

Business Manager

Salary range \$130,000.00 to 150,000.00

The Business Manager plays a principal role in establishing Arkansas Health Insurance Marketplace (AHIM) strategic and programmatic priorities and managing the staff and projects to support Exchange goals. The Business Manager is responsible for the day-to-day operations of the Exchange; prior to implementation, s/he will work to design and develop Exchange functions and processes. The Business Manager will report to the AHIM Executive Director.

Responsibilities:

1. Play a leading role in managing the organization to ensure that it achieves its strategic priorities and day-to-day activities.
2. Manager for ARHIM business architecture planning, requirements and design.
3. Oversee allocation of staffing resources and responsibilities for agency priorities.
4. Support and promote timely, desired outcomes for these priorities.
5. Manage planning and implementation teams for ARHIM projects.
6. Manage and coordinate business operations activities
7. Manage and coordinate Inter/Intra agencies activities
8. Support the ARHIM Executive Director and Exchange Board in policy-making.