

East Ark. Community College (EACC), 2-Year

**2 Employees with salaries over
\$100,000 or more as of 6/30/2011**

Cost Containment 2010-2011

Name of Institution: East Arkansas Community College

Completed By: Morris Boydston

Phone Number: 870-633-4480

Cost Containment Input
<p>What input are you using from faculty, staff, students, and public in working to contain costs?</p> <p>A committee was formed to evaluate potential savings for the reduction academic schedule and summer operations. Administration and all budgeting departments are included in decisions for cost savings during that budget process.</p>
<p>Do you have a Committee on Cost Containment?</p> <p>None other than budgeting departments and administration.</p>
<p>Do you offer incentives and/or recognition to faculty/staff/students for suggestions on how to cut costs?</p> <p>No</p>

Cost Saving Efforts	Y or N	Estimated Annual Savings	Notes
Utilities			
Retrofitting with energy-efficient lighting, timers, etc.	Y		East Arkansas Community College has constructed a new Fine Arts Center that opened in April of 2010. All construction was based on energy efficient products and services. HVAC systems, windows, insulation, lighting, etc. were designed to minimize energy costs. The College has also had several renovation projects, all done with consideration given to energy efficient products and processes when designed. One of the projects, the renovation of Classroom Building 2, was done specifically with energy efficient processes in mind. New walls allowing better insulation, new HVAC systems, etc. were installed to help lower cost of energy usage for the future. Based on the fact that these projects have been completed recently and very little information exists to quantify savings it is hard to put a dollar value savings on this at this time. We can say that other than the new square footage of the Fine Arts Center (33,000 sq. ft.) costs have remained constant elsewhere on campus, even with the rising cost of energy in today's economy. East Arkansas Community College recently had an energy audit performed on the entire campus by Ameresco and at this time we are contemplating further action. Although areas of potential savings were identified, the institutions budget does not have funding available to carry out projects of this nature although potential savings could allow the projects to pay for themselves in the future.
Retooling HVAC controls	Y		
Replacing windows	Y		
Other describe:	N		
Other describe:	N		
Other describe:	N		
Total Utilities		0	
Personnel			
Consolidating departments	Y	40,000	The Social Science department Chair position was eliminated and the duties for oversight of that department were divided among two other departments and their respective department Chair positions. Cost savings was approximated based on the elimination of one salary and fringe and the additional amount of salary and fringe needed for the personnel overseeing the department afterwards. Reorganization after retirement of Director Adm Services and change in VP of Acad Affairs. Several positions budgeted were unfilled throughout the fiscal year. 54% Full-time Contract 46% Adjunct/Overload
Staff reductions or reorganizations	Y	30,000	
Temporary saving by keeping vacancies open	Y	100,000	
Hiring of temporary or adjunct faculty	Y	0	
Hiring of temporary or part-time staff in lieu of fulltime staff	Y	76,000	
Reduction in Student Support staff	N		
Reduction in maintenance staff	N		
Reduction in campus security	N		
Defer salary increases	N		
Reduce employee benefit packages	N		
Early retirement incentives for long-term employees	N		
Closing academic programs with low enrollments	N		
Other describe:	N		
Other describe:	N		

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Other describe:	N		
Total Personnel		246,000	
Operating Budget Cuts			
Reduce Travel budget	Y		Travel budget was maintained at previous fiscal year level.
Revised travel policy	N		
Reduction in office and teaching supplies	N		
Reduce printing of materials	N		
Reduce library holdings or subscriptions	N		
Change computer replacement policy	N		
Changed academic schedule to create efficiencies	Y	0	Changes were made that allowed students to be on campus 4 days per week. Savings calculated in Note 1 above.
Centralization of printing	N		
4 day work week in summer for employees	Y		Changes were made that allow coverage for services for 4.5 days per week in the summer. Saving would be calculated in Note 1 above.
Other describe:	N		
Other describe:	N		
Other describe:	N		
Total Operating		0	
Total Savings		\$ 246,000	

Employees paid \$100,000 or more as of 6/30/2011

Institution	Name	Title	FY 2011	Notes
East Arkansas Community College	Coy Grace	President	\$165,174	
East Arkansas Community College	Morris Boydstun	Vice Pres. for Bus Affairs	\$102,118	