

WATER PROVIDER LEGISLATIVE TASK FORCE
(Act 1056 of 2017)
RULES OF PROCEDURE

PURPOSE: The purpose of these rules is to establish rules and procedures for conducting the business of the **Water Provider Legislative Task Force** and to inform the members of the Arkansas General Assembly and the public of the procedures and rules of the task force.

DUTIES:

1. The task force is required by Act 1056 of 2017 to:
 - a. Study and provide a blueprint for water security and development for the state; and
 - b. Recommend best practices to enhance economic development in the state through a dependable and structured way to aid as many Arkansans as possible in obtaining basic water service
2. On or before January 1, 2019, the task force is tasked with providing a Vision Report on where Arkansas should be in the future, an Action Report, and Best Practices for providing new service, plus any other area the task force chooses to report on.
3. On or before January 1, 2019, the task force is to provide a report on all tasks completed to the Governor, the Director of the Economic Development Commission, the Arkansas State Chamber of Commerce, the Arkansas Municipal League, the Association of Arkansas Counties, water providers, and the members of the Senate Committee on City, County, and Local Affairs and the House Committee on City, County, and Local Affairs of the Ninety-Second General Assembly.
4. The task force expires on January 1, 2019.

PARLIAMENTARY PROCEDURE: Except as otherwise specified by these rules, the rules of the Arkansas House of Representatives and the Arkansas Senate shall be observed by the task force, insofar as they are applicable. If an applicable rule does not exist or the House and Senate rules are incompatible, the chair(s) shall decide the issue.

1. **Quorum.** The task force is made up of six (6) members of the General Assembly and twelve (12) non-legislative members. A majority of the all the members of the task force shall constitute a quorum for transacting business of the task force.
2. **Action.** No action may be taken by the task force except by a majority vote at a meeting at which a quorum is present.
3. **Roll Call.** The task force shall vote by voice vote unless a roll call vote is requested by two (2) or more task force members. Roll call votes shall be recorded in the meeting minutes.

EXHIBIT D

4. Motions. A motion shall receive a second to be considered for action by the task force.
5. Public Comment. The chair may provide the public an opportunity to speak during a task force meeting to allow for public comment on issues before the task force.
6. Minutes. Staff shall produce minutes of each task force meeting to be adopted by the task force at the subsequent scheduled meeting.

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