

# EXHIBIT E

Based upon the 2010-2011 fiscal year indicate what things that your campus is doing to hold down costs?

Name of Institution:

AR School for Mathematics, Sciences and the Arts

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Cost Containment Input	What input are you using from faculty, staff, students, and public in working to contain costs? Each of the administrators for the school are responsible for assembling their budget requests for the upcoming fiscal year. This includes input from the faculty and staff in those respective areas.	Do you have a Committee on Cost Containment? We have an administrative team that meets on a weekly basis to review and discuss all issues related to budget, including ways to save money and increase efficiencies.	Do you offer incentives and/or recognition to faculty/staff/students for suggestions on how to cut costs? Currently no incentives are offered, but we have participated in a program sponsored by Entergy that provides rebates based on energy saving measures. We have participated in this program for the past two fiscal years.	Estimated Annual Savings	Y or N	Notes
<b>Cost Saving Efforts</b>						
<b>Utilities</b>						
	Retrofitting with energy-efficient lighting, timers, etc.				N	
	Retooling HVAC controls				N	
	Replacing windows				N	
	Other describe: Campus wide energy savings			94,150	Y	Partially due to conservation measures as well as drop in energy costs (elect and gas lower by almost \$50k)
	Other describe:					
	Other describe:			94,150		
	Total Utilities					
<b>Personnel</b>						
	Consolidating departments				N	
	Staff reductions or reorganizations				N	
	Temporary saving by keeping vacancies open			17,000	Y	Did not fill one Residential Mentor position
	Hiring of temporary or adjunct faculty			111,373	Y	Replaced 7 benefits eligible employees with 7 non-benefit eligible employees
	Hiring of temporary or part-time staff in lieu of fulltime staff				N	
	Reduction in Student Support staff				N	
	Reduction in maintenance staff				N	
	Reduction in campus security				N	
	Defer salary increases				N	
	Reduce employee benefit packages				N	
	Early retirement incentives for long-term employees				N	
	Closing academic programs with low enrollments				N	
	Other describe:					
	Other describe:					
	Total Personnel			128,373		
<b>Operating Budget Cuts</b>						
	Reduce Travel budget			11,881	Y	Academic travel was limited to trips that were required for job performance purposes
	Revised travel policy			3,000	Y	ODE no longer reimburses teachers for trips to various school districts
	Reduction in office and teaching supplies				N	
	Reduce printing of materials				N	
	Reduce library holdings or subscriptions			10,891	Y	Overall library purchases were reduced
	Change computer replacement policy			109,000	Y	We have not been able to replace our technology on our regular three-year cycle
	Changed academic schedule to create efficiencies				N	
	Centralization of printing				N	
	4 day work week in summer for employees				N	
	Other describe: Decreased purchases of student textbooks			26,477	Y	Only replaced textbooks that were truly outdated or worn
	Other describe:					
	Total Operating			161,249		
	<b>Total Savings</b>			<b>383,772</b>		