

# STATE BOARD OF DISEASE INTERVENTION SPECIALISTS

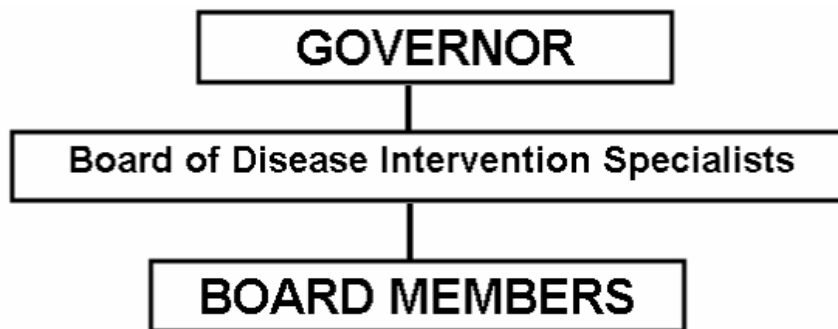
## Enabling Laws

Act 7 of 2005  
A.C.A. §17-98-101 et seq.

## History and Organization

The State Board of Disease Intervention Specialists was created by A.C.A. §17-98-101 et seq. as a seven member board to provide for the registration of Disease Intervention Specialists.

Its purpose is to protect the public by setting standards of qualification, training and experience for those who represent themselves to the public as Disease Intervention Specialists. This is done by promoting high standards of training for those in the field. Further, the Board can administer examinations and collect fees from individuals interested in becoming Registered Disease Intervention Specialists.



## Agency Commentary

The Board licenses and regulates specialists across the State who educate, investigate, and counsel individuals infected with or exposed to sexually transmitted diseases or HIV.

## Audit Findings

DIVISION OF LEGISLATIVE AUDIT  
AUDIT OF :  
STATE BOARD OF DISEASE INTERVENTION SPECIALISTS  
FOR THE YEAR ENDED JUNE 30, 2005

### Findings

The Board has failed to meet the requirement for holding a meeting at least once per year to be in compliance with Arkansas Code Annotated §17-98-202. Six (6) of the seven (7) Board member's terms have expired without those members being replaced or reappointed. We were advised that the Board has been unable to constitute a quorum of four (4)

### Recommendations

The Chief Fiscal Officer of the State of Arkansas provide training and guidance to Board employees in State procedures established by DFA's Financial Management Guide.

DIVISION OF LEGISLATIVE AUDIT  
 AUDIT OF :  
 STATE BOARD OF DISEASE INTERVENTION SPECIALISTS  
 FOR THE YEAR ENDED JUNE 30, 2005

Findings

Recommendations

members, therefore, they have not met. According to Board records, they have not met since July 24, 2002.

**Cash Fund Balance Description as of June 30, 2006**

Fund Account	Balance	Type	Location
3730100	\$2,360	Checking	Bank of America

Statutory/Other Restrictions on use:

A.C.A. §17-98-107 - All fees/payments collected shall be deposited into a bank designated by the Board.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §17-98-107 - Expense reimbursement/other expenses shall be paid by the Board from fees collected.

Revenue Receipts Cycle:

Collect fees throughout the year as license are needed.

Fund Balance Utilization:

Pay expenses with fund balance throughout the year as needed.

**Publications**

**A.C.A 25-1-204**

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

**Agency Position Usage Report**

FY2004-2005						FY2005-2006						FY2006-2007					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00%	0	0	0	0	0	0.00%	0	0	0	0	0	0.00%

## **Analysis of Budget Request**

**Appropriation:** B73 - Cash Operations

**Funding Sources:** 373-Disease Intervention Operations-Cash

The State Board of Disease Intervention Specialists is funded from the receipt of fees charged by the Agency, as authorized by Arkansas Code §17-98-107. The Board licenses and regulates the Disease Intervention Specialists across the State, who educate, investigate, and counsel individuals infected or exposed to sexually transmitted diseases or HIV. There are currently 30 specialists in the State eligible to be registered.

During the current biennium, the Board has had no financial activity except to pay monthly bank service charges. Currently, many of the functions that the Board could perform are being carried out by the DHHS-Division of Health. In August 2006, the Board appeared before the Joint Performance Review Committee. The Committee recommended that the Board be abolished and duties moved to the Board of Health within DHHS-Division of Health. The Board is in agreement with this recommendation and further agrees that all remaining funds at the end of June 30, 2007 be transferred to the Division of Health-HIV/STD Section to be used for training opportunities for Disease Intervention Specialists.

The Executive Recommendation provides for the elimination of the Board as a separate agency and furthermore provides for the Board's duties and functions to be transferred to the DHHS-Division of Health.

**Appropriation**

**Appropriation:** B73 Cash Operations  
**Funding Sources:** 373-Disease Intervention Operations-Cash

**Historical Data**

**Agency Request and Executive Recommendation**

Commitment Item	2005-2006	2006-2007	2006-2007	2007-2008			2008-2009		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	110	2,360	2,479	2,360	2,360	0	2,360	2,360	0
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>110</b>	<b>2,360</b>	<b>2,479</b>	<b>2,360</b>	<b>2,360</b>	<b>0</b>	<b>2,360</b>	<b>2,360</b>	<b>0</b>
<b>Funding Sources</b>									
Fund Balance 4000005	2,470	2,360		0	0	0	0	0	0
Total Funding	2,470	2,360		0	0	0	0	0	0
Excess Appropriation/(Funding)	(2,360)	0		2,360	2,360	0	2,360	2,360	0
<b>Grand Total</b>	<b>110</b>	<b>2,360</b>		<b>2,360</b>	<b>2,360</b>	<b>0</b>	<b>2,360</b>	<b>2,360</b>	<b>0</b>

The Executive Recommendation provides for the elimination of the Board as a separate agency and furthermore provides for the Board's duties and functions to be transferred to the DHHS-Division of Health.

## Change Level by Appropriation

**Appropriation:** B73-Cash Operations

**Funding Sources:** 373-Disease Intervention Operations-Cash

### Agency Request

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	2,360	0	2,360	100.0	2,360	0	2,360	100.0

### Executive Recommendation

Change Level		2007-2008	Pos	Cumulative	% of BL	2008-2009	Pos	Cumulative	% of BL
BL	Base Level	2,360	0	2,360	100.0	2,360	0	2,360	100.0
C19	Executive Changes	(2,360)	0	0	0.0	(2,360)	0	0	0.0

### Justification

C19	The Executive Recommendation provides for the elimination of the Board as a separate agency and furthermore provides for the duties and functions of the Board to be transferred to the DHHS-Division of Health.
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