

Pulaski Technical College (PTC), 2-Year

**2 Employees with salaries over
\$100,000 or more as of 6/30/2011**

Cost Containment 2010-2011

Name of Institution: Pulaski Technical College

Completed By: Cost-containment Committee / Carol Langston

Phone Number: (501) 812-2211

Cost Containment Input

What input are you using from faculty, staff, students, and public in working to contain costs?
 Pulaski Technical College has developed a Cost-containment Committee comprised of faculty and staff representatives from various areas of the college. This new committee has been charged with seeking input from the college community and developing a cost-containment plan for the college. Additionally, the college is developing a Strategic Energy Team and has developed a Strategic Energy Plan.

Do you have a Committee on Cost Containment?
 Yes

Do you offer incentives and/or recognition to faculty/staff/students for suggestions on how to cut costs?
 The Pulaski Technical College Cost-containment Committee is working on a plan to offer incentives to students, faculty and staff for suggestions on how to cut costs. A comprehensive cost-containment plan will be developed in 2011-2012.

Cost Saving Efforts	Y or N	Estimated Annual Savings	Notes
Utilities			
Retrofitting with energy-efficient lighting, timers, etc.	N		New buildings have been equipped with energy-efficient lighting, timers, etc... The college has developed a Strategic Energy Plan to incorporate energy-efficiency considerations into renovation projects.
Retrofitting HVAC controls	Y	4,532	
Replacing windows	N		Not at this time
Other describe:	N		
Other describe:	N		
Other describe:	N		
Total Utilities		4,532	
Personnel			
Consolidating departments	N	0	Pulaski Tech maintains a lean academic and administrative organizational structure. Therefore, this is an ongoing cost-containment measure for the college. Because of the college's lean academic and administrative structure, staff reductions would create significant quality and service issues.
Staff reductions or reorganizations	N		
Temporary saving by keeping vacancies open	Y	200,000	Approximately three administrative vacancies were unfilled in 2010-2011.
Hiring of temporary or adjunct faculty	Y	0	This is an ongoing cost-containment measure for Pulaski Tech.
Hiring of temporary or part-time staff in lieu of fulltime staff	Y	100,000	This is an ongoing cost-containment measure for Pulaski Tech.
Reduction in Student Support staff	N		This is an ongoing cost-containment measure for Pulaski Tech, as the college maintain a lean academic and student support staff.
Reduction in maintenance staff	N		Janitorial services are outsourced in an effort to reduce cost.
Reduction in campus security	N		
Defer salary increases	N		
Reduce employee benefit packages	N		
Early retirement incentives for long-term employees	N		
Closing academic programs with low enrollments	N		
Other describe:	N		
Other describe:	N		
Other describe:	N		
Total Personnel		300,000	
Operating Budget Cuts			
Reduce Travel budget	N		Travel budgets, which were eliminated in FY08 and FY09, were reinstated in FY2010. However, most travel was grant funded.
Revised travel policy	Y		The college is implementing a new travel process, which should result in cost savings in the coming year.
Reduction in office and teaching supplies	N		
Reduce printing of materials	Y	10,000	The college is longer printing a schedule of classes.
Reduce library holdings or subscriptions	N		
Change computer replacement policy	N		This is an ongoing cost-containment measure for the college. Computers are not replaced unless they are inoperable.
Changed academic schedule to create efficiencies	N	0	This is an ongoing cost-containment measure for the college. Facility use is maximized, and there is no space for growth in programs/courses.

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Centralization of printing	N		This is an ongoing cost-containment measure for the college. All printing is handled by the Office of Public Relations and Marketing.
4 day work week in summer for employees	N		The college conducted a pilot in summer 2009. No significant savings were noted.
Other describe:	N		
Other describe:	N		
Other describe:	N		
Total Operating		10,000	
Total Savings		\$	314,532

Employees paid \$100,000 or more as of 6/30/2011

Institution	Name	Title	FY 2011	Notes
Pulaski Technical College	Dan F. Bakke	President	\$165,057	
Pulaski Technical College	Patricia Palmer	Vice President for Finance	\$107,269	