34	GRADE SPC05
	MAX. NO. OF EMPLOYEES	38	

Please delete SECTION 11. REGULAR SALARIES – COURT AUTOMATION in its entirety and replace with the following and renumber accordingly:

SECTION 11. REGULAR SALARIES – COURT AUTOMATION. There is hereby established for the Administrative Office of the Courts – Court Automation for the 2025-2026 fiscal year the following maximum number of regular employees.

<u>Item Class</u>		<u>Maximum</u>	<u>Maximum Annual</u>
<u>No.</u>	<u>Code</u>	<u>No. of</u>	<u>Salary Rate</u>
<u>Title</u>		<u>Employees</u>	<u>Fiscal Year</u>
			<u>2025-2026</u>
(X) Q012N	AOC CIS DIVISION DIRECTOR	1	GRADE IST15
(X) Q015N	AOC APPLICATIONS DIRECTOR	1	GRADE IST12
(X) Q261C	AOC IT PROJECT MANAGEMENT OFFICE DIR	1	GRADE IST12
(X) Q062N	AOC SYSTEMS DIRECTOR	1	GRADE IST12
(X) N187N	CIS DIVISION ASSISTANT DIRECTOR	1	GRADE IST12
(X) Q259C	AOC JUDICIAL CHIEF IT SECURITY OFFICER	1	GRADE IST11
(X) Q005C	AOC DATABASE ADMINISTRATOR	2	GRADE IST11
(X) Q140C	AOC DEVELOPMENT TEAM MANAGER	1	GRADE IST10
(X) Q028C	AOC TECHNICAL TEAM MANAGER	1	GRADE IST10
(X) Q136C	AOC INFORMATION SYSTEMS ADMINISTRATOR	2	GRADE IST09
(X) Q016C	AOC PROGRAM MANAGER	1	GRADE IST09
(X) Q190C	AOC PROJECT MANAGER II	3	GRADE IST07
(X) Q138C	AOC QUALITY ASSURANCE LEAD	1	GRADE IST07
(X) Q139C	AOC IT SECURITY ANALYST	1	GRADE IST06
(X) Q142C	AOC SOFTWARE ENGINEER	4	GRADE IST06
(X) Q049C	AOC TECHNICAL ANALYST	3	GRADE IST06
(X) Q101C	AOC WEBSITE DEVELOPER	1	GRADE IST06
(X) Q135C	AOC BUSINESS ANALYST	4	GRADE IST06



(X) Q191C	AOC DATA ANALYST	1	GRADE IST06
(X) Q189C	AOC PROJECT ANALYST	2	GRADE IST06
(X) Q137C	AOC QUALITY ASSURANCE COORDINATOR	1	GRADE IST06
(X) NEW	AOC QUALITY ENGINEER	1	GRADE IST06
(X) Q068C	AOC APPLICATIONS SPECIALIST	8	GRADE IST05
MAX. NO. OF EMPLOYEES		43	

Please delete SECTION 15. REGULAR SALARIES – COURT IMPROVEMENT PROGRAM - FEDERAL in its entirety and replace with the following and renumber accordingly:

SECTION 15. REGULAR SALARIES – COURT IMPROVEMENT PROGRAM - FEDERAL. There is hereby established for the Administrative Office of the Courts – Court Improvement Program – Federal for the 2025-2026 fiscal year the following maximum number of regular employees.

<u>Item Class</u>		<u>Maximum</u>	<u>Maximum Annual</u>
<u>No.</u>	<u>Code</u>	<u>No. of</u>	<u>Salary Rate</u>
	<u>Title</u>	<u>Employees</u>	<u>Fiscal Year</u>
			<u>2025-2026</u>
(X) Q056C	AOC CIP PROGRAM MANAGER	1	GRADE SGS10
MAX. NO. OF EMPLOYEES		1	

Please delete SECTION 17. REGULAR SALARIES – ACCESS AND VISITATION MEDIATION – FEDERAL in its entirety and replace with the following and renumber accordingly:

SECTION 17. REGULAR SALARIES – ACCESS AND VISITATION MEDIATION – FEDERAL. There is hereby established for the Administrative Office of the Courts – Access and Visitation Mediation – Federal for the 2025-2026 fiscal year the following maximum number of regular employees.

<u>Item Class</u>		<u>Maximum</u>	<u>Maximum Annual</u>
<u>No.</u>	<u>Code</u>	<u>No. of</u>	<u>Salary Rate</u>
	<u>Title</u>	<u>Employees</u>	<u>Fiscal Year</u>
			<u>2025-2026</u>
(X) Q121C	AOC DIRECTOR ACCESS AND VISITATION	1	GRADE SGS07
MAX. NO. OF EMPLOYEES		1	

Please delete SECTION 19. REGULAR SALARIES – COURT SECURITY GRANTS in its entirety and replace with the following and renumber accordingly:



SECTION 19. REGULAR SALARIES – COURT SECURITY GRANTS. There is hereby established for the Administrative Office of the Courts – Court Security Grants for the 2025-2026 fiscal year the following maximum number of regular employees.

<u>Item Class</u>		<u>Maximum Annual</u>	
<u>No.</u>	<u>Code</u>	<u>No. of</u>	<u>Salary Rate</u>
	<u>Title</u>	<u>Employees</u>	<u>Fiscal Year</u>
			<u>2025-2026</u>
(X) Q133C	AOC DIR OF SEC & EMER PREPAREDNESS	1	GRADE LES09
	MAX. NO. OF EMPLOYEES	1	

Thank you for your consideration.

Sincerely,

Samuel Kauffman
AOC Finance and Administration Division Director

ARKANSAS SENATE
95th General Assembly - Regular Session, 2025
Amendment Form

DRAFT

Subtitle of Senate Bill 72

AN ACT FOR THE ADMINISTRATIVE OFFICE OF THE COURTS APPROPRIATION FOR
THE 2025-2026 FISCAL YEAR.

Amendment No. ____ to Senate Bill 72

Amend Senate Bill 72 as originally introduced:

Page 1, delete SECTION 1 in its entirety and replace with the following:

" SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for the Administrative Office of the Courts for the 2025-2026 fiscal year, the following maximum number of regular employees.

			Maximum Annual
			Salary Rate
Item	Class	Maximum	Fiscal Year
No.	Code Title	No. of	
		Employees	2025-2026
(1)	Q004N AOC DIRECTOR	1	GRADE EXE04
(2)	Q008N AOC DEPUTY DIRECTOR	1	GRADE EXE03
(3)	Q260C AOC COURT APPLICATIONS BUSINESS DIR	1	GRADE IST12
(4)	D143C AOC JUDICIAL CHIEF IT SECURITY ARCHITECT	1	GRADE IST11
(5)	Q088C AOC COMPUTER SUPPORT MANAGER	1	GRADE IST09
(6)	Q219C AOC DATA QUALITY MANAGER	2	GRADE IST09
(7)	Q048C AOC SOFTWARE ENGINEER	2	GRADE IST06
(8)	Q114C AOC COMPUTER SUPPORT ANALYST II	2	GRADE IST05
(9)	Q014C AOC SPECIALTY COURT COORDINATOR	1	GRADE SGS12
(10)	Q058C AOC JUDICIAL BRANCH EDUCATION DIRECTOR	1	GRADE SGS12
(11)	Q050C AOC COURT INTERPRETER SERVICES DIRECTOR	1	GRADE SGS11
(12)	Q071C AOC FISCAL OFFICER	1	GRADE SGS11
(13)	Q104C AOC PERSONNEL MANAGER	2	GRADE SGS10

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(14) Q082C AOC INTERPRETER SC:L	1	GRADE SGS10
(15) Q069C AOC CASA COORDINATOR	1	GRADE SGS10
(16) G309C AOC GRANTS MANAGER	1	GRADE SGS10
(17) Q258C AOC JUVENILE JUSTICE SPECIALIST	1	GRADE SGS10
(18) Q089C AOC OFFICE MANAGER	1	GRADE SGS10
(19) Q057C AOC PUBLIC INFORMATION OFFICER	1	GRADE SGS10
(20) Q081C AOC SPANISH INTERPRETER	4	GRADE SGS10
(21) Q070C AOC REGIONAL FUNCTIONAL SPECIALIST	6	GRADE SGS09
(22) Q289C AOC DEVELOPMENT SPECIALIST	1	GRADE SGS08
(23) Q113C AOC EXECUTIVE ASSISTANT	5	GRADE SGS08
(24) Q102C AOC JUDICIAL EDUCATION SPECIALIST	1	GRADE SGS08
(25) A142C AOC PAYROLL SERVICES SPECIALIST	1	GRADE SGS08
(26) Q105C AOC RESEARCH ANALYST	1	GRADE SGS08
(27) Q009C AOC MANAGING ATTORNEY	2	GRADE SPC10
(28) Q019C AOC SENIOR STAFF ATTORNEY	<u>3</u>	GRADE SPC06
MAX. NO. OF EMPLOYEES	47"	

AND

Page 3, line 28, delete "GS12" and insert "SGS12"

AND

Page 3, line 29, delete "GS08" and insert "SGS08"

AND

Page 3, line 30, delete "GS08" and insert "SGS08"

AND

Page 5, line 36, delete "IT06" and insert "IST06"

AND

Page 6, line 1, delete "GS14" and insert "SPC06"

AND

Page 6, line 2, delete "GS13" and insert "SPC05"

AND

Page 6, line 3, delete "GS08" and insert "SGS08"

AND

Page 6, delete SECTION 11 in its entirety and replace with the following:

" SECTION 11. REGULAR SALARIES - COURT AUTOMATION. There is hereby established for the Administrative Office of the Courts - Court Automation for the 2025-2026 fiscal year, the following maximum number of regular employees.

Item No.	Class Code	Title	Maximum	Maximum Annual
			No. of Employees	Salary Rate Fiscal Year 2025-2026
(1)	Q012N	AOC CIS DIVISION DIRECTOR	1	GRADE IST15
(2)	Q015N	AOC APPLICATIONS DIRECTOR	1	GRADE IST12
(3)	Q261C	AOC IT PROJECT MANAGEMENT OFFICE DIR	1	GRADE IST12
(4)	Q062N	AOC SYSTEMS DIRECTOR	1	GRADE IST12
(5)	N187N	CIS DIVISION ASSISTANT DIRECTOR	1	GRADE IST12
(6)	Q259C	AOC JUDICIAL CHIEF IT SECURITY OFFICER	1	GRADE IST11
(7)	Q005C	AOC DATABASE ADMINISTRATOR	2	GRADE IST11
(8)	Q140C	AOC DEVELOPMENT TEAM MANAGER	1	GRADE IST10
(9)	Q028C	AOC TECHNICAL TEAM MANAGER	1	GRADE IST10
(10)	Q136C	AOC INFORMATION SYSTEMS ADMINISTRATOR	2	GRADE IST09
(11)	Q016C	AOC PROGRAM MANAGER	1	GRADE IST09
(12)	Q190C	AOC PROJECT MANAGER II	3	GRADE IST07
(13)	Q138C	AOC QUALITY ASSURANCE LEAD	1	GRADE IST07
(14)	Q139C	AOC IT SECURITY ANALYST	1	GRADE IST06
(15)	Q142C	AOC SOFTWARE ENGINEER	4	GRADE IST06

(16) Q049C AOC TECHNICAL ANALYST	3	GRADE IST06
(17) Q101C AOC WEBSITE DEVELOPER	1	GRADE IST06
(18) Q135C AOC BUSINESS ANALYST	4	GRADE IST06
(19) Q191C AOC DATA ANALYST	1	GRADE IST06
(20) Q189C AOC PROJECT ANALYST	2	GRADE IST06
(21) Q137C AOC QUALITY ASSURANCE COORDINATOR	1	GRADE IST06
(22) Q300C AOC QUALITY ENGINEER	1	GRADE IST06
(23) Q068C AOC APPLICATIONS SPECIALIST	<u>8</u>	GRADE IST05
MAX. NO. OF EMPLOYEES	43"	

AND

Page 9, line 18, delete "GS12" and insert "SGS10"

AND

Page 10, line 14, delete "GS07" and insert "SGS07"

AND

Page 11, line 9, delete "GS12" and insert "LES09".

The Amendment was read the first time, rules suspended and read the second time and _____

By: JOINT BUDGET COMMITTEE

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Secretary