



## Arkansas Department of Higher Education

423 Main Street, Suite 400 • Little Rock, Arkansas • 72201-3818 • (501) 371-2000 • Fax (501) 371-2001

Asa Hutchinson  
Governor

Maria Markham, Ph.D.  
Director

October 5, 2018

The Honorable Keith Ingram, Chair  
The Honorable Chris Richey, Chair  
ALC-Lottery Oversight Subcommittee  
State Capitol Building  
Little Rock, AR 72201

Dear Senator Ingram and Representative Richey:

Pursuant to Arkansas Code Annotated 23-115-801(d)(2), I am requesting your review of the Arkansas Department of Higher Education expenses for fiscal year 2018 for the reimbursable administrative cost associated with the scholarships awarded funded with the net proceeds of the Arkansas Scholarship Lottery. The request represents \$454,931.59 in direct costs. The attached report shows expenses for the fiscal year that ended June 30, 2018 by category.

Upon completion of your review, the department shall submit the expenses to the Department of Finance and Administration Office of the Arkansas Lottery for reimbursement to the Higher Education Grants Fund.

Should you require additional information, please let me know and we will be happy to provide.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Maria Markham".

Maria Markham, Ph.D.  
Director

**ARKANSAS DEPARTMENT OF HIGHER EDUCATION  
ACADEMIC CHALLENGE SCHOLARSHIP ADMINISTRATION EXPENSE  
Fiscal Year 2018  
A.C.A. §23-115-801**

	1stQrtFY18	2ndQrtFY18	3rdQrtFY18	4thQrtFY18	Total FY18
<b>DIRECT COSTS</b>					
Salaries	\$54,192.14	\$51,087.84	\$75,612.86	\$59,675.20	\$240,568.04
Benefits	\$12,154.38	\$12,050.68	\$16,762.95	\$13,754.61	\$54,722.62
Extra Help	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Supplies	\$315.98	\$0.00	\$0.00	\$0.00	\$315.98
Network Services	\$41.00	\$92.66	\$46.68	\$46.41	\$226.75
Info. Tech. Hardware	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Info. Tech. Software	\$0.00	\$0.00	\$0.00	\$128,203.70	\$128,203.70
Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees	\$1,120.00	\$0.00	\$5,887.00	\$23,887.50	\$30,894.50
Total Direct:	\$67,823.50	\$63,231.18	\$98,309.49	\$225,567.42	\$454,931.59

**ARKANSAS DEPARTMENT OF HIGHER EDUCATION  
ACADEMIC CHALLENGE SCHOLARSHIP ADMINISTRATION EXPENSE  
Employee Classification  
Fiscal Year 2018  
A.C.A. §23-115-801**

<b>Authorized Title</b>	<b>Hourly Rate</b>	<b>Annual Salary</b>	<b>Type</b>
DHE Program Specialist	24.15 \$	50,222	Full Time
DHE Program Specialist	18.39 \$	38,245	Full Time
DHE Program Specialist	17.38 \$	36,155	Full Time
DHE Program Coordinator	26.94 \$	56,039	Full Time
DHE Program Specialist	18.09 \$	37,632	Full Time