

Tax Reform and Relief Legislative Task Force

REVISED: RFP/Consultant Contract Schedule of Events

- **Thursday, July 13, 2017:** RFP Released

- **Thursday, August 10, 2017, 4:30 p.m.:** Proposals Due

- Summarizing all proposals received

- **Thursday, August 24, 2017:** Release summaries and binders to TF members for review (unredacted versions of proposals available for viewing in Director's Office beginning on this date.)

- **Weeks of August 28 through September 8: Two TF Meetings:**
 - * **1st Meeting:** Summaries of Proposals Presented/Evaluation of Proposals by Task Force members; Task Force chooses top 3 Proposals to give presentations at next meeting
 - * **2nd Meeting:** Presentations by selected Consultants; Task Force selects Consultant for Contract; Intent to Award (*will need motion choosing the Consultant, authorizing the Bureau to negotiate a contract that substantially matches the proposal submitted, and authorizing the chairs of the Task Force to approve the final form of the Contract*)

- **Thursday, September 14, 2017:** ALC Policy-Making Subcommittee Meeting – will discuss and approve the Contract and make a report to the full Legislative Council for final approval

- **Friday, September 15, 2017:** ALC Meeting -- Approval of Contract; Execution of the Contract by the BLR and Consultant upon approval of ALC; Consultant authorized to begin work for the Task Force.

- **December 1, 2017:** TF's Preliminary Report Due
- **September 1, 2018:** TF's Final Report Due