



SARAH HUCKABEE SANDERS  
GOVERNOR

## ARKANSAS DEPARTMENT OF CORRECTIONS

1302 Pike Avenue, Suite C  
North Little Rock, AR 72114



OFFICE OF THE  
SECRETARY

August 1, 2024

Senator Kim Hammer, Co-Chair  
Arkansas Legislative Council  
Administrative Rules Subcommittee  
*Via Email*

Representative Brian Evans, Co-Chair  
Arkansas Legislative Council  
Administrative Rules Subcommittee  
*Via Email*

Dear Co-Chairs,

Please consider this as the Department of Corrections (DOC) quarterly report on new and revised secretarial directives and administrative directives issued in the second quarter of Calendar Year 2024. Submitted along with this letter are copies of the following directives:

Arkansas Department of Corrections	
Secretarial Directive (SD) Summary	Beginning Page #
<b>SD 2024-01 Access to Facilities by Attorneys.</b> (Effective Date: April 29, 2024). The Attorney Visitation Authorization Form was added. General issues or inquiries may be directed to the Department's Chief Legal Counsel at the Office of the Secretary and contact information has been provided.	Clean: 1 Markup: 6
<b>SD 2024-02 Prison Rape Elimination Act (PREA).</b> (Effective Date: May 21, 2024). This policy was significantly restructured. Criminal background checks on employees and contractors who have contact with offenders will be required every five years. PREA screenings are required upon transfer to each facility to assess for risk. Reporting mechanisms were adjusted with removal of the Arkansas Crime Information Hotline and the addition of letters to Commission Law Enforcement Standards and Training (CLEST). Require offenders be sent out to a hospital with a SANE, SAFE, or TeleSANE if forensic medical exam is necessary. Removed irrelevant investigation requirements for sexual harassment allegations. Added offenders can be disciplined for abusing the PREA Hotline. Required monthly reports to be completed by each facility's PREA Compliance Manager.	Clean: 10 Markup: 25

Division of Correction	
Administrative Directive (AD) Summary	Beginning Page #
There were no new or revised Administrative Directives issued during this time.	Clean: Markup:

Division of Community Correction	
Administrative Directive (AD) Summary	Beginning Page #
There were no new or revised Administrative Directives issued during this time.	Clean: Markup:

Sincerely,



Tawnie Rowell  
Chief Legal Counsel  
Department of Corrections

Cc:

Lindsay Wallace, Secretary, Department of Corrections  
Wade Hodge, Chief of Staff, Department of Corrections  
Rebecca Miller Rice, Administrative Rules Review Section, BLR  
Dexter Payne, Director, Division of Correction  
Jim Cheek, Director, Division of Community Correction  
Benny Magness, Chairman, Board of Corrections  
File

*Enclosure*