

**Department of Shared Administrative Services**

Governor Sarah Huckabee Sanders

Secretary Leslie Fiskens

September 24, 2025

The Honorable Breanne Davis, Co-Chairperson
The Honorable Les Warren, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Arkansas Legislative Council
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Senator Davis and Representative Warren:

The Office of Personnel Management (OPM) submits a Reduction in Force (RIF) report from the Arkansas Department of Health (ADH) and the Arkansas Department of Public Safety—Division of Emergency Management (DPS—ADEM) for your review. The ADH RIF is due to a restructuring and reorganization. Thirty (30) ADH employees were notified of the RIF with a November 1, 2025, effective date of separation. Eight (8) employees from the ADH RIF have since found employment within ADH.

The DPS—ADEM RIF is due to a reduction in available surplus property that has gradually occurred over the last few years. Nine (9) DPS—ADEM employees were notified of the RIF with a September 12, 2025, effective date for five (5) employees. The remaining four (4) employees will be retained until the program is closed out.

ADH and DPS—ADEM requested severance pay for eligible employees based on their years of service. The approximate cost of the severance payments for the ADH employees is \$24,800. The approximate cost of the severance payments for the DPS—ADEM employees is \$11,600. These costs are the maximum amount assuming no other employees on the list find employment prior to the effective RIF date. The affected employees have been placed on the OPM Reduction in Workforce List and will receive special re-employment consideration for up to one-year from the date of separation. The list of employees is attached.

Your review of this information is greatly appreciated.

Sincerely,

Kay Barnhill, Director
Office of Personnel Management



COL. MIKE A. HAGAR
Secretary

State of Arkansas
Governor Sarah Huckabee Sanders

DEPARTMENT OF PUBLIC SAFETY

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August 19, 2025

Mrs. Kay Barnhill, Director of Personnel Management
Office of Personnel Management (OPM)
Department of Transformation and Shared Services
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The Arkansas Federal Surplus Property Program is governed by the General Services Administration (GSA). This unique program has the ability to acquire property that has been declared surplus by the federal government. It is brought in from all over the world, to the State of Arkansas, and made available to eligible organizations that include: Public Agencies, Non-Profit Health & Education, Museums, Providers to the Impoverished, Programs for the Elderly, Veteran Organizations, Service Educational Activities, and organizations that qualify through the Small Business Administration.

Benefits of using the Arkansas Federal Surplus Property Program are:

- Federal Surplus Property offers a wide range of products that may be utilized for an organization's operational needs
- Reduction in costs for a program, helps stretch the operating budget
- To maximize the useful life of property purchased by the federal government, keep it out of landfills and benefit the taxpayer instead
- Returns items purchased by federal tax dollars to the local community the organization serves

Federal Surplus Property is located at 8700 Remount Road, North Little Rock, AR and has 13 positions. Currently 9 positions are filled. This program has had a reduction in available surplus property over the past few years. They have one final distribution of equipment that they will be transporting to the Little Rock warehouse for distribution. There are no more equipment disbursements scheduled in the future.

This has led to the State of Arkansas experiencing a decrease in funding, which is not allowing us to keep enough funds available for the program to remain operational. During this period, we have decreased expenditures which include the following:

- Eliminate extra help position
- Unbudgeted vacant positions
- Terminate uniform contract
- Reduced travel

With these cuts/reductions, the program is not able to sustain current operations. As of 8/14/25 the fund balance is \$281,860.42. This will allow roughly 7 payrolls. Estimated revenue for the remainder of the fiscal year is \$400,000-\$500,000. This will allow the program to operate for an estimated 8 months if revenue comes in as expected.

Due to the decrease in property and funding, the Department of Public Safety Division of Emergency Management is requesting to implement a Reduction in Workforce (RIF). This RIF is necessary to allow the program to liquidate/close out the program with the available funds remaining.

The agreement with GSA states that they must keep sufficient staff to close out the program and distribute all resources provided to them for resale. Four positions have been identified as critical to the operations and should be retained to close out the program, they are:

Business Area	Position Number	Master Cost Center	Organizational Unit Name	Job	Grade	Title	Personnel Number	Last Name	First Name	Annual Salary
995	22080277	470002	Receiving/Property Distribution	TIW07P	SGS06	SURPLUS PROPERTY SUPERVISOR/EXPERT	██████	CAMPBELL	CLARENCE	\$ 57,022
995	22080273	470002	Internal Services and Logistics	TAT11I	SGS06	TRUCK DRIVER	██████	WILLIAMS	WILLIAM	\$ 52,137
995	22080335	470002	Internal Services and Logistics	TIW07P	SGS06	SURPLUS PROPERTY SUPERVISOR/EXPERT	██████	HORN	GABE	\$ 52,137
995	22080278	470002	Federal Surplus Property	FFS03C	SGS09	FISCAL SUPPORT MANAGER	██████	REYNOLDS	CHRISTOPHER	\$ 73,731

We are proposing to eliminate the remaining positions no later than September 5, 2025. The 5 employees will receive a severance payment of the maximum amount allowed per the RIF policy along with receiving compensation for their outstanding leave balances. They are as follows:

Business	Position Number	Master Cost Center	Organizational Unit Name	Authorized	Authorized Grade	Authorized Title	Personnel Number	Last Name	First Name	Annual Salary
995	22077007	470002	Compliance and Utilization	TIW06P	SGS05	SURPLUS PROPERTY AGENT	██████	YANCEY	DENISE	\$ 47,397
995	22080271	470002	Compliance and Utilization	TIW06P	SGS05	SURPLUS PROPERTY AGENT	██████	RAYMOND	JEANNE	\$ 47,397
995	22080274	470002	Compliance and Utilization	FGM04P	SGS06	GRANTS SUPERVISOR/EXPERT	██████	JONES	BRIAN	\$ 52,137
995	22077008	470002	Receiving/Property Distribution	TIW06P	SGS05	SURPLUS PROPERTY AGENT	██████	SANDERS	WILLIAM	\$ 47,397
995	22158626	470002	Receiving/Property Distribution	TIW06P	SGS05	SURPLUS PROPERTY AGENT	██████	ROE	BRANDI	\$ 47,397

The remaining 4 employees will continue to work on liquidating/closing out the program. We expect this process to take up to 12 months. Once the closeout is completed, these 4 positions will be eliminated, and the employees will receive a severance payment of the maximum amount allowed per the RIF policy along with receiving compensation for their outstanding leave balances.

The Department of Public Safety Division of Emergency Management requests that the impacted positions be immediately added for special reemployment consideration.

If you need any additional information, please let me know.

Sincerely,

Col. Mike A. Hagar #125

Colonel Mike A. Hagar
Secretary

ADH and DPS-ADEM RIF Report for September 2025 PC

Department	Last Name	First Name	Termination Date	Severance Eligibility Amount
Arkansas Department of Health	Bailey*	Taylor	11/1/2025	\$0
Arkansas Department of Health	Balada Jaime*	Hector	11/1/2025	\$0
Arkansas Department of Health	Brown	Karen	11/1/2025	\$1,600
Arkansas Department of Health	Caddy*	Ashley	11/1/2025	\$0
Arkansas Department of Health	Canter	Clara	11/1/2025	\$800
Arkansas Department of Health	Carr	Bonnie	11/1/2025	\$1,600
Arkansas Department of Health	Carter*	Shakira	11/1/2025	\$0
Arkansas Department of Health	Dunegan	Kelli	11/1/2025	\$1,600
Arkansas Department of Health	Eakin	Mary	11/1/2025	\$1,200
Arkansas Department of Health	Haver	Anna	11/1/2025	\$1,600
Arkansas Department of Health	Jackson	Shakia	11/1/2025	\$1,600
Arkansas Department of Health	Jones	Bridgett	11/1/2025	\$1,200
Arkansas Department of Health	Jones	Elease	11/1/2025	\$800
Arkansas Department of Health	MacNichol*	Tarina	11/1/2025	\$0
Arkansas Department of Health	Maldonado-Castro*	Caroline	11/1/2025	\$0
Arkansas Department of Health	Marinez	Jazmine	11/1/2025	\$800
Arkansas Department of Health	McClellan	Stephen	11/1/2025	\$800
Arkansas Department of Health	Ngundue	Jerome	11/1/2025	\$1,200
Arkansas Department of Health	Padilla	Joni	11/1/2025	\$1,200
Arkansas Department of Health	Reaves	Jennifer	11/1/2025	\$1,600
Arkansas Department of Health	Ridenour	Holly	11/1/2025	\$800
Arkansas Department of Health	Riegle	Jacob	11/1/2025	\$800
Arkansas Department of Health	Scott*	Lauren	11/1/2025	\$0
Arkansas Department of Health	Shaikh	Kulsoom	11/1/2025	\$800
Arkansas Department of Health	Smith	Judah	11/1/2025	\$800
Arkansas Department of Health	Solomon	Matthew	11/1/2025	\$800
Arkansas Department of Health	Sunde II*	Robert	11/1/2025	\$0
Arkansas Department of Health	Walker	Avat	11/1/2025	\$800
Arkansas Department of Health	Whelchel	Penny	11/1/2025	\$1,600
Arkansas Department of Health	White	Jasmin	11/1/2025	\$800
Arkansas Department of Public Safety - Division of Emergency Management	Campbell	Clarence	TBD	\$1,600
Arkansas Department of Public Safety - Division of Emergency Management	Horn	Gabe	TBD	\$800
Arkansas Department of Public Safety - Division of Emergency Management	Jones	Brian	9/12/2025	\$1,200
Arkansas Department of Public Safety - Division of Emergency Management	Raymond	Jeanne	9/12/2025	\$1,200
Arkansas Department of Public Safety - Division of Emergency Management	Reynolds	Christopher	TBD	\$1,200
Arkansas Department of Public Safety - Division of Emergency Management	Roe	Brandi	9/12/2025	\$1,600
Arkansas Department of Public Safety - Division of Emergency Management	Sanders	William	9/12/2025	\$1,600
Arkansas Department of Public Safety - Division of Emergency Management	Williams	William	TBD	\$1,200
Arkansas Department of Public Safety - Division of Emergency Management	Yancey	Denise	9/12/2025	\$1,200

* indicates that the employee has since found employment within state government