

QUARTERLY EMPLOYMENT REPORT

for Institutions of Higher Education

Arkansas Code 19-4-609(b)

SECOND QUARTER, FY2016

October, November, December 2015

State Personnel Review Section

Budget and Fiscal Review Division

Arkansas Bureau of Legislative Research

February 16, 2016

Arkansas Code 19-4-609(b), the "productivity reporting" portion of the State Accounting and Budgetary Procedures law of Arkansas, provides that:

(a) Each state agency, other than the elected constitutional officers, 24 shall institute and maintain a program to increase the productivity and cost 25 effectiveness of the employees for which the state agency is responsible.

(b)(1) *[This section, intentionally omitted here, is only applicable for each executive, judicial, legislative, and other state agency.]*

(2) On or before the twentieth day of each month, each institution of higher education shall provide to the Bureau of Legislative Research the following information as of the last day of the immediately preceding month:

(A) The number of appropriated full-time positions, including without limitation all full-time positions appropriated in an institution of higher education's current appropriation act and any additional full-time positions approved during the interim, including without limitation provisional, pool, and nine-month positions;

(B)(i) The number of full-time employees regardless of funding source, including without limitation those in provisional, pool, and nine-month positions.

(ii) Nine-month staff and faculty who are removed from the payroll but are still considered to be employed by the institution of higher education and are assumed to return the next semester shall be included in the number during the months that they are not on the payroll;

(C) The number of appropriated full-time positions that 18 are vacant;

(D) The number of part-time and extra-help positions that are appropriated and any additional part-time and extra-help positions approved during the interim;

(E)(i) The number of part-time and extra-help employees, 23 including without limitation faculty and graduate assistants.

(ii) Contract workers and students in work-study positions shall not be included in the number;

(F) The total amount of overtime paid out during the month;

(G) The total amount of straight time paid out during the month;

(H) The total number of compensatory time hours taken during the month; and

(I) Any other information requested by the Legislative Council or, if the General Assembly is in session, the Joint Budget Committee.

(3) The information required under this section shall be compiled by each state agency and institution of higher education on forms developed by the Bureau of Legislative Research and submitted to the Legislative Council on a calendar-quarterly basis as two (2) separate reports:

(A) One (1) report containing an average for each state agency for the quarter; and

(B) One (1) report containing an average for each institution of higher education for the quarter.

(4) Each executive, judicial, legislative, and other state agency and each institution of higher education shall provide in the fourth quarter of each fiscal year a list of all positions vacant for at least one (1) year.

The information contained in this report was gathered monthly on survey forms completed by agencies of the state government.

	Current Quarter	Previous Quarter	Previous Year
	Second Quarter FY2016	First Quarter FY2016	Second Quarter FY2015
Full-Time Positions	40,140.33	40,155.99	0.00
Full-Time Employees	29,076.21	28,437.19	0.00
Vacant Full-Time Positions	11,063.86	11,511.52	0.00
Provisional Positions	2,482.97	2,403.30	0.00
Provisional Employees	2,021.24	1,934.88	0.00
Vacant Provisional Positions	461.23	468.21	0.00
Part-Time & Extra Help Positions	23,528.33	23,508.66	0.00
Part-Time & Extra Help Employees	10,537.88	8,496.57	0.00
Vacant Part-Time & Extra Help Positions	12,990.21	14,483.23	0.00
Overtime Paid	\$ 1,024,591.35	\$ 1,088,740.33	\$ 0.00
Straight Time Paid	\$ 8,715.28	\$ 7,253.36	\$ 0.00
Compensatory Time Taken (hours)	13,266.77	6,183.75	0.00

REPORT NOTES

Changes were made to U of A and System Divisions on February 12, 2016 based on a request from the U of A due to errors in reporting from August to December of 2015. See documentation in file to see differences.

Quarterly Employment Report

for Institutions of Higher Education

Second Quarter FY2016 Monthly Average

	FY16 Q2		FY16 Q2		FY16 Q2		FY16 Q1		FY15 Q2		FY16 Q2		FY16 Q2		FY16 Q2		FY16 Q2		FY16 Q2		FY16 Q2		FY16 Q2	
	Positions	FT Employees	FT Employees	Vacant	A FT Employees from prev. qtr.	A FT Employees from prev. yr.	Provisional Positions	Provisional Employees	Provisional Vacant	Extra Help Positions	Extra Help Employees	Extra Help Vacant	Overtime Paid	Straight Time Paid	Comp Time Taken									
Arkansas Northeastern College	312.00	186.33	125.66	9.67	186.33	41.33	37.66	3.66	521.00	90.00	431.00	\$105.00	\$0.00	30.91										
Arkansas School for Math, Science and Arts	129.00	79.00	50.00	3.34	79.00	0.00	0.00	0.00	10.00	4.00	6.00	\$0.00	\$0.00	24.58										
Arkansas State Univ.-Beetle- Main Campus	383.00	303.33	79.66	19.00	303.33	58.00	41.33	16.66	421.00	234.66	186.33	\$0.00	\$0.00	53.33										
Arkansas Tech University - Main Campus	1,670.00	1,247.33	422.66	132.00	1,247.33	33.00	28.66	4.33	1,615.00	558.66	1,056.33	\$4,502.31	\$0.00	346.91										
ASU - Jonesboro	2,304.00	1,794.66	509.33	76.33	1,794.66	239.00	189.66	49.33	2,114.00	1,193.00	921.00	\$5,123.05	\$0.00	1,375.51										
ASU - Mountain Home	187.00	139.33	47.66	-2.33	139.33	5.00	3.00	2.00	70.00	15.66	54.33	\$0.00	\$0.00	92.00										
ASU - Newport	304.00	231.66	72.33	16.00	231.66	29.00	13.33	15.66	60.00	36.33	23.66	\$0.00	\$0.00	42.91										
ASU Mid-South Comm. College	316.00	201.00	115.00	23.34	201.00	38.33	31.00	7.33	200.00	63.00	137.00	\$0.00	\$0.00	2.25										
Black River Technical College	313.00	208.00	105.00	1.34	208.00	9.00	8.00	1.00	75.00	41.33	33.66	\$0.00	\$0.00	0.00										
College of the Ouachitas	224.00	166.00	58.00	-14.00	166.00	40.00	30.66	9.33	60.00	36.33	23.66	\$0.00	\$0.00	2.50										
Cossatot Comm. College, UA System	236.00	192.33	43.66	1.00	192.33	30.00	28.33	1.66	100.00	48.00	52.00	\$0.00	\$0.00	0.00										
East Arkansas Comm. College	308.00	164.00	144.00	23.67	164.00	17.00	14.00	3.00	249.00	57.33	191.66	\$0.00	\$0.00	1.33										
Henderson State University	706.00	532.00	174.00	46.34	532.00	36.00	34.33	1.66	950.00	138.66	811.33	\$1,677.89	\$0.00	44.62										
National Park Community College	390.00	263.33	126.66	9.67	263.33	18.00	17.00	1.00	402.00	51.33	350.66	\$0.00	\$0.00	22.00										
North Arkansas Comm. College	408.00	184.66	223.33	-0.34	184.66	35.00	26.00	9.00	500.00	105.00	395.00	\$0.00	\$0.00	0.00										
Northwest Ark. Comm. College	1,064.00	767.00	297.00	91.00	767.00	80.00	61.66	18.33	360.00	74.00	286.00	\$1,179.74	\$0.00	137.52										
Ozarka College	219.00	129.66	89.33	7.00	129.66	36.00	16.00	20.00	100.00	29.00	71.00	\$0.00	\$0.00	0.00										
Phillips Comm. Coll.- UA System	239.00	201.33	37.66	0.00	201.33	22.00	21.00	1.00	900.00	171.33	728.66	\$435.43	\$0.00	103.08										
Pulaski Technical College	998.00	665.66	332.33	-17.34	665.66	45.66	39.66	5.66	400.00	207.00	193.00	\$617.68	\$0.00	0.00										
Rich Mountain Comm. College	70.00	56.00	14.00	2.34	56.00	35.00	23.00	12.00	63.00	35.33	27.66	\$0.00	\$0.00	0.00										
SAU - Environmental Control	26.00	10.66	15.33	0.66	10.66	0.00	0.00	0.00	50.00	0.00	50.00	\$0.00	\$0.00	0.00										
SAU - Fire Training Academy	67.00	36.00	31.00	2.67	36.00	0.00	0.00	0.00	55.00	8.66	46.33	\$0.00	\$0.00	0.00										
SAU - Tech	236.00	134.66	101.33	16.66	134.66	15.66	12.00	3.66	175.00	58.00	117.00	\$0.00	\$0.00	20.41										
South Arkansas Community College	330.00	171.66	158.33	7.66	171.66	38.00	28.66	9.33	175.00	26.33	148.66	\$1,377.02	\$0.00	111.75										
Southeast Arkansas College	358.00	140.00	218.00	-0.33	140.00	60.00	28.66	31.33	395.00	73.33	321.66	\$0.00	\$0.00	12.83										
Southern Arkansas University - Magnolia	489.00	473.33	15.66	20.00	473.33	50.00	50.00	0.00	1,900.00	672.66	1,227.33	\$7,129.33	\$0.00	641.75										
U of A at Fort Smith	1,119.00	561.33	557.66	14.00	561.33	15.33	13.66	1.66	910.00	255.33	654.66	\$1,109.93	\$0.00	328.49										
U of A at Little Rock	2,302.00	1,250.33	1,051.66	0.00	1,250.33	191.00	158.00	33.00	1,300.00	1,026.66	273.33	\$13,329.68	\$516.72	788.99										
U of A at Monticello	640.00	393.66	246.33	4.66	393.66	38.00	23.00	15.00	862.00	123.00	739.00	\$0.00	\$0.00	197.66										
U of A at Pine Bluff	871.00	611.33	259.66	10.33	611.33	139.00	83.33	55.66	1,013.33	321.00	692.33	\$22,081.98	\$0.00	0.00										
U of A Community College at Batesville	272.00	153.33	118.66	23.67	153.33	20.00	12.33	7.66	100.00	31.00	69.00	\$0.00	\$0.00	1.58										

Prepared on: February 16, 2016

* Comp Hours Taken provided by U of A, Fayetteville will always reflect data that is 2 months old due to the leave system used by the institution.

	FY16 Q2	FY16 Q2	FY16 Q2	FY16 Q1	FY15 Q2	FY16 Q2	FY16 Q2	FY16 Q2	FY16 Q2	FY16 Q2	FY16 Q2	FY16 Q2	FY16 Q2	FY16 Q2	FY16 Q2	FY16 Q2	FY16 Q2
	Positions	Employees	Vacant	Δ FT Employees from prev. qtr	Δ FT Employees from prev. yr	Provisional Positions	Provisional Employees	Provisional Vacant	Extra Help Positions	Extra Help Employees	Extra Help Vacant	Overtime Paid	Straight Time Paid	Comp Time Taken			
U of A Community College at Hope	157.00	98.00	59.00	-0.66	98.00	23.00	20.00	3.00	255.00	102.33	152.66	\$ 144.00	\$ 24.50	8.00			
U of A Community College at Morrilton	214.00	142.33	71.66	-2.00	142.33	4.00	4.00	0.00	195.00	34.00	161.00	\$ 0.00	\$ 0.00	113.50			
U of A Medical Sciences	12,561.00	9,916.66	2,644.33	21.33	9,916.66	473.33	473.33	0.00	1,565.00	1,041.66	523.33	\$ 813,871.50	\$ 4,054.50	2,708.29			
U of A, Fayetteville - Agri. Experiment Station	962.00	721.00	241.00	19.67	721.00	39.33	35.00	4.33	285.00	265.66	19.33	\$ 1,545.39	\$ 0.00	1,637.75			
U of A, Fayetteville - Archaeological Survey	71.00	37.00	34.00	0.00	37.00	1.00	1.00	0.00	5.00	2.33	2.66	\$ 0.00	\$ 0.00	0.00			
U of A, Fayetteville - Cooperative Extension Svc	952.33	602.66	349.66	9.66	602.66	57.00	16.66	40.33	300.00	272.66	27.33	\$ 620.33	\$ 0.00	115.66			
U of A, Fayetteville - Criminal Justice Institute	39.00	24.33	14.66	-3.33	24.33	13.00	8.00	5.00	5.00	3.33	1.66	\$ 84.53	\$ 0.00	0.00			
U of A, Fayetteville - Main Campus	5,313.00	4,066.33	1,246.66	-37.00	4,066.33	432.00	368.33	63.66	3,208.00	1,976.00	1,232.00	\$ 129,091.15	\$ 0.00	3,079.58			
U of A, Fayetteville - System Administration	125.00	84.00	41.00	1.00	84.00	0.00	0.00	0.00	5.00	8.33	-3.33	\$ 0.00	\$ 0.00	4.75			
Univ. of Central Arkansas	2,256.00	1,735.00	521.00	102.34	1,735.00	26.00	21.00	5.00	1,600.00	1,045.66	554.33	\$ 20,565.41	\$ 0.00	1,216.33			
Grand Totals:	40,140.33	29,076.21	11,063.86	639.02	29,076.21	2,482.97	2,021.24	461.23	23,528.33	10,537.88	12,990.21	\$ 1,024,991.35	\$ 8,715.28	13,266.77			

Report Notes: Changes were made to U of A and System Divisions on February 12, 2016 based on a request from the U of A due to errors in reporting from August to December of 2015. See documentation in file to see differences.