

STATE BOARD OF BARBER EXAMINERS

Enabling Laws

Act 50 of 2005

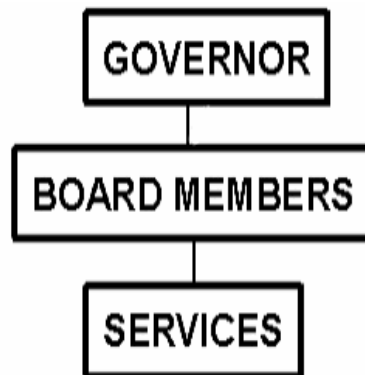
Act 313 of 1937 as amended. See A.C.A. §17-20-101 et seq.

History and Organization

Act 313 of 1937, as amended, established the Arkansas State Board of Barber Examiners to provide for the regulation of the barber profession. All barbers, barbershops, barber schools or colleges and students in the barber colleges in Arkansas are required to meet minimum requirements and be licensed or certified by the Board of Barber Examiners. Board membership is composed of five (5) persons appointed by the Governor for a term of six (6) years, with one term expiring each two years and the State Health Officer, who is an ex-officio member.

Fees are collected on an annual basis from all barbers, barbershops, barber colleges, barber college instructors and students enrolled in barber college. All barbershops and barber colleges in the State are inspected for sanitation and sterilization of equipment and any other violation of the barber law. Examinations for a license to practice barbering in our State are given to all barbers and barber college instructors.

The Board is a cash fund agency funded by the collection of fees.



Agency Commentary

The State Board of Barber Examiners is responsible for ensuring all persons, students, shops and schools are properly licensed and sanitation and sterilization rules are met. The Board conducts random inspections of barbershops and barber schools throughout the State; and investigates and resolves complaints to ensure the health and safety of Arkansas' citizens. Fees are collected from barbers, barbershops, barber colleges, instructors, and students annually. Licensing examinations to practice barbering are given to all barbers and barber college instructors.

The State Board of Barber Examiners is requesting Base Level for 2007-2009.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF BARBER EXAMINERS
FOR THE YEAR ENDED JUNE 30, 2005

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	2	1	3	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			3	100 %

Cash Fund Balance Description as of June 30, 2006

Fund Account	Balance	Type	Location
3060000	\$32,869	Checking	Regions Bank

Statutory/Other Restrictions on use:

ACA §17-20-209 authorizes the disposition of funds, allowing the board to operate.

Statutory Provisions for Fees, Fines, Penalties:

ACA §17-20-104, §17-20-208, and §17-20-310 authorizes the agency to collect fines, fees, and civil penalties.

Revenue Receipts Cycle:

Funds are collected on an annual basis from all barbers, barbershops, barber colleges, instructors and barber students.

Fund Balance Utilization:

Funds are collected on an annual basis and used for expenditures that occur during the year.

Fund Account	Balance	Type	Location
3060000	\$82,498	Savings Account	Summit Bank

Statutory/Other Restrictions on use:

ACA §17-20-209 authorizes the disposition of funds, allowing the board to operate.

Statutory Provisions for Fees, Fines, Penalties:

ACA §17-20-104, §17-20-208, and §17-20-310 authorizes the agency to collect fines, fees, and civil penalties.

Revenue Receipts Cycle:

Funds are collected on an annual basis from all barbers, barbershops, barber colleges, instructors, and barber students.

Fund Balance Utilization:

Funds are collected on an annual basis and used for expenditures that occur during the year.

Fund Account	Balance	Type	Location
3060000	\$41,872	Certificate of Deposit	US Bank

Statutory/Other Restrictions on use:

ACA §17-20-209 authorizes the disposition of funds, allowing the board to operate.

Statutory Provisions for Fees, Fines, Penalties:

ACA §17-20-104, §17-20-208, and §17-20-310 authorizes the agency to collect fines, fees, and civil penalties.

Revenue Receipts Cycle:

Funds are collected on an annual basis from all barbers, barbershops, barber colleges, instructors, and barber students.

Fund Balance Utilization:

Funds are collected on an annual basis and used for expenditures that occur during the year.

Fund Account	Balance	Type	Location
3060000	\$58,055	Certificate of Deposit	Twin City Bank

Statutory/Other Restrictions on use:

ACA §17-20-209 authorizes the disposition of funds, allowing the board to operate.

Statutory Provisions for Fees, Fines, Penalties:

ACA §17-20-104, §17-20-208, and §17-20-310 authorizes the agency to collect fines, fees, and civil penalties.

Revenue Receipts Cycle:

Funds are collected on an annual basis from all barbers, barbershops, barber colleges, instructors, and barber students.

Fund Balance Utilization:

Funds are collected on an annual basis and used for expenditures that occur during the year.

Publications

A.C.A 25-1-204

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
Annual Letter with Financial Report	A.C.A. 17-20-207	Y	N	2,500	Required by A.C.A. 17-20-207.

Agency Position Usage Report

FY2004-2005						FY2005-2006						FY2006-2007					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
5	3	0	3	2	40.00%	3	3	0	3	0	0.00%	3	3	0	3	0	0.00%

Analysis of Budget Request

Appropriation: A11 - Barber Examiners-Cash Operations

Funding Sources: 306 - Barber Examiners - Cash

The State Board of Barber Examiners was created by Act 313 of 1937 to regulate the barbering profession. The Board supervises barber colleges in Arkansas to ensure they teach the proper methods of sanitation and sterilization, and perform services to the public. The Board prepares and administers written and practical examinations to students upon course completion. Upon passage, students are certified to work in a barbershop.

Licenses are issued by the Board for student barbers, barber technicians, barbershops, barber instructors, and barber colleges. Barbershops are periodically inspected, by direction of the Board, to ensure barbers are currently licensed and are using the proper methods of sanitation and sterilization. Fees are collected annually from barbers, barbershops, barber colleges, barber college instructors and students enrolled in barber college.

The Agency requests Base Level appropriation of \$226,975 for both years of the biennium.

A cost of living increase is not incorporated in Base Level pending the outcome of the Classification and Compensation Study. The Base Level request of \$131,452 for FY08 and \$131,452 for FY09 for Regular Salaries does include board member Stipend payments. FY07 salary levels have been held flat each year for all incumbents. Personal Services Matching may reflect increases in the Base Level due to the Social Security Tax maximum income limit and certain increases in Worker's Compensation and Unemployment Tax rates. Personal Services Matching also includes a \$30 increase in the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$350 per month.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation

Appropriation: A11 Barber Examiners-Cash Operations
Funding Sources: 306 - Barber Examiners - Cash

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2005-2006 Actual	2006-2007 Budget	2006-2007 Authorized	2007-2008			2008-2009		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	105,044	131,452	127,252	131,452	131,452	131,452	131,452	131,452	131,452
#Positions	3	3	3	3	3	3	3	3	3
Extra Help 5010001	9,678	10,802	10,802	10,802	10,802	10,802	10,802	10,802	10,802
#Extra Help	1	2	2	2	2	2	2	2	2
Personal Services Matching 5010003	31,311	38,390	36,275	39,521	39,521	39,521	39,521	39,521	39,521
Operating Expenses 5020002	35,453	42,150	42,150	42,150	42,150	42,150	42,150	42,150	42,150
Conference & Travel Expenses 5050009	2,130	2,550	2,550	2,550	2,550	2,550	2,550	2,550	2,550
Professional Fees 5060010	0	500	500	500	500	500	500	500	500
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	183,616	225,844	219,529	226,975	226,975	226,975	226,975	226,975	226,975
Funding Sources									
Fund Balance 4000005	248,467	251,918		206,074	206,074	206,074	163,599	163,599	163,599
Cash Fund 4000045	187,067	180,000		184,500	184,500	184,500	189,000	189,000	189,000
Total Funding	435,534	431,918		390,574	390,574	390,574	352,599	352,599	352,599
Excess Appropriation/(Funding)	(251,918)	(206,074)		(163,599)	(163,599)	(163,599)	(125,624)	(125,624)	(125,624)
Grand Total	183,616	225,844		226,975	226,975	226,975	226,975	226,975	226,975

The FY07 Budgeted amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to board stipend adjustments made during the 2005-07 biennium.