



STATE OF ARKANSAS
**Department of Finance
 and Administration**

OFFICE OF PERSONNEL MANAGEMENT
Administrator's Office
 1509 West Seventh Street, Suite 201
 Post Office Box 3278
 Little Rock, Arkansas 72203-3278
 Phone: (501) 682-1823
 www.dfa.arkansas.gov

October 14, 2015

Senator Uvalde Lindsey, Co-Chairperson
 Representative Lanny Fite, Co-Chairperson
 Uniform Personnel Classification and Compensation
 Plan Subcommittee
 Arkansas Legislative Council
 State Capitol Building, Room 315
 Little Rock, Arkansas 72201

Dear Co-Chairs:

The Office of Personnel Management (OPM) submits a request from the Arkansas Insurance Department (AID) for your review:

Due to the continued restructuring of the agency, AID eliminated one position. The duties of the position are redundant and can be absorbed by staff in other sections. This was the only position in the classification of Title Insurance Compliance Officer. AID enacted a Reduction in Force (RIF) in order to operate more effectively. The following position was eliminated:

<u>Position</u>	<u>Authorized Title</u>	<u>Employee Name</u>
22077944	Title Insurance Compliance Officer	Sarah Harper Grey

Your consideration of this request is greatly appreciated.

Sincerely,

Kay Barnhill
 State Personnel Administrator

Chief Fiscal Officer of the State

OCT 08 2015

Date

Arkansas Insurance Department

Asa Hutchinson
Governor



Allen Kerr
Commissioner

September 30, 2015

Sent Via Email

Abbi Bruno
Senior State Personnel Analyst
Office of Personnel Management
P.O. Box 3278
Little Rock, AR 72203

RE: Sarah Harper Gray, Position No. 22077944

Dear Abbi,

Due to continued restructuring of divisions and personnel it has become necessary for the Department to implement a workforce reduction for Sarah Harper Gray in the Title Insurance Compliance Officer position. After careful review, the Department has determined that the duties of the Title Insurance Compliance Officer are redundant and can be absorbed by personnel in the License, Consumer Services and Legal Divisions.

There are currently open positions in the License Division; however, the salary grade is C110, which is well below this position's salary grade of C118. Ms. Gray will be notified of the decision on October 1, 2015, which will make her last working day October 30, 2015.

Sincerely,

A handwritten signature in black ink, appearing to read "Allen W. Kerr".

Allen W. Kerr
Insurance Commissioner

cc: Russ Galbraith, Insurance Chief Deputy Commissioner
Andrea May, Personnel Manager