



Arkansas Department of Higher Education

423 Main Street, STE 400 • Little Rock, Arkansas • 72201-3818 • (501) 371-2000 • Fax (501) 371-2001

Mike Beebe
Governor

Shane Broadway
Interim Director

February 25, 2013

The Honorable Larry Teague, Chair
The Honorable Duncan Baird, Chair
Joint Budget Committee
State Capitol
Little Rock, AR 72201

Dear Senator Teague and Representative Baird:

The University of Arkansas (UA) System has experienced audit challenges with several of the UA System campuses over the last year and a half. These challenges have prompted the UA System to request an amendment to Senate Bill 302 in order to make revisions to the UA System's Personal Services request for the 2013-15 biennium. The request includes three (3) new auditor positions for the UA System Office of Internal Audit. These positions are critical in allowing proactive review of the UA System's treasury operations. A total of three (3) positions with the title of Senior Institutional Audit Manager are being requested with a line-item-maximum of \$120,000 in 2013-14 and \$123,600 in 2014-15. These positions will report to the Associate Vice President for Internal Audit and will be required to be an Arkansas licensed Certified Public Accountant (CPA), as well as have the Certified Internal Auditor designation. In addition to the new positions requested, the UA System request an increase to the line-item-maximum for the position title of Associate Vice President to \$162,000 in 2013-14 and \$166,860 in 2014-15. This is a 6.3 percent increase from its current recommendation of \$152,898. The administrator responsible for the UA System Office of Internal Audit is in this position title and directly reports to the Chairman of the Audit Committee of the UA Board of Trustees. The UA System is diverse in the types of institutions audited and the personnel in the positions referred to above must have expertise in healthcare operations, federal research requirements, NCAA intercollegiate athletic operations, investment and bond markets, as well as the normal operations of the UA System's educational institutions. This request is made to provide the ability to attract and retain appropriately licensed and experienced individuals.

The University of Arkansas, Fayetteville (UAF) is also requesting an amendment to Senate Bill 302 to request a new position with the title of Vice Chancellor with a line-item-maximum of \$175,100 in 2013-14 and \$183,353 in 2014-15. An Assistant Vice Chancellor position had been requested and approved in the fall budget hearings bringing the total to four (4) positions for that title. UAF is requesting that the total number of positions for the Assistant Vice Chancellor be reduced to three (3) and the new title of Vice Chancellor be added. This position is needed to reflect re-organizational activities and will function as the Vice Chancellor for Diversity with the responsibility of coordinating UAF's diversity initiatives, facilitation of the recruitment and retention of underrepresented students, faculty and staff and the enhancement of the campus climate relative to diversity. This position will report directly to the Chancellor.

The Arkansas Department of Higher Education (ADHE) supports and approves the requests being made by the University of Arkansas System and the University of Arkansas, Fayetteville.

Thank you for your consideration.

Sincerely,


Shane Broadway
Interim Director


UNIVERSITY OF ARKANSAS SYSTEM

Office of the President

February 14, 2013

Senator Shane Broadway, Interim Director
Arkansas Department of Higher Education
423 Main Street, Suite 400
Little Rock, AR 72201

Dear Shane:

In reviewing audit issues that have arisen with several of the University of Arkansas (UA) System campuses over the last year and a half, it has become clear that a revision to the UA System's Personal Services request for the 2013-15 biennium needs to be made to request three additional auditors for the UA System Office of Internal Audit. These positions are critical in allowing for the proactive review of UA System's treasury operations. The University's treasury operations processed approximately \$1.6 billion for the year ended June 30, 2011 in cash transactions. A total of three Senior Institutional Audit Manager positions are requested with a Line Item Maximum of \$120,000 in 2013-14 and \$123,600 in 2014-15. These positions will report to the Associate Vice President for Internal Audit and will be required to be Arkansas licensed Certified Public Accountants, as well as have the Certified Internal Auditor designation.

In addition, an increase to \$162,000 in 2013-14 and \$166,860 in 2014-15 is requested for the line-item-maximum for the Associate Vice President position from its current recommendation of \$152,898, or an additional 6.3 percent. The administrator responsible for the UA System Office of Internal Audit is in this title. The Associate Vice President position for the UA System Office of Internal Audit is a direct report to the Chairman of the Audit Committee of the UA Board of Trustees. The UA System is diverse in the types of institutions audited and requires expertise in healthcare operations, federal research requirements, NCAA intercollegiate athletic operations, investment and bond markets, as well as the normal operations of the UA System's educational institutions. Appropriate educational attainment and license to practice in Arkansas will be a requirement of this position. This request is made to provide the ability to attract and retain appropriately licensed, experienced individuals necessary to discharge the duties involved in audits of the University of Arkansas System.

Also, the University of Arkansas, Fayetteville (UAF) is requesting a revision to the UAF Personal Services request to include a position of Vice Chancellor with a Line Item Maximum of \$175,100 in 2013-14 and \$183,353 in 2014-15. An Assistant Vice Chancellor position had been requested and approved in the fall budget hearings bringing the total to four positions for that title. UAF is requesting that the position total be adjusted back to three in that title and the new title of Vice Chancellor be added. This position is needed to reflect re-organizational activities on the campus, will function as the Vice Chancellor for Diversity and will report directly to the Chancellor. This position will be responsible for the coordination of UAF's diversity initiatives, facilitation of the recruitment and retention of underrepresented students, faculty and staff and the enhancement of the campus climate relative to diversity.

Your review and support of this request is very much appreciated. If you have any questions or if I need provide further explanation, please do not hesitate to contact me.

Sincerely,



Donald R. Bobbitt, President

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University of Arkansas, Fayetteville / University of Arkansas at Little Rock / University of Arkansas at Pine Bluff
University of Arkansas for Medical Sciences / University of Arkansas at Monticello / Division of Agriculture / Criminal Justice Institute
Arkansas Archeological Survey / Phillips Community College of the University of Arkansas / University of Arkansas Community College at Hope
University of Arkansas Community College at Batesville / Cossatot Community College of the University of Arkansas
University of Arkansas Community College at Morrilton / University of Arkansas at Fort Smith
Arkansas School for Mathematics, Sciences and the Arts / University of Arkansas Clinton School of Public Service

The University of Arkansas is an equal opportunity/affirmative action institution.



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Mike Beebe
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Interim Director

February 21, 2013

The Honorable Larry Teague, Chair
The Honorable Duncan Baird, Chair
Joint Budget Committee
State Capitol Building
Little Rock, AR 72201

Dear Senator Teague and Representative Baird:

Cossatot Community College of the University of Arkansas (CCCUA) and Pulaski Technical (PTC) had Central Pool positions approved after the Fall 2012 Budget Hearings, which were not included in the 2013-15 Biennial Budget Book. The Arkansas Department of Higher Education, in conjunction with CCCUA and PTC, requests and supports an amendment to the institution's bills to add the following positions for the 2013-15 biennium:

Institution: CCCUA
Title: Academic Advisor
LIM – FY13: \$59,027
Number of Positions: 1

Institution: PTC
Title: Project/Program Manager
LIM – FY13: \$68,818
Number of Positions: 1

The Academic Advisor is responsible for recruiting, advising and assisting students with completing the enrollment process. This individual creates recruitment materials. In addition, the Academic Advisor insures that prospective students receive the most effective and updated information. He/she participates in career fairs and other recruitment activities as necessary. The Academic Advisor maintains working knowledge of POISE and Campus Connect systems related to the student admissions process. The addition of this position will amend HB1303.

The Project/Program Manager plans and directs the coordination, development and maintenance of multiple computer database systems. This individual designs database systems and coordinates testing and review of programs and will ensure that project output meets user requirements, time schedules and data processing standards. In addition, the Project/Program Manager consults with users and programmers to identify needs, system capability and determine requirements for database design formats and application specifications. He/she approves, modifies and implements data structure changes from user requests, evaluates system performance, space availability and methodology. The Project/Program Manager evaluates new software and hardware, provide cost control, monitor

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use of resources and updates cost analysis as required. This individual provides advice and technical assistance to programmers/analysts, applications and production staff regarding database systems. The Project/Program Manager writes and/or installs utility programs and maintain on-line and batch programs as well as job control languages. In addition, the Project/Program Manager assists in the development of short and long range planning and provides technical guidance for the utilization of current and expanded database systems. The addition of this position will amend HB1293.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Shane Broadway".

Shane Broadway
Interim Director