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Department of Shared Administrative Services
Governor Sarah Huckabee Sanders
Secretary Leslie Fiskien

September 24, 2025

The Honorable Breanne Davis, Co-Chairperson
The Honorable Les Warren, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Arkansas Legislative Council
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Senator Davis and Representative Warren:

The Office of Personnel Management (OPM) previously submitted a list of employees whose salaries exceeded the maximum pay level for their assigned grade due to their merit increase. The request was approved during the June 2025 committee meetings. OPM has subsequently identified two (2) additional employees whose salary exceeded their maximum due to performance increases. The two (2) employees only exceeded their maximum between June 22, 2025, which is when performance increases became effective, through June 28, 2025. When the pay plan was implemented on June 29, 2025, these employees' salaries no longer exceeded the maximum of their new grade. OPM is requesting approval for the two (2) employees to exceed their maximum salary for one week between June 22, 2025, through June 28, 2025:

<u>Department</u>	<u>Employee</u>	<u>Title</u>	<u>Grade</u>	<u>Maximum Grade</u>	<u>Anticipated New Salary</u>
SAS	Paula McGill	Public Information Coordinator	GS07	\$64,343	\$69,657
SAS	Prathyusha Bande	State IT Security Specialist	IT06	\$92,120	\$94,883

Your consideration of this request is greatly appreciated.

Sincerely,

A handwritten signature in black ink that reads 'Kay Barnhill'.

Kay Barnhill, Director
Office of Personnel Management