Stricken language will be deleted and underlined language will be added.

State of Arkansas
91st General Assembly

## A Bill

Regular Session, 2017
SENATE BILL 190

By: Joint Budget Committee

## For An Act To Be Entitled

AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
AND OPERATING EXPENSES FOR THE DEPARTMENT OF
WORKFORCE SERVICES FOR THE FISCAL YEAR ENDING JUNE
30, 2018; AND FOR OTHER PURPOSES.

## Subtitle

AN ACT FOR THE DEPARTMENT OF WORKFORCE SERVICES APPROPRIATION FOR THE 2017-2018
FISCAL YEAR.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

SECTION 1. REGULAR SALARIES. There is hereby established for the Department of Workforce Services for the 2017-2018 fiscal year, the following maximum number of regular employees.


| 1 | (8) | N049N | DWS ASST DIR, INFO AND TECHNOLOGY | 1 | GRADE N908 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2 | (9) | N074N | DWS ASST DIR, UNEMPLOYMENT INS | 1 | GRADE N908 |
| 3 | (10) | G007N | DWS GENERAL COUNSEL | 1 | GRADE N908 |
| 4 | (11) | G017N | DWS ASST DIR - TANF | 1 | GRADE N904 |
| 5 | (12) | G016N | DWS ASST DIR GRANTS RESOURCE ADMIN | 1 | GRADE N904 |
| 6 | (13) | P007N | DWS DIRECTOR OF COMMUNICATIONS | 1 | GRADE N903 |
| 7 | (14) | D007C | INFORMATION SYSTEMS MANAGER | 2 | GRADE C128 |
| 8 | (15) | A015C | DWS DIR INTERNAL AUDIT \& SECURITY | 1 | GRADE C127 |
| 9 | (16) | G020C | DWS PROGRAM ADMINISTRATOR | 3 | GRADE C127 |
| 10 | (17) | A014C | FISCAL DIVISION MANAGER | 1 | GRADE C127 |
| 11 | (18) | A021C | AGENCY CONTROLLER I | 1 | GRADE C126 |
| 12 | (19) | G047C | ATTORNEY SPECIALIST | 2 | GRADE C126 |
| 13 | (20) | R006C | HUMAN RESOURCES ADMINISTRATOR | 1 | GRADE Cl26 |
| 14 | (21) | D017C | INFORMATION SYSTEMS SECURITY SPECIAL | 1 | GRADE Cl26 |
| 15 | (22) | G076C | ADMINISTRATIVE SERVICES MANAGER | 1 | GRADE C124 |
| 16 | (23) | A031C | ASSISTANT CONTROLLER | 3 | GRADE C124 |
| 17 | (24) | G073C | ATTORNEY | 8 | GRADE C124 |
| 18 | (25) | G068C | DWS AREA OPERATIONS CHIEF | 7 | GRADE C124 |
| 19 | (26) | D022C | SYSTEMS SPECIALIST | 2 | GRADE Cl24 |
| 20 | (27) | G081C | DWS DIVISION CHIEF | 5 | GRADE Cl23 |
| 21 | (28) | D038C | SENIOR SOFTWARE SUPPORT ANALYST | 16 | GRADE Cl23 |
| 22 | (29) | G243C | DWS FIELD MANAGER III | 2 | GRADE C121 |
| 23 | (30) | G110C | DWS PROGRAM MANAGER | 7 | GRADE C121 |
| 24 | (31) | G114C | DWS WORKFORCE INVEST REG ADVISOR | 2 | GRADE C121 |
| 25 | (32) | G109C | GRANTS MANAGER | 1 | GRADE C121 |
| 26 | (33) | D052C | SOFTWARE SUPPORT ANALYST | 7 | GRADE Cl21 |
| 27 | (34) | G138C | AGENCY ADMINISTRATIVE REVIEW OFFICER | 12 | GRADE Cl20 |
| 28 | (35) | R019C | BUDGET MANAGER | 1 | GRADE Cl20 |
| 29 | (36) | R015C | DWS EQUAL OPPORTUNITY MANAGER | 1 | GRADE C120 |
| 30 | (37) | G128C | DWS FIELD MANAGER II | 18 | GRADE C120 |
| 31 | (38) | G127C | DWS PROGRAM OPERATIONS MANAGER | 28 | GRADE C120 |
| 32 | (39) | E023C | TRAINING PROJECT MANAGER | 2 | GRADE Cl20 |
| 33 | (40) | D062C | DATABASE ANALYST | 1 | GRADE Cll9 |
| 34 | (41) | G149C | DWS FIELD MANAGER I | 15 | GRADE Cl19 |
| 35 | (42) | D061C | INFORMATION SYSTEMS COORD SPECIALIST | 2 | GRADE Cl19 |
| 36 | (43) | A066C | INTERNAL AUDITOR | 4 | GRADE C119 |


| 1 | (44) | A065C | PAYROLL SERVICES COORDINATOR | 1 | GRADE Cl19 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2 | (45) | V007C | PROCUREMENT COORDINATOR | 1 | GRADE Cll9 |
| 3 | (46) | X062C | QUALITY ASSURANCE COORDINATOR | 1 | GRADE C119 |
| 4 | (47) | A060C | SENIOR AUDITOR | 2 | GRADE Cl19 |
| 5 | (48) | R024C | ASSISTANT PERSONNEL MANAGER | 1 | GRADE Cl18 |
| 6 | (49) | C010C | EXECUTIVE ASSISTANT TO THE DIRECTOR | 2 | GRADE Cll8 |
| 7 | (50) | A075C | FINANCIAL ANALYST I | 2 | GRADE C118 |
| 8 | (51) | A074C | FISCAL SUPPORT SUPERVISOR | 6 | GRADE C118 |
| 9 | (52) | A073C | PROGRAM/FIELD AUDITOR SUPERVISOR | 2 | GRADE C118 |
| 10 | (53) | A081C | AUDITOR | 7 | GRADE C117 |
| 11 | (54) | R027C | BUDGET SPECIALIST | 9 | GRADE Cll7 |
| 12 | (55) | D071C | COMPUTER SUPPORT ANALYST | 2 | GRADE Cll7 |
| 13 | (56) | G181C | DWS PROGRAM MONITOR | 50 | GRADE Cll7 |
| 14 | (57) | R025C | HUMAN RESOURCES ANALYST | 2 | GRADE C117 |
| 15 | (58) | G179C | LEGAL SERVICES SPECIALIST | 2 | GRADE C117 |
| 16 | (59) | S017C | MAINTENANCE COORDINATOR | 1 | GRADE Cl17 |
| 17 | (60) | B076C | RESEARCH PROJECT ANALYST | 13 | GRADE Cl17 |
| 18 | (61) | E040C | STAFF DEVELOPMENT COORDINATOR | 2 | GRADE Cl17 |
| 19 | (62) | A089C | ACCOUNTANT I | 3 | GRADE Cll6 |
| 20 | (63) | V014C | BUYER | 3 | GRADE Cll6 |
| 21 | (64) | G196C | DWS SATELLITE OFFICE SUPERVISOR | 9 | GRADE C116 |
| 22 | (65) | A085C | DWS SR FIELD TAX REPRESENTATIVE | 3 | GRADE C116 |
| 23 | (66) | A084C | PROGRAM/FIELD AUDIT SPECIALIST | 7 | GRADE C116 |
| 24 | (67) | P027C | PUBLIC INFORMATION SPECIALIST | 1 | GRADE C116 |
| 25 | (68) | E046C | TRAINING INSTRUCTOR | 23 | GRADE Cll6 |
| 26 | (69) | C037C | ADMINISTRATIVE ANALYST | 26 | GRADE Cll5 |
| 27 | (70) | A092C | DWS FIELD TAX REP | 16 | GRADE Cll5 |
| 28 | (71) | G209C | DWS PROGRAM SUPERVISOR | 41 | GRADE Cll5 |
| 29 | (72) | C032C | DWS UI CLAIM TECHNICIAN | 20 | GRADE Cl15 |
| 30 | (73) | X139C | DWS UI INVESTIGATOR | 12 | GRADE C115 |
| 31 | (74) | A091C | FISCAL SUPPORT ANALYST | 21 | GRADE C115 |
| 32 | (75) | S033C | MAINTENANCE SUPERVISOR | 4 | GRADE Cll5 |
| 33 | (76) | S032C | PRINT SHOP SUPERVISOR | 1 | GRADE Cll5 |
| 34 | (77) | V015C | PURCHASING SPECIALIST | 1 | GRADE Cll5 |
| 35 | (78) | S031C | SKILLED TRADESMAN | 1 | GRADE Cll5 |
| 36 | (79) | G217C | DWS WORKFORCE SPECIALIST | 382 | GRADE Cl14 |


| $(80)$ | C050C | ADMINISTRATIVE SUPPORT SUPERVISOR | 4 |
| :--- | :--- | :--- | ---: |
| (81) | G220C | DWS UNIT SUPERVISOR | 5 |
| (82) | R036C | HUMAN RESOURCES SPECIALIST | 6 |
| $(83)$ | C046C | LEGAL SUPPORT SPECIALIST | 11 |
| $(84)$ | S046C | MAINTENANCE TECHNICIAN | 1 |
| $(85)$ | C056C | ADMINISTRATIVE SPECIALIST III | 15 |
| $(86)$ | A098C | FISCAL SUPPORT SPECIALIST | 24 |
| $(87)$ | V022C | PURCHASING TECHNICIAN | 1 |
| $(88)$ | S054C | PRINTER | 1 |
| $(89)$ | V023C | STOREROOM SUPERVISOR | 1 |
| $(90)$ | X183C | DWS CLAIMS ADJUDICATOR | 7 |
| $(91)$ | C073C | ADMINISTRATIVE SPECIALIST II | 11 |
| $(92)$ | C087C | ADMINISTRATIVE SPECIALIST I | 18 |
| $(93)$ | S081C | APPRENTICE TRADESMAN | 2 |
| $(94)$ | S087C | INSTITUTIONAL SERVICES ASSISTANT | 1 |
|  | MAX. NO. OF EMPLOYEES | 958 |  |

GRADE C113 GRADE C113

GRADE Cll3
GRADE Cl13
GRADE Cll3
GRADE Cl12
GRADE Cll2
GRADE Cl12
GRADE Clll
GRADE C111
GRADE Cllo
GRADE C109
GRADE C106
GRADE C105
GRADE C103

SECTION 2. APPROPRIATION - OPERATIONS. There is hereby appropriated, to the Department of Workforce Services, to be payable from the Department of Workforce Services Trust Fund, for personal services and operating expenses of the Department of Workforce Services for the fiscal year ending June 30, 2018, the following:

ITEM FISCAL YEAR
NO. 2017-2018

| (01) | REGULAR SALARIES | $\$ 31,943,852$ |
| :--- | ---: | ---: |
| (02) EXTRA HELP | $3,300,000$ |  |
| (03) PERSONAL SERVICES MATCHING | $12,201,835$ |  |
| (04) OVERTIME | 60,000 |  |
| (05) MAINT. \& GEN. OPERATION | $21,335,741$ |  |
| (A) OPER. EXPENSE | 705,440 |  |
| (B) CONF. \& TRAVEL | $4,000,000$ |  |
| (C) PROF. FEES | $2,419,001$ |  |
| (D) CAP. OUTLAY |  |  |
| (E) DATA PROC. | $\$ 75,965,869$ |  |

## PLANNING BUDGETING \& ADMINISTRATIVE SYSTEM

## Personnel Committee Report

|  | Business Area | Agency Name |
| :---: | :---: | :--- |
| 1 | 0810 | DEPARTMENT OF WORKFORCE SERVICES |
|  |  |  |


| 3 | FY17 Authorized Positions | Base Level | Agency Request | Executive Recommendation | Legislative Recommendation |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 4 | 978 | 957 | 976 | 958 | 958 |



| 12 | Eliminated Positions Request |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 13 | Position | Class Code | Title | Grade | Agency Request | Executive Recommendation | Legislative Recommendation |
| 14 | 22141163 | G217C | DWS WORKFORCE SPECIALIST | C114 | N | Y | Y |
| 15 | 22145153 | G217C | DWS WORKFORCE SPECIALIST | C114 | Y | Y | Y |
| 16 | 22141151 | G217C | DWS WORKFORCE SPECIALIST | C114 | N | Y | Y |
| 17 | 22141142 | G217C | DWS WORKFORCE SPECIALIST | C114 | N | Y | Y |
| 18 | 22141143 | G217C | DWS WORKFORCE SPECIALIST | C114 | N | Y | Y |
| 19 | 22093276 | C087C | ADMINISTRATIVE SPECIALIST I | C106 | N | Y | Y |
| 20 | 22137754 | C087C | ADMINISTRATIVE SPECIALIST I | C106 | N | Y | Y |
| 21 | 22093275 | C087C | ADMINISTRATIVE SPECIALIST I | C106 | N | Y | Y |
| 22 | 22093255 | C087C | ADMINISTRATIVE SPECIALIST I | C106 | N | Y | Y |
| 23 | 22093257 | C087C | ADMINISTRATIVE SPECIALIST I | C106 | N | Y | Y |
| 24 | 22141109 | G217C | DWS WORKFORCE SPECIALIST | C114 | N | Y | Y |
| 25 | 22093530 | G217C | DWS WORKFORCE SPECIALIST | C114 | Y | Y | Y |
| 26 | 22093533 | G217C | DWS WORKFORCE SPECIALIST | C114 | N | Y | Y |

## PLANNING BUDGETING \& ADMINISTRATIVE SYSTEM

## Personnel Committee Report

| Line | Business Area | Agency Name |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 0810 | DEPARTMENT OF WORKFORCE SERVICES |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 | Eliminated Positions Request |  |  |  |  |  |  |
| 4 | Position | Class Code | Title | Grade | Agency Request | Executive Recommendation | Legislative Recommendation |
| 5 | 22093461 | G217C | DWS WORKFORCE SPECIALIST | C114 | Y | Y | Y |
| 6 | 22141203 | A091C | FISCAL SUPPORT ANALYST | C115 | $N$ | Y | Y |
| 7 | 22093355 | G217C | DWS WORKFORCE SPECIALIST | C114 | N | Y | Y |
| 8 | 22137731 | G217C | DWS WORKFORCE SPECIALIST | C114 | $N$ | Y | Y |
| 9 | 22141096 | G217C | DWS WORKFORCE SPECIALIST | C114 | N | Y | Y |
| 10 | 22137701 | G217C | DWS WORKFORCE SPECIALIST | C114 | N | Y | Y |
| 11 | 22093539 | G217C | DWS WORKFORCE SPECIALIST | C114 | N | Y | Y |
| 12 | 22093593 | G217C | DWS WORKFORCE SPECIALIST | C114 | N | Y | Y |
| 13 | Total Number of Eliminated Positions |  |  |  | 3 | 21 | 21 |


|  | Reclassification of Positions |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Currently Authorized |  |  | Agency Request |  |  | Executive Recommendation |  |  | Legislative Recommendation |  |  |
|  | Position | Class Code | Title | Grade | Class Code | Title | Grade | Class Code | Title | Grade | Class Code | Title | Grade |
|  | 22141200 | G181C | DWS PROGRAM MONITOR | C117 |  |  |  | D071C | COMPUTER SUPPORT ANALYST | C117 | D071C | COMPUTER SUPPORT ANALYST | C117 |
|  | 22093898 | G068C | DWS AREA OPERATIONS CHIEF | C124 | G068C | DWS AREA OPERATIONS CHIEF | C124 | G073C | ATTORNEY | C124 | G073C | ATTORNEY | C124 |
|  | Total Number of Reclassified Positions |  |  |  | 0 |  |  | 2 |  |  | 2 |  |  |



