

ARKANSAS DEPARTMENT OF EDUCATION RULES GOVERNING EDUCATOR LICENSURE

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LEGISLATIVE RESEARCH**TABLE OF CONTENTS****Chapter 1 – Regulatory Authority – Purpose - Definitions**

1-1.0 Regulatory Authority and Purpose.....

1-2.0 Definitions

Chapter 2 – Types of Permits and Licenses

2-1.0 Career-Technical Permit.....

2-2.0 Ancillary License.....

2-3.0 Provisional License.....

2-4.0 Standard License *(and Educator Career Continuum)*

2-5.0 Standard Lifetime Teaching License.....

Chapter 3 – Preparation for Licensure

3-1.0 Approved Program or Pathway Required.....

3-2.0 Undergraduate Programs

3-3.0 Alternative Educator Preparation Programs

3-4.0 Educational Leadership Preparation Programs.....

3-5.0 Suspension or Discontinuance of Program Approval.....

Chapter 4 – Application Requirements

4-1.0 Application for a Career-Technical Permit.....

4-2.0 Application for a Standard License – In-State Applicants

4-3.0 Application for a Standard License – Out-of-State Applicants (Reciprocity).....

4-4.0 Application for the Standard Lifetime Teaching License.....

4-5.0 Application for a Provisional License – Alternative Educator Preparation Program

Applicants.....

4-6.0 Application for a Provisional License – Professional Provisional Teaching License

(PPTL) Pathway Applicants

4-7.0 Application for a Provisional License – Arkansas Pathway to Professional

Educator Licensure (APPEL) Applicants

4-8.0 Application for a Provisional License – Out-of-Country Applicants

4-9.0 Application for Ancillary License

4-10.0 Adding Endorsements, Areas, and Levels of Licensure.....

Addition of Areas and Endorsements to a Standard License by Reciprocity

Chapter 5 – License Effective Dates, Renewal, Reinstatement, and Conversion

5-1.0 License Effective Dates

5-2.0 License Renewal

5-3.0 Reinstatement of a Suspended License.....

5-4.0 Conversion of Initial or Provisional Licenses Issued Under Old Rules

5-5.0 Miscellaneous Provisions

Chapter 6 – Administrator Endorsement Requirements

6-1.0 Building-Level Administrator Endorsement

6-2.0 Curriculum/Program Administrator Endorsement

6-3.0 District-Level Administrator Endorsement

Chapter 7 – Licensure Exceptions

7-1.0 Licensure Exceptions Generally

7-2.0 Emergency Teaching Permit.....

7-3.0 Effective Teacher Licensure Exception.....

7-4.0 Additional Licensure Plan (ALP).....

7-5.0 Administrator Licensure Completion Plan (ALCP).....

7-6.0 Substitute Teachers.....

7-7.0 Waivers from Licensure *Rules or Laws*.....**Appendix A – Areas and Levels of Licensure****Appendix B – Application Fees**

ARKANSAS DEPARTMENT OF EDUCATION
RULES GOVERNING EDUCATOR LICENSURE

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CHAPTER 1: ~~TRADITIONAL LICENSURE~~
REGULATORY AUTHORITY – PURPOSE – DEFINITIONS

BUREAU OF
LEGISLATIVE RESEARCH

1-1.0 REGULATORY AUTHORITY AND PURPOSE

1-1.01 These Rules shall be known as Arkansas Department of Education Rules Governing Educator Licensure.

1-1.02 The State Board of Education enacts these Rules pursuant to its authority as set forth in Ark. Code Ann. §§ 6-11-105, 6-15-1004, 6-15-1703, 6-17-401 *et seq.*, 6-17-422, 6-17-2601 *et seq.*, 6-20-2204, 6-20-2305, 6-41-609, 6-61-133, and 25-15-201 *et seq.*, and Acts 294, 416, 564, 588, and 1063 of 2017.

1-1.03 The purposes of these Rules are to:

- 1-1.03.1 Establish requirements and procedures for the issuance, licensure, re-licensure, and continuance of licensure of educators in the public schools of this state, as required by Ark. Code Ann. § 6-17-402;
- 1-1.03.2 Provide for the acceptance of educator licenses by reciprocity, as required by Ark. Code Ann. § 6-17-403;
- 1-1.03.3 Implement as a prerequisite to licensure the requirement of ~~basic—~~ skills, pedagogical, and content-area assessments adopted by the State Board of Education, as required by Ark. Code Ann. §§ 6-17-402, 6-17-601, and 6-15-1004;
- 1-1.03.4 Implement as a prerequisite to licensure the requirement of college-level coursework in Arkansas History for certain educators, as required by Ark. Code Ann. § 6-17-418;
- 1-1.03.5 Provide for the issuance of Provisional Licenses, as required by Ark. Code Ann. §§ 6-17-403 and 6-17-418;
- 1-1.03.6 Provide for the issuance of provisional and standard licenses through ~~nontraditional~~ alternative educator preparation programs, under Ark. Code Ann. § 6-17-409; and
- 1-1.03.7 Provide for a Lifetime Teaching License, under Ark. Code Ann. § 6-17-2601 *et seq.*

~~1-1.04 These Rules implement Arkansas law requiring that school districts provide six (6) professional development days in the basic contract for teachers under Ark. Code Ann. § 6-17-2402;~~

~~1-1.04.1~~ 1-1.04 Provide the minimum requirements for Department approval of educator preparation programs offered by an institution of higher education in Arkansas and alternative educator preparation programs based on the recommendations of the Professional Licensure Standards Board under Ark. Code Ann. § 6-17-422. It is noted here that higher education shall include within educator preparation programs curriculum that addresses requirements established by Arkansas statutes governing preparation for educator licensure, including without limitation, instruction in:

~~1-1.04.1.1~~ Child maltreatment, under Ark. Code Ann. § 6-61-133; and

~~1-1.04.1.2~~ Information on the identification of students at risk for dyslexia and related disorders under Ark. Code Ann. § 6-41-609.

1-1.05 It is further the purpose of these rules to provide a framework for the multiple tiers of licensure under an Educator Career Continuum, beginning January 1, 2019 with the 2018-2019 school year. The Educator Career Continuum is designed to provide teacher support and development that is needed to recruit new teachers into the profession and provide opportunities for teachers to grow into new roles for leadership and outstanding achievement as effective teachers without leaving teaching, to meet the state's goal of ensuring that all students have access to effective educators.

~~1-1.05 In addition to the pathways to licensure contained in these Rules, the Arkansas Department of Career Education Program Policies and Procedures for Career and Technical Education provide other pathways to licensure for individuals who meet that Department's requirements and who:~~

~~1-1.05.1 Hold a bachelor's or higher degree in the career or technical area to be taught; or~~

~~1-1.05.2 Document a minimum of four (4) years of experience in the career or technical area to be taught, and hold a high school diploma or high school equivalency credential.~~

1-2.0 DEFINITIONS

For the purposes of these Rules:

~~1-2.01 "Accelerated Teaching Program" means a program intended for college-~~

~~graduates that provides intensive training and support for a period of two (2) or more years for teaching and leading in schools, including the Teach for America program, the Arkansas Teacher Corps program offered by the University of Arkansas at Fayetteville, or another accelerated teaching program approved by the Department.~~

~~1-2.02~~ **1-2.01 “Accredited College or University”** means an institution of higher education that is regionally or nationally accredited by an accrediting organization recognized by the U.S. Department of Education or the Council for Higher Education Accreditation.

~~1-2.03 1-2.02 “Accredited Guidance and School Counseling means a guidance and school counseling program that is offered by an accredited college or university, and the program is accredited by the Council for the Accreditation of Educator Preparation (CAEP), or approved by the licensing authority of a state government. [TERM NOT USED]~~

1-2.02 “Accredited School Psychology program” means a program of study for school psychology that is offered by an accredited college or university, and the program is:

1-2.02.1 Nationally accredited in school psychology by the Commission on Accreditation of the American Psychological Association; or

1-2.02.2 Approved by the National Association of School Psychologists; or

1-2.02.3 Nationally accredited by an accrediting organization recognized by the U.S. Department of Education or the Council for Higher Education Accreditation.

~~1-2.04~~ **1-2.03 “Accredited Speech-Language Pathology” or “School Psychology Program”** means a speech-language pathology or school psychology program that is offered by an accredited college or university, and the program is:

~~1-2.04.1~~ **1-2.03.1** Nationally accredited by the Council on Academic Accreditation in Audiology and Speech-Language Pathology of the American Speech-Language-Hearing Association; or

~~1-2.04.2~~ Nationally accredited in school psychology by the Commission on Accreditation of the American Psychological Association; or

~~1-2.04.3~~ Approved by the National Association of School Psychologists; or

~~1-2.04.4~~ **1-2.03.2** Nationally accredited by an accrediting organization recognized by the U.S. Department of Education or the Council for Higher Education Accreditation.

~~1-2.05~~ **1-2.04 “Accredited Educator Preparation Program”** means an educator

preparation program that is:

~~1-2.05.1~~1-2.04.1 Accredited by the Council for Accreditation of Educator Preparation (CAEP); or

~~1-2.05.2~~1-2.04.2 Accredited by an accrediting organization recognized by the U.S. Department of Education or the Council for Higher Education Accreditation; or

~~1-2.05.3~~1-2.04.3 Approved by the licensing authority of a state government.

~~1-2.06~~1-2.05 **“Additional Licensure Plan (ALP)”** means a plan approved by the Office of Educator Licensure that allows an individual holding a Standard License or Provisional License (by reciprocity only) to accept employment or assignment in an out-of-area position, prior to completion of the requirements for the required endorsement, licensure content area, or level of licensure, for no more than ~~three (3) school years dependent on successful progress towards completion~~ six (6) consecutive semesters.

~~1-2.07~~1-2.06 **“Administrator License”** means a ~~an~~ endorsement to a standard five (5)-year renewable license, issued by the State Board, which allows the license holder to serve as an administrator in an educational entity. ~~Arkansas public schools. Administrator licenses include:~~

~~1-2.07.1~~ **“Curriculum/Program Administrator”** ~~is a school leader who is responsible for program development and administration, and who may be responsible for employment evaluation decisions, in one (1) of the following areas:~~

- ~~1-2.07.1.1~~ Special Education;
- ~~1-2.07.1.2~~ Gifted and Talented Education;
- ~~1-2.07.1.3~~ Career and Technical Education;
- ~~1-2.07.1.4~~ Content Area Specialist, in a licensure content area;
- ~~1-2.07.1.5~~ Curriculum Specialist; or
- ~~1-2.07.1.6~~ Adult Education;

~~1-2.07.2~~ **“Building-Level Administrator”** ~~is a principal, assistant principal, or vice principal in an Arkansas public school or in the Arkansas Correctional Schools;~~

~~1-2.07.3~~ **“District-Level Administrator”** ~~is a superintendent, assistant/associate superintendent, or deputy superintendent.~~

~~1-2.08~~1-2.07 **“Administrator Licensure Completion Plan (ALCP)”** means a plan approved by the Office of Educator Licensure that allows an individual holding a Standard License to accept employment as an administrator, prior to

completion of the requirements for an Administrator License, for no more than three (3) school years dependent on successful progress towards completion six (6) consecutive semesters.

1-2.08 “Alternative Educator Preparation Program” means a program of study approved by the Department of Education for candidates who have a bachelor’s degree and are preparing for licensure as teachers and leaders in public schools in this state.

~~1-2.09 “Affected District”~~ means a public school district that loses territory or students as a result of annexation, consolidation, or detachment.

~~1-2.10~~ **1-2.09 “Ancillary License”** means a five (5)-year renewable license, issued by the State Board, that does not require prior classroom teaching experience, and which allows the license holder to practice in Arkansas public schools as a School Psychology Specialist or Speech Language Pathologist in a licensure area identified on Appendix A, excluding an administrator’s endorsement.

~~1-2.11~~ **1-2.10 “Approved Professional Development”** means the continuing learning experiences for educators that meet the standards and focus areas under the Department’s Rules Governing Professional Development.

~~1-2.11~~ **“Approved Program for Educator Preparation”** means an educator preparation program that is approved by the Arkansas Department of Education to prepare candidates for a license issued by the State Board of Education.

1-2.12 “ArkansasIDEAS” means Internet Delivered Education for Arkansas Schools, a partnership between the Department and the Arkansas Educational Television Network (AETN) to provide through the AETN access to high-quality, online professional development for Arkansas licensed educators.

1-2.13 “Arkansas Professional Pathway to Educator Licensure Program (APPEL)” means the alternative educator preparation program administered by the Department, whose participants hold a minimum of a baccalaureate degree (and have passed the appropriate state-mandated assessments) and are allowed to teach in an Arkansas public school with a Provisional Teaching License. The program requirements consist of two (2) years of teaching and instructional modules, which must be completed within three (3) years.

~~1-2.15 “Arkansas Teacher Residency Program” means a school-based teacher preparation program in which a prospective teacher:~~

~~1-2.15.1 For not less than one (1) academic year, teaches alongside an effective teacher, as defined in Arkansas’s Every Student Succeeds Act State Plan, who is the teacher of record for the classroom;~~

~~1-2.15.2~~ ~~Receives concurrent instruction during a residency year:~~

~~1-2.15.2.1~~ ~~Through courses that may be taught by local school personnel or by faculty of the teacher preparation program; and~~

~~1-2.15.2.2~~ ~~In the teaching of the content area in which the teacher will become licensed; and~~

~~1-2.15.3~~ ~~Acquires effective teaching skills, as demonstrated through completion of the residency program, or other measure determined by the State Board, which may include a teacher performance assessment.~~ [SEE 3-1.05]

1-2.14 **“Breach of Fiduciary Trust”** means the wrongful misappropriation by a person of any fund or property, which had lawfully been committed to him or her in a fiduciary character.

1-2.15 **“Certified Mentor”** means a person who:

1-2.15.1 Holds a current Arkansas teaching or administrator’s license, unless the person is employed where the law does not require a license or the legal requirement for a teaching license is waived in the charter of a charter school; and

1-2.15.2 Is certified by the Department’s Office of Educator Effectiveness as trained in the state-adopted mentoring model.

1-2.14 **“Building-Level Administrator”** means a principal, assistant principal, or vice principal in an educational entity.

1-2.15 **“CAEP”** means the Council for the Accreditation of Educator Preparation.

1-2.16 **“Candidate”** means an individual who has been admitted into an educator licensure program.

~~1-2.16~~ 1-2.17 **“Charter School”** includes an open-enrollment public charter school, ~~limited enrollment public charter school~~; conversion public charter school, or other type of public charter school authorized under Arkansas law.

1-2.18 **“Core Academic Subject Areas”** means the following areas approved by the State Board:

Elementary Education (K-6);
English Language Arts;
Mathematics;
Science;
Social Studies;

Art;
Music; and
Foreign Language

1-2.19 “Curriculum/Program Administrator” means a school leader who is responsible for program development and administration, and who may be responsible for employment evaluation decisions, in content areas approved by the State Board;

1-2.20 “Data literacy” means the knowledge and skill in accessing, generating, and analyzing data from a variety of sources to facilitate instruction and decision-making.

1-2.17 1-2.21 “Department” means the Arkansas Department of Education.

1-2.22 “District-Level Administrator” means a superintendent, assistant/associate superintendent, or deputy superintendent.

1-2.18 1-2.23 “Educational Entity” means a public school district, a charter school, or an education service cooperative, or other public entity that is assigned a local education agency number by the Arkansas Department of Education.

1-2.19 “Educational Setting” for purposes of a Lifetime Teaching License, means the employment setting where the licensed employee works, including without limitation: public school, private school, institution of higher education, education service cooperative, Department, adult education setting or other agency/organization that employs licensed teachers for educational purposes.

1-2.20 1-2.24 “Educator” means any individual holding a license issued by the State Board, specifically including, without limitation, teachers, administrators, library media specialists, and counselors.

1-2.25.1 “Educator” also includes a nonlicensed person employed under the educational entity’s waiver of licensure granted by the State Board.

1-2.26 “Educator preparation program” means a planned sequence of academic courses and experiences leading to a recommendation for licensure by the State Board.

1-2.27 “Effective Leader” has the meaning given that term in the state’s plan adopted under the Elementary and Secondary Education Act of 1965, Pub. L. No. 89-10, as reauthorized by the Every Student Succeeds Act, Pub. L. No. 114-95.

1-2.28 “Effective Teacher” has the meaning given that term in the state’s plan adopted under the Elementary and Secondary Education Act of 1965, Pub. L. No. 89-10, as reauthorized by the Every Student Succeeds Act, Pub. L. No. 114-95.

~~1-2.21~~ 1-2.29 **“Endorsement”** means any licensure area or licensure level that may be added only to an existing Standard License.

~~1-2.22~~ **“Equity Plan”** means the Department’s Equitable Access to Excellent Educators Plan.

1-2.30 **“Exception area endorsement”** means an endorsement that is not available by testing out.

1-2.31 **“Field experiences”** means the activities for candidates in educator preparation programs that allow early and ongoing practice opportunities to apply content and pedagogical knowledge, such as observations, tutoring, assisting teachers and administrators, and practicums.

~~1-2.23~~ 1-2.32 **“Good Standing”** means, for the purpose of reciprocity, that:

~~1-2.23.1~~ 1-2.32.1 There are no ethics proceedings or proceedings on criminal offenses for which the license would be subject to sanctions in Arkansas pending against a licensee;

~~1-2.23.2~~ 1-2.32.2 The licensee has not been sanctioned for an ethics violation or criminal offense for which the license would be subject to sanction in Arkansas during the two (2) three (3) most recent years of teaching experience, if any; and

~~1-2.23.3~~ 1-2.32.3 The license has not been revoked by or is not currently under suspension in the licensing state or country based on an offense for which the license would be subject to sanction in Arkansas.

~~1-2.24~~ **“Highly-Qualified Teacher”** means a teacher who is highly qualified as defined by the Department’s Rules Governing Highly Qualified Teachers Promulgated Pursuant to the No Child Left Behind Act of 2001.

1-2.33 **“Ineffective Leader”** has the meaning given that term in the state’s plan adopted under the Elementary and Secondary Education Act of 33 1965, Pub. L. No. 89-10, as reauthorized by the Every Student Succeeds Act, Pub. L. No. 114-95.

1-2.34 **“Ineffective Teacher”** has the meaning given that term in the state’s plan adopted under the Elementary and Secondary Education Act of 33 1965, Pub. L. No. 89-10, as reauthorized by the Every Student Succeeds Act, Pub. L. No. 114-95.

~~1-2.25~~ **“Internship”** means a practical administrative or curricular experience within a program of study, which provides the candidate with practice in the specific licensure content area, or in the specific administrative area and level sought.

[SEE "SUPERVISED CLINICAL PRACTICE"]

- 1-2.26 ~~"L.E.A.D.S."~~ is the acronym for the Leadership Excellence and Development System.
- 1-2.27 1-2.35 **"Level of Licensure" or "Licensure Level"** means the grade/age level parameter of the teaching educator license as identified in Appendix A, Areas and Levels of Licensure.
- 1-2.28 1-2.36 **"Licensure Content Area"** means a particular content field as recognized by the State Board. Licensure content areas are listed in Appendix A, Areas and Levels of Licensure.
- 1-2.37 **"Licensure exception"** is an exception (formerly a 'waiver') from the legal requirement that a position at an educational entity must be filled by a person holding the appropriate license issued by the State Board. Licensure exceptions approved by the State Board are identified in Chapter 7 of these rules.
- 1-2.29 **"Lifetime Teaching License"** means a standard Arkansas teaching license that is issued without the teacher having to meet the general renewal requirements of professional development and teaching experience. There is no fee for the Lifetime Teaching License.
- 1-2.30 **"Mentoring"** means the acts of a certified mentor providing support and focused feedback to a novice teacher (according to the state-adopted mentoring model) with the goal of enhancing instructional skills, classroom management, and professional behavior.
- 1-2.31 **"Nontraditional Licensure Program"** means an alternative licensure program under these rules, including the Arkansas Professional Pathway to Educator Licensure program, the Professional Provisional Teaching License, the Accelerated Teaching Program Provisional and Standard Teaching License, and the Master's Degree in Teaching Provisional and Standard Teaching License.
- 1-2.38 **"NCATE"** is the National Council for Accreditation of Teacher Education.
- 1-2.32 **"Novice Teacher"** means a licensed teacher employed under an employment contract with a public school, charter school, or school district who has less than one (1) year of public school classroom teaching experience, not including student internship or substitute teaching.
- 1-2.33 1-2.39 **"Out-of-Area Position"** means a licensed position requiring a particular license, endorsement, licensure content area, or level of licensure that the employee filling the position does not currently hold.
- 1-2.34 1-2.40 **"Passing Score"** for a state-mandated basic skills, pedagogical, or

~~content-area~~ assessment for licensure means the cut score on the assessment approved by the State Board.

~~1-2.34.1~~ 1-2.40.1 A passing score on a basic skills, pedagogical, or ~~content-area~~ licensure assessment approved by the State Board before the currently approved version of an assessment will be accepted for three (3) years after the date the State Board discontinued or replaced the assessment provided the passing score was achieved before the date the assessment was discontinued or replaced.

~~1-2.34.2~~ In lieu of the state-approved basic skills assessment, an applicant may substitute:

~~1-2.34.2.1~~ A minimum composite score of 24 on the ACT with scores of at least 22 in each of the Reading, Mathematics, and either a 22 on the English/Writing section or a passing score on the Praxis Core Writing Section; or

~~1-2.34.2.4~~ A minimum SAT composite score of 1650 in combined Math and Critical Reading, and Writing, with a minimum score of 510 in each of the Math, Critical Reading, and Writing sections.

~~1-2.35~~ **“Preservice Teacher”** means an unlicensed person admitted to an educator preparation program approved by the Department that is offered by an institution of higher education in this state. [TERM IS NOT USED]

~~1-2.36~~ 1-2.41 **“Private Credential Evaluation Agency”** means an independent agency approved by the Department that:

~~1-2.36.1~~ 1-2.41.1 Is located in the United States; and

~~1-2.36.2~~ 1-2.41.2 Provides an educational background assessment that:

~~1-2.36.2.1~~ 1-2.41.2.1 Contains a course-by-course evaluation of the applicant’s transcript;

~~1-2.36.2.2~~ 1-2.41.2.2 Indicates the applicant’s major area of study and documents the candidate’s cumulative grade point average;

~~1-2.36.2.3~~ 1-2.41.2.3 Documents whether the applicant’s out-of-country degree is equivalent to one that would have been completed at an accredited college or university in the United States;

~~1-2.36.2.4~~ 1-2.41.2.4 Documents whether the out-of-country

professional preparation program is equivalent to one that would have been completed at an ~~accredited-~~
~~approved~~ educator preparation program or accredited speech-language pathology or school psychology program;

~~1-2.36.2.5~~ 1-2.41.2.5 Indicates the areas of licensure represented by the out-of-country license; and

~~1-2.36.2.6~~ 1-2.41.2.6 Documents which areas of licensure on the out-of-country license are equivalent to the areas of licensure approved by the State Board.

~~1-2.37~~ 1-2.42 **“Professional Development”** means a coordinated set of planned, learning development activities for teachers that are based on research, are standards-based and that meet the focus areas for professional development required by the Department.

~~1-2.38~~ 1-2.43 **“Program of Study”** means a curriculum that requires a candidate to demonstrate and document competency in the specific knowledge, skills, and dispositions for a particular endorsement to an educator’s license, a licensure content area, or level of licensure, and is:

~~1-2.38.1~~ 1-2.43.1 Provided by one (1) or more accredited colleges or universities, or an alternative educator preparation program;

~~1-2.38.2~~ 1-2.43.2 Aligned with Arkansas Teaching Standards and the appropriate content knowledge and pedagogical competencies for the respective licensure areas; and

~~1-2.38.3~~ 1-2.43.3 Approved by the Department.

~~1-2.39~~ 1-2.44 **“Provisional License”** means a temporary ~~non-renewable~~ license issued by the State Board that allows the license holder to teach or work in Arkansas public schools.

~~1-2.39.1~~ ~~— In the nontraditional licensure context, a Provisional License:~~

~~1-2.39.1.1~~ ~~— Is available to nontraditional licensure candidates who have not completed all requirements for a Standard Arkansas teaching license; and~~

~~1-2.39.1.2~~ ~~— Is subject to revocation for failure to complete annual requirements for the applicable nontraditional licensure program.~~

~~1-2.40~~ **“Provisional Professional Teaching License”** means a three-year Provisional License issued to an experienced professional for the purpose of teaching on a

part-time or full-time basis as teacher of record in an Arkansas public school.

~~1-2.41 “Receiving or Resulting Public School District” means a public school district that is created or gains territory or students as the result of a consolidation, annexation, or detachment.~~

1-2.42 ~~1-2.45~~ **“Reciprocity”** means the recognition of a teaching license from another state or country based on these Rules or the terms of the National Association of State Directors of Teacher Education and Certification (NASDTEC) Interstate Agreement for Educator Licensure.

~~1-2.43 “School Psychology Specialist” means an individual holding an Ancillary License in School Psychology.~~

1-2.46 “Semester” means the fall or spring of an academic year. If an educational entity uses a different method of academic year scheduling (such as a twelve-month academic year), the Department and the educational entity will identify a semester equivalent.

1-2.44 ~~1-2.47~~ **“SPED 101 Academy”** means a three (3) credit hour course developed by institutions of higher education based on competencies developed in collaboration with the Department’s Educator Preparation Unit, Special Education Unit, and public school districts, public charter schools, and education service cooperatives.

~~1-2.45 “Speech-Language Pathologist” means an individual holding an Ancillary License in Speech Pathology.~~

1-2.46 ~~1-2.48~~ **“Standard License”** means a five-year renewable license, issued by the State Board, which allows the license holder to perform professional education services for the licensure content area and licensure level specified on the license.

1-2.47 ~~1-2.49~~ **“Standard License Equivalent”** means a current, unrestricted, non-probationary, non-provisional teaching license that allows an individual to work as a teacher, administrator, counselor, or library media specialist in another state’s public schools and is in good standing with the licensing state.

1-2.48 ~~1-2.50~~ **“State Board”** means the Arkansas State Board of Education.

~~1-2.49 “Successful Completion:~~

~~1-2.49.1 In relation to post-secondary credit hours taken to add an endorsement or administrator licensure to a license, means:~~

~~1-2.49.1.1 Maintaining a minimum grade-point average (GPA) of 2.7 for undergraduate-level coursework; and~~

~~1-2.49.1.2~~ Maintaining a minimum grade point average (GPA) of 3.00 for graduate-level coursework; and

~~1-2.49.2~~ **1-2.51 “Successful completion of background checks”** In relation to background checks, means that the individual cleared both the state and federal criminal history checks and cleared the Child Maltreatment Central Registry check as provided under the ADE Rules Governing Background Checks.

1-2.52 “Supervised clinical practice” means pre-service teaching or internship in a school setting that provides candidates with extensive opportunities to develop and demonstrate competence in the professional roles for which they are preparing, completed under the guidance and supervision of licensed practicing school personnel and college or university supervisory personnel. This includes internships and student teaching.

~~1-2.50~~ **1-2.53 “Teacher of Record”** means an individual (or individuals in co-teaching assignments) who has been assigned the lead responsibility for a student’s learning in a subject/course with aligned performance measures.

~~1-2.51~~ **“Teaching Experience”**, for the purpose of a Lifetime Teaching License, means the experience gained while working in an educational setting as a teacher, librarian, counselor, administrator, educational consultant, substitute teacher or other licensed position.

~~1-2.52~~ **“T.E.S.S.”** means the Teacher Excellence and Support System.

~~1-2.53~~ **“Waiver”**, for purposes of Chapter 4 General Provisions for all Licenses, means an approval granted by the Department allowing a public school district or charter school to employ:

~~1-2.53.1~~ A licensed individual in an out-of-area position for more than thirty (30) days during one (1) school year; or

~~1-2.53.2~~ An unlicensed or non-degreed substitute teacher in an out-of-area position for more than thirty (30) consecutive days during one (1) semester.

ARKANSAS DEPARTMENT OF EDUCATION
RULES GOVERNING EDUCATOR LICENSURE

CHAPTER 2: ~~TRADITIONAL LICENSURE~~
TYPES OF PERMITS AND LICENSES

2-1.0 CAREER-TECHNICAL PERMIT

2-1.01 A Career-Technical Permit authorizes the permit holder to teach in an identified career or technical content area. An applicant must meet the requirements of the Department of Career Education for a Career-Technical Permit.

2-2.0 ANCILLARY LICENSE

2-2.01 An Ancillary License is a license to provide specific services to students in areas identified on Appendix A, and that does not require prior classroom teaching experience.

2-3.0 PROVISIONAL LICENSE

2-3.01 A Provisional License is a temporary license issued in specific circumstances approved by the State Board under which an applicant for a Standard License has not completed all of the requirements for the Standard License. A Provisional License authorizes the license holder to teach in the identified licensure level and content areas during the term of the license.

2-4.0 STANDARD LICENSE

2-4.01 A Standard License is a five-year renewable license that authorizes the license holder to teach or lead at the licensure level and in the licensure content areas identified on the license, and to which the licensee may add endorsement areas.

2-4.02 Effective January 1, 2019, to implement the Educator Career Continuum, the Department will issue a Standard License based on recommendations for licensure requirements from the Professional Licensure Standards Board ~~for the following tiers as follows:~~

2-4.02.1 ~~Tier 1~~ **Early Career Professional Educator License:** The Early Career Professional Educator License is a first-time Standard License. Requirements for the license are as provided in these rules for a Standard License. The licensee may renew the license or seek a ~~Tier-2 Standard Career Professional Educator License~~ after meeting the requirements for ~~Tier-2 the Career Professional Educator License.~~

2-4.02.2 ~~Tier 2~~ **Career Professional Educator License:** The educator

holding this license will be recognized as a career professional with a strong commitment to the teaching profession. The requirements for a *Tier 2 Standard Career Professional* License will include at a minimum that the applicant meets the requirements for a *Tier 1 and Early Career Professional Educator* license, has completed a minimum of three (3) years of teaching experience, and provides verification that the educator has performed at the level of an Effective Teacher, as defined in the state's ESSA Plan, or an equivalent measure if the applicant is not employed by an Arkansas public school at the time of application.

2-4.02.3 ***Tier 3 – Lead Professional Educator License:*** The *Tier 3 Standard Lead Professional Educator* License allows an educator who aspires to a leadership role to do so without leaving the classroom. Examples of some of these roles include: leading professional learning among staff, mentoring, involvement in committee decisions impacting the building/district, improving community relations and building support. The requirements for a *Tier 3 Standard Lead Professional Educator* License will include at a minimum the requirements of the *Tier 2 Standard Career Professional Educator* License, has a minimum number of three (3) years of teaching experience, and provides verification that the educator has performed at the level of an Effective Teacher, as defined in the state's ESSA Plan, or an equivalent measure if the applicant is not employed by an Arkansas public school at the time of application. The applicant will also meet the additional requirements for demonstrating competency in teacher leadership approved by the State Board of Education, as recommended by the PLSB after input from education stakeholders. *The full requirements will be appended to these rules upon approval.*

2-4.02.4 ***Tier 4 – Master Professional Educator License:*** An educator holding a *Tier 4 Standard Master Professional Educator* License is recognized in the educational community as a high achiever in the field of education. An applicant will demonstrate that he or she has attained a high level of academic achievement in the field of education, makes contributions to education outside of the school environment at regional, state and national levels, and elevates the teaching profession through recruitment, teacher support, and advocacy. The requirements for a *Tier 4 Master Professional Educator* License will include at a minimum the requirements of the *Tier 2 Standard Career Professional Educator* License, that the applicant has a minimum number of three (3) years of teaching experience, and provides verification that the educator has performed at the level of an Effective Teacher, as defined in the state's ESSA Plan, or an equivalent measure if the applicant is not employed by an Arkansas public school at the time of application.

The applicant will also meet the additional requirements for the license approved by the State Board of Education, as recommended by the PLSB after input from education stakeholders. *The full requirements will be appended to these rules upon approval.*

2-4.02.5 An applicant may apply for licensure at any level when the applicant meets the requirements for the level. *If the applicant applies at the time of license renewal, no application fee is required in addition to the non-refundable applicable fee for the renewal.*

2-4.02.6 Each license will be renewable for five (5) years.

2-5.0 STANDARD LIFETIME TEACHING LICENSE

2-5.01 A Standard Lifetime Teaching License is issued to an applicant based on age or retirement eligibility requirements as set forth in these rules, and entitles the license holder to a release from annual professional development requirements (subject to employment requirements) and from license renewal requirements.

**ARKANSAS DEPARTMENT OF EDUCATION
RULES GOVERNING EDUCATOR LICENSURE**

**CHAPTER 3:
PREPARATION FOR LICENSURE**

3-1.0 APPROVED PROGRAM OR PATHWAY REQUIRED

3-1.01 All applicants for licensure shall complete an approved educator preparation program or an approved pathway for a licensure level and content area.

3-1.02 An applicant should consult the Department's website for the most recently approved program of study or pathway requirements for each permit or license available.

3-1.03 An educator preparation program shall apply to the Department for approval based on these rules and the Department's protocol for program approval.

3-1.03.1 Programs shall include curriculum that addresses the licensure requirements in these rules, and requirements established by Arkansas statutes governing educator preparation and these rules. At a minimum educator preparation programs for a first-time Arkansas standard license shall provide instruction in:

3-1.03.1.1 The state-approved Arkansas Teaching Standards and the appropriate content knowledge and pedagogical competencies for the respective licensure areas;

3-1.03.1.2 Science of Reading Instruction. Beginning with the 2022-2023 school year, an educator preparation program shall publish on its website information describing its program to prepare teachers in applicable licensure areas to teach reading using scientific reading instruction;

3-1.03.1.3 Child maltreatment, under Ark. Code Ann. § 6-61-133;

3-1.03.1.4 Parental involvement, under Ark. Code Ann. § 6-15-1705;

3-1.03.1.5 Teen suicide awareness and prevention, under Ark. Code Ann. § 6-17-708; and

3-1.03.1.6 Dyslexia professional awareness of the

characteristics of dyslexia and evidence-based interventions and accommodations for dyslexia, under Ark. Code Ann. § 6-41-609.

3-1.03.2 Programs shall engage candidates in substantial, quality participation in field experiences (such as observations and practicums) and, if the competencies require it, supervised clinical practice (such as student teaching and internships), in the applicable licensure level and content area.

3-1.03.2.1 The educator preparation program shall demonstrate in its program proposal and revisions that candidates will be provided a combination of field experiences and supervised clinical practice across the entire grade level of the license being sought.

3-1.03.2.2 Field experiences and supervised clinical practice for teacher licensure areas for grades K-12, for school administration, or for other non-teaching licensure areas, shall be completed in:

3-1.03.2.2.1 Public K-12 school settings that are accredited by the Department;

3-1.03.2.2.2 Accredited private or other public school settings where candidates experience educator effectiveness and district support for teacher or leader professional growth and development; or

3-1.03.2.2.3 Innovative educational settings approved by the Department that engage candidates in culturally responsive teaching.

3-1.03.2.3 Field experiences and supervised clinical practice in a B-K licensure program shall be completed in:

3-1.03.2.3.1 An early childhood education setting accredited by the Division of Child Care and Early Childhood Education of the Department of Human Services as a Better Beginnings Level 3 or higher program; or

3-1.03.2.3.2 Other early childhood education

setting having state accreditation similar to the Arkansas accreditation for a Better Beginnings Level 3 or higher program.

3-1.03.2.4 An undergraduate educator preparation program shall first obtain permission from the Department for the placement of a candidate for field experience or internship into a district receiving intensive support under the state's accountability system adopted pursuant to the ESSA Arkansas State Plan.

3-1.03.2.5 Before allowing a candidate to begin a supervised clinical practice, a program shall require candidates to successfully complete the state and federal criminal records checks and the Child Maltreatment Central Registry check in accordance with the Department of Education Rules Governing Background Checks.

3-1.04 An approved educator preparation program is subject to annual review by the Professional Licensure Standards Board and the Department for program quality and reporting to include without limitation submission of:

3-1.04.1 The report required under Title II of the Higher Education Act of 1965, as amended (HEA);

3-1.04.2 Candidate scores on state-mandated licensure assessments; and

3-1.04.3 The minority graduate report under Ark. Code Ann. § 6-61-124.

3-1.05 An educator residency program shall meet the requirements for the approval of educator preparation or educational leader preparation programs under these rules. Any specific additional requirements for educator residency programs will be recommended by the Professional Licensure Standards Board, approved by the State Board, and appended to these rules.

3-2.0 UNDERGRADUATE PROGRAMS

3-2.01 An undergraduate educator preparation program that leads to licensure offered by an institution of higher education in Arkansas must meet the following requirements:

3-2.01.1 Prior to implementation of an undergraduate educator preparation program, a public institution of higher education in Arkansas and an out-of-state institution of higher education offering programs (including programs with online coursework) to candidates in

Arkansas shall be approved by the Arkansas Higher Education Coordinating Board (AHECB) to offer certificate and degree programs leading to educator licensure in Arkansas;

3-2.01.2 An institution of higher education that offers programs in Arkansas leading to educator licensure shall be accredited by a national or regional accrediting agency that is recognized by the United States Department of Education (USDE) or the Council for Higher Education Accreditation (CHEA);

3-2.01.3 An educator preparation program provider is considered eligible by the Department to provide professional education programs leading to educator licensure in Arkansas if it:

3-2.01.3.1 Is accredited by the Council for the Accreditation of Educator Preparation (CAEP) or the National Council for Accreditation of Teacher Education (NCATE); and

3-2.01.3.2 Complies with the protocol for approval of educator preparation programs approved by the State Board; and

3-2.01.4 If a provider is not yet accredited by CAEP, it must be identified by CAEP either as accreditation eligible or as a candidate for accreditation before the Department can approve any of its programs for educator licensure.

3-3.01 ALTERNATIVE EDUCATOR PREPARATION PROGRAMS

3-3.01.1 An alternative educator preparation program that leads to licensure in Arkansas at the post-baccalaureate level shall meet the requirements of Section 3-1.0 and of the Department's protocol for program approval approved by the State Board.

3-3.01.2 An alternative educator preparation program may place the candidate as a teacher of record with a Provisional License, or in supervised clinical practice as a culminating experience of the candidate's program before licensure.

3-3.01.2.1 If a program intends to use distance learning technology for any portion of the supervised clinical practice, the program shall describe the use in its application for program approval.

3-4.0 EDUCATIONAL LEADER PREPARATION PROGRAMS

- 3-4.01 An educational leadership preparation program that leads to an administrator's license shall demonstrate in its program proposal and revisions for approval the program's methods of preparing candidates for competency in the educational leadership standards adopted by the State Board.
- 3-4.02 By the Fall of 2020, to obtain and maintain state approval, educational leadership programs must document in the program's application for approval:
- 3-4.02.1 Rigorous admission requirements for candidates; and
 - 3-4.02.2 Partnerships with one (1) or more school districts for internship experiences that include site-based and in-person interaction throughout the program among school supervisors, program faculty, and candidates. Programs shall include internship experiences that involve candidates in meaningful leadership interactions with school personnel, students, and community members, with the support of program faculty.

3-5.0 SUSPENSION OR DISCONTINUANCE OF PROGRAM APPROVAL

- 3-5.01 State approval of an educator preparation program provider is immediately suspended if:
- 3-5.01.1 The institution fails to obtain approval by the Arkansas Higher Education Coordinating Board to offer certificate and degree programs leading to educator licensure in Arkansas, or the AHECB approval is discontinued;
 - 3-5.01.2 The institution fails to obtain national or regional accreditation, or the national or regional accreditation is discontinued; or
 - 3-5.01.3 The educator preparation provider fails to achieve initial CAEP accreditation or CAEP accreditation is discontinued.
- 3-5.02 If state approval is immediately suspended, the PLSB shall submit a recommendation to the State Board for discontinuance of the authority of the institution to offer a program of study for educator licensure.
- 3-5.02.1 Within thirty (30) days of the occurrence of any of the events under Section 3-5.01, an educator preparation provider shall inform current students in its programs and shall post on its

website the institution's or the provider's accreditation or state approval status.

- 3-5.02.2 The institution may request a hearing before the State Board on the recommendation by providing a written request to the PLSB within thirty (30) days of receiving the notice from the PLSB.
- 3-5.02.3 The written request for a hearing shall be accompanied by the institution's written objections to the recommendation and any evidence the institution will present to the State Board.
- 3-5.02.4 Hearings shall be conducted pursuant to rules of the State Board and the Arkansas Administrative Procedure Act, Ark. Code Ann. §§ 25-15-201 et seq.
- 3-5.02.5 After an educator preparation program's approval is discontinued by the State Board, the program shall not admit any new student into the program. However, the Department may allow candidates already enrolled to complete the program.

**ARKANSAS DEPARTMENT OF EDUCATION
RULES GOVERNING EDUCATOR LICENSURE**

CHAPTER 4: APPLICATION REQUIREMENTS

4-1.0 APPLICATION FOR A CAREER-TECHNICAL PERMIT

4-1.01 A person applying for a Career-Technical Permit shall submit to the Department:

4-1.01.1 A completed application for licensure, with payment of the non-refundable application fee;

4-1.01.2 Documentation that the applicant has successfully completed all background checks required by the Department's Rules Governing Background Checks;

4-1.01.3 Verification by the Department of Career Education that the applicant has completed the Department of Career Education requirements for the career-technical permit area, including without limitation:

4-1.01.3.1 Transcript evidencing the awarding of a bachelor's or higher degree in the career or technical area to be taught; or

4-1.01.3.2 A high school diploma or high school equivalency credential and a minimum of four (4) years of experience in the career or technical area to be taught; and

4-1.01.4 Documentation of the completion of the following professional development, which may be obtained on ArkansasIDEAS, from the applicant's teacher education program, or by another method of delivery approved by the Department under the Rules Governing Professional Development:

4-1.01.4.1 Two (2) hours of parental involvement;

4-1.01.4.2 Two (2) hours of child maltreatment training;

4-1.01.4.3 Two (2) hours of teen suicide awareness and prevention; and

4-1.01.4.4 Dyslexia awareness.

2-1.0 4-2.0 APPLICATION FOR A STANDARD LICENSE REQUIREMENTS – IN-STATE APPLICANTS

Standard License—Traditional (Expired or No Previous License)

~~2-1.01~~ 4-2.01 The Office of Educator Licensure shall issue a Standard License upon receipt of the following from an applicant A person applying for a first-time Arkansas Standard License who does not hold a current, valid educator license from Arkansas or another state or country shall submit to the Department:

~~2-1.01.1~~ 4-2.01.1 A completed application for licensure, with payment of the non-refundable application fee ~~any applicable fees as established by the State Board pursuant to Ark. Code Ann. § 6-17-422(h)(3)(C);~~

~~2-1.01.2~~ 4-2.01.2 Documentation that the applicant has successfully completed all background checks required by the Department's Rules Governing Background Checks.

~~2-1.01.2.1~~ A preservice teacher who is disqualified from licensure or employment in a public school as a result of the background checks required under Ark. Code Ann. § 6-17-410(e) may apply for a waiver of the disqualification under the Rules Governing Background Checks; [THIS IS IN THE ADE RULES GOVERNING BACKGROUND CHECKS]

~~2-1.01.3~~ 4-2.01.3 An official score report reflecting passing scores, as approved by the State Board, on the appropriate basic skills, pedagogical, and content-area assessments as mandated by the State Board.

4-2.01.3.1 An applicant for an Elementary Education (K-6) or a Special Education (K-12) license who begins a program of study or pathway for licensure in or after the Fall semester of the 2017-2018 academic year shall provide an official score report reflecting passing scores on the stand-alone reading assessment, as approved by the State Board;

Source: Act 416 of 2017

~~2-1.01.4~~ 4-2.01.4 An official transcript from an accredited college or university documenting an awarded bachelor's degree or higher;

~~2-1.0.14.1~~ 4-2.01.4.2 An applicant whose post-secondary degree is

from a non-accredited college or university outside of the United States, shall have his or her credentials evaluated by a Department-approved private credential evaluation agency recognized by the Department.

~~2-1.01.5~~ 4-2.01.5 ~~Documentation of successful completion of an accredited educator preparation program~~ Verification by the educator preparation program that the applicant has completed the approved program of study or approved pathway for the licensure level and content area.

4-2.01.5.1 For purposes of a licensure pathway that is completed at a public school district or charter school, the superintendent or director shall serve as the licensure officer.

4-2.01.5.2 The verification shall be submitted in the manner and form prescribed by the Department.

~~2-1.01.5.1~~ An awarded education degree from an institution inside of Arkansas shall be recognized for licensure only if the institution's Licensure Officer signs and verifies the application for licensure;

~~2-1.01.5.2~~ 4-2.01.5.2.1 An applicant who has never been licensed and whose most recent licensure content area degree or educator preparation program was completed more than ten (10) years before the date of application shall be required to complete a current program of study as determined by an accredited educator preparation program current licensure assessments and requirements;

~~2-1.01.6~~ 4-2.01.6 For an An applicant seeking licensure in Early Childhood (P-4), Elementary Education (K-6), Middle Childhood Social Studies (4-8), or Secondary Social Studies (7-12) shall provide documentation of the successful completion of:

4-2.01.6.1 Three (3) college credit-hours in Arkansas History at an accredited college or university institution of higher education; or

4-2.01.6.2 If the applicant completed an alternative educator preparation program or pathway, either:

4-2.01.6.2.1 Three (3) college credit-hours in Arkansas History at an accredited institution of higher education; or

4-2.01.6.2.2 The 45-hour professional development in Arkansas History offered through

ArkansasIDEAS.

~~2-1.01.6.1~~ 4-2.01.6.3 The reference to Early Childhood (P-4) here applies only to an applicant who entered a P-4 teacher education program before Fall 2015.

~~2-1.01.7~~ — If an applicant for first-time licensure or administrator licensure or for the addition of a licensure content area, endorsement, or level of licensure, was enrolled in a program of study prior to July 1, 2015, and meets all other requirements for licensure, the Office of Educator Licensure may reference and utilize the licensure content areas, endorsements, or levels of licensure that were recognized by the State Board immediately prior to the effective date of these Rules. *[no longer applicable]*

~~2-1.01.8~~ — For an applicant holding an expired license from another state, a copy of the expired license;

~~2-1.01.8.1~~ An applicant holding an expired license from another state is not required to document completion of the basic skills assessment required under Section ~~2-1.01.3~~; and

~~2-1.01.9~~ 4-2.01.7 Documentation of the completion of the following professional development, which may be obtained on ArkansasIDEAS, from the applicant's teacher education program, or by another method of delivery approved by the Department under the Rules Governing Professional Development:

- ~~2-1.01.9.1~~ 4-2.01.7.1 Two (2) hours of parental involvement;
- ~~2-1.01.9.2~~ 4-2.01.7.2 Two (2) hours of child maltreatment training;
- ~~2-1.01.9.3~~ 4-2.01.7.3 Two (2) hours of teen suicide awareness and prevention; and
- ~~2-1.01.9.4~~ 4-2.01.7.4 Dyslexia awareness.

Source: Ark. Code Ann. §§ ~~6-17-418, 6-17-703, 6-17-709~~

4-2.01.8 The Department may issue a one-year Provisional License to an applicant for a Standard License who submits proof of employment with an Arkansas educational entity in a position that requires an educator license and has:

4-2.01.8.1 Met all other requirements except for:

4-2.01.8.1.1 Completion of the Arkansas History requirement, if applicable;

4-2.01.8.1.2 Submission of an official score report

reflecting passing scores, as approved by the State Board, on the appropriate pedagogical assessment; or

4-2.01.8.1.3 If applicable, the stand-alone reading test; ~~if applicable~~; or

4-2.01.8.2 Completed an educator preparation program or pathway for licensure in Middle Childhood (4-8) and has completed one (1) of the two (2) required content assessments. The applicant must submit proof of employment with an Arkansas educational entity in a position that requires an educator license in the area in which the applicant has completed the content area assessment. The Provisional License will be issued only for the content area for which the content area assessment is completed; ~~or,~~

~~4-2.01.9.3 Meets other extenuating circumstances approved by the State Board.~~

4-2.01.9 To convert a Provisional License issued under 4-2.01.9, an applicant shall complete the missing requirements before the Provisional License expires.

4-2.01.10 If an applicant for first-time licensure or administrator licensure or for the addition of a licensure content area, endorsement, or level of licensure, was enrolled in a program of study prior to the effective date of these rules, and meets all other requirements for licensure, the Department may reference and utilize the licensure content areas, endorsements, or levels of licensure that were recognized by the State Board immediately prior to the effective date of these Rules.

Standard License—Reciprocity

4-3.0 APPLICATION FOR A STANDARD LICENSE – OUT-OF-STATE APPLICANTS (RECIPROCITY)

~~2-1.02~~ 4-3.01 The Office of Educator Licensure shall issue a The Department shall grant reciprocity to a person who holds a current or expired Standard License (or Standard License Equivalent) from another state upon receipt of the following from an applicant holding a current, valid educator license from another state:

4-3.01.1 A valid Standard License (or Standard License Equivalent) that:

4-3.01.1.1 Was issued in another state; and

4-3.01.1.2 Has been in good standing during the most recent three (3) years of the applicant's teaching experience;

~~2-1.02.1~~ 4-3.01.2 A completed application for licensure, with payment of the non-refundable application fee any applicable fees as established by the State Board pursuant to Ark. Code Ann. § 6-17-422(h)(3)(C);

~~2-1.02.2~~ 4-3.01.3 Documentation that the applicant has successfully completed all background checks required by the Department's Rules Governing Background Checks;

~~2-1.02.3~~ A copy of the out-of-state license(s) held by the applicant; and

~~2-1.02.4~~ Certification from the state that issued the license that the license has been in good standing for the most recent two (2) years;

~~2-1.02.5~~ 4-3.01.4 Documentation that the applicant has completed at least three (3) years of teaching under the out-of-state license.

4-3.01.4.1 An applicant who has not completed three (3) years of teaching under the out-of-state license shall also submit An an official score report (a);

4-3.01.4.1.1 reflecting passing scores on the appropriate pedagogical and content-area assessments required by the licensing state, including for licensure in Elementary Education (K-6) or Special Education (K-12) the stand-alone reading assessment, as adopted by the State Board; or

4-3.01.4.1.2 (b) if the licensing state does not require such assessments, reflecting passing scores, as approved by the State Board, on the appropriate basic-skills, pedagogical, and content-area assessments as mandated by the State Board, including for licensure in Elementary Education (K-6) or Special Education (K-12) the stand-alone reading assessment, as adopted by the State Board; and

4-3.01.4.2.1 The Department may issue a Provisional

License for up to three (3) years for an applicant who has not completed the stand-alone reading assessment.

4-3.01.5 For an applicant whose out-of-state license is expired, an official score report reflecting passing scores, as approved by the State Board, on the appropriate pedagogical and content-area assessments as mandated by the State Board, including for licensure in Elementary Education (K-6) or Special Education (K-12) the stand-alone reading assessment, as adopted by the State Board.

4-3.01.5.1 The Department may issue a Provisional License for up to three (3) years for an applicant who has not completed the stand-alone reading assessment.

2-1.02.6 4-3.01.6 An official transcript documenting an awarded bachelor's degree or higher from an accredited college or university;

2-1.02.7 4-3.01.7 Documentation of one (1) of the following:

2-1.02.7.1 4-3.01.7.1 Successful completion of a program of teacher education at a nationally or regionally accredited institution of higher education, but only if the applicant possesses a Standard License Equivalent;

2-1.02.7.2 4-3.01.7.2 Successful completion of an educator preparation program that is nationally accredited by an accrediting organization recognized by the United States Department of Education, the Council for Higher Education, or the Council for the Accreditation of Educator Preparation; or

2-1.02.7.3 4-3.01.7.3 If the applicant is a National Board Certified Teacher, documentation of current certification from the National Board of Professional Teaching Standards; and

2-1.02.8 4-3.01.8 For applicants seeking licensure in *Early Childhood (P-4)*, *Elementary Education (K-6)* or *for any elementary licensure level that includes a grade within K-6*, *Middle Childhood Social Studies (4-8)*, or *Secondary Social Studies (7-12)*, documentation of the successful completion of three (3) college credit-hours in Arkansas History at an accredited college or university or a 45-hour professional development piece in Arkansas History through ArkansasIDEAS;

4-3.01.8.1 The Department may issue a one-year Provisional License for an applicant who has not completed the Arkansas history requirements of 4-3.01.8:

~~4-3.01.8 For licensure in Elementary Education (K-6) or Special Education (K-12), or grade levels within the range of Elementary Education (K-6) or Special Education (K-12), an official score report reflecting passing scores on the documentation of the successful completion of the stand-alone reading assessment, as adopted by the State Board.~~

~~4-3.01.8.1 The Department may issue a Provisional License for up to three (3) years for an applicant who has not completed the stand-alone reading assessment; [SEE 4-3.01.5]~~

~~2-1.02.9~~ 4-3.01.9 Documentation of the completion of the following professional development through the Arkansas IDEAS Portal:

- ~~2-1.02.9.1~~ 4-3.01.9.1 Two (2) hours of parental involvement;
- ~~2-1.02.9.2~~ 4-3.01.9.2 Two (2) hours of child maltreatment training;
- ~~2-1.02.9.3~~ 4-3.01.9.3 Two (2) hours of teen suicide awareness and prevention; and
- ~~2-1.02.9.4~~ 4-3.01.9.4 Dyslexia awareness.

4-3.01.10 The Department may issue a Provisional License for an applicant who has not completed the professional development under Section 4-3.01.9.

4-3.02 An out-of-state license that is provisional or less than a Standard License Equivalent in the issuing state will not be accepted for reciprocity.

[THE FOLLOWING IS MOVED HERE FROM THE SECTION ON ENDORSEMENTS BY RECIPROCITY]

4-3.03 Licensure content areas, levels, and endorsements listed on an out-of-state license shall be recognized for licensure through reciprocity, as follows:

4-3.03.1 Only the licensure content areas, levels, or endorsements specifically listed on an out-of-state license shall be recognized for a first-time Arkansas Standard License through reciprocity;

4-3.03.2 An out-of-state applicant shall receive the Arkansas-equivalent licensure content areas, endorsements, or levels of licensure provided all other licensure requirements have been met;

4-3.03.3 An applicant whose licensure content area, endorsement, or level is not recognized by Arkansas shall receive the licensure content area,

endorsement, or level of licensure that most closely parallels their out-of-state licensure area, endorsement, or level; and

4-3.03.4 For the purpose of reciprocity, the Department may reference and utilize any licensure content area, endorsement, or level of licensure that has ever been recognized by the State Board in the past, regardless of whether the area, endorsement, or level is current.

2-1.04 4-3.04 The Department may recommend to the State Board that a person's Arkansas Standard License issued by reciprocity be revoked, suspended, or placed on probation if the out-of-state license is revoked, suspended, or placed on probation, as applicable, by the issuing state for any reason that a Standard License may be revoked, suspended, or placed on probation in Arkansas.

4-3.05 The Department may rescind a license issued by reciprocity that was no longer in good standing at the time the Arkansas license was issued.

4-4.0 APPLICATION FOR THE STANDARD LIFETIME TEACHING LICENSE

4-4.01 Applicants for the Standard Lifetime Teaching License shall meet the following eligibility requirements:

4-4.01.1 Hold a current or expired Arkansas Standard License;

4-4.01.2 Be at least sixty-two (62) years of age or retired from active teaching under Ark. Code Ann. §§ 24-7-701, 24-7-702, or 24-7-704; and

4-4.01.3 Document that the applicant has either:

4-4.01.3.1 While maintaining an Arkansas teaching license, worked in an educational setting, including without limitation a public school, a private school, an institution of higher education, an education service cooperative, the Department, an adult education setting or for another agency/organization that employs licensed teachers for educational purposes; or

4-4.01.3.2 Made significant contributions to education, educational research, or the profession of teaching through scholarly endeavors, teaching experience, excellence in teaching, or educational innovation;

4-4.02 The Department shall issue a Lifetime Teaching License upon:

4-4.02.1 The applicant submitting to the Department a completed

application requesting the Lifetime Teaching License, using the application form developed by the Department;

4-4.02.2 Documentation from the Arkansas Teacher Retirement System of retirement under Ark. Code Ann. §§ 24-7-701, 24-7-702, or 24-7-704; and

4-4.02.3 Documentation that the applicant has successfully completed all background checks required by the Department's Rules Governing Background Checks.

4-4.02.3.1 The required background check or Child Maltreatment Central Registry check cannot be older than one year at the time of application.

4-4.04 The Lifetime Teaching License shall reflect the applicant's licensure areas at the time of the application.

4-4.05 A teacher holding a Lifetime Teaching License is not required to renew his or her teaching license.

4-4.06 A Lifetime Teaching License is subject to the same laws for revocation as any Arkansas teaching license.

4-4.07 A Lifetime Teaching License holder is not subject to the requirements for annual professional development; however, if the license holder is employed at an educational entity in a position that requires a license issued by the State Board (including a position for which licensure was waived by the State Board), the license holder shall comply with the requirements for a professional growth plan and the educational entity's professional development requirements.

4-4.08 The Lifetime Teaching License shall terminate upon the death or legal incapacity of the license holder.

4-5.0 APPLICATION FOR A PROVISIONAL LICENSE – ALTERNATIVE EDUCATOR PREPARATION PROGRAM APPLICANTS

4-5.01 The Department shall issue a Provisional License for up to three (3) years to an applicant who is enrolled in an alternative educator preparation program that is approved by the Department upon submission of the following:

4-5.01.1 A completed application form for the Provisional License, verified by the educator preparation program;

4-5.01.2 Official transcript(s) documenting an awarded four-year college bachelor's degree or higher from an institution of higher education that is regionally or nationally accredited by an accrediting

organization recognized by the U.S. Department of Education or the Council for Higher Education Accreditation.

4-5.01.2.1 For out-of-country candidates, an official college transcript evaluation from a private credential evaluation agency recognized by the Department;

4-5.01.3 An official score report evidencing passing scores on the state-required assessments for the licensure content area in which the applicant seeks to teach;

4-5.01.4 An offer of employment in a position as a teacher of record at an educational entity teaching a minimum of three (3) hours per day in the appropriate licensure area(s);

4-5.01.5 Documentation of the completion of the following professional development through the ArkansasIDEAS Portal:

4-5.01.5.1 Two (2) hours of parental involvement;

4-5.01.5.2 Two (2) hours of child maltreatment training;

4-5.01.5.3 Two (2) hours of teen suicide awareness and prevention; and

4-5.01.5.4 Dyslexia awareness;

4-5.01.6 Documentation of the successful completion of professional educator ethics training that meets the guidelines established by the Professional Licensure Standards Board.

4-5.01.6.1 The Department may deny a provisional license to an applicant who has been determined to have an ethics violation under the Department's Rules Governing the Code of Ethics for Arkansas Educators.

4-5.01.7 Before a candidate may enter a public school classroom, evidence that the applicant successfully completed the background checks required under the Department's Rules Governing Background Checks.

4-5.01.8 An applicant enrolled in a master's degree in teaching program (MAT, M.Ed., or MTLL) in Special Education shall document successful completion of the following before a Provisional License may be issued:

4-5.01.8.1 SPED 101 Academy;

4-5.01.8.2 Three (3) credit hours in special education; and

4-5.01.8.3 The appropriate content area assessments for special

education.

~~4-5.01.8.4 The training or coursework, or in combination, under 4-5.01.8.3 shall include at a minimum multi sensory reading instruction and classroom management for special education.~~ [added in error; this is included in the licensure program]

4-5.02 A Provisional License under this Section 4-5.0 is issued to a participant in one (1) licensure content area based upon the areas and levels of teaching assignment approved by the State Board, except as follows:

4-5.02.1 A Middle Childhood (4-8) participant must license in two (2) or more of the four (4) middle childhood licensure content areas of math, science, social studies, and language arts, and may have one (1) or more endorsements.

4-5.02.1.1 During the term of the Provisional License, an applicant who has completed one (1) of the two (2) required content assessments may teach in the content area for which the Provisional License is issued. However, the applicant must successfully complete the second content assessment before the Provisional License may be converted to a Standard License;

4-5.02.2 A Secondary (7-12) participant must successfully complete one (1) secondary licensure content area and may have one (1) endorsement; and

4-5.02.3 A participant must have a teaching assignment in each licensure content area of the Provisional License;

4-5.03 The Department may extend the Provisional License for one (1) additional year for extenuating circumstances, as approved by the State Board, *but in no event shall a Provisional License be issued for more than three (3) years.*

4-5.04 The Provisional License may be converted to a Standard License upon completion of the remaining requirements for a Standard License.

4-5.04.1 An applicant who has completed the American Board for Certification of Teacher Excellence (ABCTE) program shall provide a recommendation for a Standard License from the applicant's superintendent.

4-6.0 APPLICATION FOR A PROVISIONAL LICENSE –PROFESSIONAL PROVISIONAL TEACHING LICENSE (PPTL) PATHWAY APPLICANTS

4-6.01 The Department shall issue a Provisional License for three (3) years to an applicant who is seeking licensure through the Professional Provisional Teaching License pathway upon submission of the following:

4-6.01.1 A completed application form for the Provisional License;

4-6.01.2 Official transcript(s) documenting an awarded four-year college bachelor's degree or higher from an institution of higher education that is regionally or nationally accredited by an accrediting organization recognized by the U.S. Department of Education or the Council for Higher Education Accreditation.

4-6.01.2.1 For out-of-country candidates, an official college transcript evaluation from a private credential evaluation agency recognized by the Department;

4-6.01.3 An official score report evidencing passing scores on the state-required assessments for the licensure content area in which the applicant seeks to teach;

4-6.01.4 Evidence that the applicant has successfully completed background checks required under the Department's Rules Governing Background Checks;

4-6.01.5 Documentation of the completion of the following professional development through the ArkansasIDEAS Portal:

4-6.01.5.1 Two (2) hours of parental involvement;

4-6.01.5.2 Two (2) hours of child maltreatment training;

4-6.01.5.3 Two (2) hours of teen suicide awareness and prevention; and

4-6.01.5.4 Dyslexia awareness;

4-6.01.6 Verification of a minimum of three (3) years of working experience in the licensure content area of the class to be taught;

4-6.01.7 Verification of an offer of employment to teach classes in an Arkansas educational entity in any first-time license content area for a standard license, as identified on Appendix A, except for Special Education, Elementary Education (K-6), and Guidance and Counseling;

4-6.01.8 One (1) letter of justification from the applicant expressing the relevance of the applicant's credentials to teach the subject in question; and

4-6.01.9 Two (2) professional letters of recommendation submitted by references to the Department.

4-6.02 The Provisional License will be issued for each licensure content area the applicant is assigned to teach, as verified by the applicant's superintendent.

4-6.03 The applicant shall complete twelve (12) hours each year of the Provisional License of training in pedagogy through ArkansasIDEAS as determined by the Department.

4-6.04.1 The hours of training in pedagogy are in addition to and not considered a part of the annual professional development requirement.

4-6.05 The Provisional License may be converted to a Standard License upon completion of the requirements for a Standard License and with a recommendation from the superintendent of the employing school district.

4-7.0 APPLICATION FOR A PROVISIONAL LICENSE – ARKANSAS PROFESSIONAL PATHWAY TO EDUCATOR LICENSURE (APPEL) APPLICANTS

4-7.01 The Department shall issue a Provisional License for up to three (3) years to an applicant who is seeking licensure through the Arkansas Professional Pathway to Educator Licensure (APPEL) program upon submission of the following:

4-7.01.1 A completed application form for the Provisional License, verified by the APPEL program;

4-7.01.2 Official transcript(s) documenting an awarded four-year college bachelor's degree or higher from an institution of higher education that is regionally or nationally accredited by an accrediting organization recognized by the U.S. Department of Education or the Council for Higher Education Accreditation.

4-7.01.2.1 For out-of-country candidates, an official college transcript evaluation from a private credential evaluation agency recognized by the Department;

4-7.01.3 An official score report evidencing passing scores on the state-required assessments for the licensure content area in which the applicant seeks to teach;

4-7.01.4 Evidence that the applicant has successfully completed the required background checks under the Department's Rules Governing Background Checks;

4-7.01.5 Verification of an offer of employment to teach classes in an Arkansas educational entity in a licensure content area identified by the APPEL program; and

4-7.01.6 Documentation of the completion of the following professional development through the ArkansasIDEAS Portal:

4-7.01.6.1 Two (2) hours of parental involvement;

4-7.01.6.2 Two (2) hours of child maltreatment training;

4-7.01.6.3 Two (2) hours of teen suicide awareness and prevention; and

4-7.01.6.4 Dyslexia awareness.

4-7.02 An applicant enrolled in the APPEL program shall adhere to and abide by all the policies and procedures as outlined in the published APPEL Program Handbook for the year of admission.

4-7.03 The Department may rescind the Provisional License for the licensee's failure to abide by APPEL policies and procedures or for the failure to meet any of the requirements for the Provisional License.

4-7.04 The Department may refuse to admit for enrollment in the APPEL program a person who has been dismissed from an educator preparation program at an institution of higher education.

Provisional License — Traditional

~~2-1.05 The Office of Educator Licensure shall issue a non-renewable, one-(1)-year Provisional License to an applicant who:~~

~~2-1.05.1 Submits a completed application for provisional licensure, with payment of any fees (if applicable) as established by the State Board pursuant to Ark. Code Ann. § 6-17-422(h)(3)(C);~~

~~2-1.05.2 Submits proof of employment with an Arkansas public school district, open enrollment public charter school, or other agency or organization, in a position that requires an educator license; and~~

~~2-1.05.3 Meets all of the requirements of Sections 2-1.01 or 2-1.02 of these Rules except for:~~

~~2-1.05.3.1 Successful completion of Arkansas History coursework required by Section 2-1.01.6; or~~

~~2-1.05.3.3 Submission of an official score report reflecting passing scores, as approved by the State Board, on the appropriate~~

pedagogical assessments as mandated by the State Board,
as required by 2-1.01.3.

2-1.05.4—The Provisional License may be converted to a Standard License upon the submission of written verification of completion of the missing requirements within the one-year term of the Provisional License.

Provisional License—Reciprocity

2-1.06—The Office of Educator Licensure shall issue a non-renewable, one (1) year Provisional License to a licensee who holds a current or expired Standard License Equivalent, and who:

2-1.06.1—Submits a completed application for provisional licensure, with payment of any applicable fees as established by the State Board pursuant to Ark. Code Ann. § 6-17-422(h)(3)(C);

2-1.06.2—Submits proof of employment with an Arkansas public school district, open enrollment public charter school, or other agency or organization in a position that requires an educator license; and

2-1.06.3—Meets all of the requirements of Sections 2-1.01 through 2-1.04 of these Rules except for:

2-1.06.3.1—Verification of the professional development required by 2-1.01.8;

2-1.06.3.2—For applicants seeking licensure in Early Childhood Education, Elementary (K-6), Middle Childhood (4-8), or Secondary Social Studies (7-12), documentation of the successful completion of three (3) college credit hours in Arkansas History at an accredited college or university or a 45-hour professional development piece in Arkansas History through ArkansasIDEAS; or

2-1.06.3.3—Submission of an official score report reflecting passing scores, as approved by the State Board, on the appropriate pedagogical and content area assessments as mandated by the State Board, as required by 2-1.02.5.

2-1.06.4—The Provisional License may be converted to a Standard License upon the submission of written verification of completion of the missing requirements within the one-year term of the Provisional License.

Provisional and Standard License—Out-of-Country Applicant

4-8.0 APPLICATION FOR A PROVISIONAL LICENSE – OUT-OF-COUNTRY APPLICANTS

~~2-1.07~~ 4-8.01 The Office of Educator Licensure Department shall issue a two-year Provisional License to an applicant who holds an out-of-country license or its equivalent and who:

~~2-1.07.1~~ 4-8.01.1 Submits a completed application for a Provisional License licensure, with payment of any applicable fees as established by the State Board pursuant to Ark. Code Ann. § 6-17-422(h)(3)(C);

~~2-1.07.2~~ 4-8.01.2 Is not a United States citizen and provides evidence satisfactory to the Department that the applicant meets the criteria of an exception under 8 U.S.C. § 1621 for the state to issue a professional license;

~~2-1.07.3~~ 4-8.01.3 Submits documentation of the successful completion of a Department-approved assessment of English-language skills.

4-8.01.3.1 The Department may waive this requirement for an applicant whose out-of-country Standard License Equivalent is issued by a country whose official language and the language of instruction in higher education is English;

~~2-1.07.4~~ 4-8.01.4 Submits an official college transcript evaluation from a private credential evaluation agency ~~approved~~ recognized by the Department;

~~2-1.07.5~~ 4-8.01.5 Submits proof of employment with an Arkansas public school district, charter school, or other agency or organization in a position that requires an educator license;

~~2-1.07.6~~ Submits verification of professional development as required by ~~2-1.01.9~~ and

~~2-1.07.7~~ Meets all of the requirements of Sections ~~2-1.02~~ through ~~2-1.04~~ of these Rules, except for ~~2-1.02.5~~

4-8.01.6 Submits documentation that the applicant has successfully completed all background checks required by the Department's Rules Governing Background Checks;

4-8.01.7 Submits a copy of the out-of-country license(s) held by the applicant;

4-8.01.8 Submits certification from the country that issued the license that the license has been in good standing for the most recent three (3) years;

4-8.01.9 Submits documentation of the completion of the following professional development through the Arkansas IDEAS Portal:

- 4-8.01.9.1 Two (2) hours of parental involvement;
- 4-8.01.9.2 Two (2) hours of child maltreatment training;
- 4-8.01.9.3 Two (2) hours of teen suicide awareness and prevention;
- and
- 4-8.01.9.4 Dyslexia awareness.

4-8.02 The Department may rescind the Provisional License for the licensee's failure to meet any of the requirements for the Provisional License.

~~2-1.08~~ 4-8.03 In the second year of the Provisional License, To convert the Provisional License to a Standard License the applicant shall submit to the Department:

4-8.03.1 An application for a Standard License, including the required nonrefundable application fee;

~~2-1.08.1~~ 4-8.03.2 For applicants seeking licensure in Early Childhood Education, Elementary Education (K-6), Middle Childhood Social Studies (4-8), or Secondary Social Studies (7-12), documentation of the successful completion of three college credit-hours in Arkansas History at an accredited college or university or a 45-hour professional development piece in Arkansas History through ArkansasIDEAS;

~~2-1.08.2~~ 4-8.03.3 Submission of an official score report reflecting passing scores, as approved by the State Board, on the appropriate basic skills, pedagogical and content-area assessments as mandated by the State Board, as required by 2-1.02.5; and

4-8.03.4 For applicants seeking licensure in Elementary Education (K-6) or Special Education (K-12), or grade levels within the range of Elementary Education (K-6) or Special Education (K-12), an official score report reflecting passing scores on the stand-alone reading assessment, as adopted by the State Board.

4-8.03.4.1 The Department may extend the Provisional License for an out-of-country applicant who has not completed the stand-alone reading assessment at the time of application for a Standard License.

~~2-1.09 During the two (2) years of provisional licensure, an out of country applicant shall participate in the mentoring required of novice teachers under the Department's Rules Governing Mentoring Programs. [IN OTHER RULES]~~

~~2-1.10 The Department may rescind the Provisional License for the licensee's failure to meet any of the requirements for the Provisional License.~~

~~2-1.11 The Provisional License may be converted to a Standard License upon completion of all requirements in Sections 2-1.07 through 2-1.09.~~

~~2-1.11.1~~ 4-8.04 Licensure content areas, levels, and endorsements listed on an out-of-country license may be recognized for reciprocity in accordance with the credential evaluation required in Section 4-8.01.4 of these Rules. ~~An applicant whose licensure content area, endorsement, or level is not recognized by Arkansas shall receive the licensure content area, endorsement, or level of licensure that most closely parallels their out-of-country licensure content area, endorsement, or level.~~

~~2-1.11.2~~ 4-8.04.1 An applicant whose licensure content area, endorsement, or level is not recognized by Arkansas shall receive the licensure content area, endorsement, or level of licensure that most closely parallels their out-of-state licensure area, endorsement, or level.

4-8.04.2 The Department may license the applicant to teach his or her native language upon the applicant providing an official score report reflecting passing scores, as approved by the State Board, on the appropriate state-mandated content area exam and pedagogy exam.

~~2-1.12~~ 4-8.05 The Department may recommend to the State Board that a person's Arkansas Standard License issued to an out-of-country applicant be revoked, suspended, or placed on probation if the out-of-country license is revoked, suspended, or placed on probation, as applicable, by the issuing country for any reason that a Standard License may be revoked, suspended, or placed on probation in Arkansas.

~~2-2.0~~ 4-9.0 APPLICATION FOR ANCILLARY LICENSE REQUIREMENTS

~~2-2.01~~ 4-9.01 The Office of Educator Licensure Department shall issue an Ancillary License in Speech-Language Pathology or School Psychology a licensure area identified on Appendix A, excluding an administrator's endorsement, upon receipt of the following from an applicant, whether or not the applicant is licensed in another state:

~~2-2.01.1~~ 4-9.01.1 A completed application for licensure, with payment of the non-refundable application fee ~~any applicable fees as established by the State Board pursuant to Ark. Code Ann. § 6-17-422(h)(3)(C);~~

~~2-2.01.2~~ 4-9.01.2 Documentation that the applicant has successfully completed all background checks required by the Department's Rules Governing Background Checks;

~~2-2.01.3~~ 4-9.01.3 An official score report reflecting passing scores, as approved by the State Board, on the specialty area assessment for Speech Pathology or School Psychology licensure area as mandated by the State Board; and

4-9.01.4 For a first-time license, documentation of the completion of the following professional development through the ArkansasIDEAS

Portal:

4-9.01.4.1 Two (2) hours of parental involvement;

4-9.01.4.2 Two (2) hours of child maltreatment training;

4-9.01.4.3 Two (2) hours of teen suicide awareness and prevention; and

4-9.01.4.4 Dyslexia awareness.

2-2.01.4 4-9.01.5 Documentation of one (1) of the following:

2-2.01.4.1 An applicant for an ancillary license in Speech-Language Pathology shall also submit an official transcript documenting an awarded bachelor's and master's or higher degree, from an accredited college or university, in Speech Language Pathology, and either:

2-2.01.4.1.1 4.9.01.5.1 Successful completion of a graduate-level, accredited Speech-Language Pathology program, or a degree with equivalent competencies; or

2-2.01.4.1.2 4.9.01.5.2 Certification of Clinical Competence in Speech-Language Pathology from the American Speech-Language-Hearing Association; or

2-2.01.4.2 4-9.01.6 An applicant for an ancillary license in School Psychology shall also submit an official transcript documenting an awarded master's or higher degree, from an accredited college or university, in:

4-9.01.6.1 School Psychology, or

4-9.01.6.2 Psychology, and documenting the applicant's successful completion of a graduate-level, accredited School Psychology program.

4-9.02 Other licensure areas for an Ancillary License shall require:

4-9.02.1 Either (a) a master's degree or higher in the licensure area or (b) a bachelor's degree or higher with post-baccalaureate course work or nationally recognized certification for the licensure area; and

4-9.02.2 Successful completion of the licensure content area assessment, if one is approved by the State Board for the licensure content area.

2-2.02 4-9.03 A licensure content area, endorsement, or level of licensure shall not be added to an existing Ancillary License, and the applicant must first obtain a

Standard License, except as follows upon meeting the requirements for the following endorsements:

~~2-2.02.1~~ ~~An individual holding an Ancillary License in Speech-Language Pathology or School Psychology may add a Curriculum Program Administrator License in Special Education by meeting the criteria of 3-2.0 of these Rules~~

4-9.03.1 Curriculum/Program Administrator for Special Education endorsement to an Ancillary License in Speech-Language Pathology or School Psychology;

4-9.03.2 Dyslexia endorsement;

4-9.03.3 English for Speakers of Other Languages (ESOL) endorsement; or

4-9.03.4 Another licensure area adopted by the State Board as an endorsement to an Ancillary License.

~~2-3.0~~ 4-10.0 **ADDING ENDORSEMENTS, AREAS, AND LEVELS OF LICENSURE**

General Provisions

4-10.01 Endorsements may be added to a license through a program of study or by testing out, as provided in these rules. Endorsements that are not available by testing out are known as exception area endorsements. A list of Department approved endorsements is published on the Department's website.

~~2-3.01~~ 4-10.02 The Office of Educator Licensure Department shall add an endorsement, licensure content area, or level of license to a Standard License upon receipt of the following from an applicant:

~~2-3.01.1~~ 4-10.02.1 A completed application for addition of area or level, with payment of the non-refundable application fee any applicable fees as established by the State Board pursuant to Ark. Code Ann. § 6-17-422(h)(3)(C);

4-10.02.2 An official score report reflecting passing scores, as approved by the State Board, on the appropriate licensure content area assessment and other applicable assessments mandated by the State Board; and

~~2-3.01.2~~ 4-10.02.3 If an endorsement requires a program of study, (see Appendix A):

~~2-3.01.2.1~~ An an official transcript documenting successful completion of a program of study at an accredited

approved educator preparation program, to include an internship if applicable in the licensure content area to be taught; ~~and,~~

4-10.02.3.1 The successful completion of a program of study shall be recognized for licensure only if the institution's Licensure Officer signs and verifies the application for licensure;

~~2-3.01.2.2 An official score report reflecting passing scores, as approved by the State Board, on the appropriate licensure content area assessment as mandated by the State Board.~~

~~2-3.01.3 When a licensure content area assessment is not approved or available for a specific licensure area, the Department may use a current Principles of Learning and Teaching exam. [SEE 5-5.02]~~

~~2-3.01.4~~ 4-10.02.4 For applicants seeking an endorsement for Elementary Education (K-6), Middle Childhood Social Studies (4-8), or Secondary Social Studies (7-12), documentation of the successful completion of three (3) college credit-hours in Arkansas History at an accredited college or university or a 45-hour professional development piece in Arkansas History through ArkansasIDEAS; and

4-10.02.5 For applicants seeking an endorsement for Elementary Education (K-6) or Special Education (K-12), or grade levels within the range of Elementary Education (K-6) or Special Education (K-12), an official score report reflecting passing scores on the stand-alone reading assessment, as adopted by the State Board.

~~2-3.01.5 For applicants seeking an endorsement for Birth to Kindergarten (B-K), Elementary Education (K-6), documentation of successful completion of six (6) hours of instruction in reading that includes at a minimum theories and strategies for teaching reading, diagnosis of reading difficulties, intervention strategies for struggling readers, and disciplinary literacy, and if disciplinary literacy was not embedded in the six (6) hours, documentation of successful completion of either a 3-hour course in disciplinary literacy or a 45-hour professional development piece in disciplinary literacy through ArkansasIDEAS; and.~~

~~2-3.01.6 For applicants seeking an endorsement for Middle Childhood (4-8) documentation of successful completion of either a 3-hour course in disciplinary literacy or a 45-hour professional development piece in disciplinary literacy through ArkansasIDEAS.~~

4-10.03 To add a licensure level by testing out, the level to be added must be no more than one level above or one level below that of the first-time license, unless the applicant has completed three (3) years of teaching at the licensure level sought to be added.

4-10.03.1 Available licensure levels and areas that may be added to a license are provided on Appendix A.

~~2-3.02~~ 4-10.04 An educator may not use an endorsement as a platform for testing out of other areas and levels of licensure.

Endorsement by testing out:

~~2-3.03 The licensure content areas that may be added as an endorsement to a license by testing out are identified on Appendix A.~~

~~2-3.04 To add a level endorsement by testing out, the level to be added must be no more than one level above or one level below that of the original licensure level or licensure content area (See Appendix A) except as follows:~~

~~2-3.04.1 A person holding a Standard License with a licensure level of P-4, K-6, K-12, 4-8, or 7-12 may test out of the following licensure content areas:~~

- ~~2-3.04.1.1 Art;~~
- ~~2-3.04.1.2 Business;~~
- ~~2-3.04.1.3 Computer Science;~~
- ~~2-3.04.1.4 Foreign Language;~~
- ~~2-3.04.1.5 Music; and~~
- ~~2-3.04.1.6 Physical Education.~~

Endorsement by program of study:

~~2-3.05 The areas and levels of licensure that are not eligible for testing out and require a program of study are:~~

~~2-3.05.1 Any licensure level that is more than one (1) level above or one (1) level below that of the licensure level or area on the license first issued to the licensee by the Department. (See Appendix A);~~

~~2-3.05.2 As noted on Appendix A; and~~

~~2-3.05.3 The addition of a Curriculum/Program Administrator endorsement to an Ancillary License, an adult education license issued by the Department, or a Career Technical Permit that was issued pursuant to regulations established by the Arkansas Department of Career~~

~~Education. No other addition or endorsement may be made to an Ancillary License, an adult education license, or a Career Technical Permit. An applicant must first obtain a Standard License.~~

~~2-3.05.4~~ 4-10.06 An individual holding a Standard License first issued with a guidance and school counseling licensure area may add Building-Level Administrator by meeting the requirements of Section 6-1.0 of these rules.

~~2-3.06~~ 4-10.07 To add a K-6 or 7-12 Special Education Resource endorsement by program of study, an applicant shall:

~~2-3.06.1~~ 4-10.07.1 Hold a standard K-6 or 4-8 license, or a standard 7-12 license in a content area of English Language Arts, Mathematics, or Science;

~~2-3.06.2~~ 4-10.07.2 Document successful completion of ~~nine (9)~~ to twelve (12) hours of an approved program of study in special education, to include:

~~2-3.06.2.1~~ 4-10.07.2.1 SPED 101 Academy;

~~2-3.06.2.2~~ 4-10.07.2.2 An additional nine (9) credit hours in special education except that three (3) college credit hours of a special education survey course successfully completed by the applicant in a previous program of study may count as three (3) of the nine (9) credit hours; and

~~2-3.06.3~~ 4-10.07.3 Document successful completion of the special education content area assessments approved by the State Board.

~~2-3.06.4~~ 4-10.07.4 The training or coursework, or in combination, under ~~2-3.07.2~~ 4-10.07.2 shall include at a minimum multi-sensory reading instruction and classroom management for special education.

4-10.07.5 The successful completion of a program of study shall be recognized for licensure only if the institution's Licensure Officer signs and verifies the application for licensure.

Addition of Areas and Endorsements to an Arkansas Standard License by Reciprocity

4-10.08 The following applies to an applicant for an endorsement area who holds an Arkansas Standard License:

4-10.08.1 An applicant who completes coursework and testing out-of-state for the purpose of adding a licensure area to the Arkansas Standard

License by reciprocity shall first have the areas added to the applicant's out-of-state license and then may apply for reciprocity to add the areas to the Arkansas license; and

4-10.08.2 An endorsement area that is identified by these rules as an exception area endorsement will not be added by testing out through reciprocity.

4-10.08.3 On and after September 1, 2020, for applicants holding an Arkansas license who apply for an administrator endorsement by reciprocity, the program of study must meet substantially the same requirements as set forth in Section 3-4.02 of these rules.

4-10.08.3.1 The Department may seek a review of the program of study by the Professional Licensure Standards Board to determine the qualification under 4-10.8.3.

~~2-3.07 Except as otherwise provided herein, a Standard License issued by reciprocity-- shall be issued for and shall reflect only those licensure content areas, endorsements, and levels of licensure that are recognized by the State Board.~~

~~2-3.07.1 Licensure content areas, levels, and endorsements listed on an out-of-state license shall be recognized for licensure through reciprocity, as follows:~~

~~2-3.07.1.1 An applicant from a state with a reciprocity agreement through the National Association of State Directors of Teacher Education and Certification (NASDTEC) shall receive the Arkansas equivalent licensure content areas, endorsements, or levels of licensure provided all other licensure requirements have been met.~~

~~2-3.07.1.2 An applicant whose licensure content area, endorsement, or level is not recognized by Arkansas shall receive the licensure content area, endorsement, or level of licensure that most closely parallels their out-of-state licensure area, endorsement, or level.~~

~~2-3.07.2 For the purpose of reciprocity, the Office of Educator Licensure may, reference and utilize any licensure content area, endorsement, or level of licensure that has ever been recognized by the State Board in the past, regardless of whether the area, endorsement, or level is current.~~

~~2-3.07.3 Only the licensure content areas, levels, or endorsements specifically listed on an out-of-state license shall be recognized for licensure through reciprocity.~~

~~2-3.07.4—All coursework and testing completed for the purpose of adding an additional licensure area or areas for reciprocity shall first be applied to the out-of-state license before adding the new area or areas by reciprocity.~~

ARKANSAS DEPARTMENT OF EDUCATION
RULES GOVERNING EDUCATOR LICENSURE

CHAPTER 5:
LICENSE EFFECTIVE DATES, RENEWAL, REINSTATEMENT,
AND CONVERSION

5-1.0 LICENSE EFFECTIVE DATES

5-1.01 A Standard License, Ancillary License, or Technical Permit is a renewable license, valid for a period of five (5) years.

5-1.02 A first-time license is effective from the first date issued through December 31 of the fourth full calendar year following the year of the issue date.

5-1.02.1 The first year of a first-time license issued after January 1 of the calendar year shall expire on December 31 even if the first year is not a full calendar year.

5-1.03 The addition of an endorsement, including an Administrator's License, licensure content area, or level of licensure to a license shall reflect the actual date of the addition and the same expiration date as the licensee's Standard License.

5-1.04 The renewal of a license, including all endorsements, licensure content areas, and levels of licensure for the license, is effective from January 1 of the year following the expiration date of the old license, or if the old license was expired for more than one (1) year, January 1 of the year renewed, and expires on December 31 of the *fifth year from the* year of renewal.

5-1.05 A Provisional License term is based on a school year, and is effective on the date of issuance stated on the license and expires on the last day of the Provisional License period.

5-2.0 LICENSE RENEWAL

5-2.01 Applications for license renewal may be submitted to the Department no earlier than January 1 of the year of expiration of the license.

5-2.02 An applicant for renewal of a license shall submit the following to the Department:

5-2.02.1 A completed online application for renewal with payment of the non-refundable application fee;

5-2.02.2 Documentation that the applicant has successfully completed all background checks required by the Department's Rules Governing Background Checks within the twelve-month period before the date of the application for renewal;

5-2.02.3 Documentation of the completion of professional development requirements, including years during which the applicant was not employed in an educational entity, as follows:

5-2.02.3.1 For an applicant holding a current license or a license expired for less than one (1) year:

5-2.02.3.1.1 For each school year during the five (5) years of the expiring license that the applicant was employed, documentation from each employing educational entity that the applicant completed thirty-six (36) hours of professional development approved by the Department under its Rules Governing Professional Development; and

5-2.02.3.1.2 For each school year during the five (5) years of the expiring license that the applicant was not employed by an educational entity, documentation that the applicant completed thirty-six (36) hours of professional development approved by the Department under its Rules Governing Professional Development.

5-2.02.3.3 For an applicant holding a license expired for more than one (1) year - documentation of the lesser of thirty-six (36) hours of professional development or the number of hours of professional development deficient for the five-year renewal period immediately preceding the date of application.

5-2.02.3.4 The Department may issue a one-year non-renewable Provisional License to any applicant who has not completed all professional development requirements for renewal.

5-2.03 For the renewal of a license that expires in 2021 and thereafter, an applicant shall also provide the following documentation for the first applicable license renewal only:

5-2.03.1 An applicant renewing a license for Elementary Education (K-6) or

Special Education (K-12), or grade levels within the range of Elementary Education (K-6) or Special Education (K-12), shall provide the documentation required by the Department of the applicant's proficiency in the scientific instruction of reading, if the applicant has not previously completed the stand-alone reading assessment for licensure.

5-2.03.2 An applicant holding a license other than in Elementary Education (K-6) or Special Education (K-12) shall provide the documentation required by the Department of the applicant's awareness of best practices in the scientific instruction of reading, if the applicant has not previously demonstrated for licensure awareness of best practices in the scientific instruction of reading.

5-2.03.3 The Department may issue a Provisional License to a licensee who has not completed the required professional development for the scientific instruction of reading.

Source: Ark. Code Ann. § 6-17-429 (Act 1063)

5-2.04 An applicant holding an Arkansas teaching license that is expired for more than one (1) year and who obtained the license before state-mandated licensure assessments were required by law and by rule for licensure, and who has less than three (3) years of teaching experience may renew that teaching license by:

5-2.04.1 Passing the content-area assessment for the requested license; and

5-2.04.2 Completing the remaining requirements of this section 5-2.0 for renewal.

5-3.0 REINSTATEMENT OF A SUSPENDED LICENSE

5-3.01 A licensee whose license is suspended shall apply for reinstatement of the license by providing the following:

5-3.01.1 Approval from the Professional Licensure Standards Board of the reinstatement from suspension based on its determination that the applicant has completed all conditions of the suspension and has paid the assessed fine.

5-3.01.2 For reinstatement from suspension requested before the year of renewal for the license, the applicant shall submit an application for reinstatement.

5-4.0 CONVERSION OF INITIAL OR PROVISIONAL LICENSES ISSUED UNDER OLD RULES

5-4.01 A licensee holding a current or expired “Initial Teaching License” issued by the State Board pursuant to the Department’s Rules Governing Initial Standard/Advanced Level and Provisional Teacher Licensure (eff. July 2010 or July 2007) may renew the license as a Standard License pursuant to these rules.

5-4.02 A licensee holding a current or expired “Initial Administrator License” issued by the State Board pursuant to the Department’s Rules Governing Initial and Standard / Advanced Level Administrator and Administrator – Arkansas Correctional School Licensure (eff. August 2003 or November 2010) may renew the license as a standard Administrator License under the applicable provisions of Chapter 6 of these rules.

4-3.0 5-5.0 MISCELLANEOUS PROVISIONS

~~4-3.01~~ 5-5.01 A Standard or Ancillary License may reflect the highest earned degree awarded to the licensee in:

~~4-3.01.1~~ 5-5.01.1 Education, if the degree was awarded by an accredited teacher education program;

~~4-3.01.2~~ 5-5.01.2 Educational Leadership, if the degree was awarded by an accredited college or university;

~~3-2.05.3~~ 5-5.01.3 Speech-Language Pathology, if the degree was awarded by an accredited speech-language pathology program;

~~4-3.01.4~~ 5-5.01.4 School Psychology, Psychology, or Counseling, if the degree was awarded by an accredited school psychology program;
or

~~4-3.01.5~~ 5-5.01.5 A licensure content area, if the degree was awarded by an accredited college or university.

~~4-3.02~~ Every individual holding a license issued by the State Board shall complete the child maltreatment recognition training required by Ark. Code Ann. § 6-61-133, Ark. Code Ann. § 6-17-709, and the Department’s Rules Governing Professional Development.

5-5.02 *When a licensure content area assessment is not approved or available for a specific licensure area, the Department may use a current Principles of Learning and Teaching exam or the Department may request that the State Board approve an alternative method of demonstrating subject matter content competency.*

Source: Act 294 of 2017

- ~~5-5.03~~ 5-5.03 An applicant who is not a U.S. citizen shall provide evidence satisfactory to the Department that the applicant meets the criteria of an exception under 8 U.S.C. § 1621 for the state to issue a professional license.
- ~~4-3.04~~ 5-5.04 The ~~Office of Educator Licensure~~ Department may issue a duplicate of a current license upon application of a current license holder, with payment of the non-refundable application fee.
- ~~4-3.05~~ 5-5.05 All information and documentation submitted for an Arkansas teaching license must be accurate, authentic, and unaltered. Any license issued as a result of a violation of this Section ~~4-3.06~~ 5-5.05 will be null and void.
- ~~4-3.06~~ 5-5.06 The ~~Office of Educator Licensure~~ Department, as authorized by the State Board, reserves the right to amend or rescind any license that has been issued in error.
- ~~4-3.07~~ 5-5.07 If an applicant for first-time licensure or administrator licensure or for the addition of a licensure content area, endorsement, or level of licensure, was enrolled in a program of study prior to July 1, 2015, and meets all other requirements for licensure, the Office of Educator Licensure may reference and utilize the licensure content areas, endorsements, or levels of licensure that were recognized by the State Board immediately prior to the effective date of these Rules.
- ~~5-5.08~~ 5-5.08 The Department shall not remove a licensure content area or level of licensure once a license is issued, unless issued in error.
- ~~4-3.08~~ 5-5.09 Any license issued by the Department is subject to disciplinary action as provided by law, up to and including revocation by the State Board pursuant to the Department's Rules Governing Background Checks.
- 5-5.09.1 The Department may deny a license to an applicant who has been determined to have an ethics violation under the Department's Rules Governing the Code of Ethics for Arkansas Educators that is at a level equivalent to:
- 5-5.09.1.1 Suspension, for the period of the sanction, or
- 5-5.09.1.2 Revocation.

**ARKANSAS DEPARTMENT OF EDUCATION
RULES GOVERNING EDUCATOR LICENSURE**

**CHAPTER 36:
ADMINISTRATOR LICENSE ENDORSEMENT REQUIREMENTS**

3-1.0 6-1.0 Building-Level Administrator License Endorsement

~~3-1.01~~ 6-1.01 The Office of Educator Licensure Department shall issue a Building-Level Administrator endorsement to a Standard License, and as specifically limited in these rules to an Ancillary License or Career-Technical Permit, upon receipt of the following from an applicant holding a current, Arkansas Standard License for a licensure content area, as a school counselor that was issued as a first-time licensure content area, or for a career and technical area as provided in these rules upon receipt of the following:

~~3-1.01.1~~ 6-1.01.1 A completed application for licensure, with payment of the non-refundable application fee any applicable fees as established by the State Board pursuant to Ark. Code Ann. § 6-17-422(h)(3)(C);

~~3-1.01.2~~ 6-1.01.2 An official transcript documenting an awarded master's or higher degree from an accredited college or university in education, educational leadership, or a licensure content area:

6-1.01.2.1 Educational Leadership; or

6-1.01.2.2 In education or a licensure content area with the addition of a Department-approved program of study that includes coursework in Educational Leadership and an internship, with experiences at both the K-6 and 7-12 grade levels.

6-1.01.2.3 If an applicant is seeking to add a licensure level to an older Building-Level Administrator license that is for less than all levels K-12, the applicant must complete a current internship for the missing licensure levels.

~~3-1.01.2.1~~ 6-1.01.2.4 An awarded degree or an approved program of study from an institution inside of Arkansas shall be recognized for licensure only if the institution's Licensure Officer and Education Leadership Chair sign and verify the application for licensure.

~~3-1.01.2.2~~ If the master's degree is not in Educational Leadership, an official transcript documenting successful completion of a Department-approved, graduate-level program of study reflective of the standards for building-level administrator licensure, to include an internship aligned with Arkansas Teaching Standards and competencies, with experiences at both the K-6 and 7-12 grade-levels;

~~3-1.01.3.1~~ 6-1.01.2.4 An applicant who has never received an administrator license and whose program of study in Educational Leadership was completed more than ten (10) years before the date of application shall be required to meet all current licensure requirements as determined by either the Department or an accredited educational leadership program;

~~3-1.01.4~~ 6-1.01.3 An official score report reflecting passing scores, as approved by the State Board, on the appropriate administrative licensure assessment as mandated by the State Board, at the time of application;

~~3-1.01.5~~ 6-1.01.4 Subject to Section ~~3-1.01.8~~, documentation Documentation of at least ~~four (4)~~ three (3) years of P-12 experience as an educator who holds a valid Standard License (not including an Ancillary License).

~~3-1.01.5.1~~ 6-1.01.4.1 One (1) year of experience is defined as a minimum of one hundred sixty (160) days of full-time work in a single school year, either:

~~3-1.01.5.1.1~~ 6-1.01.4.1.1 With a minimum of fifty percent (50%) of each day directly engaged in instruction with students in a classroom setting; or

~~3-1.01.5.1.2~~ 6-1.01.4.1.2 As a guidance and school counselor or a library media specialist.

~~3-1.01.5.2~~ For purposes of this Chapter 3, the term "Standard License" does not include an ancillary license or technical permit.

~~3-1.01.5.3~~ 6-1.01.4.2 Up to two (2) years of the experience requirement may be satisfied by equivalent working experience, including without limitation employment with an education service cooperative or the Department.

~~3-1.01.5.4~~ 6-1.01.4.3 Teaching experience in a career and technical education area as recognized by the State Board may satisfy this requirement only if the educator has obtained a bachelor's degree or higher in:

~~3-1.01.5.4.1~~ 6-1.01.4.3.1 The career and technical education area taught by the educator; or

~~3-1.01.5.4.2~~ 6-1.01.4.3.2 Another licensure content area that is related to the career and technical education area taught by the educator; and

~~6-1.01.5~~ 6-1.01.5 Verification from the applicant's superintendent that the applicant is performing at the level of an Effective Teacher, or an equivalent measure if the applicant is not employed by an Arkansas public school.

~~3-1.01.6~~ Documentation that the educator has successfully completed the training for administrators and evaluators on the implementation of the Teacher Excellence and Support System.

~~3-1.01.6.1~~ A person who receives a Building-Level Administrator's license shall complete the certification assessment for the training before or after receiving the Building-Level Administrator's license.

~~3-1.01.7~~ The Commissioner of Education may approve an applicant's request for a waiver from the four-year requirement in Section 3-1.01.5 if the applicant provides evidence, acceptable to the Commissioner, that the applicant is enrolled in a leadership program that supports the Department's equity plan.

3-2.0 6-2.0 Curriculum/Program Administrator License Endorsement

~~3-2.01~~ 6-2.01 The Office of Educator Licensure Department shall issue a Curriculum/Program Administrator endorsement to a Standard License upon receipt of the following from an applicant holding a Standard License in the relevant area, or an Ancillary License in Speech Language Pathology or School Psychology the licenses specified below upon receipt of the following from the applicant:

~~3-2.01.1~~ 6-2.01.1 A completed application for licensure, with payment of the non-refundable application fee any applicable fees as established by the State Board pursuant to Ark. Code Ann. § 6-17-

422(h)(3)(C);

~~3-2.01.2~~ 6-2.01.2 An official transcript documenting an awarded master's or higher degree from an accredited college or university in ~~education, educational leadership, or a licensure content area, or in a Career and Technical Education area recognized by the Arkansas Department of Career Education:~~

6-2.01.2.1 Educational Leadership;

6-2.01.2.2 Education; or

6-2.01.2.3 A licensure content area with the addition of a Department-approved program of study that includes coursework in Educational Leadership and an internship, with experiences at both the K-6 and 7-12 grade levels; or

6-2.01.2.4 A Career and Technical Education area recognized by the Arkansas Department of Career Education with the addition of a Department-approved program of study that includes coursework in Educational Leadership and an internship, with experiences at both the K-6 and 7-12 grade levels.

6-2.01.2.5 If an applicant is seeking to add a licensure level to an older Building-Level Administrator license that is for less than all levels K-12, the applicant must complete a current internship for the missing licensure levels.

~~3-2.01.2.1~~ 6-2.01.2.6 An awarded degree or an approved program of study from an Arkansas institution shall be recognized for licensure only if the institution's Licensure Officer and Education Leadership Chair sign and verify the application for licensure.

6-2.01.2.6.1 For applicants who entered a program of study for an administrator's license on and after the Fall of 2020, the program of study must meet the requirements of Section 3-4.02 of these rules;

~~3-2.01.3~~ If the master's degree is not in Educational Leadership, an official transcript documenting successful completion of a graduate-level program of study reflective of the standards for curriculum/program administrator licensure, to include an internship;

~~3-2.01.3.1~~ 6-2.01.2.6.2 An applicant who has never received an administrator license and whose program of study for curriculum/program administrator licensure was completed more than ten (10) years before the date of application shall be required to meet all current licensure requirements as determined by either the Department or an accredited educational leadership program;

~~3-2.01.4~~ 6-2.01.3 An official score report reflecting passing scores, as approved by the State Board, on the appropriate administrative licensure assessment as mandated by the State Board, at the time of application;

~~3-2.01.5~~ 6-2.01.4 Subject to Section ~~3-2.01.7~~, documentation Documentation of at least four (4) three (3) years of licensed experience under the terms of an approved teacher employment contract in the relevant licensure area as follows:

~~3-2.01.5.1~~ 6-2.01.4.1 **Special Education** – Classroom teaching experience in special education, or experience in speech language pathology or school psychology, while employed by a public or private school under the terms of an approved teacher employment contract and not under a purchase-service contract;

~~3-2.01.5.2~~ 6-2.01.4.2 **Gifted and Talented Education** – Classroom teaching experience in the area of gifted and talented education;

~~3-2.01.5.3~~ 6-2.01.4.3 **Career and Technical Education** -- Classroom teaching experience in one (1) or more career and technical education areas as recognized by the State Board, if the educator has obtained a bachelor's degree or higher in:

~~3-2.01.53.1~~ 6-2.01.4.3.1 The career and technical education area taught by the educator; or

~~3-2.01.53.2~~ 6-2.01.4.3.2 Another licensure content area that is related to the career and technical education area taught by the educator, as determined by the Department;

~~3-2.01.5.3~~ 6-2.01.4.4 **Content Area Specialist** – Classroom teaching experience in a licensure content area;

~~3-2.01.5.4~~ 6-2.01.4.5 **Curriculum Specialist** – Experience as a school counselor, library media specialist, or classroom teacher in any licensure content area or level of licensure; or

~~3-2.01.5.5~~ 6-2.01.4.6 **Adult Education** – Classroom teaching experience in the area of adult education.

~~3-2.01.5.6~~ One (1) year of experience is defined as a minimum of one hundred sixty (160) days of full-time work in a single school year, with a minimum of fifty percent (50%) of each day spent as a licensed classroom teacher, school counselor, or library media specialist.

~~3-2.01.5.7~~ 6-2.01.4.7 Up to two (2) years of the experience requirement may be satisfied by equivalent working experience, including without limitation employment with an education service cooperative or the Department.

~~3-2.01.6~~ The Commissioner of Education may approve an applicant's request for a waiver from the four-year requirement in Section ~~3-2.01.5~~ if the applicant provides evidence, acceptable to the Commissioner, that the applicant is enrolled in a leadership program that supports the Department's equity plan.

~~3-3.0~~ 6-3.0 **District-Level Administrator License Endorsement**

~~3-3.01~~ 6-3.01 The Office of Educator Licensure Department shall issue a District-Level Administrator endorsement to a Standard License upon receipt of the following from an applicant holding a Building-Level or Curriculum/Program Administrator License:

~~3-3.01.1~~ 6-3.01.1 A completed application for licensure, with payment of the non-refundable application fee any applicable fees as established by the State Board pursuant to Ark. Code Ann. § ~~6-17-422(h)(3)(C)~~;

~~3-3.01.2~~ 6-3.01.2 An official transcript documenting an awarded master's or higher degree from an accredited college or university in education, educational leadership, or a licensure content area;

~~3-3.01.2.1~~ 6-3.01.2.1 An awarded degree or an approved program of study from an Arkansas institution shall be

recognized for licensure only if the institution's Licensure Officer and Education Leadership Chair sign and verify the application for licensure;

~~3-3.01.3~~ 6-3.01.3 An official transcript documenting successful completion of a Department-approved, graduate-level program of study, above and beyond a master's degree, reflective of the standards for district-level administrator licensure, to include an internship.

6-3.01.3.1 For applicants who entered a program of study for an administrator's license on and after the Fall of 2020, the program of study must meet the requirements of Section 3-4.02 of these rules;

~~3-3.01.3.1~~ 6-3.01.3.1 An applicant who has never received a district-level administrator license and whose program of study for district-level administrator licensure was completed more than ten (10) years before the date of application shall be required to meet all current licensure requirements as determined by either the Department or an accredited educational leadership program;

~~3-3.01.4~~ 6-3.01.4 An official score report reflecting passing scores, as approved by the State Board, on the appropriate administrative licensure assessment as mandated by the State Board, at the time of application; and

~~3-3.01.5~~ 6-3.01.5 Documentation of at least one (1) year of experience under the terms of an approved administrator employment contract as a building-level or curriculum/program administrator.

~~3-3.01.5.1~~ One (1) year of experience is defined as requiring a minimum of one hundred sixty (160) days of full-time work, in a single school year, with a minimum of fifty percent (50%) of each day spent as a building-level or curriculum/program administrator.

~~3-3.01.5.2~~ 6-3.01.6 This one-year experience requirement may be satisfied by experience with an education service cooperative or the Department, if the Department determines that the experience is substantially equivalent to building-level administration experience.

**~~ARKANSAS DEPARTMENT OF EDUCATION
RULES GOVERNING EDUCATOR LICENSURE~~**

**~~CHAPTER 4:
GENERAL PROVISIONS FOR ALL LICENSES~~**

~~4-1.0 LICENSE EFFECTIVE DATES~~

~~4-1.01 A Standard License, Ancillary License, or Technical Permit is a renewable license, valid for a period of five (5) years.~~

~~4-1.02 A first-time license is effective from the first date of issuance through December 31 of the fourth full calendar year following the year of the issue date.~~

~~4-1.02.1 The first year of a first-time license issued after January 1 of the calendar year shall expire on December 31 even if the first year is not a full calendar year.~~

~~4-1.03 Addition of an endorsement, including an Administrator's License, licensure content area, or level of licensure to a license shall reflect the actual date of the addition and the same expiration date as the licensee's Standard License.~~

~~4-1.04 The renewal of a license, including all endorsements, licensure content areas, and levels of licensure for the license, is effective from January 1 of the year following the expiration date of the old license, or if the old license was expired for more than one (1) year, January 1 of the year renewed, and expires on December 31 of the year of renewal.~~

~~4-1.05 A Provisional License is effective on the date of issuance stated on the license and expires on the last day of the Provisional License period.~~

~~4-2.0 LICENSE RENEWAL~~

~~4-2.01 Applications for license renewal may be submitted to the Office of Educator Licensure no earlier than January 1 of the year of expiration of the license.~~

~~Professional Development Requirements for License Renewal—Generally~~

~~4-2.02 Except as specifically provided in these Rules for Educator Licensure, no license issued by the State Board may be renewed unless the following requirements of this Section 4-2.0 are met.~~

~~4-2.02.1—Every individual holding a license issued by the State Board shall document completion of the minimum hours of approved professional development required annually each school year under Section 4-2.03 of these Rules.~~

~~4-2.02.2—Professional development completion may be documented by:~~

~~4-2.02.2.1—Submitting verification, by an authorized representative of the school, district, or organization employing the licensee, that the licensee has completed all professional development required during the term of the license; or~~

~~4-2.02.2.2—Submitting proof of completion of professional development hours attended.~~

~~4-2.02.3—Professional development completion shall be waived for a teacher who is retired, as verified by the Arkansas Teacher Retirement System (ATRS).~~

~~4-2.02.4—A retired teacher who returns to licensed employment shall complete the professional development required for the year in which the person applies for license renewal and in each year thereafter while employed in a licensed position.~~

Minimum Annual Professional Development Requirements

~~4-2.03—Each educator shall obtain thirty-six (36) hours of professional development annually for renewal of an educator's license, which shall include, at a minimum:~~

~~4-2.03.1—The professional development required in the educator's professional growth plan under the requirements of TESS or LEADS; and~~

~~4-2.03.2—Professional development required by law or by rule.~~

Scheduled Professional Development

~~4-2.04—The professional development required under this Section shall include content that is provided by:~~

~~4-2.04.1—The Department, including ArkansasIDEAS;~~

~~4-2.04.2—An institution of higher education;~~

~~4-2.04.3—A provider approved by the Department;~~

~~4-2.04.4—An education service cooperative.~~

~~4-2.05 The two (2) hours in each area of professional development required under this Section 4-2.0 shall be counted in the school year in which the professional development is taken toward the minimum number of hours of professional development required for educators for that school year.~~

~~4-2.06 If an educator obtains additional hours above the minimum requirements of this Section 4-2.0, the educator may count those additional hours toward the total minimum hours of professional development required for educators for that school year.~~

~~4-2.07 As part of the minimum annual requirement under these Rules, a public school or school district shall make available to the appropriate educator, or an educator not employed by a public school or school district shall obtain, professional development on the following schedule:~~

~~4-2.07.1 Child Maltreatment Mandated Reporter~~

~~4-2.07.1.1 In the 2013-2014 school year and every fourth year thereafter, all educators shall obtain two (2) hours of professional development in:~~

- ~~(a) Recognizing the signs and symptoms of child maltreatment;~~
- ~~(b) The legal requirements of the Child Maltreatment Act, Ark. Code Ann. § 12-18-101 et seq., and the duties of mandated reporters under the Act;~~
- ~~(c) Methods for managing disclosures regarding child victims; and~~
- ~~(d) Methods for connecting a victim of child maltreatment to appropriate in-school services and other agencies, programs, and services needed to provide the child with the emotional and educational support the child needs to continue to be successful in school.~~

~~4-2.07.1.2 The child maltreatment professional development required under this section shall be based on curriculum approved by the Arkansas Child Abuse/Rape/Domestic Violence Commission and may be obtained in-person or online.~~

~~4-2.07.2 Parent Involvement~~

~~4-2.07.2.1 In the 2014-2015 school year and every fourth school year thereafter, each educator shall be required to have two (2)~~

~~hours of professional development designed to enhance understanding of effective parent involvement strategies.~~

~~4-2.07.2.2 In the 2014-2015 school year and every fourth school year thereafter, each administrator shall be required to have two (2) hours of professional development designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parent participation.~~

~~4-2.07.3—Teen Suicide Awareness and Prevention~~

~~4-2.07.3.1 In the 2015-2016 school year and every fourth school year thereafter, all educators shall obtain two (2) hours of professional development in teen suicide awareness and prevention.~~

~~4-2.07.3.2 The required professional development under this section may be accomplished by self-review of suitable suicide prevention materials approved by the Department.~~

~~4-2.07.4—Arkansas History~~

~~4-2.07.4.1 In the 2016-2017 school year and every fourth school year thereafter, each educator who provides instruction in Arkansas history shall obtain two (2) hours of professional development in Arkansas history.~~

4-2.08 Professional Development Requirements for Specific Licensure Areas

~~4-2.08.1—Administrator~~

~~4-2.08.1.1 For each administrator, the annual professional development requirement shall include training in data disaggregation, instructional leadership, and fiscal management.~~

~~4-2.08.1.2 This training may include without limitation the Initial, Tier 1 and Tier 2 training required for superintendents and district designees by the Department's Rules Governing the Arkansas Financial Accounting and Reporting System and Annual Training Requirements.~~

~~4-2.08.1.3 An applicant for a building level administrator license shall successfully complete the teacher evaluation professional development program.~~

~~4-2.08.1.3.1—An educator who receives a building-level administrator's license shall complete the credentialing assessment for the teacher-evaluation professional development program either before or after receiving the building-level administrator's license.~~

~~4-2.08.2—Athletic Coaches~~

~~At least once every three (3) years, each person employed as an athletic coach shall obtain training in recognition and management of the following events or conditions that may be encountered by a student during athletic training and physical activities:~~

~~4-2.08.2.1—A concussion, dehydration, or other health emergency;~~

~~4-2.08.2.2—An environmental issue that threatens the health or safety of students; and~~

~~4-2.08.2.3—A communicable disease.~~

~~4-2.08.2.4—The training may include a component on best practices for a coach to educate parents of students involved in athletics on sports safety.~~

~~4-2.08.3—Advanced Placement~~

~~Each hour of approved training received by educators related to teaching an Advanced Placement class for a subject covered by the College Board and Educational Testing Service shall count as professional development up to a maximum of thirty (30) hours annually.~~

~~4-2.08.4—Adult Education~~

~~Educators working solely part time in one of the following settings shall obtain thirty (30) hours of professional development annually for licensure.~~

~~4-2.08.4.1—Adult basic education;~~

~~4-2.08.4.2—General adult education;~~

~~4-2.08.4.3—English as a second language for adults; and~~

~~4-2.08.4.4 High school equivalency test examiners.~~

Renewal of Current / Recently Expired Licenses

~~4-2.09 The Office of Educator Licensure shall renew a Standard, Ancillary, or Administrator License that is current or has been expired for less than one (1) year, upon receipt of the following from a licensee:~~

~~4-2.09.1 A completed application for renewal, with payment of the non-refundable application fee any applicable fees as established by the State Board pursuant to Ark. Code Ann. § 6-17-422(h)(3)(C);~~

~~4-2.09.2 Documentation that the applicant has successfully completed all background checks required by the Department's Rules Governing Background Checks; and~~

~~4-2.09.3 Documentation of professional development completion, as required by Section 4-2.0.~~

~~4-2.09.3.1 An individual unable to document professional development completion may be eligible for a Provisional License by meeting the criteria of Section 2-1.05 of these Rules.~~

~~4-2.09.4 The Office of Educator Licensure may, in the last effective year of a license, automatically renew a Standard, Ancillary, or Administrator License, if:~~

~~4-2.09.4.1 The licensee is employed, during the last effective year of the license, by an Arkansas public school district, charter school, education service cooperative, or the Department;~~

~~4-2.09.4.2 The licensee or the licensee's employer pays the non-refundable application fee any applicable fees as established by the State Board pursuant to Ark. Code Ann. § 6-17-422(h)(3)(C); and~~

~~4-2.09.4.3 The Office of Educator Licensure is able to document from its records that the licensee has satisfied the background check and professional development requirements of Sections 4-2.02 through 4-2.07 and 4-2.09.2.~~

Renewal of Licenses Expired More Than One (1) Year

~~4-2.10 The Office of Educator Licensure shall renew a Standard, Ancillary, or~~

~~Administrator License that has been expired for more than one (1) year, upon receipt of the following from a licensee:~~

- ~~4-2.10.1 — A completed application for renewal, with payment of the non-refundable application fee any applicable fees as established by the State Board pursuant to Ark. Code Ann. § 6-17-422(h)(3)(C);~~
- ~~4-2.10.2 — Documentation that the applicant has successfully completed all background checks required by the Department's Rules Governing Background Checks; and~~
- ~~4-2.10.3 — Documentation of completion of sixty (60) or more hours of approved professional development.~~
- ~~4-2.10.4 — An individual required to take additional professional development may be eligible for a Provisional License by meeting the criteria of Section 2-1.05 of these Rules.~~

~~4-2.11 — A person who holds an Arkansas teaching license that is expired for more than one (1) year, who obtained the license before state-mandated licensure assessments were required by law and by rule for licensure, and who has less than three (3) years of teaching experience shall be allowed to renew that teaching license by:~~

- ~~4-2.11.1 — Passing the content area assessment for the requested license; and~~
- ~~4-2.11.2 — Completing the requirements of Section 4-2.10.~~

~~4-3.0 — MISCELLANEOUS PROVISIONS~~

~~4-3.01 — A Standard or Ancillary License may reflect the highest earned degree awarded to the licensee in:~~

- ~~4-3.01.1 — Education, if the degree was awarded by an accredited teacher education program;~~
- ~~4-3.01.2 — Educational Leadership, if the degree was awarded by an accredited college or university;~~
- ~~3-2.05.3 — Speech Language Pathology, if the degree was awarded by an accredited speech language pathology program;~~
- ~~4-3.01.4 — School Psychology, Psychology, or Counseling, if the degree was awarded by an accredited school psychology program; or~~
- ~~4-3.01.5 — A licensure content area, if the degree was awarded by an accredited college or university.~~

- ~~4-3.02 Every individual holding a license issued by the State Board shall complete the child maltreatment recognition training required by Ark. Code Ann. § 6-61-133, Ark. Code Ann. § 6-17-709, and the Department's Rules Governing Professional Development.~~
- ~~4-3.03 An applicant who is not a U.S. citizen shall provide evidence satisfactory to the Department that the applicant meets the criteria of an exception under 8 U.S.C. § 1621 for the state to issue a professional license.~~
- ~~4-3.04 The Office of Educator Licensure may issue a duplicate of a current license upon application of a current license holder, with payment of any applicable fees as established by the State Board pursuant to Ark. Code Ann. § 6-17-422(h)(3)(C).~~
- ~~4-3.05 All information and documentation submitted for an Arkansas teaching license must be accurate, authentic, and unaltered. Any license issued as a result of a violation of this Section 4-3.06 will be null and void.~~
- ~~4-3.06 The Office of Educator Licensure, as authorized by the State Board, reserves the right to amend or rescind any license that has been issued in error.~~
- ~~4-3.07 If an applicant for first-time licensure or administrator licensure or for the addition of a licensure content area, endorsement, or level of licensure, was enrolled in a program of study prior to July 1, 2015, and meets all other requirements for licensure, the Office of Educator Licensure may reference and utilize the licensure content areas, endorsements, or levels of licensure that were recognized by the State Board immediately prior to the effective date of these Rules.~~
- ~~4-3.08 Any license issued by the Department is subject to revocation by the State Board pursuant to the Department's Rules Governing Background Checks.~~

ARKANSAS DEPARTMENT OF EDUCATION
RULES GOVERNING EDUCATOR LICENSURE

CHAPTER 7:
LICENSURE EXCEPTIONS

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4-4.0 WAIVERS FOR PUBLIC SCHOOLS AND SCHOOL DISTRICTS

4-4.01 Contracted Positions (ALP/ALCP)

7-1.0 LICENSURE EXCEPTIONS GENERALLY

7-1.01 Except as specifically allowed by law or regulation, no person shall be employed by a public school in an out-of-area position for more than thirty (30) instructional days without a waiver issued to the school pursuant to this Section 4-4.0 unless the person meets one of the licensure exceptions of this Chapter 7.

7-1.02 The available licensure exceptions are:

Emergency Teaching Permit

Effective Teacher Licensure Exception

Additional Licensure Plan (ALP)

Administrator Licensure Completion Plan (ALCP)

Long-term Substitute Teacher

Licensure Waivers Granted by State Board Waivers from Licensure Rules or Laws

4-4.01.1 ~~Schools shall aggressively seek to employ in licensed positions individuals who are licensed and highly qualified (when required) for the grade level and licensure content areas assigned.~~

4-4.01.2 ~~When a school cannot employ a qualified individual licensed at the grade level or for the licensure content area being assigned, the school shall actively recruit a licensed individual who will work under an Administrator Licensure Plan (ALP) or Administrator Licensure Completion Plan (ALCP) towards becoming licensed and highly qualified (when required) for the grade level assigned or for the specific licensure content area assigned.~~

4-4.01.3-7-1.02 Notwithstanding the other provisions of this Section 4-4.0 Chapter 7, if the State Board or the Commissioner of Education orders the suspension or removal of a superintendent or school board under authority granted under Title 6 of the Arkansas Code, the State Board or Commissioner may appoint, subject to state law and for no more than three (3) consecutive school years, one (1) or more individuals in out-of-area positions as district-level administrators for that public school district.

~~4-4.01.4 — This section 4-4.01 shall not apply to:~~

~~4-4.01.4.1 — Non-degreed vocational-technical teachers; or~~

~~4-4.01.4.2 — Those persons approved by the Department to teach the grade level or subject matter of the class in the Department's distance learning program.~~

7-2.0 EMERGENCY TEACHING PERMIT

7-2.01 An emergency teaching permit authorizes the permit holder to be hired to fill a vacant teaching position without a license.

7-2.02 Upon submission by an educational entity of the application required by the Department, the Department may issue an Emergency Teaching Permit to a non-licensed person hired to fill a teaching vacancy under the following conditions:

7-2.02.1 An emergency teaching permit will expire upon the earlier of:

7-2.02.1.1 The date the permit holder leaves the employ of the educational entity that requested the permit; or

7-2.02.1.2 At the end of the school year for which the emergency teaching permit was issued, but may be extended for one (1) additional school year upon the Department's approval of the school district's application for the extension.

7-2.02.2 A person hired under an emergency teaching permit must have a bachelor's degree, and if teaching a core academic subject area, must meet the conditions for teaching under the Rules Governing Arkansas Qualified Teacher Requirements.

7-2.02.3 Before the permit holder begins employment, he or she shall successfully complete the state and federal criminal records checks and the Child Maltreatment Central Registry check in accordance with the Department of Education Rules Governing Background Checks.

7-2.02.4 The educational entity shall report the Emergency Teaching Permit as a licensure exception in the Department's data reporting system.

7-3.0 EFFECTIVE TEACHER LICENSURE EXCEPTION

7-3.01 An educational entity may allow a teacher who meets the definition of an Effective Teacher to teach a content area related to the teacher's current licensure area but for which the teacher is not currently licensed, under the following conditions:

- 7-3.01.1 The grade level being taught shall not be more than one (1) grade level above or one (1) grade level below the teacher's current licensure level. For example: A teacher licensed for 4-8 English Language Arts could teach a ninth-grade English Language Arts class; a teacher licensed for 7-12 Math could teach a sixth-grade Math class.
- 7-3.01.2 The educational entity has determined that the teacher meets the definition of Effective Teacher;
- 7-3.01.3 The teacher continues to meet the definition of Effective Teacher for each school year the teacher teaches in an out-of-area assignment and for each content area taught, as reported by the educational entity to the Department; and
- 7-3.01.4 The licensure exception is valid until the educational entity determines that the teacher no longer meets the definition of Effective Teacher.
- 7-3.01.5 The educational entity is not required to obtain Department approval for this licensure exception but shall:
 - 7-3.01.5.1 Report the Effective Teacher Licensure Exception in the Department's data reporting system; and
 - 7-3.01.5.2 Maintain its records, under the educational entity's records retention policy, on the determination for meeting the requirements of this section 7-3.0, which shall be subject to Department monitoring.

7-4.0 ADDITIONAL LICENSURE PLAN (ALP)

- 4-4.02 7-4.01 The Office of Educator Licensure Department shall issue an ALP to an individual holding a Standard License and employed in an out-of-area position, upon the submission of a completed application for an ALP, Plan of Study, and Justification required by the Department.
- 7-4.01.1 An educator who holds a Provisional License is not eligible to be placed on an ALP, unless the Provisional License is issued by the Department under Section 4-3.0 for reciprocity.
- 4-4.02.1 7-4.02 An ALP is valid for a maximum of three (3) school years six (6) consecutive semesters and is not renewable.
- 4-4.02.2 7-4.02.1 An ALP requiring a Department-approved program of study shall remain valid only so long as the applicant successfully completes:

~~4-4.02.2.1~~ Successfully completes within the three (3) year period of the ALP any specialty area assessment required to be designated as a highly-qualified teacher; and

~~4-4.02.2.2~~ ~~4-4.02.1.1~~ Successfully completes a A minimum of three (3) hours of program-of-study coursework in the first year of the ALP; and

~~7-4.02.1.2~~ a A minimum of six (6) hours of Department-approved program-of-study coursework in both the second and third years.

~~4-4.03~~ ~~7-4.03~~ An ALP requiring testing shall remain valid only so long as the applicant, by the end of each year of the ALP, either An ALP for testing out of a content area shall be completed as follows:

~~4-4.03.1~~ ~~7-4.03.1~~ Successfully completes the content knowledge portion(s) of the required specialty area assessment required to be designated as a highly-qualified teacher; or In the first year of the ALP, the teacher must attempt the content area assessment mandated by the State Board.

~~4-4.03.2~~ Successfully completes a minimum of three (3) hours of coursework in the licensure content area at an accredited college or university in the first year of the ALP and a minimum of six (6) hours of Department-approved program of study coursework in both the second and third years.

~~7-4.03.2~~ If the applicant does not successfully complete the attempted content area assessment within the first year, the educational entity may request an additional four (4) consecutive semesters.

~~7-4.03.2.1~~ Until the applicant successfully completes the content area assessment, in each of the remaining four (4) consecutive semesters of the ALP, the applicant shall complete a minimum of six (6) hours of Department-approved program-of-study coursework for each two-semester period remaining in the ALP.

~~7-4.03.2.2~~ By the end of the third year of the ALP, the educator must successfully complete the content area assessment.

~~7-4.04~~ An ALP that requires a program of study shall be completed within six (6) consecutive semesters.

~~4-4.04~~ A school district may request an ALP for a person or a position one (1) time.

~~4-4.04.1~~ ~~7-4.05~~ If the person does not make the progress required under ~~4-4.02.2~~

complete the ALP within six (6) consecutive semesters, he or she is not eligible for another ALP in the same licensure content area.

~~4-4.04.2~~ 7-4.06 If the person in the position for which the ALP was approved leaves the school district:

~~4-4.04.2.1~~ 7-4.06.1 The ALP may transfer with the person as long as the person ~~is making the progress required under 4-4.02.2~~ has complied with the terms of the ALP under these rules; and

~~4-4.04.2.2~~ 7-4.06.2 The school district may ~~continue to use the request an ALP for another person to fill the position until either the original expiration date of the ALP or the date the position is filled by an appropriately licensed individual.~~

7-4.07 The Department may extend the ALP for up to two (2) additional consecutive semesters for extenuating circumstances, as approved by the State Board.

~~4-4.05~~ Whether or not an ALP is issued, no person shall be employed by a public school in an out-of-area position for more than thirty (30) instructional days without a waiver issued pursuant to Section 4-4.0 of these Rules.

7-4.08 Except as provided below, a person holding a Provisional License shall not be granted an ALP.

7-4.08.1 An individual holding a Provisional License issued by reciprocity is eligible for an ALP subject to the remaining requirements of Sections ~~4-4.01 through 4-4.05~~ for the ALP.

7-5.0 ADMINISTRATOR LICENSURE COMPLETION PLAN (ALCP)

~~4-4.07~~ 7-5.01 The Office of Educator Licensure Department shall issue an Administrator Licensure Completion Plan (ALCP) to an individual employed in an out-of-area administrator position who:

~~4-4.07.1~~ 7-5.01.1 Submits a completed application for an ALCP, Plan of Study, and Justification required by the Department;

~~4-4.07.1.1~~ The application must be verified by the Educational Leadership Chair of the accredited college or university where the degree or program of study is offered;

~~4-4.07.2~~ 7-5.01.2 Submits proof of employment with an Arkansas public school district, charter school, or other agency or organization educational entity in a position that requires an Administrator License;

- ~~4-4.07.2.1~~ 7-5.01.2.1 Employment must be verified by an authorized representative of the ~~public school district, charter school, agency, or organization~~ educational entity; and
- ~~4-4.07.3~~ 7-5.01.3 Meets all of the requirements of Section ~~3-1.01, 3-2.01, or 3-3.01~~ of these Rules for a Building-Level Administrator License, a Curriculum/Program Administrator License, or a District-Level Administrator License, except for:
- ~~4-4.07.3.1~~ 7-5.01.3.1 Successful completion of an awarded master's or higher degree as required by ~~Section 3-1.01.3, 3-2.01.3, or 3-3.01.3~~ for the appropriate administrator's license under rules;
- ~~4-4.07.3.2~~ 7-5.01.3.2 Successful completion of a graduate-level program of study as required by ~~Section 3-1.01.4, 3-2.01.3, or 3-3.01.3~~ for the appropriate administrator's license under these rules; or
- ~~4-4.07.3.3~~ 7-5.01.3.3 Submission of an official score report reflecting passing scores on the ~~appropriate administrative licensure assessment~~ administrator's license assessment under these rules, as required by ~~3-1.01.5, 3-2.01.5, or 3-3.01.5~~.
- ~~4-4.08.4~~ 7-5.02 An ALCP is valid for a maximum of ~~three (3) school years~~ six (6) consecutive semesters, is not renewable, and shall remain valid so long as the applicant:
- ~~4-4.08.4.1~~ 7-5.02.1 Remains employed with an Arkansas ~~public school district, charter school, or other agency or organization~~ educational entity, in a position that requires an Administrator License;
- ~~4-4.08.4.2~~ 7-5.02.2 Holds the degree required by ~~Section 3-1.01.5, 3-2.01.5, or 3-3.01.5~~ for the appropriate administrator license, or remains enrolled and actively participates in the appropriate degree program; and
- ~~4-4.08.4.3~~ 7-5.02.3 Has completed or remains enrolled and actively participates in the appropriate program of study required by ~~Section 3-1.01.4, 3-2.01.4, or 3-3.01.4~~ for the appropriate administrator license.
- ~~4-4.08.4.4~~ 7-5.02.4 Active participation in a degree program or program of study means ~~successful completion of a minimum of three (3) hours of graduate-level coursework in the first year of the ALCP, and a minimum of six (6) hours of graduate-level coursework in both the second and third years~~ continuous enrollment in the program during the term of the ALCP.

7-5.03 The Department may extend the ALCP for up to two (2) additional consecutive semesters for extenuating circumstances, as approved by the State Board.

~~4.4.09.5 Whether or not an ALCP is issued, no person shall be employed by a public school in an out-of-area position for more than thirty (30) days without a waiver issued pursuant to Chapter 4, Section 4.4.0 of these Rules.~~

7-5.04 An educator who holds a Provisional License issued by the Department under Section 4-3.0 for reciprocity is eligible for placement under an Administrator Licensure Completion Plan (ALCP).

Waiver (ALP/ALCP)

~~4.4.10 The Office of Educator Licensure may grant a public school, agency, or organization a one-year waiver of the requirements of Sections 4.4.01 through 4.4.09 if it imposes an undue hardship in that a school is unable to timely fill a vacant position with a qualified individual licensed in the required licensure content area and level of licensure.~~

~~4.4.11 A request for waiver shall be submitted by the superintendent of the public school district or director of the charter school and shall include:~~

~~4.4.11.1 A listing of all licensed employees employed by the school district or charter school, including for each licensed employee:~~

~~4.4.11.1.1 Social Security number; 4.4.11.1.2 Current licensure area(s);~~

~~4.4.11.1.3 Whether the employee is currently employed in an out-of-area position, and if so, whether the position requires a highly-qualified teacher;~~

~~4.4.11.1.4 Any prior completed Additional Licensure Plan(s) (ALP); and~~

~~4.4.11.1.5 All prior school years in which the employee was employed in an out-of-area position;~~

~~4.4.11.2 A justification for the waiver documenting the efforts of the district or charter school to find a fully licensed, highly qualified employee. Districts will not have to verify re-advertising for the second and third years for a position, as long as the individual holds a valid ALP or ALCP;~~

~~4.4.11.3 A written plan with timelines for completion of the ALP or ALCP requirements; and~~

~~4-4.11.4—If a waiver was granted for the same position in the prior school year, evidence that the ALP or ALCP plan timelines are being met in accordance with Sections 4-4.02, 4-4.03, or 4-4.08.~~

~~4-4.12—A school, district, agency, or organization shall annually apply for renewal of the waiver each additional year the employee is working under an approved ALP or ALCP. The one (1)-year waiver may be renewed two (2) times, for a maximum of three (3) years of waiver for the same position, so long as the ALP or ALCP issued to the employee remains valid and the employee meets the ALP or ALCP plan timelines.~~

~~4-4.13—The district superintendent or charter school director shall send written notice of the assignment of an employee to an out-of-area position to the parent or guardian of each student in the employee's classroom no later than thirty (30) instructional days after the date of the assignment.~~

~~4-4.13.1—Parental notice is not required for the out-of-area assignment of a counselor, library media specialist, or administrator.~~

~~4-4.14—The final decision regarding the granting of a waiver rests with the State Board.~~

7-6.0 SUBSTITUTE TEACHERS

~~4-4.15 Since it is sometimes necessary to utilize the services of substitute personnel, public schools should select competent individuals who can be entrusted with the instructional responsibilities of the school. As much care should be given to the recruitment, selection, and utilization of those who will be used as substitutes as is given to licensed personnel.~~

~~4-4.15.1~~ 7-6.01 A person employed as a temporary substitute for a licensed teacher in a public school an educational entity shall:

~~4-4.15.1.1~~ 7-6.01.1 Be a high school graduate; or

~~4-4.15.1.2~~ 7-6.01.2 Hold a high school equivalency test certificate.

~~4-4.15.2~~ 7-6.02 No class of students in any public school shall be under the instruction of a substitute teacher for more than thirty (30) consecutive instructional days in the same class during a school year unless the substitute teacher instructing the class has:

~~4-4.15.2.1~~ 7-6.02.1 A bachelor's or higher degree awarded by an accredited college or university; or

7-6.02.2 A license issued by the State Board of Education.

~~4-4.15.2.2~~ A current Standard Teaching License, Ancillary License, Provisional License, Administrator's License, or Lifetime

~~Teaching License issued by the State of Arkansas.~~

~~4-4.15.3~~ 7-6.03 ~~A public school~~ An educational entity shall request a long-term substitute waiver for each semester, not to exceed two (2) consecutive semesters to employ a substitute teacher whenever a class of students will be receiving instructions from the substitute teacher for longer than thirty (30) consecutive instructional days unless the substitute is fully licensed in Arkansas for areas in which the substitute is employed.

~~4-4.15.4~~ ~~A public school may not avoid a waiver request by:~~

~~4-4.15.4.1~~ ~~Relying on the license of another teacher or administrator in the building who is not the assigned substitute teacher and is not actively teaching the class;~~

~~4-4.15.4.2~~ ~~Terminating the services of a substitute teacher(s) prior to the thirty first (31st) instructional day;~~

~~4-4.15.4.3~~ ~~Granting the substitute teacher one (1) or more days of personal or administrative leave; or~~

~~4-4.15.4.4~~ ~~Using any other method of circumventing the intent of the law or these rules.~~

7-6.04 The district superintendent or charter school director shall send written notice of the assignment of a substitute teacher to an out-of- area position to the parent or guardian of each student in the teacher's classroom no later than thirty (30) consecutive instructional days after the date of the assignment.

Source: Ark. Code Ann. § 6-17-309

~~4-4.15.6~~ ~~This Section 4-4.15 shall not apply to non-degreed vocational technical teachers.~~

~~4-4.15.7~~ ~~The superintendent of a public school district or director of a charter school may apply for a waiver from the State Board if the requirements set forth in this Section 4-4.15 impose an undue hardship on the school or district.~~

~~4-4.15.7.1~~ ~~A written application for waiver shall be submitted to the Department as soon as an undue hardship is determined by the superintendent or charter school director. The application letter shall include:~~

~~4-4.15.7.1.1~~ ~~A justification of need for the waiver;~~

~~4-4.15.7.1.2~~ ~~Documentation that a degreed or properly—~~

~~licensed individual is not available to be employed;~~

~~4 4.15.7.1.3 Instructional area that will be assigned to the substitute teacher, and~~

~~4 4.02.8.1.4 The length of time the substitute will be employed.~~

~~4 4.15.7.2 Waivers for use of a substitute teacher for longer than thirty (30) consecutive instructional days may be granted for only one (1) semester but may be renewed for a second (2nd) semester. Such waivers are to be submitted immediately once the substitute has been in the classroom for thirty one (31) days.~~

~~4 4.15.7.3 Applications for waivers shall be reviewed by the Department and presented to the State Board for its decision.~~

~~4 4.15.7.4 The final decision regarding the granting of this waiver will rest with the State Board.~~

~~4 4.15.7.5 Any school district or charter school granted this waiver will be reported in the Department's annual school district or school report card.~~

7-7.0 WAIVERS FROM LICENSURE RULES OR LAWS

7-7.01 The following waivers from state law or rules governing licensure granted to an educational entity under the applicable statute shall be reported by an educational entity as a licensure exception in the Department's reporting system:

7-7.01.1 Waivers granted in the original or amended charter of a public charter school under the Arkansas Charter Schools Quality Act of 2013, Ark. Code Ann. § 6-23-101 et seq.;

7-7.01.2 Waivers granted to a School of Innovation under the District of Innovation Program, § 6-15-2801, et seq.; or

7-7.01.3 Waivers granted to a school district under Ark. Code Ann. § 6-15-103 (Act 1240 of 2015, as amended).

7-7.02 Persons employed in positions under one of these waivers shall meet the requirements under the ADE Rules Governing Arkansas Qualified Teacher Requirements if teaching in a core subject area.

4-5.0 RENEWAL OF INITIAL OR PROVISIONAL LICENSES ISSUED UNDER OLD

RULES

~~4-5.01 A licensee holding a current or expired "Initial Teaching License" issued by the State Board pursuant to the Department's Rules Governing Initial, Standard/Advanced Level and Provisional Teacher Licensure (eff. July 2010 or July 2007) may renew the license as a Standard License pursuant to Section 4-2.0 of these rules.~~

~~4-5.02 A licensee holding a current or expired "Initial Administrator License" issued by the State Board pursuant to the Department's Rules Governing Initial and Standard /Advanced Level Administrator and Administrator—Arkansas Correctional School Licensure (eff. August 2003 or November 2010) may renew the license as a standard Administrator License under the applicable provisions of Chapter 3 of these rules.~~

**ARKANSAS DEPARTMENT OF EDUCATION
RULES GOVERNING EDUCATOR LICENSURE**

CHAPTER 5: NONTRADITIONAL LICENSURE

5-1.0 — GENERAL REQUIREMENTS FOR NONTRADITIONAL LICENSURE

5-1.01 — Unless specifically provided otherwise herein, each applicant for a Provisional License issued under this Chapter 5 shall document the following:

5-1.01.1 — A completed application form for the applicable nontraditional licensure program, with payment of any fees (if applicable) as established by the State Board pursuant to Ark. Code Ann. § 6-17-422(h)(3)(C);

5-1.01.2 — Official transcript(s) documenting an awarded four-year college bachelor's degree or higher from an institution of higher education that is regionally or nationally accredited by an accrediting organization recognized by the U.S. Department of Education or the Council for Higher Education Accreditation;

5-1.01.2.1 — For out-of-country candidates, an official college-transcript evaluation from a private credential-evaluation agency;

5-1.01.3 — A minimum cumulative undergraduate or graduate grade point average (GPA) of 2.70 or a minimum GPA of 2.9 for the last 60 credit hours of coursework;

5-1.01.4 — An official score report reflecting passing scores, as approved by the State Board, on the state required basic skills assessment;

5-1.01.4.1 — An individual seeking entry into a post-baccalaureate program for first-time educator licensure may substitute passing scores, determined by the ADE from the Graduate Record Examination (GRE), the Law School Admission Test (LSAT), or the Medical College Admission Test (MCAT) in lieu of the state-approved basic skills assessment(s);

5-1.01.5 — An official score report evidencing passing scores on the state-required assessments for the licensure content area in which the applicant seeks to teach; and

- ~~5-1.01.6 — Before a candidate may enter a public school classroom, the candidate shall apply for and successfully complete the required background checks by the Child Maltreatment Central Registry, Arkansas State Police and the Federal Bureau of Investigation as required by Ark. Code Ann. § 6-17-410.~~
- ~~5-1.02 A Provisional Teaching License under this Chapter 5 is issued to a participant in one (1) license area (except as follows) based upon the areas and levels of teaching assignment approved by the State Board.~~
- ~~5-1.02.1 — A Middle Childhood 4-8 participant must be licensed in two (2) or more of the four (4) middle childhood licensure content areas of math, science, social studies, and language arts, and may have one (1) or more endorsements approved by the State Board.~~
- ~~5-1.02.2 — A Secondary participant may be issued a Provisional Teaching License in one (1) secondary licensure content area or in one (1) license content area with one (1) endorsement added.~~
- ~~5-1.02.2.1 — To be licensed in two (2) areas, a Secondary participant must have successfully completed all state-mandated content specific licensure assessments for both areas, and have a teaching assignment in both licensure areas.~~
- ~~5-1.02.2.2 — A Secondary participant with one (1) licensure area may add one (1) endorsement if the participant completes the required program of study, if applicable for the endorsement, successfully completes the state-mandated assessment for the endorsement, and has a teaching assignment in the endorsement area.~~
- ~~5-1.03 Unless specifically provided otherwise herein, each applicant for a Standard License issued under this Chapter 5 shall document the following:~~
- ~~5-1.03.1 — A completed application for licensure;~~
- ~~5-1.03.2 — Payment of the applicable licensure fee;~~
- ~~5-1.03.3 — An official score report evidencing passing scores on the state required pedagogical assessment, basic skills assessment, and content area assessments for the licensure content area in which the applicant seeks to teach;~~
- ~~5-1.03.4 — For applicants seeking licensure in Middle Childhood (4-8), or Secondary Social Studies (7-12), document the successful completion of three (3) college credit hours in Arkansas History at an accredited college or university or a 45-hour professional development piece in~~

~~Arkansas History through ArkansasIDEAS.~~

~~5-1.03.5—As required by the grade level or licensure content area for which the applicant seeks licensure, furnish evidence of successful completion of six (6) college credit hours of instruction in reading that includes at a minimum theories and strategies for teaching reading, diagnosis of reading difficulties, intervention strategies for struggling readers, and disciplinary literacy, and either a 3-hour course in disciplinary literacy at an institution of higher education that is regionally or nationally accredited by an accrediting organization recognized by the U.S. Department of Education or the Council for Higher Education Accreditation (completed with a grade of “B” or better) or a 45-hour professional development piece in disciplinary literacy through ArkansasIDEAS.~~

~~5-1.03.6—Document the completion of the following professional development through the Arkansas IDEAS Portal:~~

~~5-1.03.6.1—Two (2) hours of parental involvement;~~

~~5-1.03.6.2—Two (2) hours of child maltreatment training;~~

~~5-1.03.6.3—Two (2) hours of teen suicide awareness and prevention; and~~

~~5-1.03.6.4—Dyslexia awareness.~~

~~5-1.04—An individual who holds a Provisional License under this Chapter 5 must participate in mentoring as required for novice teachers under the Department’s Rules Governing Mentoring Programs or a substantial equivalent offered by the accelerated teaching program and approved by the Department.~~

~~5-1.05—An applicant who is not a U.S. citizen shall provide evidence satisfactory to the Department that the applicant meets the criteria of an exception under 8 U.S.C. § 1621 for the state to issue a professional license.~~

~~**5-2.0—ARKANSAS PROFESSIONAL PATHWAY TO EDUCATOR LICENSURE—(APPEL)**~~

~~5-2.01—An applicant for a Provisional Teaching Licensure under APPEL shall adhere to and abide by all the policies and procedures as outlined in the published APPEL Program Handbook for the year of admission.~~

~~5-2.02—An APPEL participant may not file an ALP or teach in an out-of-licensure area while enrolled in the APPEL program.~~

~~5-2.03—An APPEL participant who successfully completes the APPEL program and meets the requirements of Section 5-1.03 may obtain a Standard License.~~

~~5-2.04 Annual enrollment in the APPEL program may be limited by:-~~

~~5-2.04.1 Licensure requirements;~~

~~5-2.04.2 Licensure area and level of candidates (shortage areas and areas under the Department's equity plan may be given preference);~~

~~5-2.04.3 Program capacity (in which case applications will not be accepted after capacity is reached).~~

~~5-2.05 The Department may refuse to admit for enrollment in the APPEL program a person who has been dismissed from an educator preparation program at an institution of higher education.~~

~~5-3.0 PROVISIONAL PROFESSIONAL TEACHING LICENSE~~

~~5-3.01 A Provisional Professional Teaching License (PPTL) is:~~

~~5-3.01.1 A nonrenewable three-year Provisional License issued to an experienced professional for the purpose of teaching on a part-time or full-time basis as teacher of record in an Arkansas public school; and~~

~~5-3.01.2 Issued for one (1) or more licensure content areas.~~

~~5-3.02 In addition to meeting the requirements of Sections 5-1.01 and 5-1.02, to obtain a Provisional Professional Teaching License a candidate must:~~

~~5-3.02.1 Have a minimum of three (3) years of working experience in the licensure content area of the class to be taught.~~

~~5-3.02.2 Be offered employment to teach classes for credit in an Arkansas public school.~~

~~5-3.02.3 Submit one (1) letter of justification from the applicant expressing the relevance of the applicant's credentials to teach the subject in question.~~

~~5-3.02.4 Have two (2) professional letters of recommendation submitted by references to the Office of Educator Licensure.~~

~~5-3.03 An individual who receives a three-year Provisional Professional Teaching License shall complete, in the first year of provisional licensure, twenty-four (24) hours of training in pedagogy as determined by the Department.~~

~~5-3.03.1 The twenty-four (24) hours of training in pedagogy are in addition~~

~~to and not considered a part of the annual professional development required for a Standard Teaching License.~~

~~5-3.04 In addition to meeting the requirements of Section 5-1.03, to obtain a Standard Teaching License, an individual holding a Provisional Professional Teaching License must:~~

~~5-3.04.1 Undergo a summative evaluation at the end of three (3) years of provisional licensure.~~

~~5-2.04.1.1 The applicant must have been identified by the employing school district as proficient or above on the summative evaluation; and~~

~~5-3.04.3 Provide a recommendation from the superintendent of the employing school district for full licensure.~~

~~5-4.0 ACCELERATED TEACHING PROGRAM~~

~~5-4.01 An Accelerated Teaching Program Provisional License is a nonrenewable provisional teaching license valid for the term of the accelerated teaching program issued to a participant in an accelerated teaching program who meets the following criteria:~~

~~5-4.01.1 Is a participant in an accelerated teaching program; and~~

~~5-4.01.2 Is teaching in an Arkansas public school.~~

~~5-4.02 In addition to meeting the requirements of Section 5-1.0, to obtain a Standard Teaching License, an individual who has completed an accelerated teaching program must furnish evidence of successful completion of the accelerated teaching program.~~

~~5-4.03 If Arkansas History is required, an applicant who meets all requirements of Section 5-4.03 except completion of the Arkansas History requirement and who has not previously held an Accelerated Teaching Program Provisional License may complete the Arkansas History requirement under a one-year nonrenewable Provisional Teaching License. If the Arkansas History requirement is completed during the one-year provisional licensure period, the applicant may be issued a Standard Teaching License.~~

~~5-5.0 MASTER'S DEGREE IN TEACHING PROVISIONAL AND STANDARD LICENSURE~~

~~5-5.01 In addition to meeting the requirements of Sections 5-1.01 and 5-1.02, an individual enrolled in a master's degree in teaching program (MAT, M.Ed., or MTLL) may obtain a Provisional Teaching License if the individual:~~

~~5-5.01.1 Submits evidence of enrollment in a master's degree in teaching program that:~~

~~5-5.01.1.1 Is from an institution of higher education that is regionally or nationally accredited by an accrediting organization recognized by the U.S. Department of Education or the Council for Higher Education Accreditation;~~

~~5-5.01.1.2 Either has attained recognition from its affiliated Council for Accreditation of Educator Preparation (CAEP) Specialized Professional Association (SPA), is accredited by a CAEP-recognized organization associated with the field of study, or is recommended for approval based upon results of a CAEP or state review of the program; and~~

~~5-5.01.1.3 Is approved by the Department under the *ADE Policies Governing Programs for Educator Licensure Offered By Institutions of Higher Education in Arkansas*;~~

~~5-5.01.2 Maintains a cumulative grade point average in the master's degree in teaching program of no less than 3.0 (4.0 scale); and~~

~~5-5.01.3 Documents employment as a teacher of record, teaching a minimum of three (3) hours per day in the appropriate licensure area(s).~~

~~5-5.01.4 A candidate in a Special Education MAT program shall document successful completion of the following before a Provisional License may be issued:~~

~~5-5.01.4.1 SPED 101 Academy;~~

~~5-5.01.4.2 Three (3) credit hours in special education; and~~

~~5-5.01.4.3 The appropriate content area assessment for special education-~~

~~5-5.03 In addition to meeting the requirements of Section 5-1.03, to obtain a Standard Teaching License under these Rules, an individual holding a master's degree in teaching (MAT, M.Ed., or MTLL) must submit official transcript(s) documenting an awarded master's degree in teaching from an accredited institution of higher-~~

education.

~~5-5.04 For an applicant who was not employed as a teacher of record and did not hold a Master's Degree in Teaching Provisional License under this section, a one-year, non-renewable provisional teaching license shall be available for an applicant who holds a Master's Degree in Teaching if the applicant has completed all other requirements under Section 5-5.03 but has not successfully completed:~~

~~5-5.04.1 The Arkansas History requirement under 5-1.03.4 if required; or~~

~~5-4.04.2 The instruction in reading and disciplinary literacy required under Section 5-1.03.5.~~

~~5-5.05 An individual receiving a Standard Teaching License under this Section 5-5.0 who was employed in a private school but not mentored under these rules while in a Master's Degree in Teaching program shall upon employment in a public school participate in mentoring as required for novice teachers under the Department's Rules Governing Educator Mentoring Programs, unless the individual has completed mentoring or a substantial equivalent in an in-state private school or border-state private or public school settings.~~

**~~ARKANSAS DEPARTMENT OF EDUCATION
RULES GOVERNING EDUCATOR LICENSURE~~**

**~~CHAPTER 6:
LIFETIME TEACHING LICENSE~~**

**~~6-1.0 ELIGIBILITY REQUIREMENTS FOR OBTAINING THE LIFETIME
TEACHING LICENSE~~**

~~6-1.01 Applicants for the Standard Lifetime shall meet the following eligibility requirements:~~

~~6-1.01.1 Hold a current, or expired standard Arkansas teaching license; 6-~~

~~1.01.2 Be at least (62) years of age; and~~

~~6-1.01.3 Either:~~

~~6-1.01.3.1 Have worked in an educational setting while
maintaining an Arkansas teaching license; or~~

~~6-1.01.3.2 Have made significant contributions to education;
educational research, or the profession of teaching
through scholarly endeavors, teaching experience;
excellence in teaching, or educational innovation;~~

~~6-1.02 Applicants shall apply for and successfully complete the criminal background
checks and Child Maltreatment Central Registry check required under the
Department's Rules Governing Background Checks upon application for the
Lifetime Teaching License.~~

~~6-1.02.1 The required background check or Child Maltreatment Central
Registry check cannot be older than one year at the time of
application.~~

**~~6-2.0 GENERAL POLICIES AND PROCEDURES RELATING TO THE LIFETIME
TEACHING LICENSE~~**

~~6-2.01 The Department shall issue a Lifetime Teaching License upon:~~

~~6-2.01.1 The applicant submitting to the Office of Educator Licensure at the
Department a completed application requesting the Lifetime
Teaching License, using the application form developed by the
Department;~~

~~6-2.01.2 — The applicant meeting the eligibility requirements in Section 6-1.0- of these rules; and~~

~~6-2.01.3 — The application being approved by the State Board.~~

~~6-2.02 The Lifetime Teaching License shall reflect the applicant's licensure areas at the time of the application.~~

~~6-2.03 A teacher holding a Lifetime Teaching License is not required to renew his or her teaching license.~~

~~6-2.04 A Lifetime Teaching License is subject to the same laws for revocation as any Arkansas teaching license.~~

~~6-2.05 A Lifetime Teaching License holder is not subject to the requirements for annual professional development, except as provided in Section 6-3.02.2 of this rule.~~

~~6-2.06 The Lifetime Teaching License shall terminate upon the death or legal incapacity of the license holder.~~

~~6-3.0 — EMPLOYMENT OF LIFETIME TEACHING LICENSE HOLDERS~~

~~6-3.01 A Lifetime Teaching License holder is eligible to serve a school district, educational services cooperative or the Department in the following capacities:~~

~~6-3.01.1 — Substitute teacher~~

~~6-3.01.2 — Tutor~~

~~6-3.01.3 — Mentor~~

~~6-3.01.4 — Test Investigator~~

~~6-3.01.5 — Scholastic Audit Consultant~~

~~6-3.01.6 — Others as defined by the Department~~

~~6-3.02 A Lifetime Teaching License holder who becomes employed full time or part-time by a school district, education service cooperative as a licensed educator, or by the Department in a position that requires a current license issued by the State Board shall:~~

~~6-3.02.1 — Apply for and successfully complete the criminal background checks and Child Maltreatment Central Registry check required under the Department's Rules Governing Background Checks; and~~

~~6-3.02.2 Participate in the professional development programs as required by the employing school district, cooperative or Department.~~

~~6-3.02.2.1 A Lifetime Teaching License holder who has not taught or been employed in an educational setting for which a license is required for one (1) or more years shall be required to provide the Department verification of twenty (20) hours of relevant professional development prior to reentering the educational setting.~~

~~6-3.02.3 A school district that hires a Lifetime Teaching License holder shall notify the Department of the within thirty (30) days of the employment of the Lifetime Teaching License holder.~~

APPENDIX A

APPENDIX A: LEVELS AND AREAS OF LICENSURE

CHART 1: LEVELS AND AREAS FOR A STANDARD OR PROVISIONAL LICENSE	Available for First-Time License	ENDORSEMENTS	
		Exception Areas: Available By Program of Study Only (Not By Testing Out)	Available By Testing Out (See Chart 2 For Eligibility)
LICENSURE CONTENT AREA (GRADE LEVELS)			
ADULT EDUCATION (POST SECONDARY)	X	X	
AGRICULTURE (7-12)	X		X
ALTERNATIVE LEARNING (K-12)		X	
ART (K-12)	X		X
BIOLOGY/LIFE SCIENCE (7-12)	X		X
BUSINESS TECHNOLOGY (4-12)	X		X
CHEMISTRY (7-12)	X		X
COACHING (7-12)		X	
COMPUTER SCIENCE (4-12)	X		X
DANCE (K-12)	X		X
DRAMA (7-12)	X		X
DRAMA / SPEECH (K-12)	X		X
DYSLEXIA (K-12)		X	
EARTH SCIENCE (7-12)			X
EARLY CHILDHOOD/SPECIAL EDUCATION INTEGRATED (B-K)	X	X	
EDUCATIONAL EXAMINER (K-12)		X	
ELEMENTARY (K-6)	X		X
ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) (K-12)		X	
ENGLISH LANGUAGE ARTS - MIDDLE LEVEL (4-8)	X		X
ENGLISH LANGUAGE ARTS - SECONDARY (7-12)	X		X
FAMILY & CONSUMER SCIENCES (7-12)	X		X
FOREIGN LANGUAGES - (K-12)	X		X
FOREIGN LANGUAGES - AMERICAN SIGN LANGUAGE (K-12)	X		X

APPENDIX A

CHART 1: LEVELS AND AREAS FOR A STANDARD OR PROVISIONAL LICENSE	Available for First-Time License	ENDORSEMENTS	
		Exception Areas: Available By Program of Study Only (Not By Testing Out)	Available By Testing Out (See Chart 2 For Eligibility)
LICENSURE CONTENT AREA (GRADE LEVELS):			
GIFTED & TALENTED (K-12)		X	
GUIDANCE & SCHOOL COUNSELING (K-12)	X	X	
INDUSTRIAL TECHNOLOGY (7-12)	X		X
INSTRUCTIONAL FACILITATOR (K-12)		X	
INSTRUMENTAL MUSIC (K-12)	X		X
JOURNALISM (7-12)			X
LIBRARY MEDIA SPECIALIST (K-12)		X	
MARKETING TECHNOLOGY (7-12)	X		X
MATHEMATICS - MIDDLE LEVEL (4-8)	X		X
MATHEMATICS - SECONDARY (7-12)	X		X
ONLINE TEACHING (K-12)		X	
PE & HEALTH (K-12)	X		X
PHYSICAL SCIENCE* (7-12) * ONLY AVAILABLE FOR APPLICANT ADMITTED TO PHYSICAL SCIENCE EDUCATOR PREPARATION PROGRAM BEFORE FALL 2016	X		X
PHYSICS (7-12)	X		X
PHYSICS/MATHEMATICS (7-12)	X		X
READING SPECIALIST (K-12)		X	
SCIENCE - MIDDLE LEVEL (4-8)	X		X
SOCIAL STUDIES - MIDDLE LEVEL (4-8)	X		X
SOCIAL STUDIES - SECONDARY (7-12)	X		X
SPECIAL EDUCATION (K-12)	X	X	
SPECIAL EDUCATION - HEARING SPECIALIST(K-12)		X	
SPECIAL EDUCATION - VISUAL SPECIALIST (K-12)		X	
SPECIAL EDUCATION RESOURCE - ELEMENTARY (K-6)		X	
SPECIAL EDUCATION RESOURCE - ENGLISH LANGUAGE ARTS (7-12)		X	
SPECIAL EDUCATION RESOURCE - MATH (7-12)		X	

APPENDIX A

CHART 1: LEVELS AND AREAS FOR A STANDARD OR PROVISIONAL LICENSE	Available for First-Time License	ENDORSEMENTS	
		Exception Areas: Available By Program of Study Only (Not By Testing Out)	Available By Testing Out (See Chart 2 For Eligibility)
LICENSURE CONTENT AREA (GRADE LEVELS):			
SPECIAL EDUCATION RESOURCE - SCIENCE (7-12)		X	
SPEECH (7-12)	X		X
VOCAL MUSIC (K-12)	X		X
GRADE 5-6 ENDORSEMENT (FOR 7-12 TEACHER LICENSED IN MATH, SCIENCE, LANG ARTS OR SOCIAL STUDIES)		X	
AGE 3-4 ENDORSEMENT (FOR TEACHERS HOLDING AN ELEMENTARY K-6 LICENSE)		X	
AGE 3-4 SPECIAL EDUCATION ENDORSEMENT (FOR TEACHERS HOLDING A SPECIAL EDUCATION LICENSE)			X
CONTENT SPECIALIST (MATH, SCIENCE, AND LITERACY FOR TEACHERS HOLDING A K-6 LICENSE)		X	
EDUCATIONAL LEADERSHIP:			
DISTRICT-LEVEL ADMINISTRATOR (P-12)		X	
BUILDING-LEVEL ADMINISTRATOR (P-12)		X	
CURRICULUM/PROGRAM ADMINISTRATOR (P-12)		X	
CURRICULUM/PROGRAM ADMINISTRATOR - ADULT EDUCATION (P-12)		X	
CURRICULUM/PROGRAM ADMINISTRATOR - CAREER TECH ED(P-12)		X	
CURRICULUM/PROGRAM ADMINISTRATOR - CONTENT SPECIALIST(P-12)		X	
CURRICULUM/PROGRAM ADMINISTRATOR - GIFTED & TALENTED(P-12)		X	
CURRICULUM/PROGRAM ADMINISTRATOR - SPECIAL EDUCATION(P-12)		X	

APPENDIX A

CHART 2: ENDORSEMENT BY TESTING						
IF THE FIRST-TIME LICENSURE LEVEL (IN ANY CONTENT AREA) IS:	AN ENDORSEMENT BY TESTING MAY BE ADDED AT THIS LEVEL – (FOR ANY CONTENT AREA):					
	* See the exception in Section 4-10.03 of these rules.					
	AGE 3-4 SpEd	K-6	4-8	4-12	7-12	K-12
B-K		X				X
P-4*		X	X			X
K-6		X	X			X
1-6		X	X			X
4-8		X	X	X	X	X
4-12		X	X	X	X	X
7-12			X	X	X	X
P-8		X	X	X		X
K-12			X	X	X	X
K-12 SPECIAL EDUCATION	X	X	X	X	X	X

*This is for older P-4 licenses. For those entering a P-4 program after Fall 2015, this license is no longer available.

CHART 3: EDUCATOR LICENSURE LEVELS AND AREAS FOR AN ANCILLARY LICENSE	Available By First- Time License	ENDORSEMENTS	
		Exception Area:	Available By Testing Out
		Available By Program of Study Only (Not By Testing Out)	(See Chart 2 for Eligibility)
LICENSURE CONTENT AREA (GRADE LEVELS):			
SCHOOL PSYCHOLOGY SPECIALIST (K-12)	X	X	
SPEECH LANGUAGE PATHOLOGY (K-12)	X	X	
DYSLEXIA (K-12)	X	X	
ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) (K-12)	X	X	

APPENDIX A**CHART 4: CAREER-TECHNICAL PERMIT AREAS & LEVELS***

*MUST MEET AREAS AS SET FORTH IN DEPT. OF CAREER EDUCATION REQUIREMENTS

<u>616</u>	<u>ADVANCED MANUFACTURING</u>	<u>7-12</u>
<u>571</u>	<u>ADVERTISING DESIGN</u>	<u>7-12</u>
<u>567</u>	<u>AUTOMOTIVE COLLISION REPAIR</u>	<u>7-12</u>
<u>568</u>	<u>AUTOMOTIVE SERVICE TECHNOLOGY</u>	<u>7-12</u>
<u>627</u>	<u>AVIATION FLIGHT TECHNOLOGY</u>	<u>7-12</u>
<u>569</u>	<u>AVIATION MECHANICS</u>	<u>7-12</u>
<u>624</u>	<u>BIO MEDICAL</u>	<u>7-12</u>
<u>624</u>	<u>BIOMEDICAL SCIENCE</u>	<u>9-12</u>
<u>648</u>	<u>CAREER COMPUTER SOFTWARE ENGINEER</u>	<u>7-12</u>
<u>628</u>	<u>CAREER-AEROSPACE ENGINEERING</u>	<u>11-12</u>
<u>645</u>	<u>CAREER-BIOMEDICAL INNOVATION</u>	<u>9-12</u>
<u>629</u>	<u>CAREER-BIOTECHNICAL ENGINEERING</u>	<u>11-12</u>
<u>630</u>	<u>CAREER-CIVIL ENGINEERING & ARCHITECTURE</u>	<u>11-12</u>
<u>631</u>	<u>CAREER-COMPUTER INTEGRATED MANUFACTURING</u>	<u>11-12</u>
<u>632</u>	<u>CAREER-DIGITAL ELECTRONICS</u>	<u>11-12</u>
<u>636</u>	<u>CAREER-ENERGY & THE ENVIRONMENT</u>	<u>7-8</u>
<u>633</u>	<u>CAREER-ENGINEERING DESIGN & DEVELOPMENT</u>	<u>12</u>
<u>637</u>	<u>CAREER-FLIGHT AND SPACE</u>	<u>7-8</u>
<u>638</u>	<u>CAREER-GREEN ARCHITECTURE</u>	<u>7-8</u>
<u>639</u>	<u>CAREER-MAGIC OF ELECTRONICS</u>	<u>7-8</u>
<u>640</u>	<u>CAREER-MEDICAL DETECTIVES</u>	<u>7-8</u>
<u>644</u>	<u>CAREER-MEDICAL INTERVENTIONS</u>	<u>9-12</u>
<u>641</u>	<u>CAREER-SCIENCE OF TECHNOLOGY</u>	<u>7-8</u>
<u>600</u>	<u>CASHIER/CHECKER INSTRUCTION</u>	<u>7-12</u>
<u>610</u>	<u>CHILD CARE</u>	<u>7-12</u>
<u>602</u>	<u>COMMERCIAL PHOTOGRAPHY</u>	<u>7-12</u>
<u>618</u>	<u>COMMUNICATIONS</u>	<u>7-12</u>
<u>572</u>	<u>COMPUTER ENGINEERING</u>	<u>7-12</u>
<u>648</u>	<u>COMPUTER SCIENCE & SOFTWARE ENGINEERING</u>	<u>9-12</u>
<u>570</u>	<u>CONSTRUCTION TECHNOLOGY</u>	<u>7-12</u>
<u>573</u>	<u>COSMETOLOGY</u>	<u>7-12</u>
<u>603</u>	<u>CRIMINAL JUSTICE</u>	<u>7-12</u>
<u>580</u>	<u>CULINARY ARTS AND CHEF PREPARATION</u>	<u>7-12</u>

APPENDIX A**CHART 4: CAREER-TECHNICAL PERMIT AREAS & LEVELS***

*MUST MEET ARKANSAS DEPARTMENT OF CAREER EDUCATION REQUIREMENTS

<u>574</u>	<u>DIESEL MECHANICS</u>	<u>7-12</u>
<u>575</u>	<u>DRAFTING AND DESIGNING</u>	<u>7-12</u>
<u>576</u>	<u>DRY-CLEANING LAUNDRY</u>	<u>7-12</u>
<u>577</u>	<u>ELECTRONICS</u>	<u>7-12</u>
<u>599</u>	<u>EXPLORATORY TRADES AND INDUSTRY</u>	<u>7-12</u>
<u>579</u>	<u>EXPLORING INDUSTRIAL TECHNOLOGY EDUCATION</u>	<u>7-12</u>
<u>598</u>	<u>FOOD PRODUCTION MANAGEMENT AND SERVICES</u>	<u>7-12</u>
<u>605</u>	<u>FORESTRY</u>	<u>7-12</u>
<u>635</u>	<u>FOUNDATIONAL CAREER DESIGN & MODELING</u>	<u>7-8</u>
<u>634</u>	<u>FOUNDATIONAL CAREER-AUTOMATION & ROBOTICS</u>	<u>7-8</u>
<u>646</u>	<u>FOUNDATIONAL: CAREER - PRINCIPLES OF ENGINEERING</u>	<u>10-11</u>
<u>647</u>	<u>FOUNDATIONAL: CAREER- INTRODUCTION TO ENGINEERING DESIGN</u>	<u>9-10</u>
<u>643</u>	<u>FOUNDATIONAL: CAREER-HUMAN BODY SYSTEM</u>	<u>9-12</u>
<u>642</u>	<u>FOUNDATIONAL: CAREER-PRINCIPLES OF BIOMEDICAL SCIENCE</u>	<u>9-12</u>
<u>581</u>	<u>FURNITURE/CABINET MAKING</u>	<u>7-12</u>
<u>607</u>	<u>GEO SPACIAL TECHNOLOGY</u>	<u>7-12</u>
<u>582</u>	<u>GRAPHIC COMMUNICATION</u>	<u>7-12</u>
<u>578</u>	<u>HEATING VENT A/C</u>	<u>7-12</u>
<u>604</u>	<u>HORTICULTURE</u>	<u>7-12</u>
<u>583</u>	<u>INDUSTRIAL CONTROL TECHNOLOGY</u>	<u>7-12</u>
<u>584</u>	<u>INDUSTRIAL COOPERATIVE TRAINING</u>	<u>7-12</u>
<u>585</u>	<u>INDUSTRIAL EQUIPMENT MAINTENANCE</u>	<u>7-12</u>
<u>586</u>	<u>INSTRUMENTATION</u>	<u>7-12</u>
<u>623</u>	<u>JAPANESE</u>	<u>7-12</u>
<u>612</u>	<u>JUNIOR ROTC</u>	<u>7-12</u>
<u>622</u>	<u>LATIN</u>	<u>7-12</u>
<u>615</u>	<u>LEGAL SERVICES</u>	<u>7-12</u>
<u>587</u>	<u>MACHINE TOOL TECHNOLOGY</u>	<u>7-12</u>
<u>588</u>	<u>MAJOR APPLIANCE REPAIR</u>	<u>7-12</u>
<u>619</u>	<u>MANDARIN CHINESE</u>	<u>7-12</u>
<u>626</u>	<u>MANDARIN CHINESE</u>	<u>P-8</u>
<u>608</u>	<u>MARINE MECHANICS</u>	<u>7-12</u>
<u>589</u>	<u>MEAT PROCESSING</u>	<u>7-12</u>
<u>611</u>	<u>MEDICAL PROFESSIONS</u>	<u>7-12</u>

APPENDIX A**CHART 4: CAREER-TECHNICAL PERMIT AREAS & LEVELS***MIDDLE MISSISSIPPI ARKANSAS DEPARTMENT OF CAREER EDUCATION REQUIREMENTS

<u>613</u>	<u>PERFORMING ARTS</u>	<u>5-12</u>
<u>617</u>	<u>PERFORMING ARTS</u>	<u>P-4</u>
<u>620</u>	<u>PETROLEUM PRODUCTION</u>	<u>7-12</u>
<u>590</u>	<u>PIANO TUNING</u>	<u>7-12</u>
<u>593</u>	<u>POWER EQUIPMENT TECH</u>	<u>7-12</u>
<u>614</u>	<u>POWER SPORTS</u>	<u>7-12</u>
<u>606</u>	<u>PRE-ENGINEERING</u>	<u>7-12</u>
<u>609</u>	<u>PULP AND PAPER SCIENCE</u>	<u>7-12</u>
<u>591</u>	<u>RADIO AND TELEVISION BROADCASTING</u>	<u>7-12</u>
<u>621</u>	<u>RENEWABLE ENERGY TECHNOLOGY</u>	<u>7-12</u>
<u>592</u>	<u>ROBOTICS</u>	<u>7-12</u>
<u>625</u>	<u>SPORTS MEDICINE</u>	<u>7-12</u>
<u>594</u>	<u>SURVEYING</u>	<u>7-12</u>
<u>595</u>	<u>TELEVISION BROADCASTING</u>	<u>7-12</u>
<u>596</u>	<u>TEXTILES</u>	<u>7-12</u>
<u>601</u>	<u>TRUCK DRIVING</u>	<u>7-12</u>
<u>597</u>	<u>WELDING</u>	<u>7-12</u>

CHART 1.A
FIRST-TIME LICENSURE AREAS

LICENSURE CONTENT AREA:	AVAILABLE LICENSURE LEVEL (see also Chart 3.)						
	B-K	K-6	4-8	7-12	K-12	4-12	PS
ECH/SP.ED-INTEGRATED	X						
ELEMENTARY		X					
MIDDLE CHILDHOOD (Math, Science, Lang Arts, Social Studies) Must choose any two of the four content areas listed for initial licensure. Any area may be added individually to a Standard License.			X				
BIOLOGY/LIFE SCIENCE				X			
CHEMISTRY				X			
PHYSICS				X			
PHYSICAL SCIENCE				X			
ENGLISH-LANG-ARTS				X			
SOCIAL STUDIES				X			
PHYSICS/MATHEMATICS				X			
MATHEMATICS				X			
DRAMA				X			
SPEECH				X			
ART					X		
VOCAL MUSIC					X		
INSTRUMENTAL MUSIC					X		
DRAMA / SPEECH					X		
PHYSICAL EDU / HEALTH					X		
SPECIAL EDUCATION					X		
FOREIGN LANGUAGES					X		
GUIDANCE & SCHOOL COUNSELING					X		
ADULT EDUCATION							X
COMPUTER SCIENCE						X	
CAREER AND TECHNICAL EDUCATION:							
BUSINESS TECHNOLOGY						X	
MARKETING TECHNOLOGY				X			
AGRICULTURE SCIENCE & TECH				X			
FAMILY & CONSUMER SCIENCE				X			
INDUSTRIAL TECHNOLOGY				X			

NOTE: B-K=BIRTH TO KINDERGARTEN; ECH=EARLY CHILDHOOD; SP.ED=SPECIAL EDUCATION; PS=POST-SECONDARY

Appendix A: LEVELS AND AREAS OF LICENSURE**CHART 1.B-ENDORSEMENT TO STANDARD LICENSE**

LICENSURE CONTENT AREA:	AVAILABLE LICENSURE LEVEL (see also Chart 3.)								
	AGE 3-4	B-K	K-6	4-8	7-12	K-12	4-12	P-12	PS
*ECH/SP.ED INTEGRATED		X							
*AGE 3-4 ECH	X								
**AGE 3-4 SP. ED	X								
ELEMENTARY			X						
MIDDLE CHILDHOOD (Math, Science, Lang Arts, Social Studies) Must choose any two of the four content areas listed for initial licensure. Any area may be added individually to a Standard License.				X					
BIOLOGY/LIFE SCIENCE					X				
CHEMISTRY					X				
PHYSICS					X				
***PHYSICAL SCIENCE					X				
EARTH SCIENCE					X				
ENGLISH LANG ARTS					X				
SOCIAL STUDIES					X				
PHYSICS/MATHEMATICS					X				
MATHEMATICS					X				
DRAMA					X				
SPEECH					X				
JOURNALISM					X				
ART						X			
VOCAL MUSIC						X			
INSTRUMENTAL MUSIC						X			
DRAMA / SPEECH						X			
PHYSICAL EDU / HEALTH						X			
SPECIAL EDUCATION						X			
* VISUAL SPECIALIST						X			
* HEARING SPECIALIST						X			
FOREIGN LANGUAGES						X			
* GUIDANCE & SCHOOL COUNSELING						X			
*ADULT EDUCATION									X
*DYSLEXIA THERAPIST						X			
COMPUTER SCIENCE							X		
BUSINESS TECHNOLOGY							X		
MARKETING TECHNOLOGY					X				
AGRICULTURE SCIENCE & TECH					X				
FAMILY & CONSUMER SCIENCE					X				
INDUSTRIAL TECHNOLOGY					X				

	AVAILABLE LICENSURE LEVEL (see also Chart 3.)								
	AGE 3-4	B-K	K-6	4-8	7-12	K-12	4-12	P-12	PS
ADMINISTRATOR LICENSURE:									
*DISTRICT LEVEL ADMINISTRATOR								X	
*BUILDING LEVEL ADMINISTRATOR								X	
*CURRICULUM/PROGRAM ADMINISTRATOR								X	

*—These areas cannot be added to a Standard License by testing out.

**—Must hold a special education license to test out of age 3-4 special education

***—The reference to physical science here applies only to an applicant who entered a physical science teacher education program before fall 2016. —NOTE:—B—

K=BIRTH TO KINDERGARTEN; ECH=EARLY CHILDHOOD; SP.ED=SPECIAL EDUCATION; PS=POST-SECONDARY

Appendix A: LEVELS AND AREAS OF LICENSURE

CHART 2.
ENDORSEMENT BY PROGRAM OF STUDY ONLY

	AVAILABLE LICENSURE LEVEL				
	AGE 3-4	K-6	5-6	K-12	P-12
EXCEPTION AREA ENDORSEMENTS: (EXCEPTION AREA-ENDORSEMENTS CANNOT BE ADDED TO A STANDARD TEACHING-LICENSE BY TESTING OUT.)					
LIBRARY MEDIA SPECIALIST				X	
READING SPECIALIST				X	
GUIDANCE & SCHOOL COUNSELING				X	
GIFTED & TALENTED				X	
ENGLISH AS A SECOND LANGUAGE				X	
EDUCATIONAL EXAMINER				X	
COACHING				X	
INSTRUCTIONAL FACILITATOR				X	
GRADE 5-6 ENDORSEMENT (FOR 7-12 TEACHER LICENSED IN A CORE CONTENT AREA(S) OF MATH, SCIENCE, LANG ARTS OR SOCIAL STUDIES)			X		
AGE 3-4 ENDORSEMENT (FOR TEACHERS HOLDING AN ELEMENTARY K-6 LICENSE; NON-SPECIAL-ED)	X				
CONTENT SPECIALIST (FOR MATH, SCIENCE AND LITERACY FOR TEACHERS HOLDING A K-6 LICENSE)		X			
DYSLEXIA THERAPIST				X	
EDUCATIONAL LEADERSHIP & SUPERVISION:					
DISTRICT-LEVEL ADMINISTRATOR					X
BUILDING-LEVEL ADMINISTRATOR					X
CURRICULUM/PROGRAM ADMINISTRATOR					X
ANCILLARY STUDENT SERVICES:					
SCHOOL PSYCHOLOGY SPECIALIST				X	
SPEECH LANGUAGE PATHOLOGY				X	

Appendix A: LEVELS AND AREAS OF LICENSURE

CHART 3.
ENDORSEMENT BY TESTING OUT

This chart is to be used in conjunction with Chart 1. Exceptions to the testing out requirements may be found in Section 2-3.04 of these rules.

	AVAILABLE ENDORSEMENT LEVEL					
	AGE 3-4 SP. ED.	K-6	4-8	4-12	7-12	K-12
FIRST-TIME LICENSURE LEVEL FOR ANY CONTENT AREA:						
B-K-Integrated		X				
P-4*		X	X			
K-6		X	X			
1-6		X	X			
4-8		X	X	X	X	
4-12		X	X	X	X	
7-12			X	X	X	
P-8		X	X	X		
K-12			X	X	X	X
K-12 SP. ED	X	X	X	X	X	X

* The reference to P-4 here applies only to an applicant who entered a P-4 teacher education program before Fall 2015.

APPENDIX B: APPLICATION FEES

The fees for the following applications are **nonrefundable** and must be paid at the time of application.

If multiple requests are submitted on one application the educator is only required to pay one fee.

<u>APPLICATIONS REQUIRING A FEE</u>	<u>FEE AMOUNT</u>
<u>First-time Five-Year Standard Educator's License (including by reciprocity)</u>	<u>\$ 75.00</u>
<u>First-time Five-Year Ancillary License</u>	<u>\$ 75.00</u>
<u>First-time Five-Year Career-Technical Permit</u>	<u>\$ 75.00</u>
<u>Duplicate License</u>	<u>\$ 25.00</u>
<u>Renewal of License</u>	<u>\$ 75.00</u>
<u>NO-FEE APPLICATIONS:</u>	
<u>Provisional License</u>	<u>N/A</u>
<u>Lifetime Teaching License</u>	<u>N/A</u>
<u>Adding Degree, Adding Area, Adding Level to Existing License</u>	<u>N/A</u>
<u>Name Change</u>	<u>N/A</u>

~~ARKANSAS DEPARTMENT OF EDUCATION~~
~~POLICIES GOVERNING EDUCATOR PREPARATION PROGRAM APPROVAL~~
April 2016

~~1.0 — REGULATORY AUTHORITY AND PURPOSE~~

- ~~1.01 — These rules shall be known as Arkansas Department of Education Policies Governing Educator Preparation Program Approval.~~
- ~~1.02 — The State Board of Education enacts these policies pursuant to its authority as set forth in Ark. Code Ann. §§ 6-11-105, 6-17-422, and 25-15-201 et seq.~~
- ~~1.03 — It is the purpose of these policies to set forth the requirements for Arkansas Department of Education (ADE) approval of educator licensure programs offered by a college or university in Arkansas. The policies establish a framework for educator preparation programs, but do not prohibit an educator preparation provider from exceeding the minimum standards in these rules.~~
- ~~1.04 — These policies are to be viewed in conjunction with and do not replace the Arkansas Department of Education Rules Governing Educator Licensure. If a conflict exists between these policies and the Rules Governing Educator Licensure, the Rules Governing Educator Licensure shall take precedence over the policies.~~

~~2.0 — DEFINITIONS~~

~~For these policies the following terms are defined:~~

- ~~2.01 — **Accreditation** of an institution of higher learning, educator preparation provider, or program of study is the official recognition granted to the institution of higher learning, educator preparation provider or program of study that meets the standards of quality established by the accrediting agency.~~
- ~~2.02 — **ADE** is the Arkansas Department of Education.~~
- ~~2.03 — **ADHE** is the Arkansas Department of Higher Education.~~
- ~~2.04 — **CAEP** is the Council for the Accreditation of Educator Preparation.~~
- ~~2.05 — **Candidate** is an individual who has been admitted into an educator licensure program.~~
- ~~2.06 — **Data Literacy** means the knowledge and skill in accessing, generating, and analyzing data from a variety of sources to facilitate instruction and decision-making.~~

- 2.07—**Disciplinary Literacy** means the knowledge and skills in reading, writing, and reasoning processes that are specific to the intellectual beliefs and methods by which scholarship is created in a content field.
- 2.08—**Disposition for Teaching** means the critical dispositions identified in the Arkansas Teaching Standards, including without limitation, the professional attitudes, values, and beliefs of an individual regarding instruction, and student learning and development, including beliefs that all students can learn and all teachers can improve their knowledge and skills.
- 2.09—**Distance Learning Technology** means the electronic or digital learning media, including the Internet, e-mail, television, and other audio-visual communication devices used to deliver instruction where the teacher and the students are in separate physical settings.
- 2.10—**Educator Licensure** is the official recognition by the State Board that an individual has met state requirements and has been authorized to practice as a professional educator in Arkansas.
- 2.11—**Educator Preparation Provider** is a college, school, department, or other administrative entity within an institution of higher education that is primarily responsible for coordinating all programs for the initial and advanced preparation of educators and other professional school personnel, also referred to as “provider”.
- 2.12—**Field Experiences** means the activities for candidates in educator preparation programs that allow early and ongoing practice opportunities to apply content and pedagogical knowledge. These include observations, tutoring, assisting teachers and administrators, and practicums.
- 2.13—**General Studies** means the courses and other learning experiences in the liberal arts and sciences that students in degree programs normally complete during the first two years of their higher education experience.
- 2.14—**NCATE** is the National Council for Accreditation of Teacher Education.
- 2.15—**Nontraditional Educator Licensure Program** at an institution of higher education means a graduate-level preparation program designed for individuals seeking licensure as a teacher who did not complete an undergraduate educator preparation program but which, under the Arkansas Department of Education rules for nontraditional licensure, allows them to serve as teacher of record while enrolled in a program of study.
- 2.16—**PLSB** means the Arkansas Professional Licensure Standards Board.

- ~~2.17—**Program or Program of Study** means a curriculum that is aligned with the Arkansas Teaching Standards, and that requires a candidate to demonstrate and document competency in the specific knowledge, skills, and dispositions for a particular endorsement to an educator's license, a licensure content area, or level of licensure provided by a college or university accredited and approved under these rules.~~
- ~~2.18—**Provisional Teaching License** means a temporary, non-renewable license, which is issued by the State Board to an individual who has met certain requirements but not all of the requirements for a standard license that allows the holder to teach or work in Arkansas public schools.~~
- ~~2.19—**Specialized Professional Association (SPA)** means any of the national associations representing educators of specific subject areas, grade levels or student groups, administrators, or other school professionals that establish standards for candidates preparing for educator licensure.~~
- ~~2.20—**Standard Teaching License** means a five-year renewable license issued by the State Board that allows the license holder to teach in Arkansas public schools.~~
- ~~2.21—**State Board** means the Arkansas State Board of Education.~~
- ~~2.22—**Supervised Clinical Practice** means pre-service teaching or internship in a school setting that provides candidates with extensive opportunities to develop and demonstrate competence in the professional roles for which they are preparing, completed under the guidance and supervision of licensed practicing school personnel and college or university supervisory personnel. This includes internships and student teaching.~~
- ~~2.23—**Teacher Effectiveness Support System (TESS)** is an integrated evaluation, feedback, and support system under the Department of Education Rules Governing The Teacher Effectiveness and Support System that encourages teachers to improve their knowledge and instructional skills in order to improve student learning.~~
- ~~2.24—**Teacher of Record** means an individual (or individuals in a co-teaching assignment) who has been assigned the lead responsibility for a student's learning in a subject/course with aligned performance measures.~~
- ~~2.25—**Traditional Program for Educator Licensure** means an undergraduate program of study or graduate program of study at an institution of higher education that prepares candidates for traditional licensure as a teacher, school counselor, library media specialist, school administrator, or other school professional.~~
- ~~2.26—**Universal Design for Learning** means a scientifically valid framework for guiding educational practice that (A) provides flexibility in the ways information is presented, in the ways students respond or demonstrate knowledge and skills;~~

~~and in the ways students are engaged; and (B) reduces barriers in instruction, provides appropriate accommodations and supports, and challenges and maintains high achievement expectations for all students, including students with disabilities and students who are limited English proficient.~~

3.0 — APPROVAL REQUIRED

~~Any educator licensure program offered by a college or university in Arkansas must be approved by the Arkansas Department of Education (ADE). These policies shall be effective beginning September 1, 2016. As often as may be necessary, these policies will be reviewed by the Professional Licensure Standards Board (PLSB) and approved by the Arkansas State Board of Education (State Board).~~

4.0 — POLICIES FOR INSTITUTIONS OF HIGHER EDUCATION PROVIDING PROGRAMS FOR EDUCATOR LICENSURE

~~4.01 — Prior to program implementation, public institutions of higher education in Arkansas and any out-of-state institutions of higher education offering programs (including programs with online coursework) to students in Arkansas shall be approved by the Arkansas Higher Education Coordinating Board to offer certificate and degree programs leading to educator licensure in Arkansas.~~

~~4.02 — Institutions of higher education that offer programs in Arkansas leading to educator licensure shall be accredited by a national or regional accrediting agency that is recognized by the United States Department of Education (USDE) or the Council for Higher Education Accreditation (CHEA).~~

5.0 — POLICIES FOR EDUCATOR PREPARATION PROVIDERS

~~5.01 — An educator preparation provider accredited by CAEP (or NCATE) and in compliance with all other policies set forth in this document is considered eligible by the ADE to provide professional education programs leading to educator licensure in Arkansas.~~

~~5.01.1 — If a provider is not yet accredited by CAEP, it must be identified by CAEP either as accreditation eligible or as a candidate for accreditation before the ADE can approve any of its programs for educator licensure.~~

6.0 — POLICIES FOR ALL PROGRAMS LEADING TO EDUCATOR LICENSURE (TRADITIONAL AND NONTRADITIONAL)

- 6.01 — ~~An educator licensure program proposed by an educator preparation provider that is CAEP accredited may be granted state approval upon review by the ADE in accordance with the *Protocol for the Review and Approval of Programs of Study Leading to Educator Licensure or Endorsement in Arkansas*.~~
- 6.02 — ~~The Department may grant provisional state approval upon review by the ADE until accreditation is achieved when an educator licensure program proposed by an educator preparation provider is identified by CAEP either as accreditation eligible or as a candidate for accreditation. If accreditation is not achieved within five (5) years of being identified by CAEP as accreditation eligible or as a candidate for accreditation, the provider's professional education programs will forfeit the provisional state approval, and no new students may be admitted into the programs but the Department may allow existing candidates to matriculate through the program.~~
- 6.03 — ~~Any revisions to an ADE-approved program of study for licensure shall be submitted to the ADE Office of Educator Licensure in accordance with the *Protocol for the Review and Approval of Programs of Study Leading to Educator Licensure or Endorsement in Arkansas*.~~
- 6.04 — ~~Before allowing a candidate to begin a supervised clinical practice, a program shall require candidates to apply to the Identification Bureau of the Arkansas State Police for a criminal records check and to the Department of Human Services for a Child Maltreatment Central Registry check and to successfully complete those background checks in accordance with the Department of Education Rules Governing Background Checks.~~

7.0 — POLICIES FOR TRADITIONAL EDUCATOR LICENSURE PROGRAMS

- 7.01 — ~~Programs shall include curriculum that addresses requirements established by Arkansas statutes governing educator preparation and the ADE Rules Governing Educator Licensure, including without limitation, instruction in:~~
 - 7.01.1 — ~~The state approved Arkansas Teaching Standards and the appropriate content knowledge and pedagogical competencies for the respective licensure areas;~~
 - 7.01.2 — ~~The *Code of Ethics for Arkansas Educators*;~~
 - 7.01.3 — ~~Data literacy;~~
 - 7.01.4 — ~~Disciplinary literacy;~~

- ~~7.01.5 — Universal Design for Learning (UDL);~~
- ~~7.01.6 — The Teacher Excellence and Support System, under Ark. Code Ann. 6-17-2801 et seq.;~~
- ~~7.01.7 — Child maltreatment, under Ark. Code Ann. § 6-61-133;~~
- ~~7.01.8 — Parental involvement, under Ark. Code Ann. § 6-15-1705;~~
- ~~7.01.9 — Teen suicide awareness and prevention, under Ark. Code Ann. § 6-17-708; and~~
- ~~7.01.10 — Information on the identification of students at risk for dyslexia and related disorders, under Ark. Code Ann. § 6-41-609.~~
- ~~7.02 — All programs that prepare candidates for licensure to teach in grades birth through kindergarten (B-K), kindergarten through grade six (K-6), or grades four through eight (4-8) shall instruction in reading pedagogy. The instruction shall include theories and strategies for teaching reading, diagnosis of reading difficulties, intervention strategies for struggling readers and disciplinary literacy as identified in the competencies for educator licensure.~~
- ~~7.03 — Programs that prepare candidates for middle childhood licensure to teach in grades four through eight (4-8) shall require concentrations in at least two content areas to be selected by the candidates from English language arts, mathematics, science, and social studies.~~
- ~~7.04 — Programs that prepare candidates for secondary licensure to teach in grades seven through twelve (7-12) shall require candidates to have content preparation in a teaching field equivalent to the institutional requirements for an academic major. Degree requirements shall be determined by the institution, but the requirements for a student seeking a teaching degree shall not be substantially different from the requirements for a student seeking a non-teaching degree in the same content field.~~
- ~~7.05 — Programs that prepare candidates as library media specialists, reading specialists, and guidance and school counselors shall lead to a master's degree or higher, or consist of graduate level coursework when a candidate has already obtained a master's degree or higher in another licensure content area. For programs that prepare guidance and school counselors, if the candidate's master's degree is in another field of counseling the program shall consist of graduate level coursework in guidance and school counseling.~~
- ~~7.06 — Programs that prepare candidates for standard or add-on licensure to teach special education in grades K-12, shall include a curriculum in special education content and pedagogy that complies with standards of the Council for Exceptional Children (CEC).~~

~~7.07—Programs that prepare candidates for licensure as school administrators, grades P-12, shall comply with state-approved standards for school leaders.~~

~~7.08—Programs shall engage candidates in substantial, quality participation in field experiences (such as observations and practicums) and supervised clinical practice (such as student teaching and internships), as applicable in the licensure content area.~~

~~7.08.1—The combination of field experiences and supervised clinical practice shall provide opportunities for a candidate for teacher licensure to teach across the entire grade of the license being sought, as applicable in the licensure content area.~~

~~7.08.1.1—Field experiences and supervised clinical practice in a program of study for teacher licensure, Birth–Kindergarten (B-K), shall be divided between prekindergarten and kindergarten, with no less than 40% of the total experiences completed in either area.~~

~~7.08.1.2—Field experience and supervised clinical practice in a program of study for teacher licensure, grades K–6, shall be divided between grades K–3 and 4–6, with no less than 25% of the experiences completed in either grade range.~~

~~7.08.1.3—Field experiences and supervised clinical practice in a traditional program of study for teacher licensure, grades 4–8, shall be divided between grades 4–6 and 7–8, with no less than 25% of the total experiences completed in either grade range, and shall include teaching in each area of concentration selected by the candidate.~~

~~7.08.1.4—Field experiences and supervised clinical practice in a traditional program of study for teacher licensure, grades 4–12, shall be divided between grades 4–8 and 9–12, with no less than 25% of the total experiences completed in either grade range.~~

~~7.08.1.5—Field experiences and supervised clinical practice in a traditional program of study for teacher licensure, grades 7–12, shall be divided between grades 7–9 and 10–12 in the licensure content area(s) with no less than 25% of the total assignment completed in either grade range. If a candidate is seeking licensure in more than one content area, the field experiences and supervised clinical practice shall be divided among the content areas.~~

- ~~7.08.1.6~~—~~Field experiences and supervised clinical practice in a traditional program of study for teacher licensure, grades K-12, shall be divided between grades K-6 and 7-12 in the licensure content area with no less than 25% of the total experiences completed in either grade range. If no K-6 settings are available in a K-12 licensure area, candidates may complete their experiences within the 7-12 grade range.~~
- ~~7.08.2~~—~~Programs of study for the first time licensure of teachers shall require candidates to be engaged in supervised clinical practice for a minimum of sixty (60) complete school days (approximately 420 contact hours).~~
-
- ~~7.08.3~~—~~Candidates shall be placed only with cooperating teachers or mentors who have received at least a proficient or equivalent rating in their latest TESS performance review or, if applicable, under 7.08.5.2, an equivalent performance review, as applicable in the licensure content area.~~
- ~~7.08.4~~—~~Programs of study for the licensure of building-level administrators, district-level administrators, curriculum/program administrators, school counselors, school psychologists, library media specialists, and other professional school personnel shall require candidates to complete supervised clinical practice across the grade range for each license being sought by the candidate as outlined in the Arkansas educator competencies.~~
- ~~7.08.5~~—~~Field experiences and supervised clinical practice in traditional undergraduate or graduate programs for teacher licensure areas that involve grades K-12, or in graduate programs for school administration and other non-teaching licensure areas, shall be completed in:~~
- ~~7.08.5.1~~—~~Traditional public K-12 school settings that are accredited by the ADE; or~~
- ~~7.08.5.2~~—~~Other private or public school settings where content standards adopted by the State Board are taught and faculty are subject to an evaluation system that uses a framework substantially similar to TESS.~~
- ~~7.08.6~~—~~Field experiences and supervised clinical practice in a B-K licensure program shall be completed in:~~
- ~~7.08.6.1~~—~~An early childhood education setting accredited by the Division of Child Care and Early Childhood Education of~~

~~the Department of Human Services as a Better Beginnings Level 3 or higher program; or~~

~~7.08.6.2 — Other early childhood education setting having state accreditation similar to the Arkansas accreditation for a Better Beginnings Level 3 or higher program.~~

~~7.08.7 — Field experience and internship placements for candidates in a traditional program of study for educator licensure shall not include priority schools, public schools or school districts in academic distress, or school districts under administrative takeover for violations of the Standards for Accreditation of Arkansas Public Schools and School Districts, unless:~~

~~7.08.7.1 — The candidate is in an administrator licensure program and the state has replaced the administrator in the applicable priority school, public school or school district in academic distress, or school district under administrative takeover; or~~

~~7.08.7.2 — Under an extreme circumstance, the ADE may approve the field experience or internship placement in the applicable priority school, public school or school district in academic distress, or school district under administrative takeover.~~

~~7.08.8 — Programs may allow candidates to complete their supervised clinical practice in instructional settings that employ distance learning technology, but at least 75% of their clinical practice must engage them in face-to-face interaction where the candidate and the students are in the same physical setting.~~

~~7.08.9 — Programs shall ensure that professional education faculty, including adjunct faculty, and cooperating teachers who teach and/or supervise teacher candidates must be trained in the domains and criteria of TESS.~~

~~7.09 — Programs of study for teacher licensure shall require the following of candidates before recommending the candidate for licensure:~~

~~7.09.1 — Complete the program of study for the license, including achieving a passing score on the basic skills assessment required by the State Board;~~

~~7.09.2 — Achieve a passing score on state-approved content assessments for the license; and~~

~~7.09.3 — Take the state-approved pedagogical assessment.~~

~~8.0 — POLICIES FOR NONTRADITIONAL EDUCATOR LICENSURE PROGRAMS~~

~~8.01 — Programs may be offered at the post-baccalaureate level by institutions of higher education. Such programs may be offered as degree or non-degree programs of study.~~

~~8.02 — Programs shall include one of the following two tracks or both tracks:~~

~~8.02.1 — Track 1 allows a candidate to be employed as a teacher of record with a provisional teaching license for the duration of the prescribed program of study. A candidate shall teach only in the content area(s) and grade level(s) indicated on the provisional teaching license. Candidates shall be placed only with cooperating teachers or mentors who have received at least a proficient or equivalent rating in their latest TESS performance review or, if applicable, under 7.08.5.2, an equivalent performance review.~~

~~8.02.2 — Track 2 allows a candidate to complete a traditional internship (student teaching) as a culminating experience of the candidate's program of study or obtain a provisional teaching license and be employed as a teacher of record as a culminating experience of the candidate's program of study.~~

~~8.03 — Programs shall require candidates to complete an internship or obtain a provisional license and be employed as a teacher of record only in the area(s) which s/he has passed the state-required content assessment(s).~~

~~8.03.5 — Programs shall only place candidates with cooperating teachers or mentors who have received at least a proficient or equivalent rating in their latest TESS performance review or, if applicable, under 8.07.2, an equivalent performance review.~~

~~8.04 — Programs shall include curriculum that addresses requirements established by Arkansas statutes governing preparation for nontraditional educator licensure and ADE rules governing nontraditional educator licensure, including without limitation, instruction in:~~

~~8.04.1 — The state-approved Arkansas Teaching Standards and specific pedagogical competencies for the respective licensure areas;~~

~~8.04.2 — The *Code of Ethics for Arkansas Educators*;~~

~~8.04.3 — Data literacy;~~

~~8.04.4 — Disciplinary literacy;~~

- ~~8.04.5 — Universal Design for Learning (UDL);~~
- ~~8.04.6 — Arkansas' Teacher Excellence Support System (TESS), under Ark. Code Ann. 6-17-2801 et seq.;~~
- ~~8.04.7 — Child maltreatment, under Ark. Code Ann. § 6-61-133;~~
- ~~8.04.8 — Parental involvement, under Ark. Code Ann. § 6-15-1705;~~
- ~~8.04.9 — Teen suicide awareness and prevention, under Ark. Code Ann. § 6-17-708; and~~
- ~~8.04.10 — Information on the identification of students at risk for dyslexia and related disorders, under Ark. Code Ann. § 6-41-609.~~
- ~~8.05 — Programs that prepare candidates to teach grades four through eight (4-8) shall include instruction in reading pedagogy. The instruction shall include theories and strategies for teaching reading, diagnosis of reading difficulties, intervention strategies for struggling readers and disciplinary literacy as identified in the competencies for educator licensure.~~
- ~~8.06 — Candidates completing a nontraditional educator licensure program in, middle childhood, grades 4-8, or secondary social studies, grades 7-12 must complete a three semester hour course in Arkansas history, as required by state law, or a 45-hour professional development piece in Arkansas History through ArkansasIDEAS.~~
- ~~8.07 — Programs shall require internships or teaching service to be completed in:~~
 - ~~8.07.1 — Public school settings that are accredited by the ADE; or~~
 - ~~8.07.2 — Other private or public school settings where content standards adopted by the State Board are taught and faculty are subject to an evaluation system that uses a framework substantially similar to TESS.~~
- ~~8.08 — Programs shall ensure that teaching and internship placements for candidates shall not include priority schools, public school or school districts in academic distress, or school districts under administrative takeover for violations of the Standards for Accreditation of Arkansas Public Schools and School Districts.~~
 - ~~8.08.1 — Under an extreme circumstance, the ADE may approve the field experience or internship placement in the applicable priority school, public school or school district in academic distress, or school district under administrative takeover.~~

8.09 — ~~Programs may allow candidates to complete their teaching or internships in instructional settings that employ distance learning technology, but some of the clinical practice must engage them in face-to-face interaction.~~

8.10 — ~~Programs shall ensure that professional education faculty, including adjunct faculty, and cooperating teachers who teach and/or supervise nontraditional teacher candidates must be trained in the domains and criteria of TESS.~~

9.0 — ~~EDUCATOR PREPARATION PROVIDER ACCOUNTABILITY REQUIREMENTS~~

9.01 — ~~State approval of an educator preparation provider is immediately suspended if:~~

9.01.1 — ~~The institution has failed to obtain approval by the Arkansas Higher Education Coordinating Board to offer certificate and degree programs leading to educator licensure in Arkansas, under Section 4.01;~~

9.01.2 — ~~The institution has failed to obtain national or regional accreditation under Section 4.02, or the national or regional accreditation is discontinued; or~~

9.01.3 — ~~The educator preparation provider fails to achieve initial CAEP accreditation under Section 5.01 or CAEP accreditation is discontinued.~~

9.02 — ~~If state approval is immediately suspended under Section 9.01, the PLSB shall submit a recommendation to the State Board for discontinuance of the authority of the institution to offer a program of study for educator licensure.~~

9.03 — ~~Within thirty (30) days of the occurrence of any of the events under 9.01 or 9.02, an educator preparation provider shall inform current students in its programs and shall post on its website the institution's or the provider's accreditation or state approval status.~~

9.04 — ~~To ensure that an educator preparation provider's program of study aligns with state and federal standards, laws, and regulations, the ADE shall conduct audits of all Arkansas institutions of higher education with an ADE-approved educator preparation provider program of study.~~

9.04.1 — ~~The audits shall use state and/or national standards, laws, and regulations for licensure programs that are identified on the ADE's website.~~

- ~~9.04.2 Beginning on July 1, 2016, the ADE will conduct the audits on a seven-year cycle that aligns to each provider's CAEP accreditation cycle. The ADE will provide the audit reports to the PLSB.~~
- ~~9.05 The ADE shall notify an institution of higher education of the ADE's audit findings that an educator preparation program does not comply with the audit criteria. After receiving the ADE's audit findings and recommendations, the institution shall:~~
- ~~9.05.1 Within two (2) full semesters of receiving the audit findings and recommendations, provide to the ADE for its review and approval a plan to bring the institution's programs into compliance with the audit recommendations; and~~
- ~~9.05.2 By the end of the next full academic year following the date of plan approval, submit documentation of compliance with the plan implementation to the Professional Licensure Standards Board.~~
- ~~9.06 With the assistance of the ADE and the Department of Higher Education, the PLSB shall review the audits.~~
- ~~9.07 If an institution of higher education does not bring its program into compliance with audit recommendations, the PLSB shall submit a recommendation to the State Board for discontinuance of the authority of the institution to offer the program, and shall provide notice to the institution of the recommendation.~~
- ~~9.08 The institution may request a hearing before the State Board on the recommendation by providing a written request to the PLSB within thirty (30) days of receiving the notice from the PLSB.~~
- ~~9.08.1 The written request for a hearing shall be accompanied by the institution's written objections to the recommendation and any evidence the institution will present to the State Board.~~
- ~~9.08.2 At the hearing, each party will have the opportunity to present an opening statement of no longer than five (5) minutes, beginning with the representative of the PLSB. The Chairperson of the State Board may for good cause shown and upon the request of either party allow either party additional time to present their opening statements.~~
- ~~9.08.3 Each party will be given twenty (20) minutes to present their case, beginning with the representative of the PLSB. The Chairperson of the State Board may for good cause shown and upon the request of either party allow either party additional time to present their case.~~

- 9.08.4 — ~~Every witness giving oral testimony must be sworn under oath by the court reporter and shall be subject to direct examination and cross examination of the other party, and questioning by the State Board.~~
- 9.08.5 — ~~For the purposes of the record, documents offered during the hearing by a party shall be clearly marked with the party's name and numbered in sequential, numeric order (1, 2, 3).~~
- 9.08.6 — ~~The PLSB shall have the burden of proving by a preponderance of the evidence that cause for the action exists and that the State Board should adopt the recommendation for discontinuance of the authority of the institution to offer the program.~~
- 9.08.7 — ~~While the scope of each party's presentation ultimately lies within the State Board Chairperson's discretion, case presentation should be arranged in such a way as to avoid redundant testimony.~~
- 9.08.8 — ~~After both parties have presented their cases, the State Board may allow each party to present limited rebuttal testimony.~~
- 9.08.9 — ~~After making its decision, the State Board shall reduce its decision to writing and shall mail copies of the decision to each party.~~
- 9.08.10 — ~~The State Board's written decision shall constitute the final agency action for purposes of judicial review pursuant to the Arkansas Administrative Procedure Act, Ark. Code Ann. § 25-15-201 et seq.~~