



Arkansas Department of Higher Education

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Asa Hutchinson
Governor

Maria Markham, Ph.D.
Director

October 18, 2017

The Honorable Keith Ingram, Chair
The Honorable Chris Richey, Chair
ALC-Lottery Oversight Subcommittee
State Capitol Building
Little Rock, AR 72201

Dear Senator Ingram and Representative Richey:

Pursuant to Arkansas Code Annotated 23-115-801(d)(2), I am requesting your review of the Arkansas Department of Higher Education expenses for fiscal year 2017 for the reimbursable administrative cost associated with the scholarships awarded funded with the net proceeds of the Arkansas Scholarship Lottery. The request represents \$441,313.58 in direct costs. The attached report shows expenses for the fiscal year that ended June 30, 2017 by category.

Upon completion of your review, the department shall submit the expenses to the Department of Finance and Administration Office of the Arkansas Lottery for reimbursement to the Higher Education Grants Fund.

Should you require additional information, please let me know and we will be happy to provide.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Maria Markham".

Maria Markham, Ph.D.
Director

**ARKANSAS DEPARTMENT OF HIGHER EDUCATION
ACADEMIC CHALLENGE SCHOLARSHIP ADMINISTRATION EXPENSE
Fiscal Year 2017
A.C.A. §23-115-801**

DIRECT COSTS	1stQrtFY17	2ndQrtFY17	3rdQrtFY17	4thQrtFY17	Total FY17
Salaries	\$56,271.25	\$56,271.25	\$49,070.75	\$49,070.75	\$210,684.00
Benefits	\$12,464.08	\$12,464.08	\$10,869.17	\$10,869.17	\$46,666.51
Extra Help	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Supplies	\$0.00	\$0.00	\$212.87	\$19.20	\$232.07
Network Services	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$6,000.00
Info. Tech. Hardware	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Info. Tech. Software	\$0.00	\$0.00	\$0.00	\$11,395.00	\$11,395.00
Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Fees	\$41,584.00	\$41,584.00	\$41,584.00	\$41,584.00	\$166,336.00
Total Direct:	\$111,819.33	\$111,819.33	\$103,236.79	\$114,438.12	\$441,313.58

**ARKANSAS DEPARTMENT OF HIGHER EDUCATION
ACADEMIC CHALLENGE SCHOLARSHIP ADMINISTRATION EXPENSE
Employee Classification
Fiscal Year 2017
A.C.A. §23-115-801**

Authorized Title	Hourly Rate	Annual Salary	Type
DHE Program Specialist	\$ 20.19	\$ 41,986	Full Time
DHE Program Specialist	\$ 17.91	\$ 37,259	Full Time
DHE Program Specialist	\$ 15.82	\$ 32,987	Full Time
FA Manager (June-Dec 2016)	\$ 36.05	\$ 74,987	Full Time
DHE Program Coordinator (Jan-June 2017)	\$ 22.20	\$ 46,185	Full Time
DHE Program Specialist	\$ 18.20	\$ 37,866	Full Time