



August 13, 2025

The Honorable Breanne Davis, Co-Chairperson
The Honorable Les Warren, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Arkansas Legislative Council
State Capitol Building, Room 315

Dear Senator Davis and Representative Warren:

The Office of Personnel Management (OPM) submits a Reduction in Force (RIF) report from the Arkansas Department of the Military (DOM) for your review. DOM implemented a RIF due to a funding shortfall for the Army National Guard Distributed Learning Program. One (1) employee was affected by the RIF, and the effective date of separation was June 20, 2025.

DOM requested severance pay for this employee based on her years of service. The approximate cost of the severance payments was \$800. The affected employee has been placed on the OPM Reduction in Workforce List and will receive special re-employment consideration for up to one year from the date of separation. The affected employee is listed below. Your review of this information is greatly appreciated.

Employee	Termination Date	Severance Amount
Melinda Saltkill	June 20, 2025	\$800

Sincerely,

Kay Barnhill ^{ts}

Kay Barnhill, State Personnel Director
Office of Personnel Management