



SUMMARY
BUDGET INFORMATION
VOLUME 1

2011-2013 Biennium

Boards and Commissions

SUMMARY BUDGET INFORMATION

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2010 AGENCY FUND TRANSFERS

For your information, the Office of Budget has enumerated the following fund transfers which were made from agency treasury fund accounts but do not appear on the Appropriation Summary as expenditures

<u>Agency</u>	<u>Blanket Surety Bond Premiums ACA §21-2-710</u>	<u>Claims ACA §19-10-204</u>	<u>Workers' Compensation Administrative Cost Reimbursement ACA §11-9-307</u>
Abstracters' Board of Examiners, Arkansas	\$100	\$0	\$0
Counseling, Arkansas Board of Examiners in	\$100	\$0	\$0
Dietetics Licensing Board, Arkansas	\$100	\$0	\$0
Dispensing Opticians, State Board of	\$100	\$0	\$0
Engineers & Land Surveyors, St Bd of Licensure for Professional	\$100	\$0	\$0
Fire Protection Licensing Board	\$100	\$0	\$0
Geologists, State Board of Registration for Prof	\$100	\$0	\$0
Manufactured Home Commission, Arkansas	\$100	\$0	\$0
Massage Therapy, Arkansas State Board of	\$100	\$0	\$0
Motor Vehicle Commission, Arkansas	\$100	\$0	\$0
Nursing, Arkansas State Board of	\$100	\$0	\$0
Pharmacy, Arkansas State Board of	\$100	\$0	\$0
Social Work Licensing Board	\$100	\$0	\$0
Veterinary Medical Examining Board	\$100	\$0	\$0

AGENCY POSITION USAGE REPORT

Agency	FY2009 - FY2010						3 YEAR AVERAGE(FY09,FY10,FY11)					
	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
		Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
Abstracters' Board of Examiners, Arkansas	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
Alcoholism & Drug Abuse Counselors Board, Examiners of	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
Architects, Landscape Architects & Interior Designers, St Bd of	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %
Athletic Commission, State	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
Athletic Training, Arkansas State Board of	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
Beef Council, Arkansas	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
Burial Association Board, Arkansas	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %
Catfish Promotion Board, Arkansas	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
Cemetery Board, Arkansas	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
Child Abuse & Neglect Prevention Board, State	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %
Chiropractic Examiners, Ar State Board of	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
Contractors Licensing Board	18	17	1	18	0	5.56 %	18	17	1	18	0	5.56 %
Corn & Grain Sorghum Promotion Board, Arkansas	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
Counseling, Arkansas Board of Examiners in	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %
Dental Examiners, State Board of	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %
Dietetics Licensing Board, Arkansas	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
Dispensing Opticians, State Board of	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
Embalmers & Funeral Directors, State Board of	3	1	2	3	0	66.67 %	3	1	2	3	0	66.67 %
Engineers & Land Surveyors, St Bd of Licensure for Professional	5	5	0	5	0	0.00 %	5	5	0	5	0	0.00 %
Fire Protection Licensing Board	2	3	0	3	-1	-50.00 %	2	2	0	2	0	0.00 %
Foresters, State Board of Registration for	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
Geologists, State Board of Registration for Prof	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
Home Inspector Registration Board, Arkansas	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
Manufactured Home Commission, Arkansas	5	3	2	5	0	40.00 %	5	3	1	4	1	40.00 %
Massage Therapy, Arkansas State Board of	2	2	0	2	0	0.00 %	2	1	0	1	1	50.00 %
Medical Board, Arkansas State	41	41	0	41	0	0.00 %	40	39	0	39	1	2.50 %
Motor Vehicle Commission, Arkansas	7	6	1	7	0	14.29 %	7	6	0	6	1	14.29 %

AGENCY POSITION USAGE REPORT

Agency	FY2009 - FY2010						3 YEAR AVERAGE(FY09,FY10,FY11)					
	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
		Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
Nursing, Arkansas State Board of	26	25	1	26	0	3.85 %	25	24	1	25	0	4.00 %
Optometry, State Board of	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %
Pharmacy, Arkansas State Board of	10	9	1	10	0	10.00 %	10	9	0	9	1	10.00 %
Podiatric Medicine, Arkansas Board of	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
Rice Research & Promotion Board, Arkansas	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
Social Work Licensing Board	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
Soil Classifiers, Ar State Board of Professional	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
Soybean Promotion Board, Arkansas	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %
Speech-Language Pathology & Audiology	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
Towing and Recovery Board, Arkansas	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %
Veterinary Medical Examining Board	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %
Wheat Promotion Board, Arkansas	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Fire Protection Licensing Board (0263) - FY11 Budgeted Total exceeds the Authorized number due to a Central Growth Pool position.

ARKANSAS ABSTRACTERS' BOARD

Enabling Laws

Act 6 of 2010

Act 109 of 1969 as amended.

See A.C.A. § 17-11-401

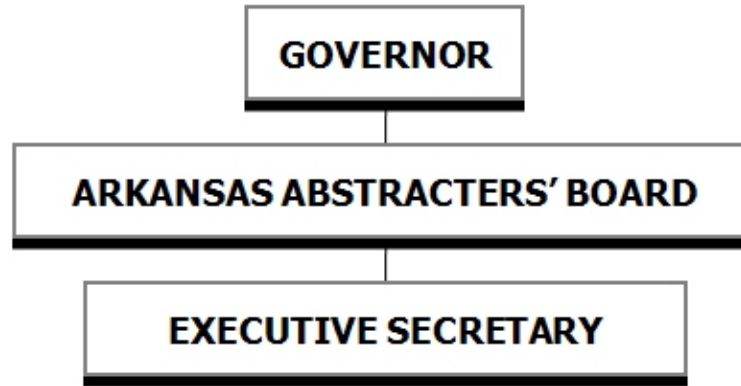
History and Organization

The Arkansas Abstracter's Board of Examiners was created by Act 109 of 1969. This Act established a three-member board, appointed by the Governor, confirmed by the Senate, to serve six (6) year terms. The terms are staggered so that one member is replaced every two years. Act 1042 of 2007 changed the name of the Board to the Arkansas Abstracters' Board. This act increases the number of board members from three to five.

Act 1042 of 2007 also provides that two of the board members shall be actively engaged in the making of abstracts to real estate titles in the State of Arkansas for a period of no less than five (5) years prior to their appointment. A third member shall be knowledgeable of the abstract business, and two members shall be at large.

The Arkansas Abstracters' Board is staffed with one (1) part-time employee, an Abstracter Secretary General. This Board is responsible for the proper supervision and renewal of some 100-125 firm licenses and more than 325 individual licenses on an annual basis. In addition, the Board schedules and administers a semi-annual examination to approximately 30 individuals, which is given in the April and October time frames each year. Also, the Board is responsible for the examination of the records of all new firms making application for license.

In addition, the Board is responsible for responding to complaints regarding possible unlicensed operations, etc. and scheduling hearings as needed to resolve the complaints. Enforcement of the provisions of A.C.A. § 17-11-201 is within the duties of this Board and periodic inspections may be made on a random basis to ensure compliance. Revocation of certificates of authority is within the jurisdiction of this Board when non-compliance is determined in a hearing before the Board, when requested by the licensee.



Agency Commentary

The Arkansas Abstracters’ Board has the responsibility to regulate and license both abstract companies and individual abstracters of real estate titles. Funding is derived from special revenues collected based on fees charged for licenses, examinations, and transfers. With the increased interest in mineral rights, we are expecting an increase in the demand for abstract licenses. Two additional board members were appointed during the 2007-2009 Biennium. The Board’s records and business have been maintained and conducted out of its one employee’s home.

The Board is requesting Base Level for the 2011 - 2013 Biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS ABTRACTOR’S BOARD OF EXAMINERS
 FOR THE YEAR ENDED JUNE 30, 2008

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: 069 - Abstracter's Board-Operations

Funding Sources: SXA - Arkansas Abstracters' Board Fund

Act 109 of 1969 established a three member Abstracter's Board of Examiners. Much later, Act 1042 of 2007 increased the Board to five members. The Board has the responsibility to regulate and license both abstract companies and individual abstracters of real estate titles. The Board schedules and administers a semi-annual examination to individuals seeking certification as a registered abstracter. Over 300 individuals and 125 firm licenses are issued and renewed each year. Funding is derived from special revenues collected based on fees charged for licenses, examinations, and transfers.

Base Level salaries and matching provide for the continuation of one position and do not include appropriation for a Cost of Living Adjustment or a Career Service Payment.

Base Level is \$51,260 each year and is the Agency Request.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 069 - Abstracter's Board-Operations

Funding Sources: SXA - Arkansas Abstracters' Board Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	6,852	7,500	11,271	7,500	7,500	7,500	7,500	7,500	7,500
#Positions		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	5,407	6,189	7,209	6,193	6,193	6,193	6,193	6,193	6,193
Operating Expenses	5020002	4,269	12,567	12,567	12,567	12,567	12,567	12,567	12,567	12,567
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		16,528	51,256	56,047	51,260	51,260	51,260	51,260	51,260	51,260
Funding Sources										
Fund Balance	4000005	37,042	48,594		31,653	31,653	31,653	18,493	18,493	18,493
Special Revenue	4000030	28,080	34,315		38,100	38,100	38,100	38,200	38,200	38,200
Total Funding		65,122	82,909		69,753	69,753	69,753	56,693	56,693	56,693
Excess Appropriation/(Funding)		(48,594)	(31,653)		(18,493)	(18,493)	(18,493)	(5,433)	(5,433)	(5,433)
Grand Total		16,528	51,256		51,260	51,260	51,260	51,260	51,260	51,260

ALCOHOL/DRUG ABUSE COUNSELORS

Enabling Laws

Act 45 of 2010
A.C.A. §17-27-401

History and Organization

Act 1588 of 1999 and 1708 of 2001 (A.C.A. §17-27-401 et seq.) established the State Board of Examiners of Alcoholism and Drug Abuse Counselors. It authorized a thirteen member board made up of Licensed and/or Certified Alcoholism and Drug Abuse Counselors and one citizen at large.

Mission

To protect the public from being misled by incompetent and unauthorized persons and from unprofessional conduct on the part of qualified Alcoholism and Drug Abuse Counselors.

Statutory Responsibility

To provide regulatory authority over persons who hold themselves out to the public as Licensed Alcoholism and Drug Abuse Counselors.

Primary Activities

- 1) To establish appropriate licensure and certification requirements.
- 2) To define the practice of Alcoholism and Drug Abuse Counseling and to promote high standards of professional performance for those engaged in the practice of Alcoholism and Drug Abuse Counseling.
- 3) To set standards of qualifications, training and experience for those who seek to engage in the practice of Alcoholism and Drug Abuse Counseling.
- 4) Maintain an office to provide necessary support to meet Board responsibilities.

Oversight and/or Advisory Affiliation

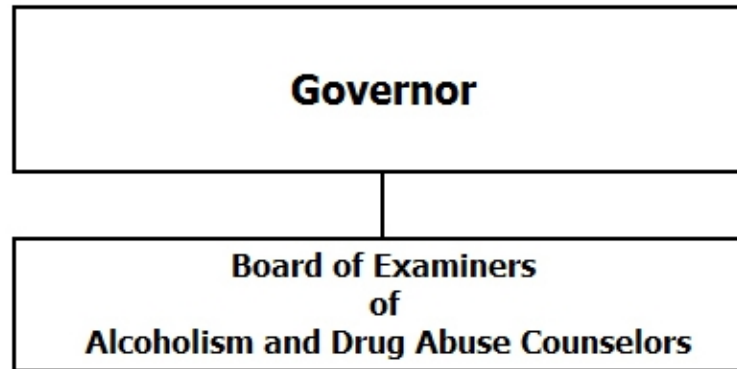
Attorney General's Office

Statutory Provisions for Fees, Fines and Penalties:

The Board has the authority to set fees or penalties for late renewals. A maximum amount of \$215.00 per counselor per licensing cycle (every other year) is charged.

Revenue Receipts Cycle:

Revenue receipts deposited per licensing cycle, every other year. Excess cash placed in Certificate of Deposit (CD). Interest deposited quarterly.



Agency Commentary

The State Board of Examiners of Alcoholism and Drug Abuse Counselors is responsible for providing regulatory authority over persons who hold themselves out to the public as Licensed Alcoholism and Drug Abuse Counselors. The operation of the Board is funded from the receipt of fees charged by the agency for licensing.

Board expenses consist of board member stipends and operating expenses. Total request is for Base Level of \$25,113 each year of the biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
EXAMINERS OF ALCOHOL/DRUG ABUSE COUNSELORS BOARD

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Cash Fund Balance Description as of June 30, 2010

Fund Account	Balance	Type	Location
1060204	\$16,091	Checking	Bank of the Ozarks

Statutory/Other Restrictions on use:

A.C.A. 17-27-415-All monies received by the State Board of Examiners of Alcohol and Drug Abuse Counselors under this subchapter shall be deposited in one (1) or more financial institutions in this state. The monies shall be used for the operation of the board.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-27-413-Renewal of Licenses/Certificates shall be every two (2) years and the fees shall be set by the Board.

Revenue Receipts Cycle:

A.C.A. 17-27-413-Authorizes that Licenses/Certificates to be renewed every two (2) years.

Fund Balance Utilization:

A.C.A. 17-27-415-Requires that monies received by the Board be used for Board operations.

Fund Account	Balance	Type	Location
1060204	\$15,775	Certificate of Deposit	Bank of the Ozarks

Statutory/Other Restrictions on use:

A.C.A. 17-27-415- All monies received by the State Board of Examiners of Alcoholism and Drug Abuse Counselors under this subchapter shall be deposited in one (1) or more financial institutions in this state. The monies shall be used for the operation of the board.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A.-Renewal of License/Certificate shall be every 2 years and the fees shall be set by the Board.

Revenue Receipts Cycle:

A.C.A.-authorizes licenses and certificates to be renewed every two (2) years.

Fund Balance Utilization:

A.C.A. 17-27-415 requires that monies received by the Board be used for Board operations.

Fund Account	Balance	Type	Location
PEA0000	\$1,098	Payroll	State Treasury

Statutory/Other Restrictions on use:

A.C.A. 17-27-405 provides that board members may receive a stipend.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-27-413-Renewal of Licenses/Certificates shall be every two (2) years and the fees shall be set by the Board.

Revenue Receipts Cycle:

A.C.A. 17-27-413-Authorizes that Licenses/Certificates to be renewed every two (2) years.

Fund Balance Utilization:

A.C.A. 17-27-415-Requires that monies received by the Board be used for Board operations.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
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Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010					FY2010 - 2011						
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: B58 - Cash Operations

Funding Sources: 106 - Alcohol and Drug Abuse Counselors-Cash Operations

The Board of Examiners of Alcoholism and Drug Abuse Counselors was created by A.C.A. §17-27-401 et seq. The Board is responsible for regulating the practice of Alcoholism and Drug Abuse Counseling. License fees generate funding for the operations of the Board.

The Base Level request for Regular Salaries includes board member stipend payments.

The Agency is requesting Base Level in each year of the biennium.

The Executive Recommendation is for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: B58 - Cash Operations

Funding Sources: 106 - Alcohol and Drug Abuse Counselors-Cash Operations

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	4,380	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400
#Positions	0	0	0	0	0	0	0	0	0
Personal Services Matching 5010003	335	413	413	413	413	413	413	413	413
Operating Expenses 5020002	10,387	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	7,034	7,300	7,300	7,300	7,300	7,300	7,300	7,300	7,300
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	22,136	25,113	25,113	25,113	25,113	25,113	25,113	25,113	25,113
Funding Sources									
Fund Balance 4000005	23,298	32,964		12,601	12,601	12,601	21,488	21,488	21,488
Cash Fund 4000045	31,802	4,750		34,000	34,000	34,000	4,750	4,750	4,750
Total Funding	55,100	37,714		46,601	46,601	46,601	26,238	26,238	26,238
Excess Appropriation/(Funding)	(32,964)	(12,601)		(21,488)	(21,488)	(21,488)	(1,125)	(1,125)	(1,125)
Grand Total	22,136	25,113		25,113	25,113	25,113	25,113	25,113	25,113

STATE BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS & INTERIOR DESIGNERS

Enabling Laws

Act 74 of 2010
Act 270 of 1941 as amended
A.C.A. § 17-15-102
Act 847 of 1993 as amended
A.C.A. § 17-35-101
A.C.A. § 71-2902

History and Organization

The original Arkansas Architectural Act and the Arkansas State Board of Architects were established by Act 270 in 1941. Effective July 1, 2009, the Arkansas State Board of Architects, Landscape Architects and Interior Designers (ASBALAID) became a multi-profession regulatory agency responsible for overseeing the examination, registration, education, and professional regulation of architects, landscape architects, and registered interior designers.

The Activities of ASBALAID benefit the public in two critical ways.

First, regulation protects the public at large. The primary responsibility of any architect, landscape architect, or registered interior designer is to design environments that are safe, durable, functional, satisfy reasonable environmental standards, and contribute esthetically to the surrounding community. To accomplish this, the design professional must satisfy the applicable requirements of law and demonstrate the correct application of skills and knowledge. It must be emphasized that the results of faulty design may be injurious not only to the person who engages the design professional but also to the third parties who inhabit or use the environment.

Second, regulation protects consumers from fraudulent services rendered by design professionals. The necessity for ensuring that those that hire architects, landscape architects, and registered interior designers are protected from incompetent or dishonest individuals is self-evident.

ASBALAID is composed of nine (9) members, appointed by the governor of Arkansas and confirmed by the Senate for terms of five (5) years or until their successors are duly appointed and qualified. Five (5) members are architects of recognized standing who have been engaged in the independent practice of architecture for at least (10) years prior to appointment. Two (2) members are not actively engaged in or retired from the professions of architecture, interior design, or landscape architecture represent consumers and are appointed from the state at large. The remaining two (2) positions are filled by one (1) landscape architect and one (1) registered interior designer, both of recognized standing.

There is no restriction on the number of terms an individual may serve.

The agency is staffed by three (3) individuals. They are an executive director, board administrator/office manager and administrative assistant. The administrative staff provides the support necessary for the agency to function properly.

Mission

The mission of the ASBALAID is to protect public health, safety, and welfare through the regulation of architects, landscape architects, and registered interior designers in the state of Arkansas by the following:

- Ensuring that those representing themselves as architects, landscape architects, and registered interior designers meet standards of competency by way of education, experience, and examination;
- Establishing standards of practice for those licensed to practice;
- Requiring that any person practicing or offering to practice as an architect, landscape architect, or registered interior designer is licensed;
- Protecting consumers and users of design services;
- Enforcing the laws, codes, and standards governing license holders in a fair, expeditious, and uniform manner; and
- Empowering consumers by providing information and educational materials to help them make informed decisions.

Vision

ASBALAID will play a major role ensuring that architects, landscape architects, and registered interior designers provide the highest quality professional services.

- Arkansas architects, landscape architects, and registered interior designers will possess the knowledge, skills, and abilities enabling them to meet the expectations of clients and consumers.
- Arkansas architects, landscape architects, and registered interior designers will be competent in all areas of practice and will adhere to high standards of technical competency and professional conduct.

- Exam candidates will have access to the necessary education and training opportunities.
- Consumers will have access to an adequate supply of architects, landscape architects, and registered interior designers and will have the information they need to make informed choices.

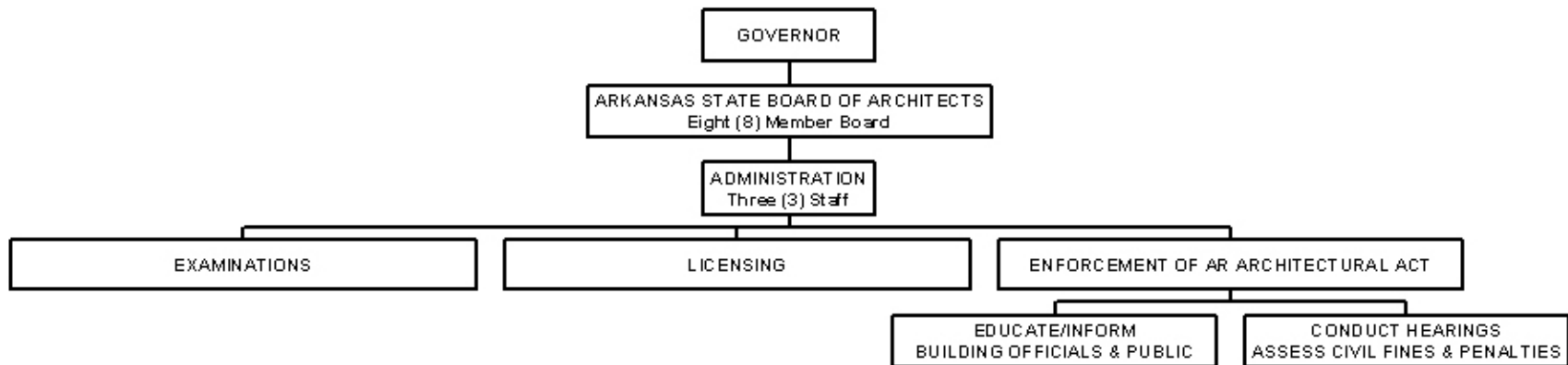
Values

ASBALAID will strive for the highest possible quality throughout all of its programs, making it an outstandingly effective and efficient multi-profession regulatory agency.

To that end, ASBALAID will:

- Be participatory through continuing involvement with NCARB, CLARB, NDICQ, and other organizations;
- Be professional by treating all persons who interact with ASBALAID as valued customers;
- Focus on prevention by providing information and education to consumers, candidates, clients, licensees, and others;
- Be progressive by utilizing the most advanced means for providing services; and
- Be proactive by exercising leadership among consumer protection and professional practice groups.

The Board is a cash fund agency. In July 2010, the Board moved all of its cash funds from various banks to the State Treasury.



Agency Commentary

Each day, millions of Arkansans work and live within environments designed by licensed architects, landscape architects, and registered interior designers. The decisions made by these professionals about scale, massing, special organization, image, materials, and methods of construction impact not only the health, safety, and welfare of the present users, but of future generations as well.

To safeguard public health, safety, and welfare, reduce the possibility of injury or building failure, encourage quality design, and provide access for the disabled, those who design complex environments must meet minimum standards of competency. It is equally necessary that those who cannot meet minimum standards by way of education, experience, and examination be prevented from misrepresenting themselves to the citizens of the state of Arkansas.

ASBALAID is a cash-funded state agency, historically receiving no general revenue funds. In July 2010, the Board moved all of its cash funds from various banks to the State Treasury. Agency operations are funded through fees charged by ASBALAID, which include examination, registration, renewal fees, fines, and penalties.

In response to amplified expenditures as a result of the FY10 agency merger and reorganization, ASBALAID respectfully requests the following:

Increase in Operating Expense for the 2011-2013 biennium:

Operating Expenditures (02) - \$42,120 will facilitate the following:

- An increase of \$2,500 for "Telecommunications Wireless" to fund both cell phone and mobile broadband access for the executive director and the board administrator/office manager;
- An increase of \$4,620 for "Printing" to print the board's revised law and rules and regulations and licensure certificates;
- An increase of \$5,000 for "Rental of Facilities" for expanded office space rented from the Arkansas Building Authority;
- An increase of \$4,000 for "Rental of Office Equipment" to lease a multi-purpose copier and postage machine to enhance service to the public and board members;
- An additional \$15,000 for "Temporary Employee Services" to allow the hiring of extra help during the renewal season and board meetings.

- An increase of \$11,000 in "Software/Licensing" for monthly subscription service for the (GL Suite) licensing database system and yearly maintenance/update of the (DocuWare) image software system.

Increase in Conference & Travel Expense for the 2011-2013 biennium:

Conference & Travel Expenditures (09) - \$14,200 will facilitate the following:

- Staff travel and training expenses resulting from the agency merger and reorganization. The agency restructuring amplified the travel requirements and associated costs for agency staff. This additional funding will assure agency staff will be able to attend both regional and national meetings related to regulation duties.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT

AUDIT OF :

STATE BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS AND INTERIOR DESIGNERS

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	1	0	1	33 %
Black Employees	0	2	2	67 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			2	67 %
Total Employees			3	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Arkansas Architectural Act	A.C.A. 17-15-305 (e)	N	N	1,800	The Act was amended in 1999 and the new language passed by the Legislature requires that each registrant be sent a copy of the Act.
Arkansas State Board of Architect Rules and Regulations	A.C.A. 17-15-305 (e)	N	N	1,800	January 13, 2000 and reviewed by the Legislature on February 3, 2000. The Act requires that each registrant be sent a copy of the Rule and Regulations.

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %

Analysis of Budget Request

Appropriation: 83V - Bd of Architects, Landscape Architects & Interior Designers

Funding Sources: NAI - Cash in Treasury - ASBALAID

The State Board of Architects, Landscape Architects, and Interior Designers is responsible for the regulation of architecture, landscape architecture, and interior design by providing examinations of qualifications for the issuance of certificates of registration and licenses. The agency also provides for the education of building officials and the public regarding the provisions of the Arkansas Architectural Act and the rules and regulations of the Board. The operations of the Board are funded from Cash Funds generated from the receipt of fees charged by the Agency. In July 2010, the Board moved all of its cash funds from various banks to the State Treasury.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level request for Regular Salaries includes board member stipend payments.

The Agency requests additional appropriation in Operating Expenses of \$42,120 in each year of the biennium due to increases in rent, rental fees for office equipment, wireless telecommunication, temp services, subscription services and printing.

An additional \$14,200 is requested in Conference and Travel Fees in each year of the biennium due to increases in conference and seminar fees, airfare and lodging fees, national and regional association dues, lodging fees, airfare fees, and ground transportation fees.

The Executive Request provides for Base Level each year of the 2011-2013 biennium. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 83V - Bd of Architects, Landscape Architects & Interior Designers

Funding Sources: NAI - Cash in Treasury - ASBALAID

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	166,717	170,413	174,199	170,413	170,413	170,413	170,413	170,413	170,413
#Positions		3	3	3	3	3	3	3	3	3
Personal Services Matching	5010003	45,067	47,538	47,223	47,636	47,636	47,636	47,636	47,636	47,636
Operating Expenses	5020002	119,693	154,423	154,423	154,423	196,543	154,423	154,423	196,543	154,423
Conference & Travel Expenses	5050009	15,880	8,600	8,600	8,600	22,800	8,600	8,600	22,800	8,600
Professional Fees	5060010	0	4,100	4,100	4,100	4,100	4,100	4,100	4,100	4,100
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Exams	5900046	0	7,348	7,348	7,348	7,348	7,348	7,348	7,348	7,348
Total		347,357	392,422	395,893	392,520	448,840	392,520	392,520	448,840	392,520
Funding Sources										
Fund Balance	4000005	1,536,117	1,907,590		2,110,119	2,110,119	2,110,119	2,256,230	2,256,230	2,312,550
Cash Fund	4000045	718,830	594,951		538,631	594,951	594,951	538,631	594,951	594,951
Total Funding		2,254,947	2,502,541		2,648,750	2,705,070	2,705,070	2,794,861	2,851,181	2,907,501
Excess Appropriation/(Funding)		(1,907,590)	(2,110,119)		(2,256,230)	(2,256,230)	(2,312,550)	(2,402,341)	(2,402,341)	(2,514,981)
Grand Total		347,357	392,422		392,520	448,840	392,520	392,520	448,840	392,520

The FY11 Budget amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2009-2011 biennium.

Change Level by Appropriation

Appropriation: 83V - Bd of Architects, Landscape Architects & Interior Designers
Funding Sources: NAI - Cash in Treasury - ASBALAID

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	392,520	3	392,520	100.0	392,520	3	392,520	100.0
C01	Existing Program	56,320	0	448,840	114.3	56,320	0	448,840	114.3

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	392,520	3	392,520	100.0	392,520	3	392,520	100.0
C01	Existing Program	0	0	392,520	100.0	0	0	392,520	100.0

Justification

C01	An increase in Operating Expenses of \$42,120 is requested to hire temporary help during the renewal season and board meetings, for a monthly service subscription and yearly maintenance of the DocuWare image software system, for expanded office space rented from Arkansas Building Authority, to print the board's revised rules and regulations and to lease a multi-purpose copier. Due to the merger in FY2010 of three previously separate boards into the Arkansas State Board of Architects, Landscape Architects and Interior Designers, agency workload has increased significantly. Additional appropriation in Conference and Travel of \$14,200 is requested to address staff travel and training expenses resulting from the agency merger and reorganization. The agency restructuring amplified the travel requirements and associated costs for agency staff.
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STATE ATHLETIC COMMISSION

Enabling Laws

Act 251 of 2010
A.C.A. § 17-22-201

History and Organization

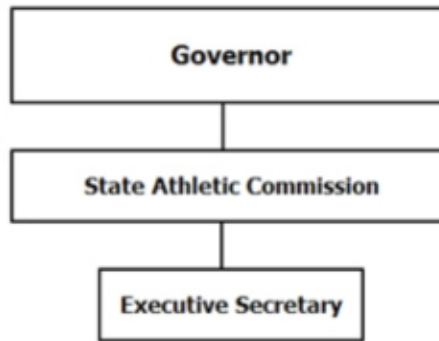
The Arkansas State Athletic Commission was created in 1927 by Act 131 and has a two-fold purpose. Each goal is inextricably linked and requires prudent promulgation of its Rules and Regulations, as well as enforcement of the statutory amendments or revisions.

The first goal of the Arkansas State Athletic Commission is to protect the health, safety and welfare of the participants, as well as that of the public, as these parties are involved in the professional and amateur combative sports regulated by the Arkansas State Athletic Commission.

The second goal is to preserve and insure the entertainment value of the professional and amateur combative sports that the Arkansas State Athletic Commission regulates.

In order to protect the health, safety and welfare of those described, the State Athletic Commission issues licenses to participants, officials, promoters and other affiliated personnel. In all combative sports, the Arkansas State Athletic Commission maintains the database shared with the Association of Boxing Commissioners in order to honor medical and administrative suspensions and revocations. Through the licensing of promoters, posting of bonds and passage of regulations supervising the events, the Arkansas State Athletic Commission protects the welfare and safety of the participants and general public.

In order to preserve and insure the entertainment value of all combative sports, the Arkansas State Athletic Commission creates rules and regulations that prevent fight fixing, the over-regulation of combative sports, the unlawful conduct of those it regulates, all of which could unduly remove the competitive nature for which they were designed.



Agency Commentary

The Arkansas Athletic Commission is requesting change level increases for the 2011-13 biennium in the following line items: Extra Help, Personal Services Matching, and Operating Expenses.

The Commission is requesting an increase of \$15,000 each year in Extra Help along with the necessary Personal Services Matching, due to the increase workload of the Commission. The Commission now has the authority to regulate both professional and amateur combative sports events. These include boxing, kickboxing, wrestling and all forms of mixed martial arts held in the State of Arkansas, which requires more supervision.

Professional Fees increase in 2012 of \$20,810 and in 2013 of \$8,810 is requested for website development to accommodate online licensing and an online roster of all licensees. The Commission wants to delete the Veterans Youth Programs Grants/Aid line item of \$15,000.

The Commission has sufficient funding to cover this request of additional appropriation.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
STATE ATHLETIC COMMISSION

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 609 - Athletic Commission-Operations

Funding Sources: MAB - Arkansas Athletic Commission Fund

The Arkansas Athletic Commission oversees all professional or semi-professional matches or exhibitions in the State that involve wrestling, boxing, kick boxing, martial arts, or any combination of these sporting activities. The Commission is funded from annual license fees of boxers, wrestlers, managers, matchmakers, promoters, referees, physicians, timekeepers, and other persons arranging, participating in or otherwise dealing in matches and exhibitions regulated by the Commission. The Commission has authority to establish such fees in accordance with Act 1085 of 1999 and A.C.A. 17-22-302. Fees of 5% of the total gross receipts from admission charges from matches and exhibitions are collected.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level request for Regular Salaries includes board member stipend payments.

The Agency's Change Level Request totaling \$21,968 in FY12 and \$9,968 in FY13 reflects the following:

Extra Help increase of \$15,000 and Personal Services Matching of \$1,158 in each year of the biennium due to the increase workload of the Commission to cover amateur as well as professional combative sports events.

Professional Fees increase of \$20,810 in FY12 and \$8,810 in FY13 for web development.

Grant and Aid decrease of (\$15,000) in each year of the biennium to help offset the increases to Extra Help and Professional Fees.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 609 - Athletic Commission-Operations
Funding Sources: MAB - Arkansas Athletic Commission Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	4,140	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
#Positions	0	0	0	0	0	0	0	0	0
Extra Help 5010001	24,982	25,000	25,000	25,000	40,000	40,000	25,000	40,000	40,000
#Extra Help	1	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	4,985	5,410	5,061	2,311	3,469	3,469	2,311	3,469	3,469
Operating Expenses 5020002	39,454	47,800	47,800	47,800	47,800	47,800	47,800	47,800	47,800
Conference & Travel Expenses 5050009	1,549	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Professional Fees 5060010	0	0	0	0	20,810	20,810	0	8,810	8,810
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	7,500	15,000	15,000	15,000	0	0	15,000	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	82,610	101,210	100,861	98,111	120,079	120,079	98,111	108,079	108,079
Funding Sources									
Fund Balance 4000005	164,270	205,509		176,299	176,299	176,299	150,188	128,220	128,220
Special Revenue 4000030	123,849	72,000		72,000	72,000	72,000	72,000	72,000	72,000
Total Funding	288,119	277,509		248,299	248,299	248,299	222,188	200,220	200,220
Excess Appropriation/(Funding)	(205,509)	(176,299)		(150,188)	(128,220)	(128,220)	(124,077)	(92,141)	(92,141)
Grand Total	82,610	101,210		98,111	120,079	120,079	98,111	108,079	108,079

The FY11 Budget amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2009-2011 biennium.

Change Level by Appropriation

Appropriation: 609 - Athletic Commission-Operations
Funding Sources: MAB - Arkansas Athletic Commission Fund

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	98,111	0	98,111	100.0	98,111	0	98,111	100.0
C01	Existing Program	16,158	0	114,269	116.5	16,158	0	114,269	116.5
C03	Discontinue Program	(15,000)	0	99,269	101.2	(15,000)	0	99,269	101.2
C08	Technology	20,810	0	120,079	122.4	8,810	0	108,079	110.2

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	98,111	0	98,111	100.0	98,111	0	98,111	100.0
C01	Existing Program	16,158	0	114,269	116.5	16,158	0	114,269	116.5
C03	Discontinue Program	(15,000)	0	99,269	101.2	(15,000)	0	99,269	101.2
C08	Technology	20,810	0	120,079	122.4	8,810	0	108,079	110.2

Justification

C01	The Commission now has the authority to regulate kickboxing, wrestling and all forms of martial arts held in Arkansas which requires more supervision.
C03	The Commission would like to discontinue the funding of these grants in order that funds would be available to cover the increases to Extra Help and Professional Fees.
C08	The Commission is requesting appropriation for web development to accommodate online licensing and an online roster of all licensees. This request can be found under the "Projects" section of the Agency's IT Plan.

ARKANSAS STATE BOARD OF ATHLETIC TRAINING

Enabling Laws

Act 11 of 2010
A.C.A. §17-93-404

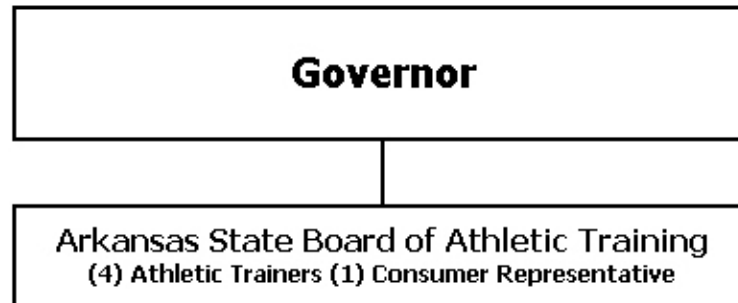
History and Organization

A.C.A. §17-93-404 established the Arkansas State Board of Athletic Training. It authorized a five member Board that is made up of four Athletic Trainers and a consumer representative.

Mission: To administer the statute with the highest degree of integrity, competence, and efficiency commensurate with the professional standards of athletic trainers.

Statutory Responsibility: To see that persons attesting as athletic trainers have met all requirements and by doing so protect the public.

Primary Activities: 1) Grant a temporary permit or license to those who meet all requirements, including certification by the National Athletic Trainers Association; 2) Determine whether those who apply for a permit to practice qualify; 3) Annually register all Athletic Trainers and issue them an annual permit to practice; and 4) Investigate violations of the Act and take disciplinary action where appropriate after conducting a hearing.



Agency Commentary

Primary Activities: 1) Grant a temporary permit or license to those who meet all requirements, including certification by the National Athletic Trainers Association; 2) Determine whether those who apply for a permit to practice qualify; 3) Annually register all Athletic Trainers and issue them an annual permit to practice; and 4) Investigate violations of the Act and take disciplinary action where appropriate after conducting a hearing.

A.C.A. §17-93-404 established the Arkansas State Board of Athletic Training. The Board is responsible for assuring those individuals who are attesting to be Athletic Trainers are qualified to do so. "Athletic Training" means the prevention, recognition, evaluation, treatment, and rehabilitation of an athletic injury or illness and the organization and administration of exercise, conditioning, and athletic training programs.

The operations of the Board are funded from the receipts of fees charged by the Board. The Board is requesting Base Level each year of the biennium. The Board believes this budget will be beneficial to board members and other athletic trainers and allow the Board to have input over topics and speakers providing continuing education to licensed athletic trainers.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF ATHLETIC TRAINING

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Cash Fund Balance Description as of June 30, 2010

Fund Account	Balance	Type	Location
1680000	\$90,305	Certificate of Deposit	Regions Bank

Statutory/Other Restrictions on use:

A.C.A. 17-93-404 establishes that the Board can use funds collected to pay operations.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-93-406 authorizes such in Section 4 (6) in Chapter 12 which includes fees, fines and penalties.

Revenue Receipts Cycle:

Fees collected by July of each year.

Fund Balance Utilization:

Funds collected for overall operations of the Board.

Fund Account	Balance	Type	Location
1680000	\$26,923	Checking	Regions Bank

Statutory/Other Restrictions on use:

A.C.A. 17-93-404 establishes that the Board can use funds collected to pay operations.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-93-406 authorizes such in Section 4 (6) in Chapter 12 which includes fees, fines and penalties.

Revenue Receipts Cycle:

Fees collected by July of each year.

Fund Balance Utilization:

Funds collected for overall operations of the Board.

Fund Account	Balance	Type	Location
PAT0000	\$7	Payroll	State Treasury

Statutory/Other Restrictions on use:

A.C.A. 17-93-404 establishes that the Board can use funds collected to pay payroll.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-93-406 authorizes such in Section 4 (6) in Chapter 12 which includes fees, fines and penalties.

Revenue Receipts Cycle:

Fees collected by July of each year.

Fund Balance Utilization:

Funds collected for payroll of the Board.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Directory	A.C.A. §17-93-406	N	N	300	Communication with licensees

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: B18 - Cash Operations

Funding Sources: 168 - Athletic Training Operations-Cash

The Arkansas State Board of Athletic Training was established by A.C.A. §17-93-404. It authorized a five member Board that is made up of four Athletic Trainers and a consumer representative. The Board is a cash agency funded from the receipt of fees charged by the agency. The Board is charged to administer the statute with the highest degree of integrity, competence, and efficiency commensurate with the professional standards of athletic trainers. The major responsibility of the Board is to protect the public by ensuring that persons functioning as athletic trainers have met all requirements to practice.

The Base Level request for Regular Salaries includes board member stipend payments.

The Agency is requesting Base Level in each year of the biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: B18 - Cash Operations

Funding Sources: 168 - Athletic Training Operations-Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			2011-2012			2012-2013		
	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	0	480	480	480	480	480	480	480	480
#Positions	0	0	0	0	0	0	0	0	0
Personal Services Matching 5010003	0	37	37	37	37	37	37	37	37
Operating Expenses 5020002	8,113	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	4,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	12,113	20,517	20,517	20,517	20,517	20,517	20,517	20,517	20,517
Funding Sources									
Fund Balance 4000005	113,067	117,235		106,718	106,718	106,718	99,201	99,201	99,201
Cash Fund 4000045	16,281	10,000		13,000	13,000	13,000	13,000	13,000	13,000
Total Funding	129,348	127,235		119,718	119,718	119,718	112,201	112,201	112,201
Excess Appropriation/(Funding)	(117,235)	(106,718)		(99,201)	(99,201)	(99,201)	(91,684)	(91,684)	(91,684)
Grand Total	12,113	20,517		20,517	20,517	20,517	20,517	20,517	20,517

ARKANSAS BEEF COUNCIL

Enabling Laws

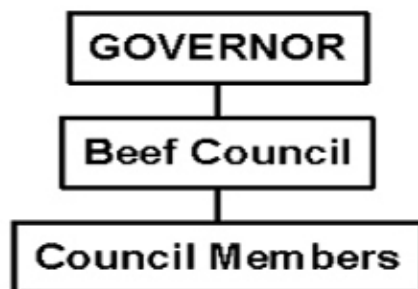
Act 133 of 2010
A.C.A. §2-35-303 et seq.

History and Organization

The Arkansas Beef Council was created by Act 160 of the 1983 General Assembly. Its mission is to promote the growth and development of the cattle industry in Arkansas through programs of research, promotion and market development activities.

The Council is made up of seven members appointed by the Governor. Three are nominated by the Arkansas Cattlemen's Association, three by the Arkansas Farm Bureau Federation, and one member must be an Arkansas auction market operator. The Council is administered through an agreement between the Arkansas Beef Council and the Arkansas Farm Bureau Federation.

The Council administers a \$1.00 per head assessment on all cattle sold in the State. The assessment is collected by the Miscellaneous Tax Section of the Department of Finance & Administration. Funds are deposited in a State Treasury account and are disbursed by the Council to fund beef research and promotion efforts.



Agency Commentary

The budget request for the Arkansas Beef Council for the 2011-2013 Biennium is Base Level and will be funded entirely by special revenues collected from a \$1.00 per head assessment on cattle sold in the State.

Allocation of these funds will be made and approved by the Arkansas Beef Council. Distributions will be made to fund beef-related research at the University of Arkansas and transmitted to the national organization (Cattlemen’s Beef Board) as required by the federal Beef Research and Promotion Act. Various promotion and information projects will be conducted within the State as approved and administered by the Council.

Projects are individually approved and monitored by the Council. Project proposals are addressed during the third quarter of the fiscal year and in the annual operating plan developed prior to the start of the next fiscal year.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS BEEF COUNCIL
 FOR THE YEAR ENDED JUNE 30, 2009

Findings

The Arkansas Beef Council did not obtain financial data to document that entities receiving Agency payments expended funds in accordance with the Cattlemen’s Beef Promotion and Research Board (a national organization) regulations or the Code of Federal Regulations. By not obtaining financial data to support payments, the Arkansas Beef Council could be subsidizing an activity prohibited by the Cattlemen’s Beef Promotion and Research Board regulations or the Code of Federal Regulations.

Recommendations

The Council retain proper documentation in accordance with the Cattlemen’s Beef Promotion and Research Board (a national organization) regulations and the Code of Federal Regulations.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 675 - Beef Council-Operations

Funding Sources: SBC - Arkansas Beef Council Fund

The purpose of the Arkansas Beef Council is to coordinate and implement a program of promotion, research and market development to enhance the image of beef and to improve the potential of Arkansas' cattle industry.

This appropriation is funded entirely by Special Revenues consisting of a federally established assessment rate per head of cattle sold in the state. Half of the amount collected is forwarded to the national Beef Promotion and Research Board for consumer and industry information programs, advertising and research programs, and beef-related promotion. The remaining half of all fees received is retained by the Arkansas Beef Council to fund state-based programs which complement and extend the industry-wide effort.

The Agency Base Level Request includes appropriation of \$1.1 million each year of the biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 675 - Beef Council-Operations

Funding Sources: SBC - Arkansas Beef Council Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	15,525	50,000	87,000	50,000	50,000	50,000	50,000	50,000	50,000
Conference & Travel Expenses	5050009	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Professional Fees	5060010	0	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Research & Development	5900031	923,839	1,037,000	2,000,000	1,037,000	1,037,000	1,037,000	1,037,000	1,037,000	1,037,000
Total		939,364	1,100,000	2,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
Funding Sources										
Fund Balance	4000005	119,485	188,227		188,227	188,227	188,227	188,227	188,227	188,227
Special Revenue	4000030	1,008,106	1,100,000		1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
Total Funding		1,127,591	1,288,227		1,288,227	1,288,227	1,288,227	1,288,227	1,288,227	1,288,227
Excess Appropriation/(Funding)		(188,227)	(188,227)		(188,227)	(188,227)	(188,227)	(188,227)	(188,227)	(188,227)
Grand Total		939,364	1,100,000		1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000

ARKANSAS BURIAL ASSOCIATION BOARD

Enabling Laws

Act 155 of 2010
A.C.A. §23-78-101, et seq.

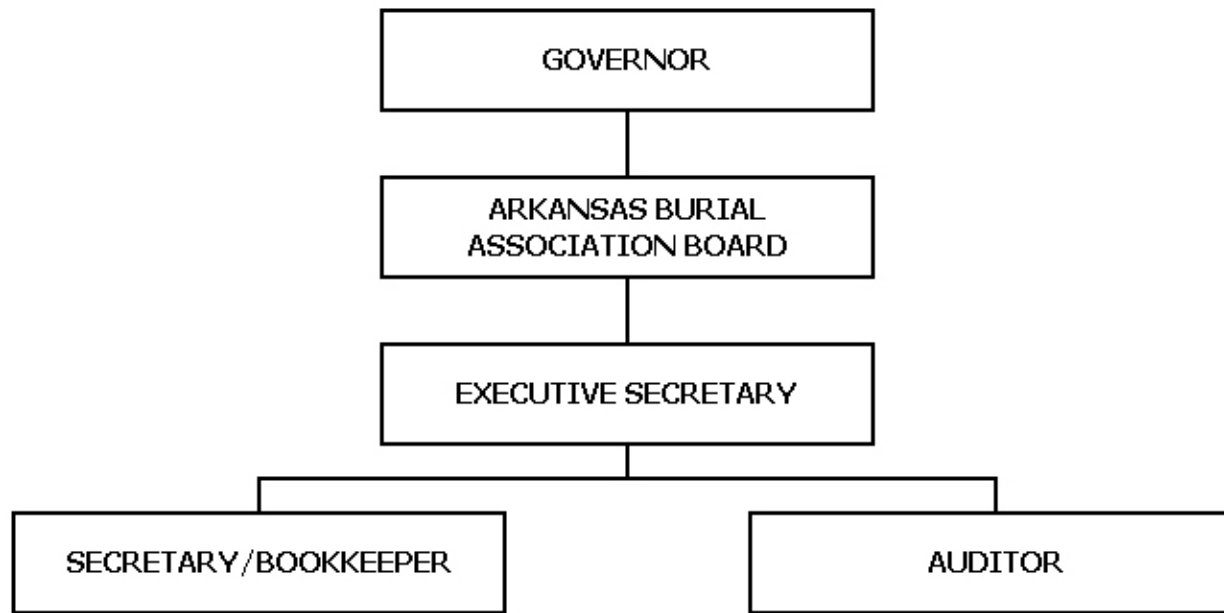
History and Organization

The Burial Board is charged with administering Act 91 of 1953 and its subsequent amendments. The mission of the program is to protect the integrity and solvency of burial association funds held in trust for the policyholders.

The Board's responsibility includes but is not limited to: the issuance of burial certificates of authority to burial associations, to set minimum assessments of membership dues for which burial associations may issue policies in specified amounts, to collect annual fees as provided for, to adopt and enforce such regulations as necessary for the proper operation of the Board and burial associations, to conduct audits of associations to ensure compliance with the applicable statutes, rules and regulations and bylaws, and to arbitrate disputes between associations and or members.

The Board is comprised of 9 members, 7 actively engaged in the business of burial associations, 1 consumer member and 1 senior citizen member. The Board staff consists of the Executive Secretary, who serves in the same capacity for the Arkansas State Board of Embalmers and Funeral Directors (Agency # 0233), the Auditor, who conducts on site audits of the 136 burial associations around the State, and the Administrative Specialist III.

The Board is a cash fund agency. In July 2010 the Board moved all of its cash funds from various banks to the State Treasury.



Agency Commentary

The Arkansas Burial Association Board ("Board") regulates and monitors the operations of 136 burial associations in the State of Arkansas. Audits are conducted on an annual basis to ensure compliance with the laws and rules and regulations governing burial associations. The Board is a cash fund agency. In July 2010 the Board moved all of its cash funds from various banks to the State Treasury.

For the 2011-13 biennium, the Board is requesting Base Level each year with a Reallocation of \$322 in Operating Expenses between General Ledger codes to more accurately reflect anticipated expenses.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS BURIAL ASSOCIATION BOARD

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	1	2	3	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			3	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %

Analysis of Budget Request

Appropriation: 84Z - Burial Board Operations-Cash In Treasury

Funding Sources: NBF - Burial Board - Cash In Treasury

The Arkansas Burial Association Board was created by Act 91 of 1953. The Board is a cash agency funded from the receipt of burial association fees charged pursuant to Arkansas Code Annotated §23-78-111. The Board's responsibilities include the supervision of all burial associations organized or operating in this State. The Board is a cash fund agency. In July 2010 the Board moved all of its cash funds from various banks to the State Treasury.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level request for Regular Salaries includes board member stipend payments.

For the 2011-13 biennium, the Board is requesting Base Level for FY2012 and 2013 with a Reallocation of \$322 in Operating Expenses between General Ledger codes to more accurately reflect anticipated expenses.

The Executive Recommendation provides for the Board Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 84Z - Burial Board Operations-Cash In Treasury

Funding Sources: NBF - Burial Board - Cash In Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	160,240	161,972	161,698	159,672	159,672	159,672	159,672	159,672	159,672
#Positions		3	3	3	3	3	3	3	3	3
Personal Services Matching	5010003	35,687	37,124	45,305	45,945	45,945	45,945	45,945	45,945	45,945
Operating Expenses	5020002	24,387	28,932	28,932	28,932	28,932	28,932	28,932	28,932	28,932
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	14,285	0	0	0	0	0	0	0	0
Total		234,599	228,028	235,935	234,549	234,549	234,549	234,549	234,549	234,549
Funding Sources										
Fund Balance	4000005	384,339	356,248		330,318	330,318	330,318	297,867	297,867	297,867
Cash Fund	4000045	142,008	135,000		135,000	135,000	135,000	135,000	135,000	135,000
Transfer from Embalmers Bd	4000530	64,500	67,098		67,098	67,098	67,098	67,098	67,098	67,098
Total Funding		590,847	558,346		532,416	532,416	532,416	499,965	499,965	499,965
Excess Appropriation/(Funding)		(356,248)	(330,318)		(297,867)	(297,867)	(297,867)	(265,416)	(265,416)	(265,416)
Grand Total		234,599	228,028		234,549	234,549	234,549	234,549	234,549	234,549

The FY11 Budgeted amount in Regular Salaries exceeds the Authorized amount due to salary adjustments during the 2009-2011 biennium. Fund balance includes funds held by the Board in trust pursuant to a court order that are not available for Board operations.

Change Level by Appropriation

Appropriation: 84Z - Burial Board Operations-Cash In Treasury
Funding Sources: NBF - Burial Board - Cash In Treasury

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	234,549	3	234,549	100.0	234,549	3	234,549	100.0
C04	Reallocation	0	0	234,549	100.0	0	0	234,549	100.0

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	234,549	3	234,549	100.0	234,549	3	234,549	100.0
C04	Reallocation	0	0	234,549	100.0	0	0	234,549	100.0

Justification

C04	Board has reallocated \$322 in Operating Expense appropriation between General Ledger codes to more accurately reflect anticipated expenses.
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ARKANSAS CATFISH PROMOTION BOARD

Enabling Laws

Act 134 of 2010
A.C.A. §2-9-103 et seq.

History and Organization

The Arkansas Catfish Promotion Board was created by Act 790 of 1999 with the responsibility to promote the growth and development of the catfish industry in Arkansas through research, promotion, and market development. The Board consists of seven producers appointed by the Governor. Three members are nominated by and represent the Arkansas Farm Bureau, and four members are nominated by and represent the Catfish Farmers of Arkansas. The Board is administered by the Executive Vice-President of Arkansas Farm Bureau Federation or his designee.



Agency Commentary

The budget request of the Arkansas Catfish Promotion Board for the 2011-2013 Biennium is Base Level and will be funded entirely by special revenues collected from a one dollar per ton check off on all catfish feed purchased by commercial Arkansas catfish producers.

An allocation of these special revenue funds will be used to fund catfish related research and promotion projects through the University of Arkansas, private research companies, and promotion organizations as the Board sees fit. Projects will be individually approved and monitored by the Board. The Board welcomes project proposals at their last quarterly meeting each year.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS CATFISH PROMOTION BOARD

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 745 - Catfish Promotion

Funding Sources: SCB - Arkansas Catfish Promotion Fund

The Arkansas Catfish Promotion Board supports the growth and development of the catfish industry in Arkansas through research, promotion, and market development.

Special Revenues fund the operations of the Board. A one-dollar per ton assessment on all catfish feed purchased by commercial Arkansas catfish producers is used to fund research and promotion efforts. The line item for Research/Development, representing more than half of the entire budget, is used to fund catfish related research projects through the University of Arkansas and private research companies.

The Agency is requesting Base Level appropriation of \$255,000 each year of the 2011-2013 biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 745 - Catfish Promotion

Funding Sources: SCB - Arkansas Catfish Promotion Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	3,299	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Promotional Items	5090028	13,523	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Research Development	5900031	56,076	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Consumer Information	5900046	29,934	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total		102,832	255,000	255,000	255,000	255,000	255,000	255,000	255,000	255,000
Funding Sources										
Fund Balance	4000005	110,425	74,066		0	0	0	0	0	0
Special Revenue	4000030	66,473	180,934		255,000	255,000	255,000	255,000	255,000	255,000
Total Funding		176,898	255,000		255,000	255,000	255,000	255,000	255,000	255,000
Excess Appropriation/(Funding)		(74,066)	0		0	0	0	0	0	0
Grand Total		102,832	255,000		255,000	255,000	255,000	255,000	255,000	255,000

ARKANSAS CEMETERY BOARD

Enabling Laws

Act 67 of 2010

Act 430 of 2007

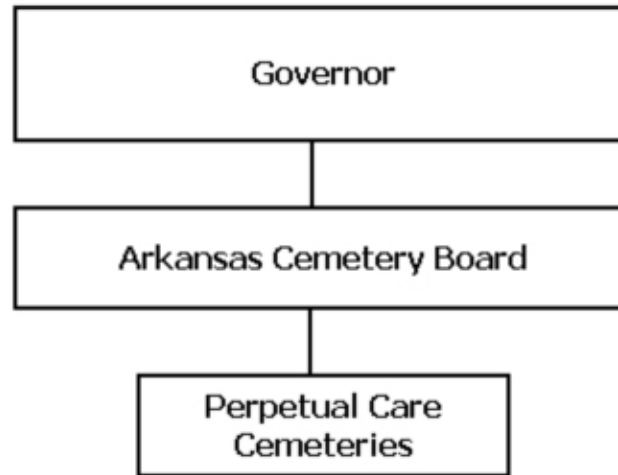
Ark. Code Ann. §20-17-1001, et seq.

Ark. Code Ann. §20-17-1301, et seq.

History and Organization

Act 352 of 1977 created The Arkansas Cemetery Board. This Act established a seven (7) member Board to administer the issuance of permits to perpetual care cemeteries and to regulate and protect these perpetual care funds. Prior to Act 352 the regulation of perpetual care cemeteries was governed by Act 250 of 1953, as amended. Act 131 of 1983 increased the size of the Board by the addition of one member 60 years of age or over to serve as a representative of the State's elderly population. The Securities Commissioner is a voting member of the Board. The Governor appoints the six members of the Board. Four (4) of the six (6) members of the Board appointed by the Governor are owners or operators of licensed cemeteries in Arkansas. One of the members appointed by the Governor shall not have any interest in a cemetery or funeral home either within or outside of the State. One of the members appointed by the Governor shall be sixty (60) years of age or older, and shall represent the elderly. This member shall not be actively engaged in or retired from any profession or occupation regulated by the Board. The Governor also appoints one (1) alternate member that comes from the industry. The alternate member shall substitute when a conflict of interest disqualifies a regular member. Members are appointed for terms of four (4) years.

The mission of the Board is to protect the interests of Arkansas citizens who have purchased or own spaces in Arkansas cemeteries that are advertised or operated as being perpetual care or permanent maintenance cemeteries. The Board in conjunction with the staff of the Arkansas Securities Department performs the duties of the Board.



Agency Commentary

The Arkansas Cemetery Board is responsible for protecting the financial interests of the public by ensuring the physical care of cemeteries and the sound financial condition of the trust funds through the regulation of those companies advertising or operating perpetual care cemeteries in the State of Arkansas. The Board relies on the staff of the Arkansas Securities Department to perform the duties of the Board, such as conduct examinations, examine annual reports, investigate and issue permits, provide legal services and perform administrative duties.

Based upon the level of funding and the amount of revenue expected, the Board is requesting an increase in the appropriation for loans to receivers for insolvent cemeteries from \$20,000 to \$26,000 in each fiscal year. The Board feels that it is important to have the ability to loan funds to insolvent cemeteries that are in court appointed receivership to adequately maintain the care and operation of those cemeteries. The loans to receivers are paid from the insolvent loan fund, NCB0100.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS CEMETERY BOARD
FOR THE YEAR ENDED JUNE 30, 2007

Findings

Recommendations

None

None

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Publication of the Board's Quarterly and Special Board Meeting Agendas	Required by Rule 4.01 of the Ark. Cemetery Board	N	N	110	Publish and mail agenda for each meeting of the Ark. Cemetery Board to interested parties and the public as required by Rule 4.01 of the Board's Rules and to comply with Freedom of Information Act.

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010					FY2010 - 2011						
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 843 - Cemetery - Cash Operations

Funding Sources: NCB - Cemetery Board - Cash in Treasury

The Arkansas Cemetery Board ("Board") was created by Act 352 of 1977 to regulate perpetual care cemeteries including municipal, church, family, and non-profit community cemeteries. The Board is a Cash in Treasury agency funded from the issuance of permits, amended permits, and examination of cemeteries. The staff of the Arkansas Securities Department handles all administrative work; therefore, no positions are needed.

Arkansas Code Annotated §20-17-1025 empowers the Board to provide the funding necessary to make loans to a court appointed receiver or conservator. The loans help assure that a cemetery placed in receivership will be properly maintained and will continue to be a viable operation.

The Board does not have any full time employees. The Base Level requests of \$2,100 each year of the biennium for Regular Salaries is for board member Stipend payments. Base Level Personal Services Matching is for payment of the fringe benefits associated with these payments.

The Board's only Change Level request totals \$6,000 each year and reflects the following:

An increase in the Loans line item to ensure sufficient appropriation is available to make loans to insolvent cemeteries in court appointed receivership in order to adequately maintain and operate the cemeteries.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 843 - Cemetery - Cash Operations
Funding Sources: NCB - Cemetery Board - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	1,020	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100
#Positions	0	0	0	0	0	0	0	0	0
Personal Services Matching 5010003	78	161	161	161	161	161	161	161	161
Operating Expenses 5020002	61,302	69,000	69,000	69,000	69,000	69,000	69,000	69,000	69,000
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Loans 5120029	3,000	20,000	20,000	20,000	26,000	26,000	20,000	26,000	26,000
Total	65,400	91,261	91,261	91,261	97,261	97,261	91,261	97,261	97,261
Funding Sources									
Fund Balance 4000005	161,407	162,766		135,260	135,260	135,260	107,754	101,754	101,754
Cash Fund 4000045	66,759	63,755		63,755	63,755	63,755	63,755	63,755	63,755
Total Funding	228,166	226,521		199,015	199,015	199,015	171,509	165,509	165,509
Excess Appropriation/(Funding)	(162,766)	(135,260)		(107,754)	(101,754)	(101,754)	(80,248)	(68,248)	(68,248)
Grand Total	65,400	91,261		91,261	97,261	97,261	91,261	97,261	97,261

Change Level by Appropriation

Appropriation: 843 - Cemetery - Cash Operations
Funding Sources: NCB - Cemetery Board - Cash in Treasury

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	91,261	0	91,261	100.0	91,261	0	91,261	100.0
C01	Existing Program	6,000	0	97,261	106.6	6,000	0	97,261	106.6

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	91,261	0	91,261	100.0	91,261	0	91,261	100.0
C01	Existing Program	6,000	0	97,261	106.6	6,000	0	97,261	106.6

Justification

C01	Based upon the level of funding and the amount of revenue expected, the Board is requesting an increase in the appropriation for loans to receivers for insolvent cemeteries from \$20,000 to \$26,000 in each fiscal year.
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STATE CHILD ABUSE & NEGLECT PREVENTION BOARD

Enabling Laws

Act 214 of 2010
A.C.A. §9-30-101 et seq.
A.C.A. §9-11-203
A.C.A. §6-18-401

History and Organization

The primary mission of the State Child Abuse and Neglect Prevention Board is to encourage and promote the overall welfare of children within the family structure. This mission is mainly accomplished by providing funding and technical assistance to community based programs and services throughout Arkansas that help strengthen and support families and thereby prevent abuse.

The State Child Abuse and Neglect Prevention Board was created by Act 397 of 1987. The nine-member Board is appointed by the Governor. Board members serve without compensation but are reimbursed for travel expenses in accordance with State travel procedures. The Board's primary responsibility is to manage the Children's Trust Fund, which was also created by Act 397 of 1987. The State Board promotes the establishment of community-based child abuse prevention programs throughout the state and funds them through the Children's Trust Fund.

Act 397 of 1987 originally provided revenue for the Trust Fund by levying a \$5.00 surcharge on all marriage license fees in the State of Arkansas. Act 397 also placed limitations on the amount of money the Board was allowed to disburse. At least 50% of all fee and interest revenue in any fiscal year was to remain in the Trust Fund as an investment for future prevention programs. Administrative costs of managing the Trust Fund may not exceed 20% of fiscal year revenues and the remaining revenues (30%) were to be spent in grant funds to child abuse prevention programs.

Act 340 of 1991 amended the law and changed the disbursement percentages as follows: at least 20% of all fee and interest revenues in any fiscal year must remain in the Trust as an investment for future prevention programs; administration costs of managing the Trust Fund may not exceed 20% of fiscal year revenues, and the remaining revenues (60%) are available for grant funds to child abuse prevention programs. This change in the law allowed the Board to award 30% more funds to local organizations and individuals for child abuse prevention programs.

Act 174 of 1993 again amended the law by changing the surcharge on the marriage license from \$5.00 to \$10.00, thereby providing for

additional child abuse prevention programs and/or larger grant awards to those programs. Additionally, Act 968 of 2001 provided for the issuance of Heirloom Marriage certificates. The certificates, which are artistically rendered and suitable for framing, are an optional purchase for anyone married in the State of Arkansas. All proceeds are directed to the Children's Trust Fund.

In 2003, Act 1224 added the One Percent to Prevent Fund to provide programs for incarcerated parents and their children, as well as the caregivers of those children. And Act 68 of the Second Extraordinary Session of 2003 charged the Board to establish a pilot program of family resource centers in a number of elementary schools in the state.

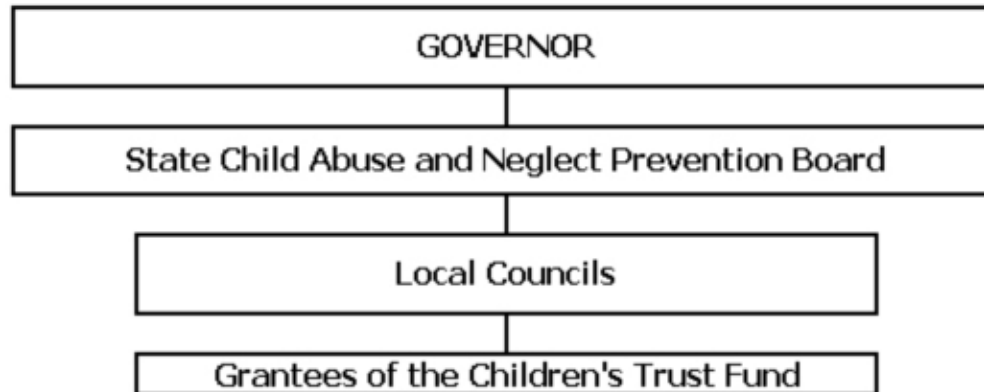
The State Child Abuse and Neglect Prevention Board also promotes the establishment of Local Child Abuse Prevention Councils in every county of the state. Local Councils are required to review and approve any and all grant proposals that originate from their county. The State Board uses the recommendations from each certified Local Council to make the final decisions about which programs will be funded. All proposals must be reviewed by the appropriate Local Council and only those counties which have a certified Local Council may receive funding from the Children's Trust Fund. Act 397 of 1987 requires the Local Council to consist of the following members:

1. An employee of the County Department of Human Services (or Division of Children and Family Services)
2. An employee of the County Health Department Unit
3. An employee of Local Law Enforcement
4. An employee of the Local Public Education System
5. One Citizen At-Large - preferably a parent
6. Any other persons deemed necessary by the Local Council

During its first year of operations, the Board developed procedures for the formation of Local Councils and established criteria for the disbursement of grant funds. Since that time, an average of 50 Local Councils have been certified each year and between 18 and 25 grants have been awarded to local organizations and individuals each year for programs designed to prevent child abuse and neglect.

In the '88-'89 fiscal year, the Board began contracting for part-time staff support services through a Professional Services contract with Arkansas Child Abuse Prevention, a local non-profit organization. The contract has now increased to two full-time staff persons and one part-time person. Through the contract, the Board has been able to monitor the programmatic and fiscal activities of its grantees and insure a higher degree of accountability. The contract agency also provides technical assistance to grantees to enhance program quality, assists in the development of additional Local Councils, initiates public awareness activities about child abuse and neglect prevention, and provides formal training opportunities for grantees and Local Councils. In addition, the Board has initiated a statewide task force on parenting education that is supported through the Professional Services Contract.

In FY2003 - 2004, the Board funded the first program of the One Percent to Prevent Fund. A statewide mentoring program for children of incarcerated parents was established and is ongoing.



Agency Commentary

Special Revenue

Since its inception in August, 1987, monies of the Children's Trust Fund have accrued from a \$5.00 fee imposed on all marriage licenses in the state and from interest gained as these fees are invested through the State Treasurer's Office. Act 174 of 1993 amended the original law by changing the fee from \$5.00 to \$10.00. The Board began collecting the new \$10.00 fee in August of 1993. In addition, Act 968 of 2001 provided for the issuance of Heirloom Marriage Certificates which are an optional purchase for anyone married in the state.

In FY12 and FY13 the projected accrual from license fees and Heirloom certificates is \$250,000 and projected interest accrual is \$60,000. Total revenue for FY12 and FY13 is projected at \$310,000.

Federal Revenue

The State Child Abuse and Neglect Prevention Board is eligible to receive funds on an annual basis from the Children's Bureau of the Department of Health and Human Services. The federal appropriation for this grant program has fluctuated greatly over the years. Although the details have changed from year to year, the main purpose of the grant program is to establish a network of family support programs across the state. The Board accomplishes this goal by using the majority of our federal award to make grants to community-based family support programs. In addition, the Board sponsors a statewide conference on parenting education and supports other professional development trainings to help improve quality, quantity and accessibility to parent education programs. The Board projects it will have \$300,000 annually from the federal grant.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
STATE CHILD ABUSE & NEGLECT PREVENTION BOARD

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	0	2	2	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			2	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Announcement of Request for Proposals	ACA §9-30-105(b)(3)	N	N	100	To announce availability of grant funds to those without email addresses.
Annual Report	ACA §9-30-105(C)(7)	Y	Y	50	To inform public, General Assembly and Governor of activities performed by the Board.

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Local Council Certification Packet	ACA §9-30-105(B)(1)	N	N	150	Requirements for certifying a Local Council on child abuse prevention in every county.

Department Appropriation Summary

Historical Data

Agency Request and Executive Recommendation

Appropriation	2009-2010		2010-2011		2010-2011		2011-2012						2012-2013					
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
152 Child Abuse Prevention	325,377	1	397,863	1	399,092	1	397,899	1	397,899	1	397,899	1	397,899	1	397,899	1	397,899	1
198 Community Grants	256,050	1	291,814	1	292,908	1	291,834	1	284,334	1	284,334	1	291,834	1	284,334	1	284,334	1
Total	581,427	2	689,677	2	692,000	2	689,733	2	682,233	2	682,233	2	689,733	2	682,233	2	682,233	2

Funding Sources		%		%		%		%		%		%		%		%		%
Fund Balance	4000005	1,912,961	77.0	1,902,032	76.0	1,812,778	74.8	1,812,778	74.8	1,812,778	74.8	1,733,045	74.0	1,740,545	74.0	1,740,545	74.0	
Federal Revenue	4000020	256,044	10.3	290,423	11.6	300,000	12.4	300,000	12.4	300,000	12.4	300,000	12.8	300,000	12.8	300,000	12.8	
Special Revenue	4000030	254,454	10.2	250,000	10.0	250,000	10.3	250,000	10.3	250,000	10.3	250,000	10.7	250,000	10.6	250,000	10.6	
Trust Fund Interest	4000705	60,000	2.4	60,000	2.4	60,000	2.5	60,000	2.5	60,000	2.5	60,000	2.6	60,000	2.6	60,000	2.6	
Total Funds		2,483,459	100.0	2,502,455	100.0	2,422,778	100.0	2,422,778	100.0	2,422,778	100.0	2,343,045	100.0	2,350,545	100.0	2,350,545	100.0	
Excess Appropriation/(Funding)		(1,902,032)		(1,812,778)		(1,733,045)		(1,740,545)		(1,740,545)		(1,653,312)		(1,668,312)		(1,668,312)		
Grand Total		581,427		689,677		689,733		682,233		682,233		689,733		682,233		682,233		

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %

Analysis of Budget Request

Appropriation: 152 - Child Abuse Prevention

Funding Sources: TCT - Children's Trust Fund

The Child Abuse and Neglect Prevention Board administers the Arkansas Children's Trust Fund created by Act 397 of 1987 which provides funds for programs to prevent child abuse and neglect. The Children's Trust Fund is supported by a \$10 surcharge on the sale of marriage licenses and interest income pursuant to Arkansas Code Annotated § 9-30-101 et. seq. Currently the Board contracts with Arkansas Child Abuse Prevention, a local non-profit organization to carry out the functions and directions of the Board. This includes fiscal activities of the Board, with a primary emphasis on the technical assistance, program monitoring and financial oversight of the grantees receiving funding from the Children's Trust Fund. Grants are awarded to local organizations and individuals each year for programs designed to prevent child abuse and neglect.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments.

The Agency is requesting Base Level in each year of the biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 152 - Child Abuse Prevention

Funding Sources: TCT - Children's Trust Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	41,191	41,206	42,361	41,206	41,206	41,206	41,206	41,206	41,206
#Positions		1	1	1	1	1	1	1	1	1
Extra Help	5010001	0	18,200	18,200	18,200	18,200	18,200	18,200	18,200	18,200
#Extra Help		0	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	12,362	14,359	14,433	14,395	14,395	14,395	14,395	14,395	14,395
Operating Expenses	5020002	11,828	18,098	18,098	18,098	18,098	18,098	18,098	18,098	18,098
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	259,996	306,000	306,000	306,000	306,000	306,000	306,000	306,000	306,000
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		325,377	397,863	399,092	397,899	397,899	397,899	397,899	397,899	397,899
Funding Sources										
Fund Balance	4000005	1,902,010	1,891,087		1,803,224	1,803,224	1,803,224	1,715,325	1,715,325	1,715,325
Special Revenue	4000030	254,454	250,000		250,000	250,000	250,000	250,000	250,000	250,000
Trust Fund Interest	4000705	60,000	60,000		60,000	60,000	60,000	60,000	60,000	60,000
Total Funding		2,216,464	2,201,087		2,113,224	2,113,224	2,113,224	2,025,325	2,025,325	2,025,325
Excess Appropriation/(Funding)		(1,891,087)	(1,803,224)		(1,715,325)	(1,715,325)	(1,715,325)	(1,627,426)	(1,627,426)	(1,627,426)
Grand Total		325,377	397,863		397,899	397,899	397,899	397,899	397,899	397,899

Analysis of Budget Request

Appropriation: 198 - Community Grants

Funding Sources: FCN - Child Abuse and Neglect-Federal Grants

This appropriation is 100% federally funded through the U. S. Department of Health and Human Services, and is utilized for operational costs and grants to local communities for the development or operation of child abuse prevention programs.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments.

The Agency is requesting Change Level decreases of (\$7,500) in each year of the biennium. This consists of an increase in Professional Fees of \$2,500 for web development and a decrease of (\$10,000) in Operating Expenses.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 198 - Community Grants

Funding Sources: FCN - Child Abuse and Neglect-Federal Grants

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	34,722	34,734	35,708	34,734	34,734	34,734	34,734	34,734	34,734
#Positions	1	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	15,142	11,665	11,785	11,685	11,685	11,685	11,685	11,685	11,685
Operating Expenses 5020002	13,256	25,000	25,000	25,000	15,000	15,000	25,000	15,000	15,000
Conference & Travel Expenses 5050009	13,930	14,715	14,715	14,715	14,715	14,715	14,715	14,715	14,715
Professional Fees 5060010	0	500	500	500	3,000	3,000	500	3,000	3,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	179,000	205,200	205,200	205,200	205,200	205,200	205,200	205,200	205,200
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	256,050	291,814	292,908	291,834	284,334	284,334	291,834	284,334	284,334
Funding Sources									
Fund Balance 4000005	10,951	10,945		9,554	9,554	9,554	17,720	25,220	25,220
Federal Revenue 4000020	256,044	290,423		300,000	300,000	300,000	300,000	300,000	300,000
Total Funding	266,995	301,368		309,554	309,554	309,554	317,720	325,220	325,220
Excess Appropriation/(Funding)	(10,945)	(9,554)		(17,720)	(25,220)	(25,220)	(25,886)	(40,886)	(40,886)
Grand Total	256,050	291,814		291,834	284,334	284,334	291,834	284,334	284,334

Change Level by Appropriation

Appropriation: 198 - Community Grants
Funding Sources: FCN - Child Abuse and Neglect-Federal Grants

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	291,834	1	291,834	100.0	291,834	1	291,834	100.0
C03	Discontinue Program	(10,000)	0	281,834	96.6	(10,000)	0	281,834	96.6
C08	Technology	2,500	0	284,334	97.4	2,500	0	284,334	97.4

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	291,834	1	291,834	100.0	291,834	1	291,834	100.0
C03	Discontinue Program	(10,000)	0	281,834	96.6	(10,000)	0	281,834	96.6
C08	Technology	2,500	0	284,334	97.4	2,500	0	284,334	97.4

Justification

C03	Reduction of Operating Expenses to better reflect FY10 actual expenditures and to offset web site and data development costs.
C08	The change level of \$2,500 in professional services is to contract with professionals to provide training and technical support to our grantees – most specifically our home visiting grantees. We plan to provide quarterly trainings for them and have on-site technical assistance as needed. This item can be found in the Agency's IT Plan under "Operations, IT Support Cost."

AR STATE BOARD OF CHIROPRACTIC EXAMINERS

Enabling Laws

Act 39 of 2010
A.C.A. §17-81-101

History and Organization

The Arkansas State Board of Chiropractic Examiners was created by Act 126 of 1915, to create a safeguard for the public health and welfare of the citizens of Arkansas by providing for the licensure and examination of any person practicing or offering to practice Chiropractic in the state. The Arkansas State Board of Chiropractic Examiners Board is a cash agency funded from examination and license renewal fees charged pursuant to subchapter 3 of Arkansas Code Annotated §17-81.

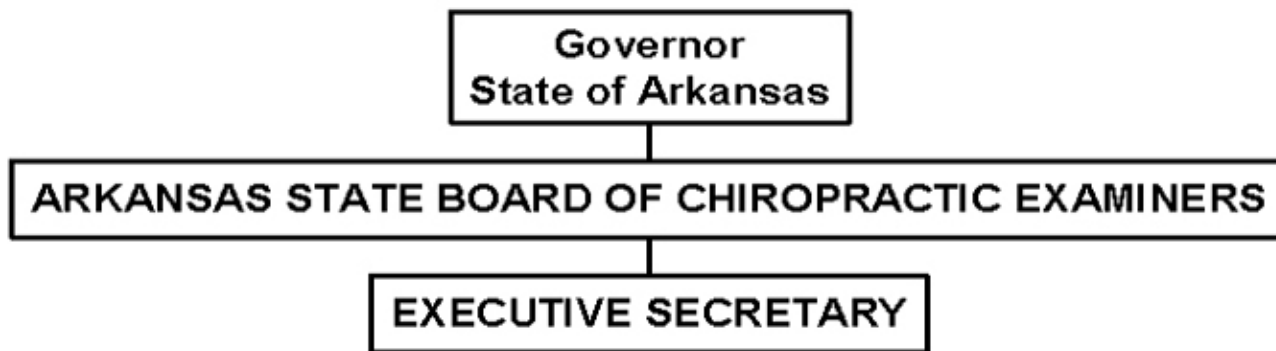
The Arkansas State Board of Chiropractic Examiners was authorized by Act 706 of 1971, for the following purposes:

1. Licensing of qualified Doctors of Chiropractic by Examination.
2. Annual renewal of the license holders both the resident and non-resident.
3. Make suitable bylaws for carrying out its duties.
4. Adopt and revise rules and regulations.
5. To serve as a regulatory, judicial, and disciplinary body for chiropractic practitioners in terms of laws and regulations.

Board Member Functions:

The Board consists of seven members, five of whom must be licensed chiropractors practicing in Arkansas for a period of 5 years, one consumer member and one senior citizen member.

1. Prepare and maintain a current roster of license holders.
2. Empowered to establish the criteria that credentialing candidates must meet.
3. Receive and investigate consumer complaints relating to legal and ethical violations by Doctors of Chiropractic. Conduct disciplinary proceedings.
4. Empowered to make by-laws, rules and regulations for the operation in accordance with the Chiropractic Practice Act.



Agency Commentary

Mission Statement: The State Board of Chiropractic Examiners was created by Act 126 of 1915, as a regulatory board to provide for the licensing and examination of chiropractors, ensuring that any person practicing or offering to practice chiropractic in the state is qualified and licensed, and to safeguard the public health and welfare of the citizens of Arkansas.

The Board is requesting Base Level of \$138,038 in each year for the 2011-2013 biennium. It is requesting to change the title of its one employee from Executive Secretary to Executive Director.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 AR STATE BOARD OF CHIROPRACTIC EXAMINERS

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
ASBCE Newsletter	A.C.A. 17-81-206	N	N	600	At the board's direction, distribute information of the board's proceedings and actions for the past year.

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: 85F - Operations

Funding Sources: NCH - Cash in Treasury

The Arkansas State Board of Chiropractic Examiners was created by Act 126 of 1915. This Board was created to safeguard the public health and welfare of the citizens of Arkansas by providing for the licensure and examination of any person practicing or offering to practice chiropractic in the State. The Board is a cash agency funded from examination and license renewal fees charged pursuant to subchapter 3 of Arkansas Code Annotated §17-81. The Board utilizes these funds to finance one (1) Regular Salary position, one (1) Extra Help position and provide operating expenses for the administration of the laws governing the practice of chiropractic. The Board voted to move the banking activities from Bank of America to the State Treasury. The move was accomplished on August 13, 2010.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level request for Regular Salaries includes board member stipend payments.

In addition to Base Level in the amount of \$138,038 each year, the Agency requests to change the title of its one employee from Executive Secretary to Executive Director.

The Executive Recommendation is for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 85F - Operations

Funding Sources: NCH - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	55,288	51,565	59,418	51,565	51,565	51,565	51,565	51,565	51,565
#Positions		1	1	1	1	1	1	1	1	1
Extra Help	5010001	4,970	8,256	8,256	8,256	8,256	8,256	8,256	8,256	8,256
#Extra Help		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	15,868	16,760	16,347	16,777	16,777	16,777	16,777	16,777	16,777
Operating Expenses	5020002	49,492	50,044	50,044	50,044	50,044	50,044	50,044	50,044	50,044
Conference & Travel Expenses	5050009	3,155	3,396	3,396	3,396	3,396	3,396	3,396	3,396	3,396
Professional Fees	5060010	5,995	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		134,768	138,021	145,461	138,038	138,038	138,038	138,038	138,038	138,038
Funding Sources										
Fund Balance	4000005	194,542	218,231		218,370	218,370	218,370	218,492	218,492	218,492
Cash Fund	4000045	158,457	138,160		138,160	138,160	138,160	138,160	138,160	138,160
Total Funding		352,999	356,391		356,530	356,530	356,530	356,652	356,652	356,652
Excess Appropriation/(Funding)		(218,231)	(218,370)		(218,492)	(218,492)	(218,492)	(218,614)	(218,614)	(218,614)
Grand Total		134,768	138,021		138,038	138,038	138,038	138,038	138,038	138,038

The FY11 Budget amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2009-2011 biennium.

Change Level by Appropriation

Appropriation: 85F - Operations
Funding Sources: NCH - Cash in Treasury

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	138,038	1	138,038	100.0	138,038	1	138,038	100.0
C14	Title Change	0	0	138,038	100.0	0	0	138,038	100.0

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	138,038	1	138,038	100.0	138,038	1	138,038	100.0
C14	Title Change	0	0	138,038	100.0	0	0	138,038	100.0

Justification

C14	The Board is requesting to change the title of its one employee from Executive Secretary to Executive Director.
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CONTRACTORS LICENSING BOARD

Enabling Laws

Act 250 of 2010
A.C.A. §17-25-201
A.C.A. §17-25-103
A.C.A. §17-25-508

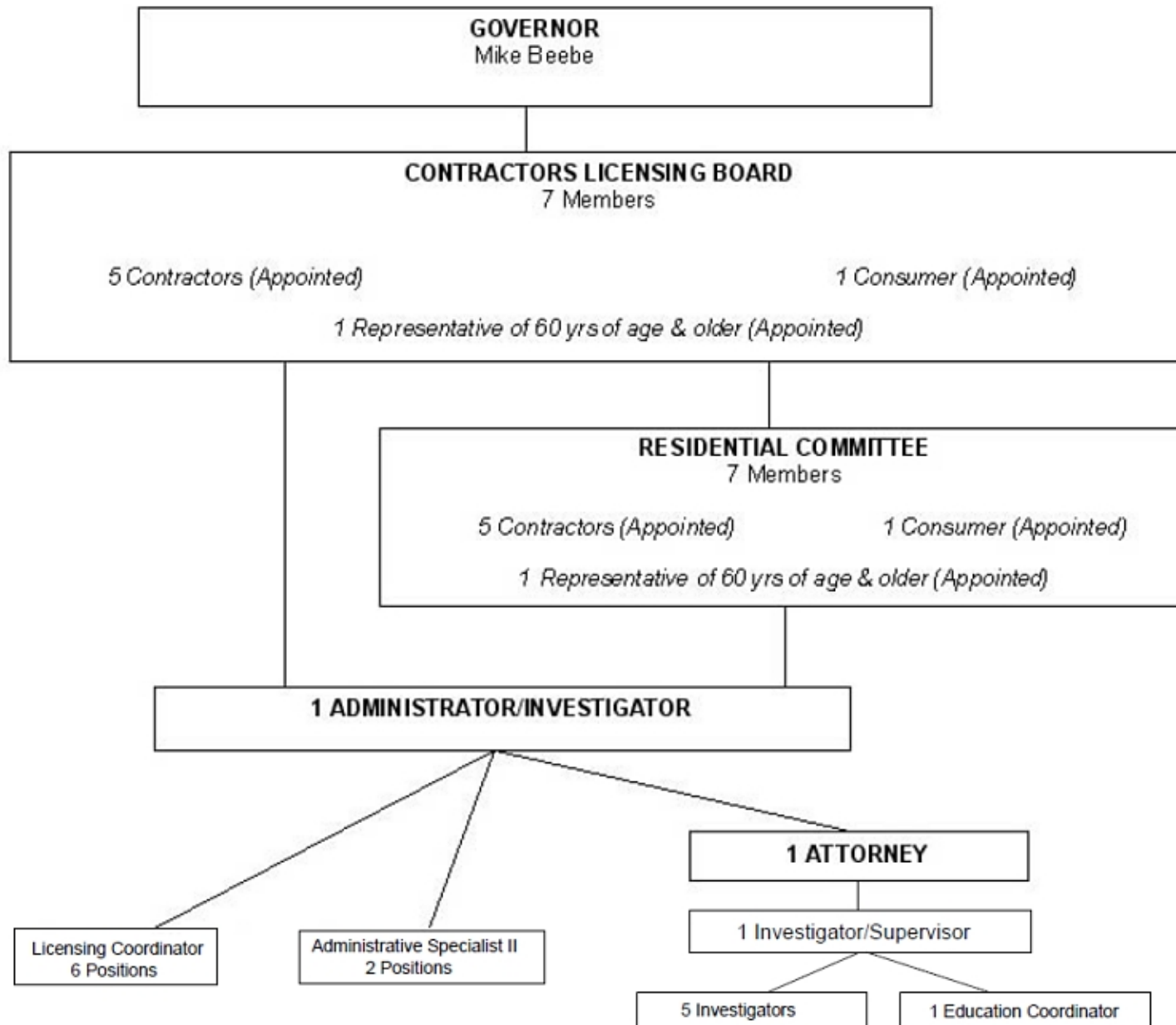
History and Organization

The Contractors Licensing Board was established by Act 124, approved on February 24, 1939, with the intent to preserve public health and safety in the construction industry in the State of Arkansas. Act 150 of 1965, as amended, has been established to efficiently insure public health and safety as well. The Contractors Licensing Board acting within the guidelines of the above mentioned Acts, with the diligence and concern, has endeavored to bring all contractors into compliance with the above mentioned Act.

Act 37 of the special legislative session of 1992 amended Act 162 of 1987 and placed the responsibility of the Contractors Bond Law within the frame work of the Contractors Licensing Board. The Board works well with other agencies to insure the financial obligations of contractors to the State of Arkansas are met. The Contractors Bond Law has closed many gaps of lost revenue for the Revenue Department and other agencies.

The Contractors Licensing Board and its administration is very conscious of cost in relation to services rendered and has been able to implement a program that places this agency in a very cost efficient, economic position.

The Contractors Licensing Board is made up of seven (7) members appointed by the Governor and confirmed by the Senate. Act 950 of 1999 placed the Home Builders Licensure Act with the Contractors Licensing Board. The Residential Committee is made up of seven (7) members appointed by the Governor.



Agency Commentary

The operation and programs for the Contractors Licensing Board are prescribed by Act 150 of 1965, as amended, Act 162 of 1987, as amended, and by Act 950 of 1999 as amended. More specifically these operations are: determining qualifications of applicants for contractor license and authorizing the issuance of new and renewal licenses, investigating all alleged and factual violations of the Contractors Licensing Law, the Contractors Bond Law, and the Residential Licensing Law, and bringing such to a conclusion, holding hearings and meetings to bring compliance to the laws of the State of Arkansas. The maximum fee set forth is \$100. At the present time, all original applications require a \$100 fee and renewal applications, which are received on time, require a \$50 fee. We currently have 8,000 licensed contractors who are qualified to perform work in the State of Arkansas. The Contractors Licensing Board will meet 23 times a year in the normal course of their business. The Residential Committee will meet 12 times per year. The Contractors Licensing Board staff consists of 1 administrator/investigator, 1 investigator/supervisor, 5 investigators, 6 licensing coordinators, 2 administrative specialist positions, 1 attorney position, and 1 education coordinator position for a total of 17 filled positions.

The Board is requesting Base Level for the 2011-2013 biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
CONTRACTORS LICENSING BOARD

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	7	9	16	94 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	1	1	6 %
	Total Minorities		1	6 %
	Total Employees		17	100 %

Cash Fund Balance Description as of June 30, 2010

Fund Account	Balance	Type	Location
3110000	\$2,906,245	Checking, Management Fund	Regions Bank, State Treasury

Statutory/Other Restrictions on use:

A.C A. 17-25-205 - 17-25-402 Fees shall be deposited in banks to be used by board in the manner prescribed by law.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-25-103 - 17-25-303 - 17-25-402 Authorizes agency to collect fees and penalties.

Revenue Receipts Cycle:

Fees and penalties are collected throughout the year.

Fund Balance Utilization:

It will be necessary to use these surplus funds for normal operations in the future.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Contractors License, Law, Bond Law and Rules Regulations	A.C.A. §17-25-315	N	N	3,000	Public Use
New and Renewal Applications	A.C.A. §17-25-303	N	N	1,500	Necessary for Licensure Process
Newsletters Annually	A.C.A. §17-25-206	N	N	12,000	Information Purposes

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
18	17	1	18	0	5.56 %	18	17	1	18	0	5.56 %	18	17	1	18	0	5.56 %

Analysis of Budget Request

Appropriation: A03 - Cash Operations

Funding Sources: 311 - Contractors Licensing Board - Cash

The Contractors Licensing Board is responsible for determining qualifications of applicants for contractor's licenses and authorizing the issuance of new and renewal licenses. The Board investigates all alleged and factual violations of the contractor's licensing law and contractor's bond law, as well as holds hearings and assesses penalties to ensure compliance. The Contractors Licensing Board is funded from the receipt of fees charged for examination, issuance and renewal of commercial and residential contractor's licenses and penalties associated with violations of regulations pursuant to A.C.A. §17-25-101 et seq.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level request for Regular Salaries includes board member stipend payments.

The Agency is requesting Base Level of \$2,363,576 each year of the 2011-2013 biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A03 - Cash Operations

Funding Sources: 311 - Contractors Licensing Board - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	817,132	856,942	863,563	852,842	852,842	852,842	852,842	852,842	852,842
#Positions		17	18	18	18	18	18	18	18	18
Personal Services Matching	5010003	231,602	249,558	251,747	255,349	255,349	255,349	255,349	255,349	255,349
Operating Expenses	5020002	321,756	345,481	345,481	345,481	345,481	345,481	345,481	345,481	345,481
Conference & Travel Expenses	5050009	5,306	9,400	9,400	9,400	9,400	9,400	9,400	9,400	9,400
Professional Fees	5060010	43,938	44,000	44,000	44,000	44,000	44,000	44,000	44,000	44,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	149,290	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Refunds/Reimbursements	5110014	40,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Capital Outlay	5120011	0	12,000	12,000	0	0	0	0	0	0
Investments	5120013	0	156,504	156,504	156,504	156,504	156,504	156,504	156,504	156,504
Special Maintenance	5120032	80,961	0	0	0	0	0	0	0	0
Constr Trades Trng Grants	5900046	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Construction Industry Training Gr	5900047	299,995	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Total		2,139,980	2,373,885	2,382,695	2,363,576	2,363,576	2,363,576	2,363,576	2,363,576	2,363,576
Funding Sources										
Fund Balance	4000005	3,656,129	2,906,245		1,832,360	1,832,360	1,832,360	768,784	768,784	768,784
Cash Fund	4000045	1,390,096	1,300,000		1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
Total Funding		5,046,225	4,206,245		3,132,360	3,132,360	3,132,360	2,068,784	2,068,784	2,068,784
Excess Appropriation/(Funding)		(2,906,245)	(1,832,360)		(768,784)	(768,784)	(768,784)	294,792	294,792	294,792
Grand Total		2,139,980	2,373,885		2,363,576	2,363,576	2,363,576	2,363,576	2,363,576	2,363,576

AR CORN & GRAIN SORGHUM PROMOTION BOARD

Enabling Laws

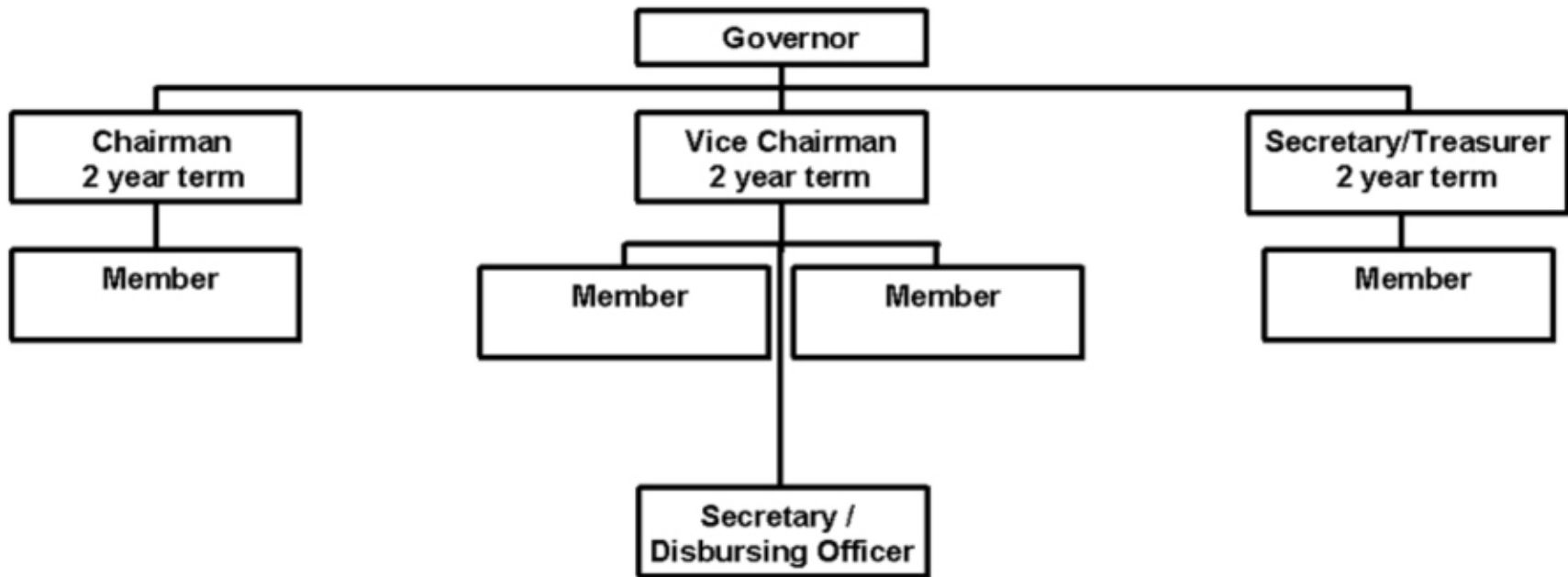
Act 37 of 2010
A.C.A. §2-20-804 et seq.

History and Organization

The Arkansas Corn and Grain Sorghum Board was created by Act 271 of 1997. Its mission is to promote the growth and development of the corn and grain sorghum industries in Arkansas by research, extension, promotion and market development, thereby promoting the general welfare of the people of Arkansas.

The Board is made up of seven members appointed by the Governor. Three are nominated by and represent the Arkansas Farm Bureau Federation, and two each are nominated by and represent Riceland Foods, Inc. and The Agriculture Council of Arkansas. The Board is administered by the Executive Vice President of Arkansas Farm Bureau Federation or his designee.

The Board administers a one cent per bushel assessment on all corn and grain sorghum grown in Arkansas for market. The funds enter the State Treasury, and are disbursed by the Board to fund corn and grain sorghum research and promotion efforts.



Agency Commentary

The Arkansas Corn and Grain Sorghum Board is requesting a continuation of the Base Level of \$1.2 million each year of the 2011-2013 biennium.

Base Level is funded entirely by special revenues collected from a one cent per bushel check off on all corn and grain sorghum produced in Arkansas for market.

An allocation of these special revenue funds will be used to fund corn and grain sorghum related research projects through the University of Arkansas and private research companies as the Board sees fit. Projects will be individually approved and monitored by the Board. The Board welcomes project proposals at their first quarter meeting.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
AR CORN & GRAIN SORGHUM PROMOTION BOARD

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 686 - Corn and Grain Sorghum

Funding Sources: SGS - AR Corn and Grain Sorghum Promotion Board Fund

The purpose of the Corn and Grain Sorghum Promotion Board is to promote the growth and development of the corn and grain sorghum industries in the State of Arkansas. The funds are primarily used to maintain a program of research through the University of Arkansas Agricultural Experiment Station and Cooperative Extension Service. A small portion is used for other programs designed to enhance the Arkansas corn and grain sorghum industries.

The Board is funded entirely by Special Revenues collected from a one cent per bushel assessment at the first point of sale or when the corn or grain sorghum enters the USDA loan program and is applicable to all corn and grain sorghum produced in Arkansas for market. The Board utilizes these funds to finance operating expenses and to conduct a program of research, market development and promotion. In recent years, fluctuations in both crop prices and in the number of corn acres farmed in Arkansas have caused the Board's revenues to increase from approximately \$209,000 in FY2007 to over \$950,000 in FY2008 and almost \$600,000 in FY2009.

The Agency Base Level Request includes appropriation of \$1.2 million each year of the biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 686 - Corn and Grain Sorghum

Funding Sources: SGS - AR Corn and Grain Sorghum Promotion Board Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	16,935	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Research/Development	5900031	556,965	1,175,000	1,175,000	1,175,000	1,175,000	1,175,000	1,175,000	1,175,000	1,175,000
Total		573,900	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Funding Sources										
Fund Balance	4000005	404,305	354,623		354,623	354,623	354,623	354,623	354,623	354,623
Special Revenue	4000030	524,218	1,200,000		1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Total Funding		928,523	1,554,623		1,554,623	1,554,623	1,554,623	1,554,623	1,554,623	1,554,623
Excess Appropriation/(Funding)		(354,623)	(354,623)		(354,623)	(354,623)	(354,623)	(354,623)	(354,623)	(354,623)
Grand Total		573,900	1,200,000		1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000

ARKANSAS BOARD OF EXAMINERS IN COUNSELING

Enabling Laws

Act 120 of 2010
A.C.A. §17-27-101

History and Organization

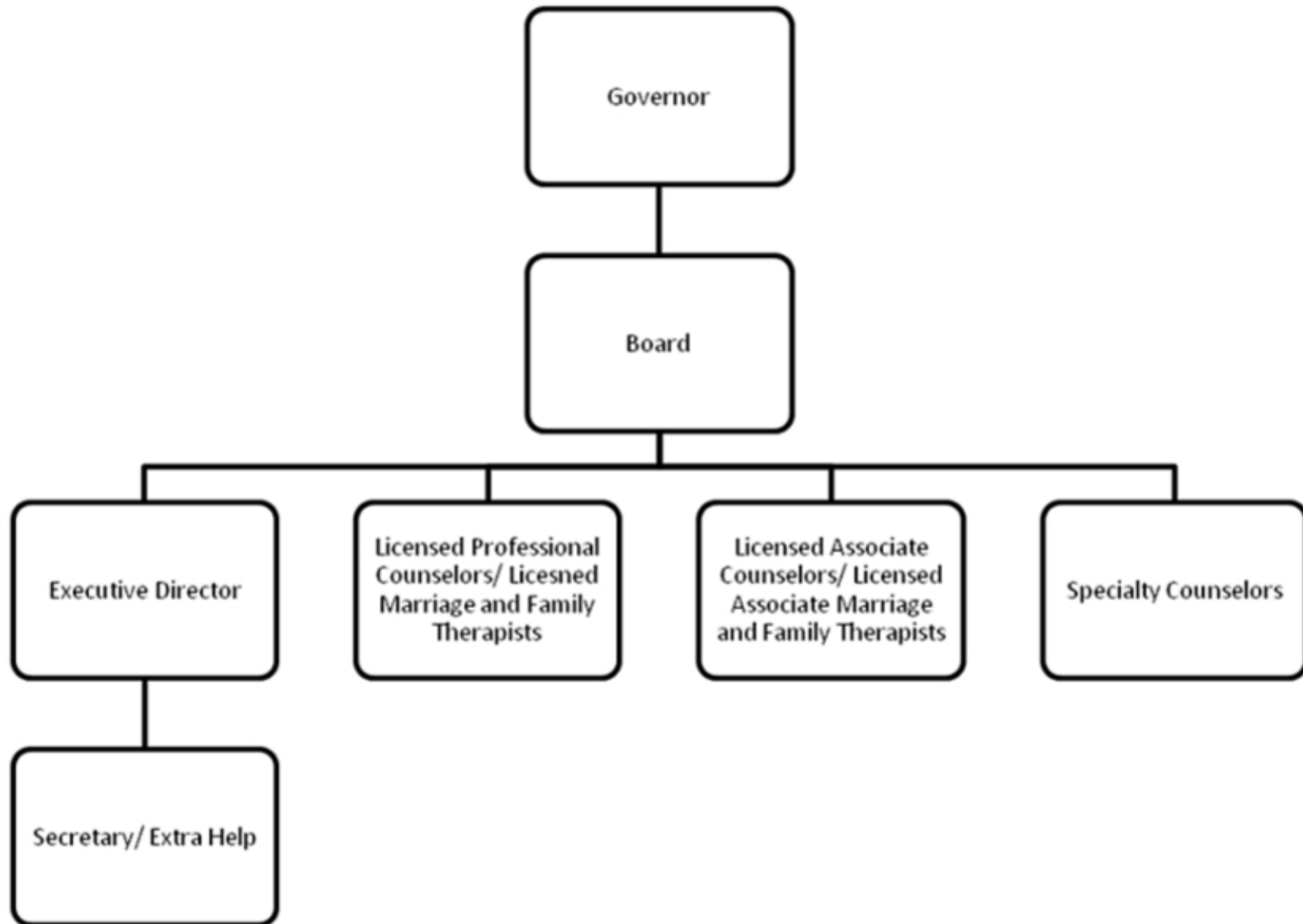
The Arkansas Board of Examiners in Counseling regulates the title and practice of Counselors and Marriage and Family Therapists in the State of Arkansas. The Board examines the credentials for each applicant prior to granting an Arkansas license. Specialization licenses are issued based on the generic license being in good standing. National standards must be met prior to such issue; the Board examines training and qualifications to ensure standards are met. The Board monitors and records the supervision of each new licensee until the license holder has completed the mandated three (3) years of supervised practice. The Board conducts investigations into violations of Statutes, Rules and Regulations based on complaints, practice without license, and/or information received by the Board administrative office. If the complaints are valid and have sufficient merit, formal investigations are conducted under the direction of the Attorney General's staff. If deemed necessary at the conclusion of the investigation, administrative hearings are held to resolve the issue by dismissal of the complaint, probation, suspension or revocation of the license.

The mission is to protect the public and to ensure quality of counseling services being provided to the citizens of Arkansas. The staff is responsible for the operation of the Board, for carrying out the policies of the Board, and making monthly detailed reports and recommendations to the Board.

The General Assembly of the State of Arkansas approved Act 593 of 1979 (A.C.A. §17-27-101) in the Regular Session, 1979. The General Assembly approved Act 244 of 1997 to amend A.C.A. §17-27-101 through 104 and approved Act 1317 of 1997 to amend A.C.A. §17-1-103 in the Regular Session, 1997. The Acts provided for the regulation of the practice and the use of the titles of Counseling, Marriage and Family Therapy, and the Specialization Licenses created by the Board of Examiners in Counseling, prescribed the powers and duties of the Board, and provided for the examination and licensure of Counselors and Marriage and Family Therapists, and provided for the examination and licensure of those with specialized training in the field of Counseling and Marriage and Family Therapy.

The Board of Examiners in Counseling, first was composed of seven (7) members, appointed by the Governor sixty days after July 1, 1997, in the manner and for the terms of office provided in Act 593 of 1979. A retired citizen board member was appointed in the fall of 1984 and a Marriage and Family Therapist was appointed in the fall of 1997, bringing the Board's current membership to a total of nine (9) members.

The Board meets regularly the second weekend of each month and if necessitated by Administrative Hearings scheduled for additional days.



Agency Commentary

The Arkansas Board of Examiners in Counseling protects the public of Arkansas and ensures the quality of Counseling and Marriage and Family Therapy services being provided to the citizens of Arkansas through regulation of title and practice of the persons licensed by the Board, A.C.A. §17-27-101 et seq.

The Board requests additional appropriation in Regular Salaries to facilitate the reclassification of the Executive Director from Career Plan C123 to Professional N901. This reclassification is necessary in order to maintain appropriate compensation for the Executive Director of the Examiners in Counseling Board and to meet required qualifications, such as a Ph.D., in job description.

Increases to Base Level Extra Help Expenses are requested to offset the increasing workload of the two investigators, who are paid by the hour as needed, for investigations into complaints as recommended by the Attorney General's staff. The number of investigations has increased as citizens are more aware of required professional ethics and the existence of a regulatory Board.

The request of a new line item for Overtime is to compensate staff for arranging, attending and maintaining Board meetings held on weekends. The current use of compensatory time creates a hardship for the effective management of the Board, due to the small size of the staff.

The requested increases are minimal for the operation of the Board to competently regulate the title and practice for the mandated regulatory functions of the Board. Funds for the requested increases are available and unencumbered. Funding for this Board is supported from fees collected by the Board. No state funds are appropriated for the operation of the Board.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS BOARD OF EXAMINERS IN COUNSELING

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	0	3	3	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			3	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Minutes	A.C.A. §17-27-201	N	N	16	Distribution to Board
Mission Statement	A.C.A. §17-27-201	N	N	4	Statutory for Public Use
Publication	A.C.A. §17-27-201	N	N	1	Members & Legislative Council Library

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %

Analysis of Budget Request

Appropriation: 1GE - Counseling Operations

Funding Sources: NEC - Cash in Treasury

The Board of Examiners in Counseling is established under A.C.A. § 17-27-201 and consists of eight (8) members appointed by the Governor. The Board is authorized to adopt rules, regulations and procedures to carry out the duties authorized; is required to adopt the Code of Ethics of the American Counseling Association and any revisions or additions deemed appropriate by the Board to govern appropriate practice or behavior relative to counseling services; is required to adopt the Code of Ethics of the American Association of Marriage and Family Therapy to govern licensed marriage and family therapists and licensed associate marriage and family therapists; and is required to charge an application fee determined by the Board. Additionally, the Board is authorized to accept grants from foundations and institutions to carry out its functions and hire assistants as are necessary to perform its activities. The Board has purview over Professional Counselors, Associate Counselors, Marriage and Family Therapists and Associate Marriage and Family Therapists. A.C.A. §17-27-313 requires that each first-time applicant for a license issued by the Arkansas Board of Examiners in Counseling apply to the Identification Bureau of the Department of Arkansas State Police for a state and national criminal background check to be conducted by the Federal Bureau of Investigation. This appropriation authorizes expenditures for all operations of the Board to include the administration of examinations and licensure. The Board processes its operations and payroll through the State Treasury. Fees are collected from initial licensure and biannual renewal of licenses.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. Base Level is \$221,962 in each year of the 2011-2013 biennium.

The Agency requests an additional \$21,739 each year in Regular Salaries and Personal Services Matching to upgrade the Executive Director's position from C123 to N901. Additional Extra Help and Personal Services Matching in the amount of \$4,306 each year of the biennium is requested to compensate two investigators for necessary additional hours required to investigate claims. A new Overtime appropriation and associated Personal Services Matching of \$18,029 is requested in order to pay staff for mandatory time associated with monthly board meetings and seasonal license renewal period.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 1GE - Counseling Operations

Funding Sources: NEC - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	98,607	94,926	97,727	92,826	110,917	110,917	92,826	110,917	110,917
#Positions	3	3	3	3	3	3	3	3	3
Extra Help 5010001	997	5,000	5,000	5,000	9,000	9,000	5,000	9,000	9,000
#Extra Help	1	2	2	2	2	2	2	2	2
Personal Services Matching 5010003	32,050	33,512	33,981	33,148	40,131	40,131	33,148	40,131	40,131
Overtime 5010006	0	0	0	0	15,000	15,000	0	15,000	15,000
Operating Expenses 5020002	72,475	81,962	81,962	81,962	81,962	81,962	81,962	81,962	81,962
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	5,767	8,976	8,976	8,976	8,976	8,976	8,976	8,976	8,976
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Testing Fees 5900046	0	50	50	50	50	50	50	50	50
Total	209,896	224,426	227,696	221,962	266,036	266,036	221,962	266,036	266,036
Funding Sources									
Fund Balance 4000005	357,365	454,270		502,094	502,094	502,094	508,308	508,308	508,308
Cash Fund 4000045	306,801	272,250		228,176	272,250	272,250	228,176	272,250	272,250
Total Funding	664,166	726,520		730,270	774,344	774,344	736,484	780,558	780,558
Excess Appropriation/(Funding)	(454,270)	(502,094)		(508,308)	(508,308)	(508,308)	(514,522)	(514,522)	(514,522)
Grand Total	209,896	224,426		221,962	266,036	266,036	221,962	266,036	266,036

Change Level by Appropriation

Appropriation: 1GE - Counseling Operations
Funding Sources: NEC - Cash in Treasury

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	221,962	3	221,962	100.0	221,962	3	221,962	100.0
C01	Existing Program	22,335	0	244,297	110.1	22,335	0	244,297	110.1
C11	Upgrade/Downgrade	21,739	0	266,036	119.9	21,739	0	266,036	119.9

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	221,962	3	221,962	100.0	221,962	3	221,962	100.0
C01	Existing Program	22,335	0	244,297	110.1	22,335	0	244,297	110.1
C11	Upgrade/Downgrade	21,739	0	266,036	119.9	21,739	0	266,036	119.9

Justification

C01	An increase in Extra Help and associated Personal Services Matching of \$4,306 is requested to offset the increasing workload of 2 hourly-paid investigators. A singular complaint required investigation in FY10, but 5 complaints are currently under investigation in FY11. The volume of complaints is projected to continue rising in FY12 and FY13, due to increased public awareness. The requested increase is minimal in order to effectively carry out the mandated regulatory functions of the Board. Overtime and Personal Services Matching of \$18,029 is requested to compensate employees for arranging, attending, and maintaining required monthly board meetings. Compensatory time has proven to make effective office management difficult, due to small staff size.
C11	A reclassification of the Executive Director's position from C123 to N901 is requested to properly compensate and maintain a qualified employee in this position, which requires a Ph.D. degree and licensure, along with several years of experience.

STATE BOARD OF DENTAL EXAMINERS

Enabling Laws

Act 119 of 2010
A.C.A. §17-82-201

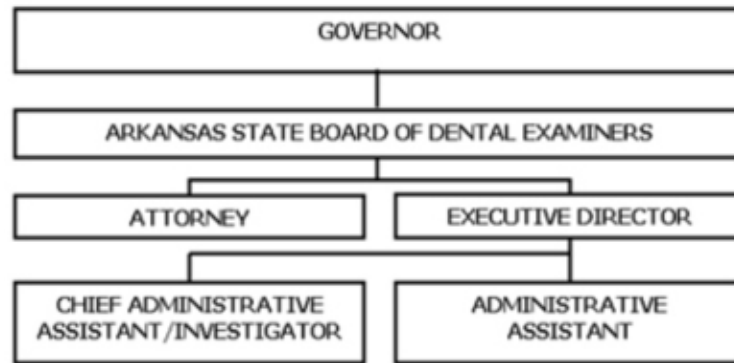
History and Organization

The Arkansas State Board of Dental Examiners was created by Act 144 of 1887 and has been in continuous existence for 123 years. Act 14 of 1955, known as the Dental Practice Act, governs Board operations. The Board regulates the practice of dentistry, dental hygiene, and dental assisting, by examining applicants for competency and issuing licenses to candidates meeting the requirements of the state and the Board.

The Board is also vested with the power to revoke or suspend the privilege of practicing professionally under any license or permit issued by it; it may place a licensee or permittee on probation, may impose a fine, or a combination of these sanctions; it has the authority to promulgate Rules and Regulations governing the practice of dentistry; it may conduct disciplinary hearings under the Administrative Procedures Act.

The Board is composed of six practicing dentists, one practicing dental hygienist, and two consumer representatives; one represents the senior citizens of the state. Members are appointed by the Governor for five year terms; officers are elected annually. The Board meets six or more times a year and conducts disciplinary hearings in conjunction with those meetings.

The Board employs an executive director and two other employees. The Board participates in the Southern Regional Testing Agency with five other states; this agency administers clinical examinations to dentists and dental hygienists. The board members who are dentists and the dental hygienist board member participate with other professional examiners at more than sixteen examinations each year. The Board also holds individual examinations for applicants in the dental specialty fields. More than 5,900 individuals hold a current license or permit issued by the Board of Dental Examiners.



Agency Commentary

The State Board of Dental Examiners is a medically related cash fund agency with one appropriation. Funds are collected by the Board through application fees for licensure, renewal of licenses and permits, issuance of permits, late penalties, and disciplinary fines. The Board is totally self-funded.

The Board was established in 1887 to regulate dentistry. Through the Dental Practice Act [A.C.A.§17-82-101 et seq.] and its Rules and Regulations, the Board prescribes those acts, services, procedures and practices which define the practice of dentistry and those acts, services, procedures and practices which can be performed by dental hygienists and dental assistants.

The Board's office staff of three receives written complaints from the public about dental services, answers questions from the public and licensees of the Board, dispenses applications and information about licensure and permitting in the state, and plans and schedules hearings and meetings. The Board implemented minimum standards of continuing education and mandatory CPR several years ago. The Board uses its website [www.asbde.org] to provide application forms for licensure, minutes of meetings, newsletters and lists of licensed dentists and dental hygienists. Our website is linked to the national group of dental examiners.

The Board has sufficient cash funding for the Base Level request for the 2011-13 biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF DENTAL EXAMINERS
FOR THE YEAR ENDED JUNE 30, 2008

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	33 %
Black Employees	0	2	2	67 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			2	67 %
Total Employees			3	100 %

Cash Fund Balance Description as of June 30, 2010

Fund Account	Balance	Type	Location
3120000	\$1,214,212	Checking, Money Market, CD and Treasury	Pulaski, Simmons, Twin City Metropolitan Bank & State Treasury

Statutory/Other Restrictions on use:

A.C.A. 17-82-211 Provides for the Agency to collect fines and penalties and for the Agency treasurer to disburse as necessary.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-82-100 et seq., A.C.A. 17-82-201 et seq., A.C.A. 17-82-301 et seq., 17-82-501 et seq.

Revenue Receipts Cycle:

January 1 Odd numbered years-Biennial renewal of dental and hygiene licenses, corporation registry, anesthesia permits. January 1 Even numbered years-Biennial renewal of dental assistant permits.

Fund Balance Utilization:

To pay all expenses of board operations including board meetings, disciplinary hearings, complaint investigations, staff training, board member examiners training and office operations.

Fund Account	Balance	Type	Location
PDE0100	\$36,844	Payroll	State Treasury

Statutory/Other Restrictions on use:

A.C.A. 17-82-211 Provides for the Agency to collect fines and penalties and for the Agency treasurer to disburse as necessary.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-82-100 et seq., A.C.A. 17-82-201 et seq., A.C.A. 17-82-301 et seq., 17-82-501 et seq.

Revenue Receipts Cycle:

January 1 Odd numbered years-Biennial renewal of dental and hygiene licenses, corporation registry, anesthesia permits. January 1 Even numbered years-Biennial renewal of dental assistant permits.

Fund Balance Utilization:

To pay payroll of the board.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %

Analysis of Budget Request

Appropriation: A41 - Cash Operations

Funding Sources: 312 - Dental Examiners Cash

The State Board of Dental Examiners is funded from the receipt of fees charged by the Board, as authorized by Arkansas Code Annotated § 17-82-310.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level amount includes board member Stipend payments.

The Agency is requesting Base Level for the 2011-2013 biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A41 - Cash Operations
Funding Sources: 312 - Dental Examiners Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	158,218	159,990	165,533	158,590	158,590	158,590	158,590	158,590	158,590
#Positions		3	3	3	3	3	3	3	3	3
Personal Services Matching	5010003	42,161	44,594	44,849	44,401	44,401	44,401	44,401	44,401	44,401
Operating Expenses	5020002	99,220	114,637	114,637	114,637	114,637	114,637	114,637	114,637	114,637
Conference & Travel Expenses	5050009	3,350	7,166	7,166	7,166	7,166	7,166	7,166	7,166	7,166
Professional Fees	5060010	32,185	42,126	42,126	42,126	42,126	42,126	42,126	42,126	42,126
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements	5110014	564	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		335,698	378,513	384,311	376,920	376,920	376,920	376,920	376,920	376,920
Funding Sources										
Fund Balance	4000005	845,767	1,251,056		1,275,543	1,275,543	1,275,543	1,301,623	1,301,623	1,301,623
Cash Fund	4000045	740,987	403,000		403,000	403,000	403,000	403,000	403,000	403,000
Total Funding		1,586,754	1,654,056		1,678,543	1,678,543	1,678,543	1,704,623	1,704,623	1,704,623
Excess Appropriation/(Funding)		(1,251,056)	(1,275,543)		(1,301,623)	(1,301,623)	(1,301,623)	(1,327,703)	(1,327,703)	(1,327,703)
Grand Total		335,698	378,513		376,920	376,920	376,920	376,920	376,920	376,920

ARKANSAS DIETETICS LICENSING BOARD

Enabling Laws

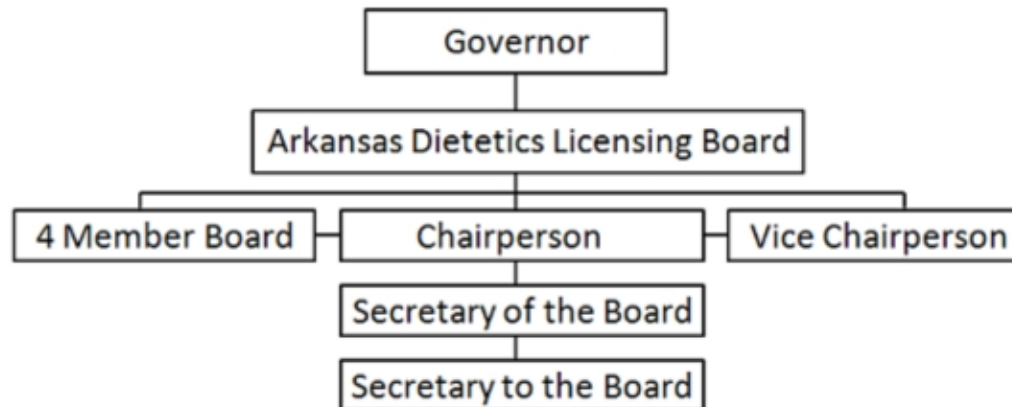
Act 50 of 2010
A.C.A. §17-83-101 thru §17-83-308

History and Organization

The Mission of the Arkansas Dietetics Licensing Board is to protect and serve the citizens of Arkansas by providing licensing and regulation of individuals qualified to engage in the practice of dietetics. Healthy Arkansans are an investment in our future.

The Arkansas Dietetics Licensing Board was established by A.C.A. §17-83-101 et seq. and subsequently amended by Acts 786 of 1991 and 250 of 1997. This legislation provides for the definition, examination, and licensing of dietitians. It also defines the duties and powers of the Board.

The Board is comprised of seven (7) members, all of whom are Arkansas residents, four (4) of which are Licensed Dietitians, and three (3) who are representatives of the public at large. The members of the Board are appointed by the Governor, with the consent of the Senate, and serve staggered terms of five (5) years each beginning January 15 of odd-numbered years. The Board is comprised of a Chairperson, Vice-Chairperson, and Secretary. The Board's staff is comprised of a Secretary, who administers the office under the direction of the Secretary of the Board.



Agency Commentary

A.C.A. §17-83-101 et seq. established the Arkansas Dietetics Licensing Board. The Board is responsible for the licensure and regulation of individuals qualified to engage in the practice of dietetics. The Board currently has one (1) authorized position and appropriation for regular salaries, personal services matching and operating expenses. The operations of the Board are funded from the receipt of fees charged pursuant to A.C.A. §17-83-203.

Base Level is requested for the 2011-2013 biennium as the current appropriated amount for Operating Expense is sufficient for the daily operations of the Board.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS DIETETICS LICENSING BOARD

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: 4KR - Dietetics Licensing Operations

Funding Sources: NDL - Cash in Treasury

The Arkansas Dietetics Licensing Board was established by Act 392 of 1989, as amended. The Board is a cash agency funded from application and license renewal fees charged pursuant to A.C.A. §17-83-203. Duties of the Board include the licensure and regulation of individuals qualified to engage in the practice of dietetics and other nutrition care services.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments.

The Board is requesting Base Level of \$34,135 in both years of the biennium. This will provide appropriation for existing staff and operating costs necessary to conduct the business of the Dietetics Licensing Board.

The Executive Recommendation provides for the Board Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 4KR - Dietetics Licensing Operations

Funding Sources: NDL - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	17,683	18,264	18,723	17,664	17,664	17,664	17,664	17,664	17,664
#Positions		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	7,985	8,353	8,605	8,242	8,242	8,242	8,242	8,242	8,242
Operating Expenses	5020002	4,756	8,229	8,229	8,229	8,229	8,229	8,229	8,229	8,229
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		30,424	34,846	35,557	34,135	34,135	34,135	34,135	34,135	34,135
Funding Sources										
Fund Balance	4000005	141,187	146,279		144,433	144,433	144,433	143,298	143,298	143,298
Cash Fund	4000045	35,516	33,000		33,000	33,000	33,000	33,000	33,000	33,000
Total Funding		176,703	179,279		177,433	177,433	177,433	176,298	176,298	176,298
Excess Appropriation/(Funding)		(146,279)	(144,433)		(143,298)	(143,298)	(143,298)	(142,163)	(142,163)	(142,163)
Grand Total		30,424	34,846		34,135	34,135	34,135	34,135	34,135	34,135

STATE BOARD OF DISPENSING OPTICIANS

Enabling Laws

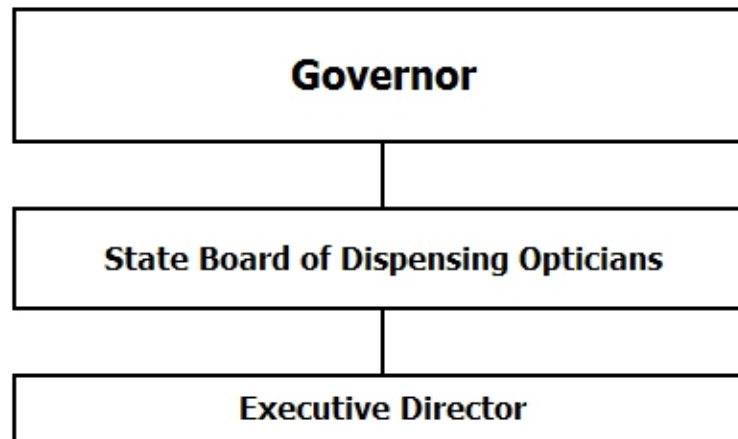
Act 9 of 2010
A.C.A. §17-89-201

History and Organization

The Arkansas Board of Dispensing Opticians was created by A.C.A. §17-89-201 et seq. The Board is composed of nine (9) members appointed by the Governor. The purpose of the Board is to protect the public from those persons who are untrained and unqualified and are in the business of dispensing materials. Ophthalmic dispensing covers the preparation of laboratory work orders, verification and dispensing of spectacle lenses, spectacles and eyeglasses to the intended wearer thereof on a written prescription from a licensed physician skilled in the disease of the eye or licensed optometrist.

The Board evaluates the qualifications and supervises the examination of applicants for licensure or registry. The Board also investigates complaints, allegations, and charges of practices violating the provisions of the establishing act.

The Board has three hundred (300) licensed and registered Opticians, and one hundred twenty five (125) apprentice Opticians.



Agency Commentary

The Board of Dispensing Opticians is responsible for the protection of the public from abuse by optical dispensers. The Board answers complaints by the public concerning certified Opticians. The Board evaluates the qualifications and supervises the examination of applicants for licensure or registry. The Board also investigates complaints, allegations, and charges of practices violating the provisions of the establishing Act.

The Board is requesting Base Level for the 2011-2013 biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS BOARD OF DISPENSING OPTICIANS
FOR THE YEAR ENDED JUNE 30, 2008

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010					FY2010 - 2011						
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: 2KN - Dispensing Opticians

Funding Sources: SDB - Dispensing Opticians Board

The State Board of Dispensing Opticians was established by Act 589 of 1981 and consists of nine (9) members appointed by the Governor. The Board's primary mission is to protect the visual health of the citizens of Arkansas by maintaining rules, regulations, and license requirements for opticians that ensure competence, credibility and integrity within the profession. This appropriation is funded from the receipt of fees charged by the Agency, as authorized by A.C.A. §17-89-101 et seq.

The Agency is requesting Base Level of \$45,835 for each year of the 2011-2013 biennium.

The Executive Recommendation provides for Agency Request.

Appropriation Summary

Appropriation: 2KN - Dispensing Opticians

Funding Sources: SDB - Dispensing Opticians Board

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	11,044	14,155	14,342	13,455	13,455	13,455	13,455	13,455	13,455
#Positions	1	1	1	1	1	1	1	1	1
Extra Help 5010001	896	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
#Extra Help	1	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	6,720	7,215	7,519	7,080	7,080	7,080	7,080	7,080	7,080
Operating Expenses 5020002	19,686	20,900	20,900	20,900	20,900	20,900	20,900	20,900	20,900
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	2,750	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements 5110014	0	200	200	200	200	200	200	200	200
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	41,096	46,670	47,161	45,835	45,835	45,835	45,835	45,835	45,835
Funding Sources									
Fund Balance 4000005	202,595	204,521		202,851	202,851	202,851	202,016	202,016	202,016
Special Revenue 4000030	43,022	45,000		45,000	45,000	45,000	45,000	45,000	45,000
Total Funding	245,617	249,521		247,851	247,851	247,851	247,016	247,016	247,016
Excess Appropriation/(Funding)	(204,521)	(202,851)		(202,016)	(202,016)	(202,016)	(201,181)	(201,181)	(201,181)
Grand Total	41,096	46,670		45,835	45,835	45,835	45,835	45,835	45,835

STATE BOARD OF EMBALMERS & FUNERAL DIRECTORS

Enabling Laws

Act 156 of 2010
A.C.A. §17-29-201, et seq.

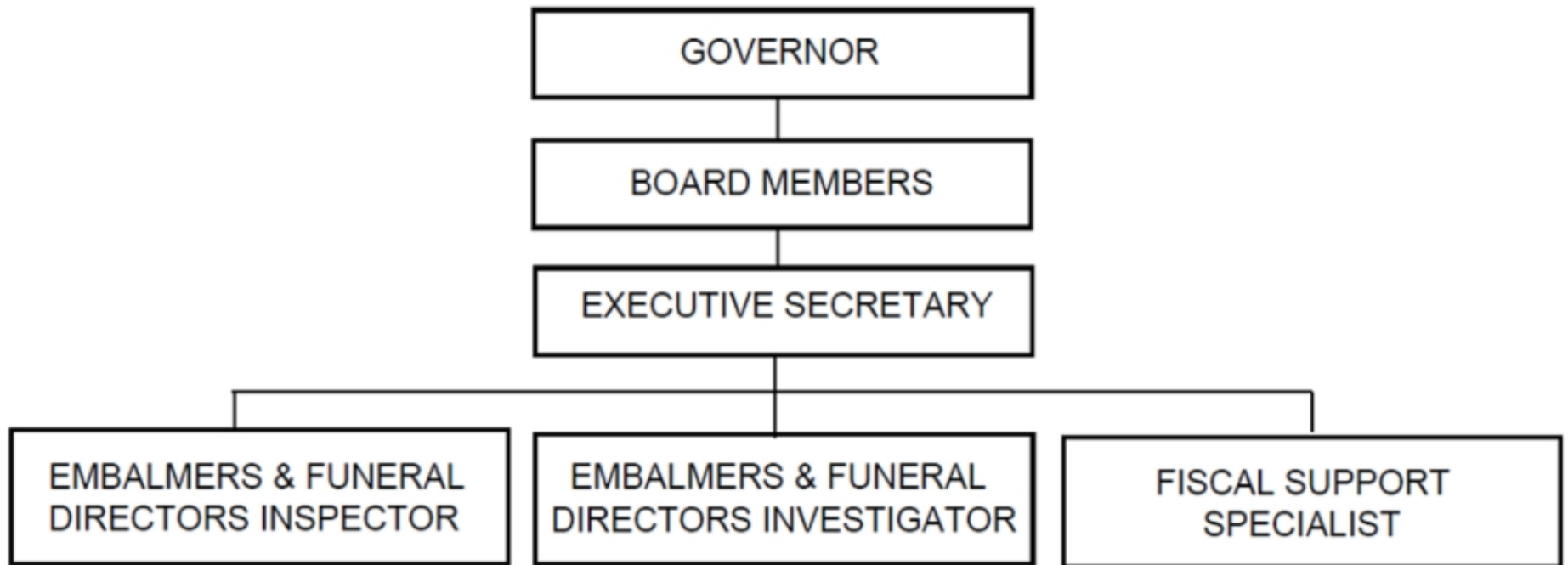
History and Organization

The Embalmers Board was established in 1909 for the purpose of regulating and licensing embalmers. In 1983, Act 325 established the State Board of Embalmers and Funeral Directors ("Board") to include the licensing of funeral directors as well as funeral establishments. The mission of the Board is to protect the health, safety and welfare of the public by ensuring that those individuals and establishments charged with the care and custody of human remains are properly trained and licensed.

The Board is comprised of 7 members, 5 funeral professionals, 1 consumer member and 1 senior citizen member. The Board staff consists of an Investigator, Inspector and Fiscal Support Specialist. The Burial Association Board Executive Secretary and Burial Association Board Administrative Specialist III are responsible for the administrative activities of the Board.

The Board is responsible for the licensing of funeral directors and embalmers, funeral establishments, crematories and transport services. Individuals are licensed following the completion of apprenticeship programs and passing exams which demonstrate their knowledge of the laws, rules and regulations governing funeral services. Before establishments are licensed, they are inspected for compliance and are routinely inspected on an annual basis. In addition, the Board conducts continuing education seminars, investigates complaints and responds to public inquiries.

The Board is a cash fund agency. In July 2010 the Board moved all of its cash funds from various banks to the State Treasury.



Agency Commentary

The State Board of Embalmers and Funeral Directors ("Board") is charged with the responsibility of training and licensing funeral directors and embalmers. In addition, the Board inspects funeral establishments, crematories and transport services before licensure is granted and routinely monitors these establishments for compliance. The Board is a cash fund agency. In July 2010 the Board moved all of its cash funds from various banks to the State Treasury.

For the 2011-13 biennium, the Board is requesting Base Level each year with a Reallocation of \$8,350 in Operating Expenses between General Ledger codes to more accurately reflect anticipated expenses.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
STATE BOARD OF EMBALMERS & FUNERAL DIRECTORS

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	1	0	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Laws, Rules and Regulations Manual	17-29-204	N	N	300	Provides study guide for licensing examinations.

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
3	1	2	3	0	66.67 %	3	1	2	3	0	66.67 %	3	1	2	3	0	66.67 %

Analysis of Budget Request

Appropriation: 84Y - Embalmers/Funeral Directors-Cash In Treasury

Funding Sources: NEF - Cash In Treasury

The State Board of Embalmers and Funeral Directors ("Board") was created by Act 325 of 1983. The Board is a cash agency funded from examination and licensure fees charged pursuant to A.C.A. §17-29-201, et. seq. . Primarily, this covers such duties as licensure of funeral directors, embalmers, funeral establishments, transport services and crematories. The Board is a cash fund agency. In July 2010 the Board moved all of its cash funds from various banks to the State Treasury.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level request for Regular Salaries includes board member stipend payments.

For the 2011-13 biennium, the Board is requesting Base Level for FY2012 and 2013 with a Reallocation of \$8,350 in Operating Expenses between General Ledger codes to more accurately reflect anticipated expenses.

The Executive Recommendation provides for the Board Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 84Y - Embalmers/Funeral Directors-Cash In Treasury

Funding Sources: NEF - Cash In Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	53,014	94,239	94,595	93,539	93,539	93,539	93,539	93,539	93,539
#Positions		1	3	3	3	3	3	3	3	3
Personal Services Matching	5010003	23,508	32,518	32,588	32,431	32,431	32,431	32,431	32,431	32,431
Operating Expenses	5020002	59,751	68,840	68,840	68,840	68,840	68,840	68,840	68,840	68,840
Conference & Travel Expenses	5050009	0	4,764	4,764	4,764	4,764	4,764	4,764	4,764	4,764
Professional Fees	5060010	0	2,950	2,950	2,950	2,950	2,950	2,950	2,950	2,950
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		136,273	203,311	203,737	202,524	202,524	202,524	202,524	202,524	202,524
Funding Sources										
Fund Balance	4000005	421,223	382,995		272,586	272,586	272,586	162,964	162,964	162,964
Cash Fund	4000045	162,545	160,000		160,000	160,000	160,000	160,000	160,000	160,000
Transfer to Burial Board	4000605	(64,500)	(67,098)		(67,098)	(67,098)	(67,098)	(67,098)	(67,098)	(67,098)
Total Funding		519,268	475,897		365,488	365,488	365,488	255,866	255,866	255,866
Excess Appropriation/(Funding)		(382,995)	(272,586)		(162,964)	(162,964)	(162,964)	(53,342)	(53,342)	(53,342)
Grand Total		136,273	203,311		202,524	202,524	202,524	202,524	202,524	202,524

Change Level by Appropriation

Appropriation: 84Y - Embalmers/Funeral Directors-Cash In Treasury
Funding Sources: NEF - Cash In Treasury

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	202,524	3	202,524	100.0	202,524	3	202,524	100.0
C04	Reallocation	0	0	202,524	100.0	0	0	202,524	100.0

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	202,524	3	202,524	100.0	202,524	3	202,524	100.0
C04	Reallocation	0	0	202,524	100.0	0	0	202,524	100.0

Justification

C04	Agency has reallocated \$8,350 in Operating Expense appropriation between General Ledger codes to more accurately reflect anticipated expenses.
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STATE BOARD OF LICENSURE FOR PROF ENGINEERS & PROF SURVEYORS

Enabling Laws

Act 78 of 2010

Act 214 of 1953 (which amended Act 202 of 1925)

A.C.A. §17-30-101 et seq.

Act 101 of 1967, as amended.

A.C.A. §17-48-101 et seq.

History and Organization

The Arkansas General Assembly saw the need to regulate the practice of Engineering. They passed Act 202 of 1925 to create the Agency. A Board was established to review the qualifications of individuals to insure they met certain controlling and minimum qualifications to be awarded a license to practice engineering in the State of Arkansas. The Board was also given the authority to discipline individuals that provided substandard engineering services to residents of the State. The original Act has been amended numerous times and at present is A.C.A. §17-30-101 et seq.

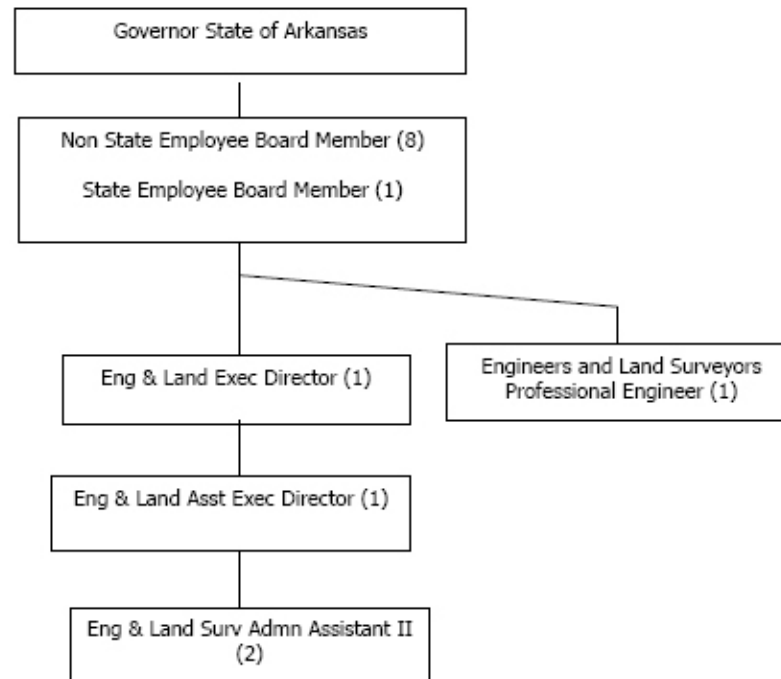
Act 101 of 1967 was passed by the General Assembly which added to the Agency the licensing of Surveyors. The Board reviews the qualifications of individuals to be awarded a license to practice Surveying in the State of Arkansas. The Board was also given the authority to discipline individuals that provide substandard Land Surveying services to residents of the State. The original Act has been amended numerous times and at present is A.C.A. §17-48-101 et seq.

The Agency has never received any money from the State for the operation of the office. All monies used by the Agency for operation, salaries, and etc. are generated from the collection of application fees, examination fees, renewal fees, and disciplinary civil penalties.

The Board consists of nine (9) members that are appointed by the Governor. Five (5) members shall be Professional Engineers of at least ten (10) years of active experience, of good standing in their profession, and registered as Professional Engineers at the time of their appointment; One (1) member shall be a Professional Engineer and a Professional Land Surveyor of at least ten (10) years of active experience in both, of good standing in both professions and registered as both a Professional Engineer and Professional Land Surveyor, at the time of their appointment; One (1) member shall be a Professional Land Surveyor of at least ten (10) years active experience, of good standing in their

standing in their profession, and registered as a Professional Land Surveyor at the time of his appointment; Two (2) members of the Board shall not be actively engaged or retired as a Professional Engineers or a Professional Land Surveyor, One (1) shall represent consumers, and One (1) shall be at least sixty (60) years of age and shall represent elderly consumers. The term of office for each appointment is four (4) years. There is no restriction on the number of times an individual may be appointed.

The Agency is staffed at the present time by five (5) individuals and one (1) extra help position. They are an Executive Director, Assistant Executive Director, a Professional Engineer, and two (2) Administrative Assistant II. The staff is responsible for compiling all information necessary for the Board to make decisions on the licensing of individuals. Other responsibilities include maintaining records of all renewals, correspondence, and financial records of the Agency.



Agency Commentary

To fulfill the Board's mission and to honor its duty as stewards, the board requests a change level of \$62,172 in FY12 and \$37,172 in FY13.

Increases in the first year only:

Operating Expenses (02) of \$25,000 will be used for:

- purchase/upgrade of computers and related equipment and software to replace current 5-year old equipment and upgrade of software in compliance with the Board's directive. These upgrades can be referenced on the Operations Hardware tab of the board's IT plan.

Increases in the 1st and 2nd year of the biennium:

Extra Help (01) and Personal Services Matching (03) - \$2,172 will be used for:

- due to pay plan implementation, the hourly rate for Extra Help increased and the current \$10,000 appropriation is insufficient for the board's needs;

Operating Expenses (02) - \$35,000 will be used for:

- \$5,000 for Network Services for DIS hosting the Board's licensing database and on-line application program on its server;
- \$15,000 for Technical Services for continued development and enhancement of the Board's on-line application program and licensing database to comply with recommendations and directives of DF&A Internal Audit and Department of Legislative Audit, to promote automation and efficiency for staff and to provide better service to licensees and applicants;
- \$15,000 for document imaging services to scan the remaining 15,000 paper licensee files currently stored in non-fireproof cabinets.

Reallocation of resources - \$6,000:

- to reallocate \$6,000 from Operating Expenses to Professional Fees for a consultant to prepare, grade, maintain, and update the state-administered professional surveyor competency examination. In prior years, the examination was prepared by a former and now-retired Board member. The exam format has also been updated as recommended by licensed Arkansas surveyors; this requires the consultant to grade and score newly-added math problems.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS
FOR THE YEAR ENDED JUNE 30, 2008

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	2	1	3	60 %
Black Employees	0	1	1	20 %
Other Racial Minorities	0	1	1	20 %
Total Minorities			2	40 %
Total Employees			5	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Newsletter	17-30-203 (b)(4)	N	N	10,000	Distributed twice each year to keep registrants apprised of the current changes in their professions as well as proposed rule changes and the results of disciplinary actions taken by the Board.
Rules of Professional Conduct and Roster	17-30-305 (c)	N	N	10,000	To notify every registrant once every biennium of the rules of professional conduct, as provided by 17-30-203.

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
5	5	0	5	0	0.00 %	5	5	0	5	0	0.00 %	5	5	0	5	0	0.00 %

Analysis of Budget Request

Appropriation: 857 - Land Surveyors - Cash in Treasury

Funding Sources: NES - Cash in Treasury

Act 202 of 1925 created the Arkansas State Board of Registration for Professional Engineers & Land Surveyors. The purpose of the Board is to ensure the public through rules and regulations professional engineers or land surveyors will provide competent services to the citizens of the State. The Board is funded from application, certificate, and renewal fees charged pursuant to Arkansas Code Annotated §17-30-304.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level request for Regular Salaries includes board member stipend payments.

Change level requests total \$62,172 for FY12 and \$37,172 for FY13, for Extra Help and Operating Expenses. The increase in the Extra Help and Personal Services Matching line items of \$2,172 for FY12 and FY13 are due to the increase in the hourly rate from the implementation of pay plan. For the Operating Expenses line item increase of \$54,000 for FY12 and \$29,000 for FY13; \$15,000 is for scanning old licensee files, \$5,000 for Network Services, \$15,000 for Miscellaneous Technical Services for enhancements to the on-line application and provide better services to current and potential licensee holders, and to improve internal controls as recommended and directed by DF&A Internal Audit and the Department of Legislative Audit. For FY12 the board requests \$25,000 for IT upgrades and replacements to comply with a 5 year replacement provision located on the Operations Hardware tab of the board's IT plan.

The Board requests a reallocation of resources of \$6,000 from the Operating Expenses line item to the Professional Fees line item for a consultant to prepare and grade state administered professional surveyor competency examinations. In prior years, the examination was prepared by a former and now retired board member. The exam format has been updated as recommended by licensed Arkansas surveyors; this requires the consultant to grade and score newly added math problems.

Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 857 - Land Surveyors - Cash in Treasury

Funding Sources: NES - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			2011-2012			2012-2013		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	239,014	240,249	244,281	237,249	237,249	237,249	237,249	237,249	237,249
#Positions		5	5	5	5	5	5	5	5	5
Extra Help	5010001	8,677	12,000	10,000	10,000	12,000	12,000	10,000	12,000	12,000
#Extra Help		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	66,441	71,008	71,434	73,539	73,711	73,711	73,539	73,711	73,711
Operating Expenses	5020002	240,418	230,461	230,461	230,461	284,461	284,461	230,461	259,461	259,461
Conference & Travel Expenses	5050009	9,824	10,227	10,227	10,227	10,227	10,227	10,227	10,227	10,227
Professional Fees	5060010	11,030	5,744	5,744	5,744	11,744	11,744	5,744	11,744	11,744
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		575,404	569,689	572,147	567,220	629,392	629,392	567,220	604,392	604,392

Funding Sources										
Fund Balance	4000005	708,201	914,887		905,350	905,350	905,350	855,958	855,958	855,958
Cash Fund	4000045	781,956	560,152		517,828	580,000	580,000	557,828	595,000	595,000
M & R Sales	4000340	134	0		0	0	0	0	0	0
Total Funding		1,490,291	1,475,039		1,423,178	1,485,350	1,485,350	1,413,786	1,450,958	1,450,958
Excess Appropriation/(Funding)		(914,887)	(905,350)		(855,958)	(855,958)	(855,958)	(846,566)	(846,566)	(846,566)
Grand Total		575,404	569,689		567,220	629,392	629,392	567,220	604,392	604,392

Budget exceeds Authorized Appropriation in Extra Help due to a transfer from the Cash Fund Holding Account.

Change Level by Appropriation

Appropriation: 857 - Land Surveyors - Cash in Treasury
Funding Sources: NES - Cash in Treasury

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	567,220	5	567,220	100.0	567,220	5	567,220	100.0
C01	Existing Program	37,172	0	604,392	106.6	37,172	0	604,392	106.6
C04	Reallocation	0	0	604,392	106.6	0	0	604,392	106.6
C08	Technology	25,000	0	629,392	111.0	0	0	604,392	106.6

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	567,220	5	567,220	100.0	567,220	5	567,220	100.0
C01	Existing Program	37,172	0	604,392	106.6	37,172	0	604,392	106.6
C04	Reallocation	0	0	604,392	106.6	0	0	604,392	106.6
C08	Technology	25,000	0	629,392	111.0	0	0	604,392	106.6

Justification

C01	The agency requests an increase of \$37,172 in FY12 and FY13. The increases for both FY12 and FY13 include an increase in Extra Help and Personal Services Matching of \$2,127 due to implementation of the pay plan, the hourly rate increased and the current \$10,000 appropriation is insufficient, \$15,000 to complete scanning old licensee files, \$5,000 for Network Services, \$15,000 for Miscellaneous Technical Services for enhancements to the on-line application and provide better services to current and potential license holders, and to improve internal controls as recommended and directed by DF&A Internal Audit and the Department of Legislative Audit.
C04	Agency requests a \$6,000 reallocation of resources from Operating Expenses to Professional Fees & Services for a consultant to prepare and grade state administered professional surveyor competency examinations. In prior years, the examination was prepared by a former and now retired board member. The exam format has been updated as recommended by licensed Arkansas surveyors; this requires the consultant to grade and score newly-added math problems.
C08	The agency requests \$25,000 for FY12 only for IT upgrades and replacements to comply with the 5 year replacement provision located on the Operations Hardware tab of the board's IT plan.

FIRE PROTECTION LICENSING BOARD

Enabling Laws

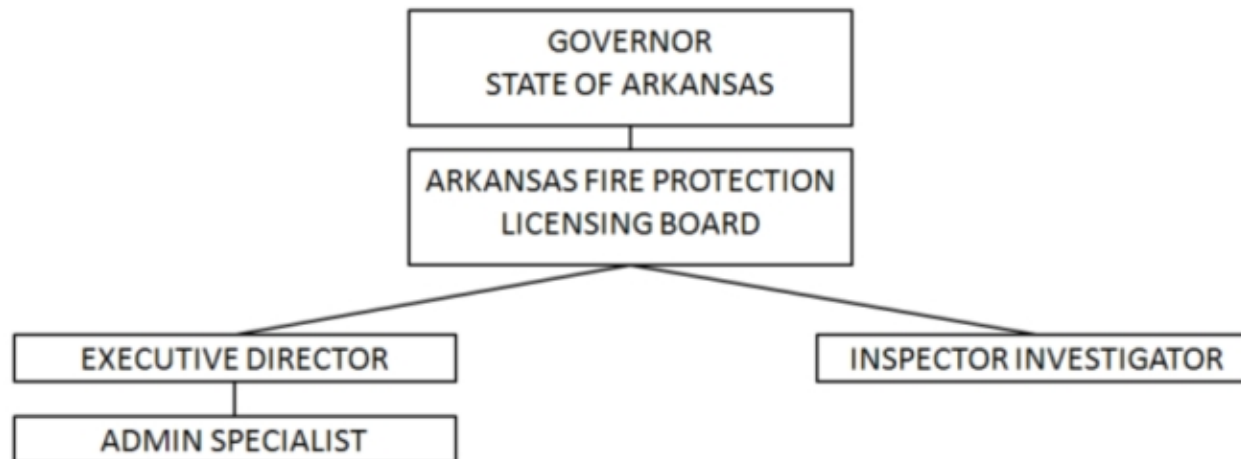
Act 118 of 2010
A.C.A. §20-22-601 et seq.

History and Organization

The Arkansas Fire Protection Licensing Board was created in 1977. In 1984, the automatic fire sprinkler contracting industry sought licensing legislation and in 1985, Act 702 brought the sprinkler industry under this Board.

The Board is comprised of eleven (11) Board members, appointed by the Governor. The Board employs at the present an Executive Director, Investigator, and Administrative Specialist.

The purpose and intent of the Board is to provide monitoring of the servicing of portable fire extinguishers, installation and/or servicing of fixed fire suppression systems and the installation and/or servicing of the sprinkler fire systems. Additionally, the Board provides for the registration and licensing of firms and individuals providing such services in order to protect and promote public safety by minimizing injury and property damage, which might result from improperly installed and improperly maintained fire protection systems.



Agency Commentary

The Fire Protection Licensing Board works with licensed firms/contractors and individuals to assist in understanding the state, local and national fire codes. By aiding in the education of installers and servicing firms, as well as the general public, our agency provides quality fire protection for businesses and residents of the State of Arkansas.

The Fire Protection Licensing Board assists in the protection and promotion of public safety by minimizing personal injury and property damage resulting from improperly installed or maintained fire protection systems. The installation, servicing and maintaining of portable, fixed fire suppression and fire protection sprinkler systems is derived from the National Fire Protection Association (NFPA) publications and standards and it is the intent of this Board and industry to provide information to the general public regarding the requirements of the fire protection systems and licensed firms and individuals for use in their fire protection needs. The Board has begun participating in many industry trade shows in an effort to provide additional information to the general public regarding fire safety and services for business and personal use.

The Investigator will respond to complaints received regarding company, individual or systems and equipment for compliance with Act 743 of 1977 and the Rules and Regulations of the State of Arkansas. We currently have a full time investigator that specializes in the portable and fixed suppression systems. When the board was formed and the current investigator was hired the majority of firms and individuals licensed through the Board were portable and fixed suppression companies. The current ratio of sprinkler licensed companies and individuals to portable and fixed suppression companies and individuals is approximately 50/50. The Board believes it is more effective and critical to hire a consultant to work on the sprinkler investigations. This person would need to be someone that is heavily experienced or licensed in Engineering. The Board will respond to the complaints by means of Regulatory Hearings.

A pool position was approved during FY10 and filled this year. The board requests this position be continued as regular position. This position has become necessary due to the increase in out of state contractors and individuals seeking licenses. The increase in licensure has been sustained over the past several years and looking forward it does not appear that the numbers will decrease. In addition the person selected for the position has tremendous knowledge in public relations, budgeting, the construction industry and working with the Legislature.

Fire protection firms and contractors working in the State of Arkansas must be licensed with the Arkansas Fire Protection Licensing Board. Employees of respective firms installing, servicing or performing maintenance on various fire protection systems must be licensed with this Board. The Arkansas Fire Protection Licensing Board will make random checks of firms and contractors to ascertain that company services are performed according to the fire standards, necessary insurance is in effect, licensing and training certificates are current, as well as any other areas which might have an adverse effect to the wellbeing of individuals.

The increase in the budget request for non-personnel is based upon projected cost increase and necessity of various products and office

supplies; replacement of 12 year old office machines; expansion/improvements of existing office facilities to allow the Board to conduct committee meetings, industry meetings, Board meetings, Regulatory Hearings and Public Hearings; increase in rent due to the additional office space; purchase of furnishings for the expansion of the office; postage/certified postage due to rate increase and requirements for certified mailings; attendance, registration and participation in industry conferences, seminars, trade shows; travel, supplies and special events insurance relative to conferences, seminars, trade shows and the employment of additional staff.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS FIRE PROTECTION LICENSING BOARD
 FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	1	2	3	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			3	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Fire Protection Licensing Board	§20-22-607	N	N	0	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties. Available on the Board's website.
Roster of Licensed Firms & Individuals	§20-22-607	N	N	0	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties. Available on the Board's website.
Rules/Regulations - Portable/Fixed Fire Systems	§20-22-607	N	N	0	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties. Available on the Board's website.
Rules/Regulations-Sprinklers	§20-22-607	N	N	0	For fire safety promotion and public awareness of fire protection laws/regulations. Available to all licensed firms, the general public and other interested parties. Available on the Board's website.

Agency Position Usage Report

FY2008 - 2009					FY2009 - 2010					FY2010 - 2011							
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %	2	3	0	3	-1	-50.00 %

FY11 Budgeted Total exceeds the Authorized number due to a Central Growth Pool position.

Analysis of Budget Request

Appropriation: 920 - Fire Protection Operations

Funding Sources: MFP - Fire Protection Licensing Board

Created by Act 743 of 1977, the Arkansas Fire Protection Licensing Board strives to help protect the public through the certification and licensing of individuals and companies that install and service fire extinguishers and sprinkler systems.

The Board is funded from examination and renewal fees charged pursuant to Arkansas Code Annotated §20-22-610.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level request for Regular Salaries includes board member stipend payments.

The Board requests the Central Growth Pool position, an Administrative Specialist II, approved during FY10 be continued as a Regular Position. This will increase Regular Salaries and Personal Services Matching \$30,911 each year of the biennium. The position is necessary due to the increase in out of state contractors and individuals seeking licenses. The board requests an increase in the Operating Expenses line item of \$4,043 in FY12 and \$6,368 in FY13 for postage, network services, printing, office equipment rent, miscellaneous technical services, and office supplies. The increases are requested due to an additional staff member and increase in out of state licensees. The increase in mileage is requested due to an increase in complaints. An increase in the Professional Fees line item of \$24,000 is requested for a consultant whose expertise is in fixed systems, this will enable the board to better respond to complaints in this area. The present investigator's expertise is in the portable systems area.

Executive Recommendation provides for Agency request except for Professional Fees which is recommended at Base Level. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 920 - Fire Protection Operations
Funding Sources: MFP - Fire Protection Licensing Board

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	67,346	94,859	69,890	69,259	91,086	91,086	69,259	91,086	91,086
#Positions		2	3	2	2	3	3	2	3	3
Personal Services Matching	5010003	21,468	32,406	22,652	22,615	31,699	31,699	22,615	31,699	31,699
Operating Expenses	5020002	39,812	43,725	43,725	43,725	47,768	47,768	43,725	50,093	50,093
Conference & Travel Expenses	5050009	3,027	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300
Professional Fees	5060010	639	1,000	1,000	1,000	25,000	1,000	1,000	25,000	1,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	2,569	0	0	0	0	0	0	0	0
Total		134,861	175,290	140,567	139,899	198,853	174,853	139,899	201,178	177,178
Funding Sources										
Fund Balance	4000005	242,427	254,192		213,902	213,902	213,902	150,049	150,049	174,049
Cash Fund	4000045	146,626	135,000		76,046	135,000	135,000	73,721	135,000	135,000
Total Funding		389,053	389,192		289,948	348,902	348,902	223,770	285,049	309,049
Excess Appropriation/(Funding)		(254,192)	(213,902)		(150,049)	(150,049)	(174,049)	(83,871)	(83,871)	(131,871)
Grand Total		134,861	175,290		139,899	198,853	174,853	139,899	201,178	177,178

FY11 Budget amounts in Regular Salaries and Personal Services Matching exceed the authorized amounts due to transfers from the Central Growth Pool during the 2009-2011 biennium. Budgeted number of positions exceed Authorized Number due to a transfer from the Central Growth Pool during the 2009-2011 biennium.

Change Level by Appropriation

Appropriation: 920 - Fire Protection Operations
Funding Sources: MFP - Fire Protection Licensing Board

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	139,899	2	139,899	100.0	139,899	2	139,899	100.0
C01	Existing Program	28,043	0	167,942	120.0	30,368	0	170,267	121.7
C06	Restore Position/Approp	30,911	1	198,853	142.1	30,911	1	201,178	143.8

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	139,899	2	139,899	100.0	139,899	2	139,899	100.0
C01	Existing Program	4,043	0	143,942	102.9	6,368	0	146,267	104.6
C06	Restore Position/Approp	30,911	1	174,853	125.0	30,911	1	177,178	126.6

Justification

C01	The Board requests an increase in Operating Expenses of \$4,043 for FY12 and \$6,368 for FY13 postage, network services, printing, office equipment rent, miscellaneous technical services, and office supplies. These increases are requested due to an additional staff member and the increase in out of state licensees. An increase in mileage is requested due to the increase in complaints. An increase in Professional Fees & Services of \$24,000 is requested for a consultant whose expertise is in fixed systems. This will enable the Board to better respond to complaints in the fixed sprinkler area. The present investigator's expertise is in the portable systems area.
C06	The Board requests the Central Growth Pool position, an Administrative Specialist II, approved during FY10 be continued as a Regular Position, this was necessary due to the increase in out of state contractors and individuals seeking licenses. There has been a sustained increase in licensure over the past several years and the trend continues.

STATE BOARD OF REGISTRATION FOR FORESTERS

Enabling Laws

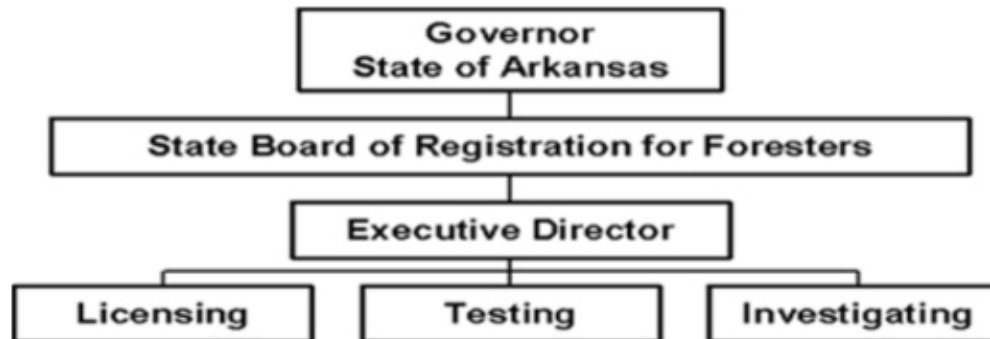
Act 49 of 2010
A.C.A. §17-31-101 et seq.

History and Organization

Act 535 of 1969 created the State of Arkansas Board of Registration for Foresters. The Board consists of six appointed members. Board members include a representative from the forest products industry, the State Forestry commission, an agency of the U.S. Government, the staff of the School of Forestry at University of Arkansas-Monticello, a private forestry consultant, and a consumer.

Act 993 of 1999 amended the original act to make registration mandatory, under specific conditions, for foresters to practice their profession. After January 1, 2001, each new applicant must pass an exam and meet other education and experience requirements. All Registered Foresters must complete six hours of continuing forestry education during the previous year to renew their registration.

Currently, Arkansas has 520 Registered Foresters. The Board operates solely on fees collected from Registered Foresters. The Board has no oversight or advisory board or commission affiliation. For e-government purposes, the Board is a sub-agency of the Arkansas Forestry Commission.



Agency Commentary

The State Board of Registration for Foresters is empowered to register and regulate persons in Arkansas representing themselves as Foresters. The Board, in carrying out these duties, sets the amount of application/registration fees, conducts written examinations, issues certificates of registration, provides continuing education symposiums, and receives and investigates complaints against Registered Foresters and makes findings thereon. The Board maintains an electronic database of currently licensed Registered Foresters.

The Board has two (2) Extra Help positions and no full-time positions. The Board is requesting Base Level appropriation and positions.

The Board will continue to update its operations to comply with State requirements.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
STATE BOARD OF REGISTRATION FOR FORESTERS

Findings

Recommendations

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Roster of Registered Foresters	A.C.A. 17-31-207	N	N	550	Required by A.C.A. 17-31-207.

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Total	Total	Total	Total			Total				
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 1GJ - Foresters - Cash in Treasury

Funding Sources: NRF - Cash in Treasury

The Board of Registration for Foresters regulates foresters registered in Arkansas. The purpose of the Board is to protect private forest landowners by licensing and registering foresters who are qualified, experienced, and who maintain their continuing education. The Board is funded solely from the receipt of application and renewal fees collected from Registered Foresters (A.C.A. §17-31-303).

The Agency Base Level Request includes two (2) Extra Help positions and appropriation of \$20,018 each year of the 2011-2013 biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 1GJ - Foresters - Cash in Treasury

Funding Sources: NRF - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Extra Help 5010001	7,368	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
#Extra Help	1	2	2	2	2	2	2	2	2
Personal Services Matching 5010003	566	918	926	918	918	918	918	918	918
Operating Expenses 5020002	5,784	7,100	7,100	7,100	7,100	7,100	7,100	7,100	7,100
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	13,718	20,018	20,026	20,018	20,018	20,018	20,018	20,018	20,018
Funding Sources									
Fund Balance 4000005	69,177	76,011		76,011	76,011	76,011	76,011	76,011	76,011
Cash Fund 4000045	20,552	20,018		20,018	20,018	20,018	20,018	20,018	20,018
Total Funding	89,729	96,029		96,029	96,029	96,029	96,029	96,029	96,029
Excess Appropriation/(Funding)	(76,011)	(76,011)		(76,011)	(76,011)	(76,011)	(76,011)	(76,011)	(76,011)
Grand Total	13,718	20,018		20,018	20,018	20,018	20,018	20,018	20,018

STATE BOARD OF REGISTRATION FOR PROF GEOLOGISTS

Enabling Laws

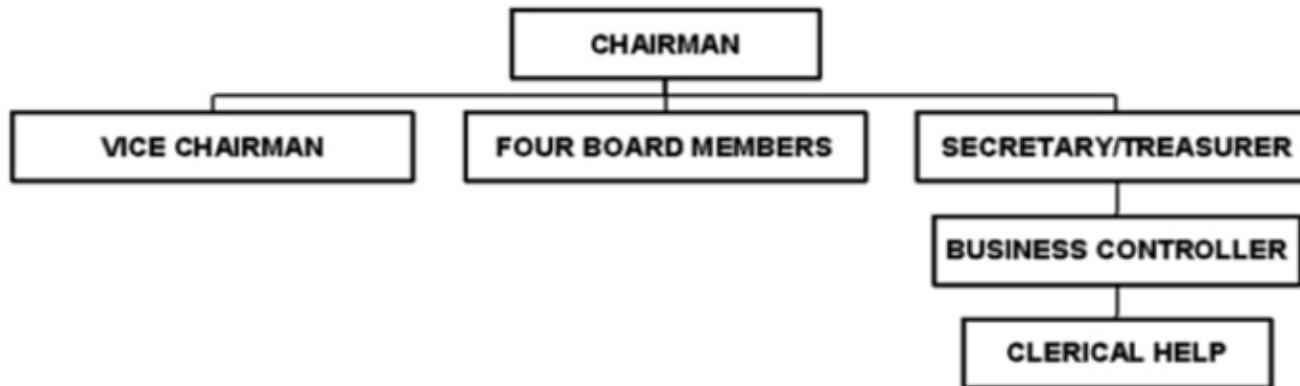
Act 59 of 2010
Act 701 of 1987 as amended
A.C.A. § 17-32-101 et seq.

History and Organization

Act 701 of 1987 established the Board of Registration for Professional Geologists. The purpose of the Board is to oversee the practice of geology in the State of Arkansas in the public sector. The primary mission of the Board is to regulate such practice by registration and certification of qualified geologists and promulgate and enforce the regulations that provide the standards for practicing geology in Arkansas, in order to protect the public.

In 1988, the Board of Registration for Professional Geologists, along with several other states, founded the National Association of State Boards of Geology.

The Board of Registration for Professional Geologists consists of seven members appointed by the Governor or set by the Act. Five members are registered geologists representing academia, government, a company, an independent or consultant and a geologist-at-large. One member is appointed for the public-at-large and the Director of the Arkansas Geological Survey is a permanent ex-officio member. The Board employs one individual, a Business Operations Specialist.



Agency Commentary

The Board of Registration for Professional Geologists has recognized over 1900 registered geologists, 796 having a current status. There are currently 2 geologists-in-training and 6 applications for registration on file. The Board is authorized to collect up to \$60.00 per year, per registrant in renewal fees. Other fees collected include a \$20.00 application fee, \$60.00 initial registration fee, and \$20.00 geologist-in-training renewal fee. In addition, the Board may collect penalty fees at the rate of 50% from renewals paid during the six-month penalty period. Reinstatement fees are double the annual renewal fee and require Board approval.

Act 676 of 2005 gave the Board the authority to collect up to \$600.00 for a temporary permit. This permit allows geologists registered in other states to legally work in Arkansas for less than one year without having to complete the entire registration process.

The Board currently occupies an office at 501 Woodlane, Suite 105C, Little Rock, AR 72201. Revenue from registration and other fees support salaries, supplies, postage, telephone service and participation in the National Association of State Boards of Geology (ASBOG) which provides the examination required for registration.

The Board is requesting the Base Level for the 2011-2013 biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
STATE BOARD OF REGISTRATION FOR PROFESSIONAL GEOLOGISTS
FOR THE YEAR ENDED JUNE 30, 2008

Findings

None

Recommendations

None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Directory of Professional Geologists and GIT's Registered in Arkansas	A.C.A. 17-32-207	N	N	300	Public Record Publication and distribution is mandated by law.

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: 851 - Cash Operations

Funding Sources: NEG - Cash in Treasury

The Board of Registration for Professional Geologists was created by Act 701 of 1987. The primary duty of the Board is to regulate the public practice of geology in the State of Arkansas by registration and certification of qualified geologists. The Board is a cash agency funded from application, registration, and renewal fees charged pursuant to Arkansas Code Annotated §17-32-307.

Base Level salary and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments.

The Board is requesting Base Level appropriation of \$71,623 each year of the 2011-2013 biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 851 - Cash Operations
Funding Sources: NEG - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	33,640	33,937	33,953	33,337	33,337	33,337	33,337	33,337	33,337
#Positions	1	1	1	1	1	1	1	1	1
Extra Help 5010001	0	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
#Extra Help	0	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	10,948	11,735	11,421	11,636	11,636	11,636	11,636	11,636	11,636
Operating Expenses 5020002	20,797	21,650	21,650	21,650	21,650	21,650	21,650	21,650	21,650
Conference & Travel Expenses 5050009	1,882	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	67,267	72,322	72,024	71,623	71,623	71,623	71,623	71,623	71,623
Funding Sources									
Fund Balance 4000005	154,355	139,100		118,778	118,778	118,778	99,155	99,155	99,155
Cash Fund 4000045	52,012	52,000		52,000	52,000	52,000	52,000	52,000	52,000
Total Funding	206,367	191,100		170,778	170,778	170,778	151,155	151,155	151,155
Excess Appropriation/(Funding)	(139,100)	(118,778)		(99,155)	(99,155)	(99,155)	(79,532)	(79,532)	(79,532)
Grand Total	67,267	72,322		71,623	71,623	71,623	71,623	71,623	71,623

The FY11 Budget amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2009-2011 biennium.

ARKANSAS HOME INSPECTOR REGISTRATION BOARD

Enabling Laws

Act 28 of 2010
A.C.A. §17-52-301 et seq.

History and Organization

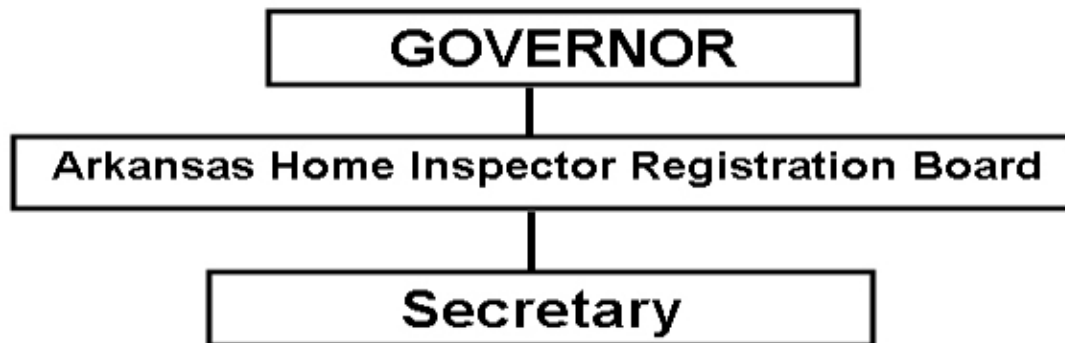
The Arkansas Home Inspector Registration Board was created by Act 1328 of 2003.

The purpose of the Board is to protect the public from those persons who are untrained and unqualified to perform home inspections, to license those individuals who meet the qualifications of licensure under the Act, and to hear and resolve such disciplinary matters as may come before it.

The Board evaluates qualifications of applicants, and investigates complaints or allegations of violations of the Act.

The Board is composed of seven (7) members appointed by the Governor as follows: four (4) registered home inspectors, one (1) licensed real estate professional, one (1) licensed real estate appraiser, and one (1) at large member to serve as a consumer advocate.

The Board currently contracts for part-time administrative support and office facilities in order to provide a central place for records storage, board meetings, and service to licensees and the general public.



Agency Commentary

The mission of the Board is to protect the public from those persons who are untrained and unqualified to perform home inspections, to license those individuals who meet the qualifications of licensure under the Act, and to hear and resolve such disciplinary matters as may come before it. The Board evaluates qualifications of applicants, and investigates complaints or allegations of violations of the Act. Funding for appropriations for the Board are from license fees, fines, and fees charged to review and certify educational programs of commercial providers.

In addition to Base Level, the Agency is requesting the following:

The Base Level appropriation request of \$46,090 leaves only a small margin over and above the \$44,896 in minimal actual expenditures for the 2010FY. Annual revenue is currently conservatively estimated at \$67,000. A total appropriation increase of \$34,600 each fiscal year is requested. \$11,000 each year is requested as a contingency to cover the cost of unpredictable investigation, court, and court reporter fees, as well as Board member mileage reimbursement, which may once again become a significant budget item if new Board appointees are not local to the Little Rock area. \$3,600 each year is requested to increase compensation for the Board's administrative support contract if the Board determines that additional duties are required, especially to administer and monitor a public awareness program. \$20,000 per year is requested to develop and broadcast a series of public service announcements to acquaint the public with the benefits of using a licensed home inspector, and the pitfalls of not having a home inspection prior to purchase. This last request would be funded from the Board's existing fund balance.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS HOME INSPECTOR REGISTRATION BOARD

Findings

Recommendations

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010					FY2010 - 2011						
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 2JV - Operations

Funding Sources: MHR - Home Inspector Registration Board - Cash

The Arkansas Home Inspector Registration Board was created by Act 1328 of 2003. Act 1328 repealed Subchapters 1 and 2 of Arkansas Code Title 17, Chapter 52 and added an additional subchapter. Subchapter 3 cited as "The Arkansas Home Inspectors Registration Act" created the Arkansas Home Inspector Registration Board. The Board became a state agency effective July 1, 2004, having met fund balance requirements.

The purpose of the Board is to protect the public from those persons who are untrained and unqualified to conduct home inspections, to license those individuals who meet the qualifications of licensure under the Act, and to hear and resolve such disciplinary matters as may come before the Board. The Board is funded by license fees.

The Board requests an increase for the Various Operating Expense line item of \$34,600 for FY12 and for FY13. This includes an increase of \$2,000 for board member mileage, \$5,000 for investigation of complaints and \$4,000 for court and court reporter fees for each year of the biennium. An increase of \$3,600 is requested for each year of the biennium for the Board's administrative support contractor if the board determines that additional duties are required, especially to administer and monitor a public awareness program. The Board requests \$20,000 to implement a public awareness program to promote the benefits of using a licensed home inspector, and to acquaint the public with the pitfalls of not having a sanctioned home inspection prior to purchase. This is a trial basis, primarily the development and broadcast of TV and radio spots.

The Executive Recommendation provides for Base Level appropriation. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 2JV - Operations

Funding Sources: MHR - Home Inspector Registration Board - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Various Operation Expenses 5900046	44,896	46,090	46,090	46,090	80,690	46,090	46,090	80,690	46,090
Total	44,896	46,090	46,090	46,090	80,690	46,090	46,090	80,690	46,090
Funding Sources									
Fund Balance 4000005	269,081	293,030		313,940	313,940	313,940	300,250	300,250	334,850
Cash Fund 4000045	68,845	67,000		32,400	67,000	67,000	32,400	67,000	67,000
Total Funding	337,926	360,030		346,340	380,940	380,940	332,650	367,250	401,850
Excess Appropriation/(Funding)	(293,030)	(313,940)		(300,250)	(300,250)	(334,850)	(286,560)	(286,560)	(355,760)
Grand Total	44,896	46,090		46,090	80,690	46,090	46,090	80,690	46,090

Change Level by Appropriation

Appropriation: 2JV - Operations
Funding Sources: MHR - Home Inspector Registration Board - Cash

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	46,090	0	46,090	100.0	46,090	0	46,090	100.0
C01	Existing Program	34,600	0	80,690	175.1	34,600	0	80,690	175.1

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	46,090	0	46,090	100.0	46,090	0	46,090	100.0
C01	Existing Program	0	0	46,090	100.0	0	0	46,090	100.0

Justification

C01	The Board's change level request of \$34,600, of which \$2,000 is for Board member mileage, \$5,000 to investigate complaints against licensed and unlicensed home inspectors, and \$4,000 for court and court reporter fees. An increase of \$3,600 in Professional Fees for the Board's administrative support contractor if the Board determines that additional duties are required, especially to administer and monitor a public awareness program. The Board requests \$20,000 to implement a public awareness program to promote the benefits of using a licensed home inspector, and to acquaint the public with the pitfalls of not having a sanctioned home inspection prior to purchase. This will fund on a trial basis, a variety of efforts, primarily the development and broadcast of TV and radio spots.
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ARKANSAS MANUFACTURED HOME COMMISSION

Enabling Laws

Act 25 of 2010
A.C.A. §20-25-105

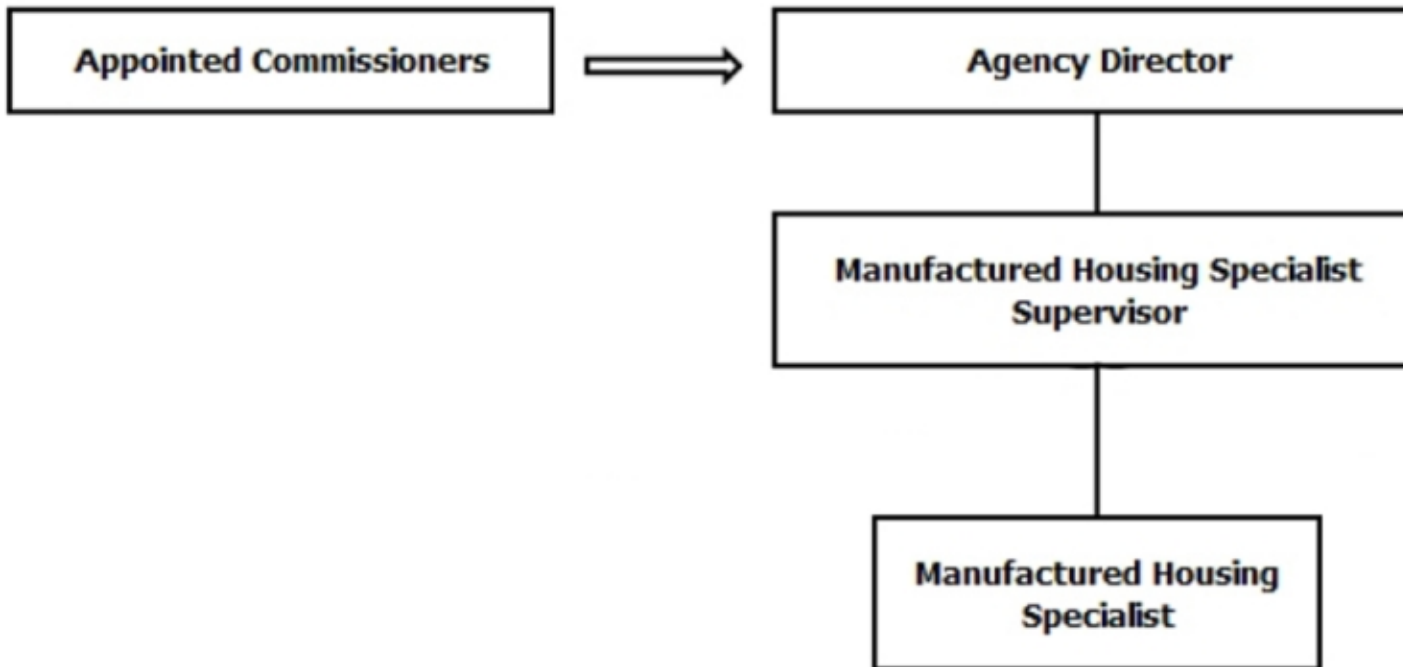
History and Organization

The Arkansas Manufactured Home Commission was established as a division of the Department of Health by Act 510 of 1973, and then became an independent State Agency through Act 419 of 1977.

The Commission has been approved by the Department of Housing and Urban Development to enforce the Federal Manufactured Home Construction and Safety Standards and the Federal Manufactured Home Procedural and Enforcement Regulations.

The Commission is responsible for regulating the manufactured housing industry by requiring manufacturers and dealers to be certified with the Commission and installers and salespersons to be licensed by the Commission. Other responsibilities include the monitoring of manufactured home dealer lots, mandatory continuing education classes for persons performing installations, participation in the National Plant monitoring quality control audits, establishing and enforcing installation standards, and on-site home inspections. Additionally, the Commission handles consumer complaints relating to the structural defects in the home and the blocking/anchoring of manufactured homes within the State of Arkansas. The Commission has an inspection program for new manufactured homes.

The Commission consists of 10 Arkansas Manufactured Home Commissioners appointed by the Governor to oversee the Agency. The Agency staff of three includes the Manufactured Housing Commission Director, Manufactured Housing Specialist Supervisor and a Manufactured Housing Specialist.



Agency Commentary

The Arkansas Manufactured Home Commission monitors manufactured home dealer lots and mandatory continuing education classes for persons performing installations, participates in the National Plant monitoring quality control audits, establishes and enforces installation standards, and conducts on-site home inspections. The Commission is funded by receipt of fees charged by the Agency, as authorized by A.C.A. § 20-25-101 et seq.

Base Level is \$485,250 each year of the 2011-2013 biennium.

The Commission is requesting a Change Level increase in Capital Outlay of \$27,000 to replace a vehicle when necessary in FY12.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS MANUFACTURED HOME COMMISSION

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	2	1	3	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			3	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Rules and Regulations	ACA 20-25-106	N	N	250	Periodic Updates to Rules and Regulations

Department Appropriation Summary

Historical Data

Agency Request and Executive Recommendation

Appropriation	2009-2010		2010-2011		2010-2011		2011-2012						2012-2013					
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
089 Arkansas Manufactured Home - Operations	226,975	3	272,914	3	340,297	5	270,250	3	297,250	3	297,250	3	270,250	3	270,250	3	270,250	3
235 Investments & Claims	44,207	0	220,000	0	220,000	0	215,000	0	215,000	0	215,000	0	215,000	0	215,000	0	215,000	0
Total	271,182	3	492,914	3	560,297	5	485,250	3	512,250	3	512,250	3	485,250	3	485,250	3	485,250	3

Funding Sources		%		%		%		%		%		%		%		%		%
Fund Balance	4000005	1,410,902	79.6	1,500,659	80.5	1,370,745	80.3	1,370,745	79.1	1,370,745	79.1	1,221,495	77.1	1,221,495	77.1	1,221,495	77.1	
Federal Revenue	4000020	93,000	5.2	93,000	5.0	93,000	5.4	93,000	5.4	93,000	5.4	93,000	5.9	93,000	5.9	93,000	5.9	
Special Revenue	4000030	267,939	15.1	270,000	14.5	243,000	14.2	270,000	15.6	270,000	15.6	270,000	17.0	270,000	17.0	270,000	17.0	
Total Funds		1,771,841	100.0	1,863,659	100.0	1,706,745	100.0	1,733,745	100.0	1,733,745	100.0	1,584,495	100.0	1,584,495	100.0	1,584,495	100.0	
Excess Appropriation/(Funding)		(1,500,659)		(1,370,745)		(1,221,495)		(1,221,495)		(1,221,495)		(1,099,245)		(1,099,245)		(1,099,245)		
Grand Total		271,182		492,914		485,250		512,250		512,250		485,250		485,250		485,250		

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
5	3	2	5	0	40.00 %	5	3	0	3	2	40.00 %	5	3	2	5	0	40.00 %

Analysis of Budget Request

Appropriation: 089 - Arkansas Manufactured Home - Operations

Funding Sources: SHM - Manufactured Homes Standard Fund

The Arkansas Manufactured Home Commission monitors manufactured home dealer lots and mandatory continuing education classes for persons performing installations, participates in the National Plant monitoring quality control audits, establishes and enforces installation standards, and conducts on-site home inspections. The Commission is funded by receipt of fees charged by the Agency, as authorized by A.C.A. § 20-25-101 et seq.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. Base Level is \$270,250 each year of the 2011-2013 biennium.

The Commission is requesting a Change Level increase in Capital Outlay of \$27,000 to replace a vehicle when necessary in FY12.

The Executive Recommendation provides for the Agency Request to replace an aging, high mileage vehicle in accordance with A.C.A. §22-8-201 et seq., Automobile and Pickup Truck Acquisition Act, which establishes guidelines for automobile replacement.

Appropriation Summary

Appropriation: 089 - Arkansas Manufactured Home - Operations

Funding Sources: SHM - Manufactured Homes Standard Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	147,069	148,068	200,648	145,868	145,868	145,868	145,868	145,868	145,868
#Positions		3	3	5	3	3	3	3	3	3
Personal Services Matching	5010003	44,908	48,258	63,061	47,794	47,794	47,794	47,794	47,794	47,794
Operating Expenses	5020002	34,241	66,038	66,038	66,038	66,038	66,038	66,038	66,038	66,038
Conference & Travel Expenses	5050009	222	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Professional Fees	5060010	535	3,050	3,050	3,050	3,050	3,050	3,050	3,050	3,050
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	27,000	27,000	0	0	0
Total		226,975	272,914	340,297	270,250	297,250	297,250	270,250	270,250	270,250
Funding Sources										
Fund Balance	4000005	159,921	220,934		236,020	236,020	236,020	226,770	226,770	226,770
Federal Revenue	4000020	93,000	93,000		93,000	93,000	93,000	93,000	93,000	93,000
Special Revenue	4000030	194,988	195,000		168,000	195,000	195,000	195,000	195,000	195,000
Total Funding		447,909	508,934		497,020	524,020	524,020	514,770	514,770	514,770
Excess Appropriation/(Funding)		(220,934)	(236,020)		(226,770)	(226,770)	(226,770)	(244,520)	(244,520)	(244,520)
Grand Total		226,975	272,914		270,250	297,250	297,250	270,250	270,250	270,250

Change Level by Appropriation

Appropriation: 089 - Arkansas Manufactured Home - Operations
Funding Sources: SHM - Manufactured Homes Standard Fund

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	270,250	3	270,250	100.0	270,250	3	270,250	100.0
C01	Existing Program	27,000	0	297,250	110.0	0	0	270,250	100.0

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	270,250	3	270,250	100.0	270,250	3	270,250	100.0
C01	Existing Program	27,000	0	297,250	110.0	0	0	270,250	100.0

Justification

C01	The Commission requests Capital Outlay of \$27,000 the first year of the biennium. This request is to replace a vehicle when necessary in FY12.
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Analysis of Budget Request

Appropriation: 235 - Investments & Claims

Funding Sources: THR - Manufactured Housing Recovery Fund

The Arkansas Manufactured Home Commission's Investment and Claims appropriation is funded by receipt of fees from license renewals by manufacturers, dealers, and installers. Funds collected are subsequently paid out in the form of actual costs of repairs to qualifying homeowners and as refunds for businesses that cease operations.

The Commission is requesting Base Level of \$215,000 for the 2011-2013 biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 235 - Investments & Claims

Funding Sources: THR - Manufactured Housing Recovery Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			2011-2012			2012-2013		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	865	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Conference & Travel Expenses	5050009	0	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements	5110014	30,850	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Claims	5110015	12,492	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000
Capital Outlay	5120011	0	5,000	5,000	0	0	0	0	0	0
Total		44,207	220,000	220,000	215,000	215,000	215,000	215,000	215,000	215,000
Funding Sources										
Fund Balance	4000005	1,250,981	1,279,725		1,134,725	1,134,725	1,134,725	994,725	994,725	994,725
Special Revenue	4000030	72,951	75,000		75,000	75,000	75,000	75,000	75,000	75,000
Total Funding		1,323,932	1,354,725		1,209,725	1,209,725	1,209,725	1,069,725	1,069,725	1,069,725
Excess Appropriation/(Funding)		(1,279,725)	(1,134,725)		(994,725)	(994,725)	(994,725)	(854,725)	(854,725)	(854,725)
Grand Total		44,207	220,000		215,000	215,000	215,000	215,000	215,000	215,000

ARKANSAS STATE BOARD OF MASSAGE THERAPY

Enabling Laws

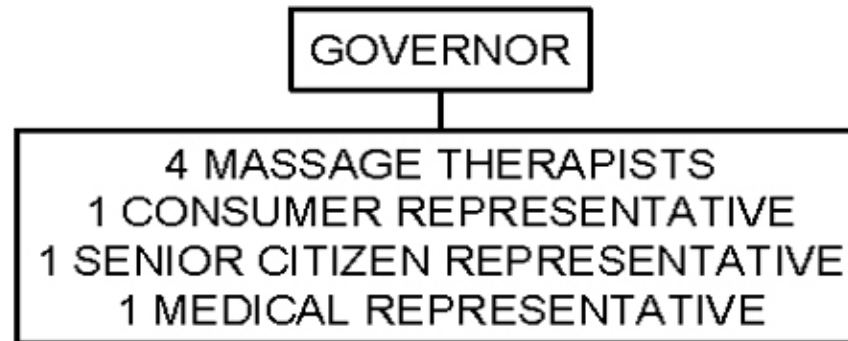
Act 146 of 2010
A.C.A. §19-5-1215

History and Organization

The Arkansas State Board of Massage Therapy was created with the intent to upgrade the standards of practice and education of massage therapy and regulate the practice of massage therapy in the State of Arkansas.

The Board consists of seven (7) members appointed by the Governor for a term of three years. Four members are licensed to practice massage therapy. One member represents the elderly, one member represents the public, and one member represents the medical field.

The Board has statutory authority to examine and inspect at least once each year all massage therapy schools, offices, and clinics in the state. The Board is required to administer an examination for each new applicant and may hold other licensing examinations from time to time. Licenses are issued annually for Massage Therapists, Master Massage Therapists, Massage Therapy Instructors, Massage Therapy Schools, and Massage Therapy Clinics and expire on June 30 of each year.



Agency Commentary

The Arkansas State Board of Massage Therapy is requesting Base Level of \$147,622 in each year of the biennium. This is sufficient appropriation for the operations of the Board for yearly examinations and inspections of all massage therapy schools, offices and clinics in the State of Arkansas. It will also provide the appropriation for the administration of new applicant exams and investigations of complaints against licensed massage therapists.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF MASSAGE THERAPY

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	50 %
Black Employees	0	1	1	50 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			1	50 %
Total Employees			2	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010					FY2010 - 2011						
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
2	0	2	2	0	100.00 %	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %

Analysis of Budget Request

Appropriation: 428 - Massage Board Operations

Funding Sources: MMT - Massage Therapy Board

The Arkansas State Board of Massage Therapy was created to upgrade the standards of practice and education of massage therapy and regulate the practice of massage therapy in the State of Arkansas. The Board has statutory authority to examine and inspect all massage therapy schools, offices, and clinics in the state. The Board is required to hold at least one examination each year, and may hold other examinations from time to time. Certificates of registration are issued annually for Massage Therapists, Master Massage Therapists, Massage Therapy Instructors, Massage Therapy schools, and Massage Therapy offices or clinics.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level request for Regular Salaries includes board member stipend payments.

The Agency is requesting Base Level in each year of the 2011-2013 biennium.

The Executive Recommendation is for Agency Request.

Appropriation Summary

Appropriation: 428 - Massage Board Operations

Funding Sources: MMT - Massage Therapy Board

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	32,403	71,645	70,969	70,945	70,945	70,945	70,945	70,945	70,945
#Positions		2	2	2	2	2	2	2	2	2
Personal Services Matching	5010003	6,118	25,528	23,207	25,387	25,387	25,387	25,387	25,387	25,387
Operating Expenses	5020002	46,046	51,290	51,290	51,290	51,290	51,290	51,290	51,290	51,290
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		84,567	148,463	145,466	147,622	147,622	147,622	147,622	147,622	147,622
Funding Sources										
Fund Balance	4000005	196,074	294,726		324,263	324,263	324,263	354,641	354,641	354,641
Special Revenue	4000030	183,219	178,000		178,000	178,000	178,000	178,000	178,000	178,000
Total Funding		379,293	472,726		502,263	502,263	502,263	532,641	532,641	532,641
Excess Appropriation/(Funding)		(294,726)	(324,263)		(354,641)	(354,641)	(354,641)	(385,019)	(385,019)	(385,019)
Grand Total		84,567	148,463		147,622	147,622	147,622	147,622	147,622	147,622

The FY11 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2009-2011 biennium.

ARKANSAS STATE MEDICAL BOARD

Enabling Laws

Act 115 of 10

A.C.A. §17-95-202; A.C.A. §17-95-301

A.C.A. §17-88-201; A.C.A. §17-95-704

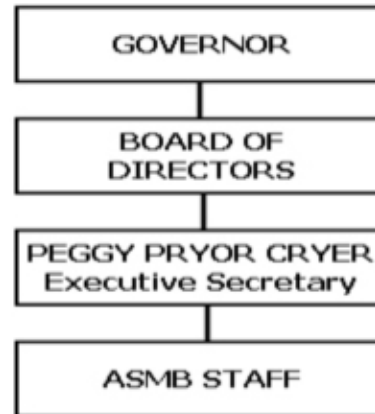
A.C.A. §17-99-201; A.C.A. §17-105-118

History and Organization

In 1955 the General Assembly of the State of Arkansas abolished the three existing medical examining boards to create a single board, namely the Arkansas State Medical Board. A fourteen (14) member Board of Directors appointed by the Governor for six (6) year terms governs it, consisting of twelve (12) physicians and two (2) consumer representatives. In 1971 the Arkansas Osteopathic Board was abolished, and the Arkansas State Medical Board was given the duty of licensing all Osteopathic physicians formerly licensed by the Osteopathic Board. In 1991 a practitioner of Osteopathic medicine was established as a permanent member of the Board of Directors for the Arkansas State Medical Board. In 1995 legislation was passed implementing the State of Arkansas Centralized Credentials Verification Service (CCVS). This Act established a central repository of physicians' credentials in the Arkansas State Medical Board office. In 1999, Act 1066 of 1995 was replaced by Act 1410, which mandated the use of this data repository by all credentialing organizations, hospitals, insurance companies, HMO's (in state and out of state) after specific criteria had been met. This program, which may serve as a model for other states, was designed and developed with the Arkansas State Medical Board. The criterion for implementation of the mandate phase of Act 1410 was met in August 2001, allowing the Board to set the implementation date of January 1, 2002.

The Board licenses and regulates physicians, physician assistants, doctors of osteopathy, occupational therapists, occupational therapy assistants, respiratory therapists, radiologist assistants, and radiology practitioner assistants. The Board also registers medical corporations. Licensure is by credentials, or by those who have successfully passed an examination approved by the Arkansas State Medical Board as set forth in their rules and regulations. Applications are processed by the office of the Executive Secretary, and then presented to the Board for their approval. The Board convenes bi-monthly and conducts all hearings on disciplinary actions as authorized and directed by the Arkansas Medical Practices Act. Under concepts of due process of law, each disciplinary hearing must be preceded by a formal notice, which is prepared by the Board attorney and then issued by the Executive Secretary. Each disciplinary charge is scheduled for a formal hearing before the Board and any citizen filing a charge or complaint against a physician before the Board is afforded a hearing. Any person attempting to practice medicine, respiratory care, occupational therapy, or as a physician assistant, radiologist assistant, or radiology practitioner assistant without being properly licensed, is subject to judicial action by the Board.

The Board is a cash agency and entirely self-supporting. The Board's revenues are received by fees charged for licensure, annual renewals, fines, credentialing requests, issuance of special certificates and permits, and requests for the Board Directory which is compiled annually and lists all physicians, therapists, radiologist assistants, and physician assistants currently licensed by the Board.



Agency Commentary

The Arkansas State Medical Board was given the charge of protecting the health, safety, and welfare of the citizens of the State of Arkansas by the General Assembly, with the goal that all citizens be provided the highest quality health care. The operations of the Board are funded from the receipts of fees charged by this agency. Change Level requests total \$682,672 for FY12 and \$314,672 for FY13.

Extra Help

An increase of \$8,000 in our Extra Help position to enable the Board to hire a part time person to assist the licensing coordinators with processing of new physician applications. This person would pre-work each file by entering the initial application information into our custom licensing/renewal software, pulling various reports from the internet, and tracking other information needed.

Operating Expenses

An increase of \$289,000 in FY12 to cover overall increases in several categories of \$139,330 (cash letter approved for FY11 for 137K for

same), increase in rent which will result from a move to larger quarters in FY11 (est.124K), renew expiring software licenses costing \$21,500, and provide for software maintenance at \$4,170.

An increase of \$291,000 in FY13 to cover the increase in rent and overall increases in several categories, and \$16,500 for expiring software licenses and \$4,170 for continuing software maintenance.

Professional Fees

An increase of \$235,000 in FY12 for a total of \$297,000, of which \$240,000 is for a PCS contract for software development, database support, training, network and hardware support for multiple projects the Information Technology department has (A cash letter increase of 240K was approved for FY11 for same purposes), \$48,000 to continue a PCS contract for IT consulting services, \$6,000 for the Boards annual, independent audit, and \$3,000 for court reporter services.

An increase of \$10,000 in FY13 for a total of \$72,000. This is for the Boards \$48,000 PCS contract for IT consulting services, \$6,000 for the annual audit, \$3,000 for court reporter services, and \$15,000 for our bi-annual NCQA (National Committee for Quality Assurance) audit the Board must maintain and pass in order for its CCVS department to remain operational.

Capital Outlay

A request of \$150,000 for FY12 to replace out of warranty and expiring life cycle servers (\$30,000), a Storage Area Network (SAN) to house our off-site backup servers/equipment as required by NCQA (\$110,000), and \$10,000 to replace an out of warranty and expiring life cycle database management software.

A request of \$5,000 in FY13 to replace an out of warranty and expiring life cycle Watchguard Firebox for our firewall protection.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE MEDICAL BOARD
FOR THE YEAR ENDED JUNE 30, 2009

Findings

Recommendations

None

None

Employment Summary

	Male	Female	Total	%
White Employees	3	29	32	80 %
Black Employees	1	6	7	18 %
Other Racial Minorities	0	1	1	2 %
	Total Minorities		8	20 %
	Total Employees		40	100 %

Cash Fund Balance Description as of June 30, 2010

Fund Account	Balance	Type	Location
3180000	\$100,000	CD	Delta Trust & Bank, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewed throughout the year. Endorsements, temp permits, late fees, investments interest, certifications, CCVS credetialing fees, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations, including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$2,187	Checking	Regions Bank, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewed throughout the year. Endorsements, temp permits, late fees, investments interest, certifications, CCVS credetialing fees, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations, including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$100,000	CD	Eagle Bank & Trust, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewed throughout the year. Endorsements, temp permits, late fees, investments interest, certifications, CCVS credetialing fees, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations, including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$196,933	CD	Parkway Bank, Portland, AR

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licenseses birth month, licenses renewed throughout the year. Endorsements, temp permits, late fees, investments interest, certifications, CCVS credetialing fees, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations, including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$400,000	CD	Metropolitan Bank, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewed throughout the year. Endorsements, temp permits, late fees, investments interest, certifications, CCVS credetialing fees, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations, including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$800,000	CD	First Security Bank, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewed throughout the year. Endorsements, temp permits, late fees, investments interest, certifications, CCVS credetialing fees, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations, including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$200,000	CD	Bank of England, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewed throughout the year. Endorsements, temp permits, late fees, investments interest, certifications, CCVS credetialing fees, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations, including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$507,610	CD	Bank of the Ozarks, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewed throughout the year. Endorsements, temp permits, late fees, investments interest, certifications, CCVS credetialing fees, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations, including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$533,384	Checking	Metropolitan Bank, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewed throughout the year. Endorsements, temp permits, late fees, investments interest, certifications, CCVS credetialing fees, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations, including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
3180000	\$200,000	CD	Centennial Bank, Little Rock

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewed throughout the year. Endorsements, temp permits, late fees, investments interest, certifications, CCVS credetialing fees, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations, including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Fund Account	Balance	Type	Location
PMB0100	\$71,421	Payroll	State Treasury

Statutory/Other Restrictions on use:

None

Statutory Provisions for Fees, Fines, Penalties:

None

Revenue Receipts Cycle:

Licensees birth month, licenses renewed throughout the year. Endorsements, temp permits, late fees, investments interest, certifications, CCVS credetialing fees, board fines.

Fund Balance Utilization:

To pay all expenses of Board and Centralized Credentials Verification Service operations, including Board meetings, disciplinary hearings, complaint investigations, and all office operations.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
AR Medical Practices Act	A.C.A. §17-95-201	N	N	1,000	Required licensure information.
Newsletter	A.C.A. §17-95-201	N	N	40,000	Update licensees, boards, and health related organizations.

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
38	37	1	38	0	2.63 %	41	40	1	41	0	2.44 %	41	41	0	41	0	0.00 %

Analysis of Budget Request

Appropriation: A23 - St Medical-Operations

Funding Sources: 318 - Medical Board-Cash

The Arkansas State Medical Board is funded from fees charged by the Agency, as authorized by A.C.A. §17-88-304. The Board licenses and regulates physicians, physician assistants, doctors of osteopathy, physician assistants, occupational therapists and respiratory therapists. The Board also registers medical corporations. The goal of the Medical Board is that all citizens be provided the highest quality health care.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level salary of the unclassified position reflects the FY11 line item maximum. The Base Level request for Regular Salaries includes board member stipend payments.

The Board is currently authorized 41 full-time positions and one extra help position as well as maintenance and operation expenses totaling \$3,069,941 each year of the biennium. Additional requests are \$682,672 in FY12 and \$314,672 in FY13.

Extra Help appropriation in the amount of \$8,672 each year is requested to enable the Board to hire part time help to assist the licensing coordinators with processing new physician applications.

During the current biennium, the Board received additional appropriation from the DFA Cash Holding Account for overall operating expenses. Continuation of this appropriation as well as appropriation for a larger office space for the Board, enforcement investigation expenses and costs associated with renewing software licenses and maintenance of software complete the Operating Expenses line item requests of \$289,000 in FY12 and \$291,000 in FY13.

The Board is requesting increases of \$235,000 in FY12 and \$10,000 in FY13 for Professional Fees. The FY12 increases will allow continuation of the contract with Software Designers, LLC which provides development services, database support and training needed for online license application, renewals and reporting. The \$10,000 increase in FY13 will be used for court recorder services and the annual audit.

Capital Outlay in the amount of \$150,000 in FY12 is requested to replace out of warranty servers (\$30,000), a Storage Area Network to house off-site data backup servers/equipment (\$110,000) and replacement of database management software (\$10,000). In FY13, \$5,000 is requested to replace an out of warranty and expiring life cycle Watchguard Firebox needed for firewall protection.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A23 - St Medical-Operations

Funding Sources: 318 - Medical Board-Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	1,437,796	1,497,793	1,628,643	1,495,181	1,495,181	1,495,181	1,495,181	1,495,181	1,495,181
#Positions		41	41	41	41	41	41	41	41	41
Extra Help	5010001	0	7,000	7,000	7,000	15,000	15,000	7,000	15,000	15,000
#Extra Help		0	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	458,045	499,184	511,210	499,080	499,752	499,752	499,080	499,752	499,752
Operating Expenses	5020002	950,827	1,031,180	894,180	894,180	1,183,180	1,183,180	894,180	1,185,180	1,185,180
Conference & Travel Expenses	5050009	7,396	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Professional Fees	5060010	232,585	392,000	152,000	152,000	387,000	387,000	152,000	162,000	162,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements	5110014	6,151	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Capital Outlay	5120011	229,924	55,000	52,000	0	150,000	150,000	0	5,000	5,000
Total		3,322,724	3,504,657	3,267,533	3,069,941	3,752,613	3,752,613	3,069,941	3,384,613	3,384,613

Funding Sources										
Fund Balance	4000005	3,022,678	3,111,535		2,975,205	2,975,205	2,975,205	2,622,592	2,622,592	2,622,592
Cash Fund	4000045	3,411,581	3,368,327		2,717,328	3,400,000	3,400,000	3,085,328	3,400,000	3,400,000
Total Funding		6,434,259	6,479,862		5,692,533	6,375,205	6,375,205	5,707,920	6,022,592	6,022,592
Excess Appropriation/(Funding)		(3,111,535)	(2,975,205)		(2,622,592)	(2,622,592)	(2,622,592)	(2,637,979)	(2,637,979)	(2,637,979)
Grand Total		3,322,724	3,504,657		3,069,941	3,752,613	3,752,613	3,069,941	3,384,613	3,384,613

Budget exceeds Authorized Amount in Operating Expenses, Professional Fees and Capital Outlay due to additional appropriation received from the Cash Fund Holding Account.

Change Level by Appropriation

Appropriation: A23 - St Medical-Operations
Funding Sources: 318 - Medical Board-Cash

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	3,069,941	41	3,069,941	100.0	3,069,941	41	3,069,941	100.0
C01	Existing Program	272,002	0	3,341,943	108.9	279,002	0	3,348,943	109.1
C08	Technology	410,670	0	3,752,613	122.2	35,670	0	3,384,613	110.3

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	3,069,941	41	3,069,941	100.0	3,069,941	41	3,069,941	100.0
C01	Existing Program	272,002	0	3,341,943	108.9	279,002	0	3,348,943	109.1
C08	Technology	410,670	0	3,752,613	122.2	35,670	0	3,384,613	110.3

Justification

C01	The Board is requesting an additional \$263,330 in Operating Expenses for FY12 and \$270,330 for FY13. The majority of the increase is in Rent of Facilities which will result from a move to larger quarters in FY11 (est. 124K for FY12 & 133K for FY13). The remaining request is to cover an overall increase in our operating expenses for postage, freight, phones, office equipment rentals, bank service charges, enforcement investigative expenses, office supplies, subscriptions, food purchases for board meetings, and other rents and leases. During FY11, the board received additional appropriation (\$119,330) from the DFA Cash Holding Account for these same overall increases. Additional Extra Help appropriation (\$8,000) is needed to enable the board to hire a qualified part time person (1000 hrs per year) to assist our licensing coordinators in processing new physician applications. This person would pre-work the application by entering the initial application information to MedSuite (internal custom software), pulling various reports off the internet, and tracking for other information needed. At this time, the increase in physician applications does not warrant requesting a full time position, the assistance provided by extra help personnel will allow the licensing coordinators to meet timelines and submit information to board members for approval.
C08	In FY12 - \$25,670 in Operating Expenses to renew expiring software licenses (\$21,500) and provide for software maintenance (\$4,170). Items are in the IT Support/Software section of IT Plan. During FY11, the board received additional appropriation (\$17,670) from DFA Cash Holding Account for same increases. \$150,000 in Capital Outlay to replace out of warranty and expiring life cycle servers (\$30,000), a Storage Area Network (SAN) to house our off-site data backup servers/equipment (\$110,000), and \$10,000 to replace an out of warranty and expiring life cycle database management software (IT Support/Hardware section of IT Plan). In Professional & Admin Fees the Board is asking for an additional \$235,000 for a total of \$297,000. This is so the Board can continue it's PCS contract with Software Designers for \$240,000 to provide software development services, database support, training, network and hardware support for multiple projects the Information Technology department has relating to online license application and renewal, license and report generation, regulatory/case management tracking, accounting reports, and multiple projects associates with CCVS (Centralized Credentials Verification Service) physician profile releases, tracking, audit and quality assurance tools, record locks and miscellaneous other tools and reports. During FY11, the board received additional appropriation (\$240,000) from the DFA Cash Holding Account for this same purpose. The remaining \$57,000 is for a PCS contract of \$48,000 for IT consulting services with Larry Taylor, \$6,000 for the Board's annual, independent audit, and \$3,000 for court reporter services. Professional Service requests are in the IT Support/Contracted Services section of the board's IT plan. For FY13 the Board is asking for an additional \$20,670 in Operating Expenses to cover expiring software licenses in the amount of \$16,500 and \$4,170 for continuing software maintenance needs. During FY11, the board received additional appropriation (\$17,670) from the DFA Cash Holding Account for the same purposes. The Board is requesting an additional \$10,000 in Professional & Admin Fees for a total of \$72,000. This is for the Board's \$48,000 PCS contract for IT consulting services with Larry Taylor, \$6,000 for the annual audit, \$3,000 for court recorder services, and \$15,000 for our bi-annual NCQA (National Committee for Quality Assurance) audit the Board must maintain and pass in order for it's CCVS department to remain operational. The Board is requesting \$5,000 in Capital Outlay to replace an out of warranty and expiring life cycle Watchguard Firebox for our firewall protection.

ARKANSAS MOTOR VEHICLE COMMISSION

Enabling Laws

Act 24 of 2010
Act 388 of 1975 as amended
A.C.A. § 23-112-101 et seq.

History and Organization

The Arkansas Motor Vehicle Commission, funded by special revenue, was created under Act 388 of 1975 by the Seventieth General Assembly of the Arkansas Legislature in Regular Session. Rule I, Rule II and Regulation I were adopted and made part of the act on July 1, 1976 in accordance with the Administrative Procedures Act. In enacting Act 388 of 1975, the Legislature felt a need to exercise the state's police power to ensure a sound system of distributing and selling new motor vehicles through licensing and regulating the manufacturers, distributors, their branch offices and representatives and franchised dealers and salesmen operating within the State of Arkansas. In adopting Rule I and II, the Commission's general organization and hearing procedures were outlined. Regulation I, now Rule 3, is the Commission's attempt to define false and misleading advertising, classified as unauthorized acts under Subsection A, Section 5 in Act 300 of 1975. Act 838 of 1977 was enacted by the Seventy-First General Assembly in Regular Session. Act 838 of 1977 was approved by the Legislature in order to allow the Commission to seek injunctions to prevent violations of the Arkansas Motor Vehicle Commission Act or any Rule or Regulation subsequently adopted.

The objectives of the Arkansas Motor Vehicle Commission, under current statutory authorization, are to administer the requirements connected with the distribution of motor vehicles within the State of Arkansas in a fair and impartial manner, while being consistent in its interpretation of the persons required to be licensed. Act 388 of 1975 affords protection for the franchised dealer relative to attempts by manufacturers and distributors to coerce, intimidate, terminate or threaten to terminate without due cause contractual agreements in existence between the two parties.

Consumer complaints on vehicles covered by the original factory warranty are received and processed in accordance with the statutory authority given the Commission under Act 388 (6)(A)(10) of 1975, Section 6A (10), which provides grounds for suspension or revocation of licenses when warranty responsibilities are not fulfilled by manufacturers and distributors to the detriment of the public welfare.

Acts 620, 645, and 633 of 1987 reduced the number of wheels under the Motor Vehicle Commission Law definition motor vehicles from four (4) to two (2) which required dealers selling new Motorcycles and ATVs to be licensed and regulated by the Commission. Act 1058 of 1985

required the Motor Vehicle Commission to license and regulate all used car dealers and salesmen in the State. Act 169 of 1989 removed the used car dealers and salesmen from the Commission's legal jurisdiction. Act 568 of 1995 removed Wholesalers and Auto Auctions from the Commission's published Act and allowed the Commission's first fee increase since inception.

Act 1154 of 1997 permitted reciprocity with Motor Vehicle Commissions of other states with regard to Motor Vehicle Shows, provided procedures concerning warranty agreements and clarified various definitions.

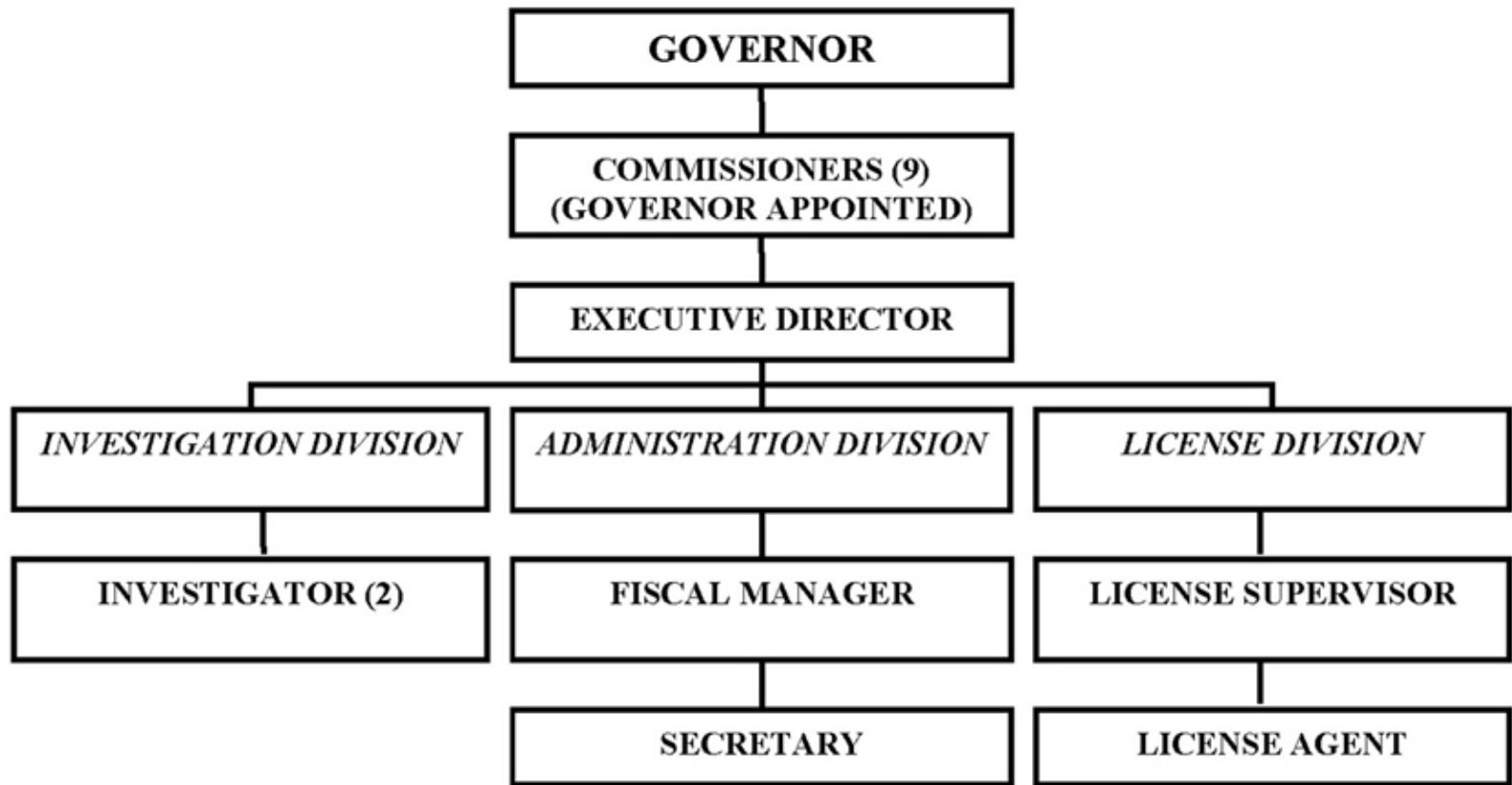
Act 1042 of 1999 primarily amended Subchapter 4, pertaining to unlawful practices by Manufacturers/Distributors.

Act 1053 of 2001 added the definition of ATVs and clarified various definitions. Act 1600 of 2001 provided for motor vehicle dealer Documentary Fees and authorized the Commission to promulgate rules and regulations to implement, enforce and administer the enabling section.

Act 1722 of 2003 authorized the Commission to promulgate rules and regulations to set a reasonable limit on the amount to be charged for a Documentary Fee. Act 1098 of 2003 amended the definition of an ATV, and added motor scooters to the definition of a motor vehicle. Act 1027 of the Second Extraordinary Session of 2003 added Section 106 to Subchapter 1 of the Arkansas Motor Vehicle Commission Act, enabling enforcement by the Commission under certain conditions.

Act 1687 of 2005 established procedures for the delivery prior to sale of a motor vehicle to a consumer.

Act 235 of 2007 provides an exemption for special motorcycle events to allow dealers to display and sell motorcycles at special events that have significant positive economic impact on an area. Act 366 of 2007 amends the Motor Vehicle Consumer Protection Act regarding fees charged for handling and processing the sale or lease of a vehicle. The maximum fee charged can be no more than \$129. Act 746 of 2007 amends the Motor Vehicle Commission Act § 23-112-101 et seq.



Agency Commentary

Funding for this Special Revenue appropriation is derived solely from license fees collected from new motor vehicle manufacturers, distributors, factories and branches, as well as representatives, dealers, sales personnel and motor vehicle lessors. The Commission receives no General Revenue funds.

The Commission is requesting Base Level for the 2011-2013 biennium, as well as Capital Outlay in the amount of \$18,000 to replace a vehicle when necessary in FY13.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS MOTOR VEHICLE COMMISSION

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	2	3	5	83 %
Black Employees	1	0	1	17 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			1	17 %
Total Employees			6	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
7	7	0	7	0	0.00 %	7	7	0	7	0	0.00 %	7	6	1	7	0	14.29 %

Analysis of Budget Request

Appropriation: 048 - Arkansas Motor Vehicle Commission

Funding Sources: SAB - Arkansas Motor Vehicle Commission Fund

The Motor Vehicle Commission uses the resources authorized in this appropriation to regulate and license new car manufacturers, dealers, and salesmen doing business in Arkansas. Funding for this special revenue appropriation is derived from license fees paid by automobile salesmen, dealers, manufacturers, and manufacturers' representatives pursuant to A.C.A. §23-112-101 et seq.

Base Level is \$574,487 in each year of the 2011-2013 biennium.

The Commission is requesting a Change Level increase in Capital Outlay of \$18,000 to replace a vehicle when necessary in FY13.

The Executive Recommendation provides for the Agency Request of Base Level plus Capital Outlay to replace an aging, high mileage vehicle in accordance with A.C.A. §22-8-201 et seq., Automobile and Pickup Truck Acquisition Act, which establishes guidelines for automobile replacement.

Appropriation Summary

Appropriation: 048 - Arkansas Motor Vehicle Commission

Funding Sources: SAB - Arkansas Motor Vehicle Commission Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	287,945	291,627	295,874	290,427	290,427	290,427	290,427	290,427	290,427
#Positions		7	7	7	7	7	7	7	7	7
Personal Services Matching	5010003	86,843	90,434	93,594	90,363	90,363	90,363	90,363	90,363	90,363
Operating Expenses	5020002	134,734	181,197	181,197	181,197	181,197	181,197	181,197	181,197	181,197
Conference & Travel Expenses	5050009	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Professional Fees	5060010	5,507	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	17,403	17,000	17,000	0	0	0	0	18,000	18,000
Total		532,432	592,758	600,165	574,487	574,487	574,487	574,487	592,487	592,487
Funding Sources										
Fund Balance	4000005	2,675,205	2,520,668		2,289,910	2,289,910	2,289,910	2,077,423	2,077,423	2,077,423
Special Revenue	4000030	480,292	512,000		512,000	512,000	512,000	494,000	512,000	512,000
Transfer to Workforce Ed	4000682	(102,397)	(150,000)		(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)
Total Funding		3,053,100	2,882,668		2,651,910	2,651,910	2,651,910	2,421,423	2,439,423	2,439,423
Excess Appropriation/(Funding)		(2,520,668)	(2,289,910)		(2,077,423)	(2,077,423)	(2,077,423)	(1,846,936)	(1,846,936)	(1,846,936)
Grand Total		532,432	592,758		574,487	574,487	574,487	574,487	592,487	592,487

Change Level by Appropriation

Appropriation: 048 - Arkansas Motor Vehicle Commission
Funding Sources: SAB - Arkansas Motor Vehicle Commission Fund

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	574,487	7	574,487	100.0	574,487	7	574,487	100.0
C01	Existing Program	0	0	574,487	100.0	18,000	0	592,487	103.1

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	574,487	7	574,487	100.0	574,487	7	574,487	100.0
C01	Existing Program	0	0	574,487	100.0	18,000	0	592,487	103.1

Justification

C01	Capital Outlay of \$18,000 is requested in FY13 to replace a vehicle when necessary.
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ARKANSAS STATE BOARD OF NURSING

Enabling Laws

Act 140 of 10
A.C.A. §17-87-203 & 205

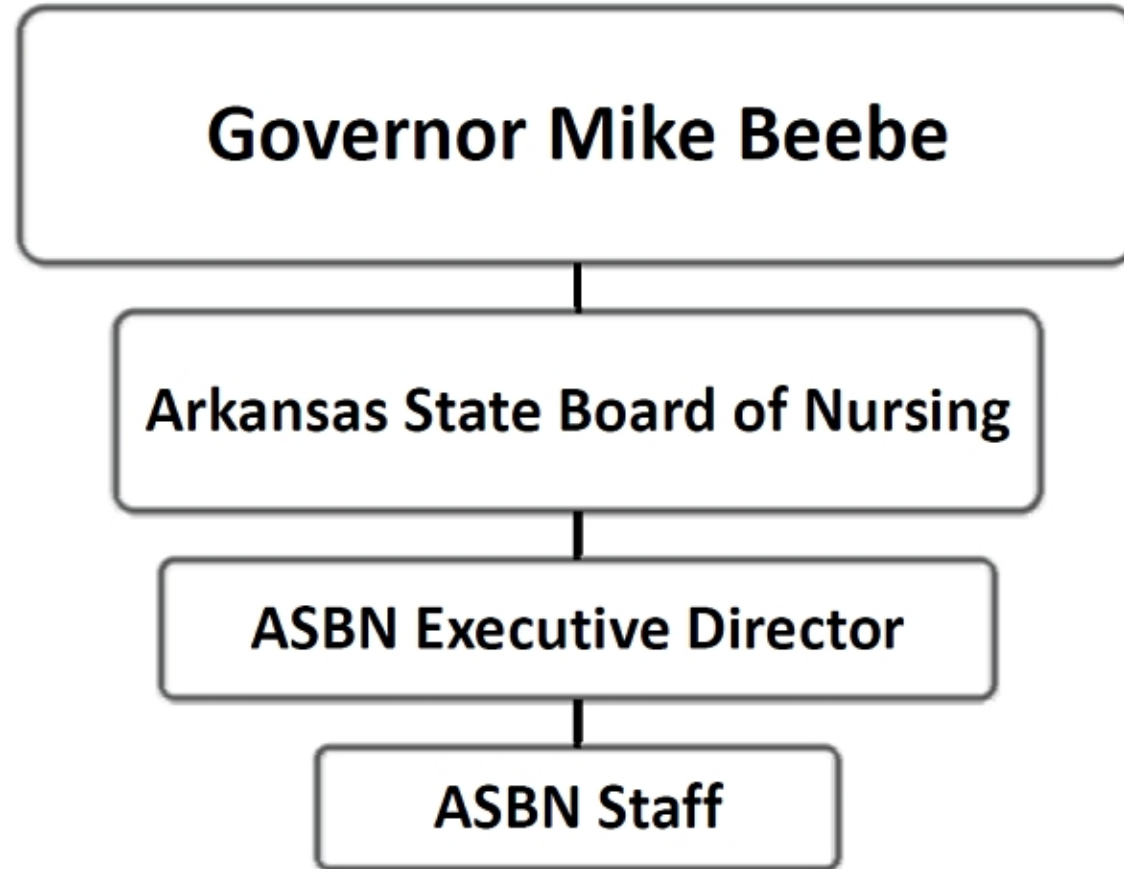
History and Organization

The "State Board of Nurse Examiners" was created by Act 128 of 1913. The Board is composed of thirteen members, appointed by the Governor, subject to confirmation by the Senate. The mission of the Arkansas State Board of Nursing is to protect the public and act as their advocate by effectively regulating the practice of nursing.

Statutory Responsibility & Primary Activities: Pursuant to A.C.A. §17-87-203, the Board of Nursing carries out the following responsibilities in the interest of public protection: (1) Cause the prosecution of persons violating the nurse practice act; (2) Employ personnel necessary for carrying out its functions; (3) Study, review, develop and recommend role levels of technical classes of nursing service and practice to state and federal health agencies and to public and private administrative bodies; (4) Prescribe minimum standards and approve curricula for educational programs preparing persons for licensure as registered nurses, advanced practice nurses, registered nurse practitioners, licensed practical nurses, licensed psychiatric technician nurses and preparing persons for certification as medication assistants; (5) Provide for surveys of such programs at such times as it deems necessary, or at the request of the schools; (6) Approve programs that meet the requirements of the law; (7) Deny or withdraw approval from educational programs for failure to meet prescribed standards; (8) Examine, certify, and renew the certifications of qualified applicants for medication assistants; (9) Examine, license and renew the licenses of duly qualified applicants for professional nursing, practical nursing, and psychiatric technician nursing; (10) License and renew the licenses of qualified applicants for registered nurse practitioner and advanced practice nursing; (11) Grant certificates of prescriptive authority to qualified advanced practice nurses; (12) Convene an advisory committee as provided for in the law to assist with oversight of prescriptive authority and medication assistants; and (13) Conduct disciplinary proceedings as provided for in the law. There are currently 50,263 licenses, 1,022 certificates and 744 temporary permits issued by the Board.

Advisory Board or Commission: A.C.A. §17-87-205 created a Prescriptive Authority Advisory Committee to assist the Board in implementing the provisions for prescriptive authority, which was authorized by Act 409 of 1995. This is a five (5) member multidisciplinary committee, which meets as needed to deal with prescriptive issues. A.C.A. §17-87-710 created a Medication Assistive Persons Advisory Committee to assist the Board in implementing the provisions of the medication assistant legislation passed in 2005.

In addition, the Board has an advisory group comprised of directors of each nursing education program in the State. The Nurse Administrators of Nursing Education Programs is a fifty-eight (58) member advisory group, composed of the deans of nursing education programs, which advises the Board on nursing educational issues in the State.



Agency Commentary

Receipts from license fees finance the Board of Nursing's operations. The Board is responsible for licensing, examination, endorsement, education and discipline of over 45,000 nurses and has sufficient revenue and fund balance to accommodate the requests described herein. In order to execute the Board's responsibilities and fulfill the public protection mission, the following change requests are imperative.

The Board of Nursing requests Base Level for the 2011-2013 biennium plus the following Change Level requests:

- ASBN requests one additional Legal Support Specialist position. The volume of work in the disciplinary department has increased over the past few years which have made the review of complaints and subsequent investigations increasingly more difficult to efficiently process. This has resulted in hiring outside investigators to get through the backlog of cases and thus increasing the support staff work in-house as well. Although the work load would warrant more, ASBN is requesting only one new position due to the economy issues of the State at this point. Some of the duties of the support specialist are entering data into multiple databases, reviewing documents related to nurses being monitored due to disciplinary action, typing department documents and preparing for disciplinary hearings. The impact of this position, if approved, is that the board will be able to process investigations and obtain board action on the license and/or take the offending nurse out of practice in a more timely fashion.
- In working with UAMS, the Board of Nursing is requesting appropriation of \$50,000 to provide matching funds for the Robert Wood Johnson grant to address nursing shortage issues in geriatric care. The funds will be used to study the educational preparation needs of the workforce in order to increase the number, to develop the competencies, and to improve the recruitment and retention of nurses to care for an aging Arkansas population. The goal of the study is to secure those viable and sustainable solutions that will result in improved quality of healthcare and safety in geriatric and long-term care settings.
- IT related Capital Outlay of \$176,500 in 2011-2012 and \$23,800 in 2012-2013 is requested by the Board to replace the licensure database and to cover expenses of equipment malfunction and replacement. The licensure database is used to maintain licensure, disciplinary, and education information for the nurses licensed by the Board. The current licensure database annual support costs are expected to increase substantially after the current contract expires. The initial cost to change licensure databases will be \$160,000. However, the support fees for the new database would be \$80,000 less per year than the current system after the contract expires. The IT equipment request is to replace the licensing printer, the renewals scanner equipment, and the phone system that is beyond repair, or too expensive to maintain. The software and hardware items are included in the Board's IT plan as follows: 1) Software-System Automation \$160,000 (licensure database) 2) Hardware-HP9050n Printer (licensing printer) 3) Hardware-Insight 4 Scanner (renewals scanner) 4) Hardware-ShorTel \$23,800 (phone system). These purchases would assist the agency to maintain efficient operations.
- \$70,950 in appropriation is requested each year of the biennium to process federal criminal background checks. In 1999 the legislature passed a law (ACA 17-87-312) requiring criminal background checks as a prerequisite to issuing a nursing license. ASBN processes state background checks online and reimburses the Information Network of Arkansas for the services and pass through these funds to the Arkansas State Police. The Board has been granted a cash increase letter for the past 2 years to also process the federal background checks online, and respectfully requests the continuance of this ability for the next biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF NURSING

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	3	19	22	88 %
Black Employees	0	2	2	8 %
Other Racial Minorities	0	1	1	4 %
Total Minorities			3	12 %
Total Employees			25	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Annual Report	17-87-203(4)	Y	N	200	Statutory requirement and public information for workforce data

Department Appropriation Summary

Historical Data

Agency Request and Executive Recommendation

Appropriation	2009-2010		2010-2011		2010-2011		2011-2012						2012-2013					
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
286 Board of Nursing-Operations	2,377,232	26	2,532,253	26	2,543,783	26	2,466,493	26	2,729,845	27	2,729,845	27	2,466,493	26	2,527,145	27	2,527,145	27
2MA Nursing Education Workshops	24,313	0	35,000	0	35,000	0	35,000	0	35,000	0	35,000	0	35,000	0	35,000	0	35,000	0
56K Background Check Fee	121,875	0	156,750	0	85,800	0	85,800	0	156,750	0	156,750	0	85,800	0	156,750	0	156,750	0
58J Scholar Loans	30,000	0	500,000	0	550,000	0	500,000	0	500,000	0	500,000	0	500,000	0	500,000	0	500,000	0
Total	2,553,420	26	3,224,003	26	3,214,583	26	3,087,293	26	3,421,595	27	3,421,595	27	3,087,293	26	3,218,895	27	3,218,895	27

Funding Sources		%		%		%		%		%		%		%		%	
Fund Balance	4000005	3,147,485	54.3	3,237,854	55.7	2,585,645	53.6	2,585,645	50.1	2,585,645	50.1	2,193,908	47.3	2,193,908	46.0	2,193,908	46.0
Special Revenue	4000030	2,439,221	42.1	2,393,368	41.2	2,130,016	44.2	2,393,368	46.4	2,393,368	46.4	2,332,716	50.3	2,393,368	50.2	2,393,368	50.2
Cash Fund	4000045	152,838	2.6	178,426	3.1	107,476	2.2	178,426	3.5	178,426	3.5	107,476	2.3	178,426	3.7	178,426	3.7
Transfer from Special Revenue	4000565	551,730	9.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Transfers / Adjustments	4000683	(500,000)	(8.6)	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Total Funds		5,791,274	100.0	5,809,648	100.0	4,823,137	100.0	5,157,439	100.0	5,157,439	100.0	4,634,100	100.0	4,765,702	100.0	4,765,702	100.0
Excess Appropriation/(Funding)		(3,237,854)		(2,585,645)		(1,735,844)		(1,735,844)		(1,735,844)		(1,546,807)		(1,546,807)		(1,546,807)	
Grand Total		2,553,420		3,224,003		3,087,293		3,421,595		3,421,595		3,087,293		3,218,895		3,218,895	

Budget exceeds Authorized Appropriation for the Background Check Fee appropriation due to a transfer from the Cash Fund Holding Account. The difference in fund balances between FY12 and FY13 is due to unfunded appropriation of \$458,064 in the Scholar Loans Program.

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
23	25	1	26	-3	-8.70 %	26	24	2	26	0	7.69 %	26	25	1	26	0	3.85 %

During 2009, the agency received supplemental positions, resulting in filled positions being greater than the number of positions authorized in Act 396 of 07.

Analysis of Budget Request

Appropriation: 286 - Board of Nursing-Operations

Funding Sources: SBN - State Board of Nursing Fund

The State Board of Nursing is funded from the receipt of fees charged by the Agency, as authorized by Arkansas Code Annotated §17-87-306. The mission of the Board is to protect the public and act as their advocate by effectively regulating the practice of nursing.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level salary of the unclassified position reflects the FY11 line item maximum. The Base Level request for Regular Salaries includes board member stipend payments.

This is the operation's appropriation for the Board of Nursing and supports 26 full-time positions as well as maintenance and operation expenses totaling \$2,466,493 each year of the 2011-2013 biennium. Additional requests are \$263,352 in FY12 and \$60,652 in FY13. An additional Legal Support Specialist is requested for the disciplinary department of the Board. The volume of work has increased over the past few years making it difficult to review complaints and conduct subsequent investigations efficiently. The Board has had to hire outside investigators to process the backlog of cases. Total cost for the position is \$36,852 each year of the biennium.

In FY12 only, the Board is requesting a \$50,000 Grants & Aid line item to provide matching funds to UAMS for the Robert Woods Johnson grant that will address nursing shortage issues in geriatric care.

Technology requests makeup the majority of the Board's biennial request. Capital Outlay in the amount of \$176,500 in FY11 is requested to replace the current licensure database as well as the licensing printer and renewals scanner. This database is used to maintain licensure, disciplinary, and education information for the nurses licensed by the Board. Support costs for the current licensure database are expected to significantly increase once the current contract expires at the end of FY10. The support fees for the new database (Software-System Automation) are projected to be \$80,000 less per year. In FY12, Capital Outlay in the amount of \$23,800 is requested to replace the current phone system. The Board's IT Plan reflects these changes and has been reviewed by the Department of Information Systems.

The Executive Recommendation provides for Agency Request.

Appropriation Summary

Appropriation: 286 - Board of Nursing-Operations

Funding Sources: SBN - State Board of Nursing Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	1,317,752	1,369,266	1,393,118	1,342,965	1,369,496	1,369,496	1,342,965	1,369,496	1,369,496
#Positions		26	26	26	26	27	27	26	27	27
Personal Services Matching	5010003	378,916	403,387	391,065	403,928	414,249	414,249	403,928	414,249	414,249
Operating Expenses	5020002	585,173	632,075	632,075	632,075	632,075	632,075	632,075	632,075	632,075
Conference & Travel Expenses	5050009	22,593	29,048	29,048	29,048	29,048	29,048	29,048	29,048	29,048
Professional Fees	5060010	39,597	57,477	57,477	57,477	57,477	57,477	57,477	57,477	57,477
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Grants and Aid	5100004	0	0	0	0	50,000	50,000	0	0	0
Refunds/Reimbursements	5110014	950	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Capital Outlay	5120011	32,251	40,000	40,000	0	176,500	176,500	0	23,800	23,800
Total		2,377,232	2,532,253	2,543,783	2,466,493	2,729,845	2,729,845	2,466,493	2,527,145	2,527,145

Funding Sources										
Fund Balance	4000005	3,086,582	2,648,571		2,509,686	2,509,686	2,509,686	2,173,209	2,173,209	2,173,209
Special Revenue	4000030	2,439,221	2,393,368		2,130,016	2,393,368	2,393,368	2,332,716	2,393,368	2,393,368
Transfers / Adjustments	4000683	(500,000)	0		0	0	0	0	0	0
Total Funding		5,025,803	5,041,939		4,639,702	4,903,054	4,903,054	4,505,925	4,566,577	4,566,577
Excess Appropriation/(Funding)		(2,648,571)	(2,509,686)		(2,173,209)	(2,173,209)	(2,173,209)	(2,039,432)	(2,039,432)	(2,039,432)
Grand Total		2,377,232	2,532,253		2,466,493	2,729,845	2,729,845	2,466,493	2,527,145	2,527,145

The FY11 Budget amount for Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2009-2011 biennium.

Change Level by Appropriation

Appropriation: 286 - Board of Nursing-Operations
Funding Sources: SBN - State Board of Nursing Fund

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	2,466,493	26	2,466,493	100.0	2,466,493	26	2,466,493	100.0
C01	Existing Program	36,852	1	2,503,345	101.5	36,852	1	2,503,345	101.5
C02	New Program	50,000	0	2,553,345	103.5	0	0	2,503,345	101.5
C08	Technology	176,500	0	2,729,845	110.7	23,800	0	2,527,145	102.5

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	2,466,493	26	2,466,493	100.0	2,466,493	26	2,466,493	100.0
C01	Existing Program	36,852	1	2,503,345	101.5	36,852	1	2,503,345	101.5
C02	New Program	50,000	0	2,553,345	103.5	0	0	2,503,345	101.5
C08	Technology	176,500	0	2,729,845	110.7	23,800	0	2,527,145	102.5

Justification

C01	ASBN requests one additional Legal Support Specialist (C113). The volume of work in the disciplinary department has increased over the past few years which has made the review of complaints and subsequent investigations increasingly more difficult to efficiently process. The addition of this position will allow the board to process investigations and obtain board action on the license and/or take the offending nurse out of practice in a more timely fashion.
C02	Grants line item in the amount of \$50,000 in FY2012 only is requested to provide matching funds for the Robert Wood Johnson grant that will address nursing shortage issues in geriatric care. The funds will be used to study the educational preparation needs of the workforce in order to increase the number, to develop the competencies, and to improve the recruitment and retention of nurses to care for the aging Arkansas population.
C08	ASBN is requesting capital outlay to replace the licensure database (IT-Software System Automation) and IT equipment including the HP905n licensing printer and the renewals scanning equipment (IT-Hardware) totalling \$176,500 in FY2012. The Board currently uses GL Suites to maintain licensure, disciplinary, and education information for the nurses licensed by the Board. Support fees for the new database would be \$80,000 less per year than the current equipment being used by the Board. Capital outlay in FY2013 in the amount of \$23,800 is requested to replace the phone system (IT-Hardware).

Analysis of Budget Request

Appropriation: 2MA - Nursing Education Workshops

Funding Sources: NNB - Cash in Treasury

The Board conducts Continuing Education Workshops as mandated by A.C.A. §17-87-207. Currently, the Board is conducting onsite workshops as well as online courses for nurses. Funding for this appropriation is from registration fees.

The Board is requesting Base Level for the 2011-2013 biennium.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 2MA - Nursing Education Workshops

Funding Sources: NNB - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	20,642	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	3,671	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		24,313	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Funding Sources										
Fund Balance	4000005	53,218	43,310		25,986	25,986	25,986	8,662	8,662	8,662
Cash Fund	4000045	14,405	17,676		17,676	17,676	17,676	17,676	17,676	17,676
Total Funding		67,623	60,986		43,662	43,662	43,662	26,338	26,338	26,338
Excess Appropriation/(Funding)		(43,310)	(25,986)		(8,662)	(8,662)	(8,662)	8,662	8,662	8,662
Grand Total		24,313	35,000		35,000	35,000	35,000	35,000	35,000	35,000

Analysis of Budget Request

Appropriation: 56K - Background Check Fee

Funding Sources: NNB - Cash in Treasury

The appropriation allows the Board to continue online criminal background check services provided by Information Network of Arkansas (INA). The INA bills the Board \$22 for each state criminal background check and \$19.25 for each federal background check conducted online. This appropriation will allow the Board to process 3,800 requests each year. During the current biennium online processing of federal background checks was made available. The Board received additional appropriation from the DFA Cash Holding Account for this processing.

Base Level is \$85,000 for each year of the 2011-2013 biennium. An additional \$70,950 is requested each year to allow the Board to continue processing online federal background checks.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 56K - Background Check Fee

Funding Sources: NNB - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	121,875	156,750	85,800	85,800	156,750	156,750	85,800	156,750	156,750
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		121,875	156,750	85,800	85,800	156,750	156,750	85,800	156,750	156,750
Funding Sources										
Fund Balance	4000005	7,685	12,037		12,037	12,037	12,037	12,037	12,037	12,037
Cash Fund	4000045	126,227	156,750		85,800	156,750	156,750	85,800	156,750	156,750
Total Funding		133,912	168,787		97,837	168,787	168,787	97,837	168,787	168,787
Excess Appropriation/(Funding)		(12,037)	(12,037)		(12,037)	(12,037)	(12,037)	(12,037)	(12,037)	(12,037)
Grand Total		121,875	156,750		85,800	156,750	156,750	85,800	156,750	156,750

Budget exceeds Authorized Amount in Operating Expenses due to additional appropriation received from the Cash Fund Holding Account.

Change Level by Appropriation

Appropriation: 56K - Background Check Fee
Funding Sources: NNB - Cash in Treasury

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	85,800	0	85,800	100.0	85,800	0	85,800	100.0
C01	Existing Program	70,950	0	156,750	182.7	70,950	0	156,750	182.7

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	85,800	0	85,800	100.0	85,800	0	85,800	100.0
C01	Existing Program	70,950	0	156,750	182.7	70,950	0	156,750	182.7

Justification

C01	Additional appropriation is being requested each year to allow processing of federal criminal background check processing.
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Analysis of Budget Request

Appropriation: 58J - Scholar Loans

Funding Sources: NNB - Cash In Treasury

Initially authorized for the current biennium, this appropriation is used by the Board to provide loans to persons studying to become a registered or licensed practical nurse and nurse educator. In FY10, Act 656 of 2009 authorized the transfer of funds from the State Board of Nursing Fund and the Nursing Student Loan Revolving Fund for the loan program. The Board contracts with the Department of Higher Education to review applications.

The Agency request is Base Level of \$500,000 each year of the biennium.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 58J - Scholar Loans

Funding Sources: NNB - Cash In Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item	2009-2010	2010-2011	2010-2011	2011-2012			2012-2013		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Nursing Student Loan Prgm 5900046	30,000	500,000	550,000	500,000	500,000	500,000	500,000	500,000	500,000
Total	30,000	500,000	550,000	500,000	500,000	500,000	500,000	500,000	500,000
Funding Sources									
Fund Balance 4000005	0	533,936		37,936	37,936	37,936	0	0	0
Cash Fund 4000045	12,206	4,000		4,000	4,000	4,000	4,000	4,000	4,000
Transfer from Special Revenue 4000565	551,730	0		0	0	0	0	0	0
Total Funding	563,936	537,936		41,936	41,936	41,936	4,000	4,000	4,000
Excess Appropriation/(Funding)	(533,936)	(37,936)		458,064	458,064	458,064	496,000	496,000	496,000
Grand Total	30,000	500,000		500,000	500,000	500,000	500,000	500,000	500,000

STATE BOARD OF OPTOMETRY

Enabling Laws

Act 116 of 2010
A.C.A. §17-90-201 thru 306
A.C.A. §17-90-401

History and Organization

Functions of the Board involve administering examinations to doctors who wish to practice optometry in Arkansas. Every Doctor of Optometry has to renew his or her license to practice optometry in Arkansas each year. This involves the doctors reporting to the Board the number of hours of continuing education they have received during the year, and paying the license renewal fee. The Board requires each doctor to have obtained at least twelve hours of continuing education during the year to renew the license.

The Board of Optometry must approve the courses, seminars, and conferences that are available to Doctors of Optometry in order for the hours available at these meetings to be acceptable toward license renewal in Arkansas.

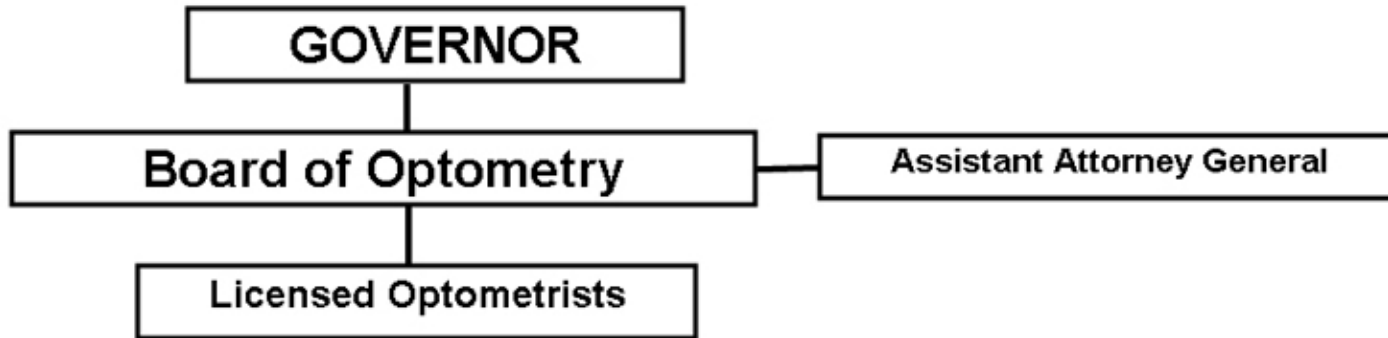
The Board of Optometry also issues a duplicate license to be displayed at each branch office at which an optometrist works. In addition to the branch office license, the Board issues Corporation Licenses and Drug Certificates each year.

The Board has seven members, consisting of five optometrists and two public members. The Governor appoints each for a term of five years. The Attorney General's office approves the legal officer for the Board.

In 1978, the courts said it was legal for professional persons to advertise their services. This has created problems for all Boards with regard to advertising that is false and misleading. The Board of Optometry has set guidelines for advertising that helps keep the public from being misled.

In 1997, the optometry law was changed to allow optometrist to prescribe oral medications and controlled substances. This new law also required the optometrists to receive more continuing education each year and pass a test to become an optometric physician. Only optometrists with the qualifications of an optometric physician can practice at the higher level. The requirements for license renewal as an optometric physician require at least (20) twenty hours of continuing education each year.

The Board of Optometry is required by statute to meet at least twice annually, but meetings are held at least every three months. Except for the meeting to administer the board examinations, the meetings are held in the Office of the Attorney General. Currently the Board licenses 448 optometrists.



Agency Commentary

The Board of Optometry is requesting to continue its operating appropriation at Base Level for the 2011-2013 biennium. Funding is provided from license renewals and fees collected by the board.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS STATE BOARD OF OPTOMETRY
 FOR THE YEAR ENDED JUNE 30, 2008

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	1	1	2	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			2	100 %

Cash Fund Balance Description as of June 30, 2010

Fund Account	Balance	Type	Location
3200000	\$321,965	Checking, MM, Savings	First Security, Searcy, Arkansas

Statutory/Other Restrictions on use:

A.C.A. §17-90-205 Fees used to pay expenses of board; A.C.A. §17-90-303 Requires licensee to display license

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §17-90-203 Requires board to meet twice a year; A.C.A. §17-90-204 Allows board to set penalties

Revenue Receipts Cycle:

License renewal from December to February each year

Fund Balance Utilization:

Funds are collected in December and January each year. The agency budgets carefully for the full twelve months.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010					FY2010 - 2011						
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %	2	2	0	2	0	0.00 %

Analysis of Budget Request

Appropriation: A27 - Optometry Operations

Funding Sources: 320 - Optometry Board-Cash

The State Board of Optometry is funded with fees charged by the Agency, as authorized by Arkansas Code §17-90-401.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level request for Regular Salaries includes board member stipend payments.

Base Level for the Board is \$158,361 each year of the 2011-2013 biennium and is used to pay regular salaries for two employees as well as provide operating costs for the Board.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A27 - Optometry Operations
Funding Sources: 320 - Optometry Board-Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			2011-2012			2012-2013		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	67,107	68,204	68,235	68,204	68,204	68,204	68,204	68,204	68,204
#Positions		2	2	2	2	2	2	2	2	2
Personal Services Matching	5010003	21,403	22,453	22,420	22,491	22,491	22,491	22,491	22,491	22,491
Operating Expenses	5020002	21,996	28,654	28,654	28,654	28,654	28,654	28,654	28,654	28,654
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	20,874	39,012	39,012	39,012	39,012	39,012	39,012	39,012	39,012
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		131,380	158,323	158,321	158,361	158,361	158,361	158,361	158,361	158,361
Funding Sources										
Fund Balance	4000005	317,084	321,965		302,642	302,642	302,642	283,281	283,281	283,281
Cash Fund	4000045	136,261	139,000		139,000	139,000	139,000	139,000	139,000	139,000
Total Funding		453,345	460,965		441,642	441,642	441,642	422,281	422,281	422,281
Excess Appropriation/(Funding)		(321,965)	(302,642)		(283,281)	(283,281)	(283,281)	(263,920)	(263,920)	(263,920)
Grand Total		131,380	158,323		158,361	158,361	158,361	158,361	158,361	158,361

The FY11 Budget amount for Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2009-2011 biennium.

ARKANSAS STATE BOARD OF PHARMACY

Enabling Laws

Act 10 of 2010

A.C.A. §17-92-101 et seq. (The Pharmacy Practice Act)

A.C.A. §5-64-1005 - 1103 (Uniformed Controlled Substances Act)

A.C.A. §20-64-501 - 513 (Controlled Substances and Legend Drug)

History and Organization

The Pharmacy Practice Act was passed in 1929 to regulate the practice of pharmacy in Arkansas. Arkansas Code Annotated §17-92-201 through §17-92-208 provides for the organization and composition of the Arkansas State Board of Pharmacy and its staff. The Board is composed of six pharmacist members, one consumer member, and one senior citizen member, for a total of eight members. The enforcement and administrative staff provide support necessary for the Agency to function properly.

The mission of the Arkansas State Board of Pharmacy is to promote, preserve, and protect the public health, safety, and welfare by and through the effective regulation of the many aspects of the drug delivery system. The Agency licenses and regulates not only pharmacists, pharmacy interns and pharmacy technicians, but also the distribution system where there is sale, delivery, or distribution of prescription drugs, medical gases, and durable medical equipment and legend devices.

To accomplish this mission, the Arkansas State Board of Pharmacy promulgates rules and regulations regarding the practice of pharmacy; licenses, regulates and disciplines licensees; tests applicants and pharmacy practitioners; inspects facilities; and, distributes information regarding pharmacy law and regulation. Services provided by the Board include, but are not limited to: serving as an information source for pharmacists, businesses and the public; resolving complaints from the public against licensees; licensing and testing pharmacists; licensing interns; registering technicians; providing criminal background checks for individuals practicing pharmacy in Arkansas; licensing businesses engaged in the practice of pharmacy in Arkansas, including those who ship into Arkansas; providing reciprocity for pharmacists from other states; working with other agencies to improve the public health; publishing a quarterly newsletter; maintaining a website with information and support for practitioners and the public; and publishing a quarterly newsletter for pharmacists. The Arkansas State Board of Pharmacy licenses/registers 4,496 pharmacists, 594 pharmacy interns, 6,195 pharmacy technicians, 748 in-state pharmacies, 306 out-of-state pharmacies, 181 hospitals, 27 institutions, 4 specialty pharmacies, 134 charitable clinics, 41 distributors of List I chemicals, 1,139 wholesale distributors of legend drugs, and 461 suppliers of medical equipment, legend devices and medical gas.

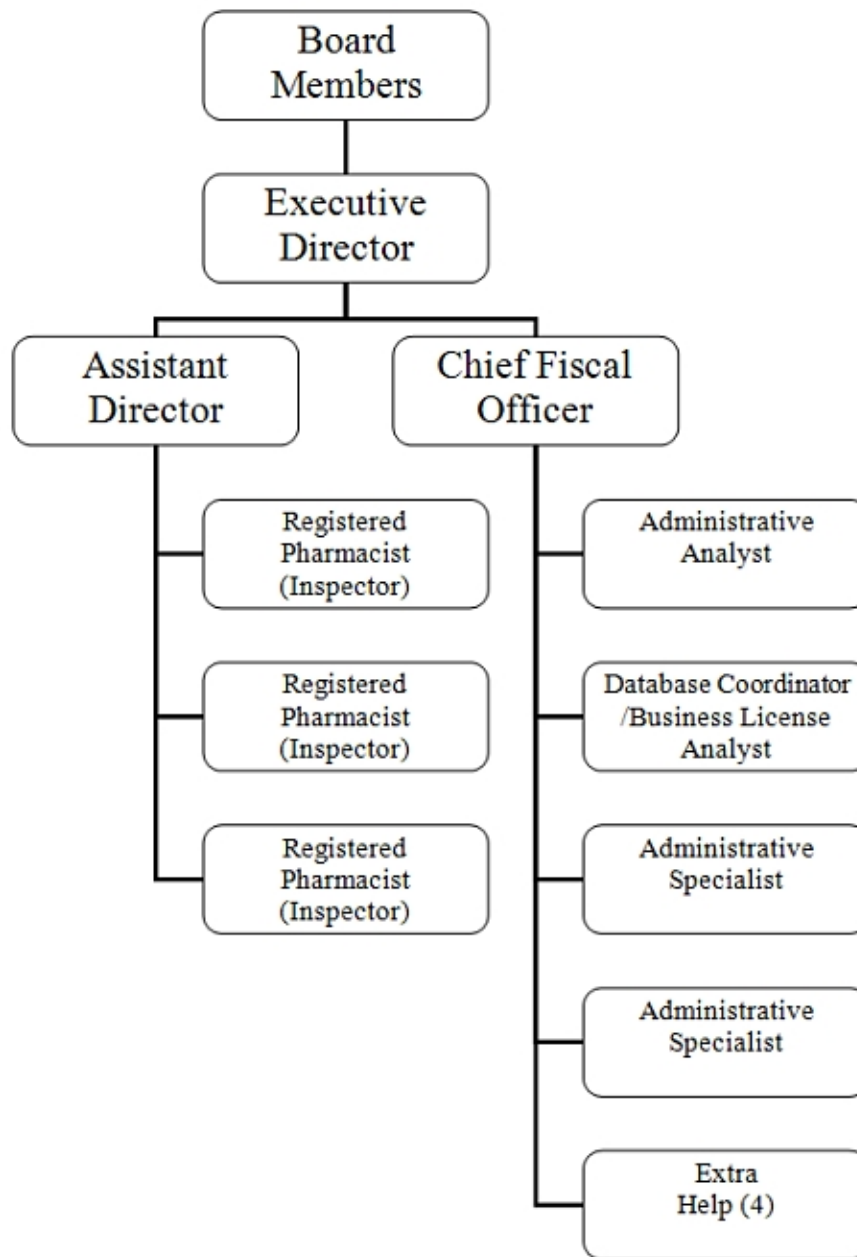
The Tripartite Committee on Continuing Education consists of the Executive Director of the Board of Pharmacy, the Executive Director of the Arkansas Pharmacists Association (APA), and the Dean of the College of Pharmacy at the University of Arkansas for Medical Sciences (UAMS.) The three members of the committee meet periodically to discuss the challenges that continuing education present. Since the Board of Pharmacy establishes the guidelines for continuing education for Arkansas pharmacists, it is necessary for the major continuing education providers (APA and UAMS) to be aware of the Board's requirements and any changes which may be considered. This ensures that the competencies of pharmacists are continually upgraded and the health and welfare of the public is protected.

During the 1997 legislative session, the Pharmacy Practice Act was amended (Arkansas Code Annotated §17-92-209) to allow pharmacists to administer medications and immunizations in certain situations. The change provided that a Medications Advisory Committee be created. This committee assists the Board in implementing the provisions of the legislation with regard to the administration of medications and recommends additional classifications of medications which may be administered by pharmacists.

Arkansas Code Annotated §17-92-702 created a five-member committee to organize and administer the Impaired Pharmacist Program. This program was established to provide assistance to pharmacists recovering from drug and/or alcohol problems. The committee works with the Board to evaluate pharmacists who request participation in the program; review and designate treatment facilities and services; receive and review information relating to the participation of pharmacists, interns and technicians in the program; assist the pharmacists' professional association in publicizing the program; and by preparing reports for the Board of Pharmacy.

The five-member Advisory Committee for Hospital Pharmacy was created by Arkansas Code Annotated §17-92-603 to assist the Board in the promulgation of rules, regulations and standards for hospital pharmacies. This committee advises the Board on matters related to the numbers and the scope of responsibilities for pharmacists, interns and technicians employed by hospitals to ensure the hospital pharmacy's safe, efficient and economical operation; and to recommend equipment and supplies necessary for the safe operation of the pharmacy.

The five-member Advisory Committee for Suppliers of Medical Equipment, Legend Devices and Medical Gas was created by Arkansas Annotated §17-92-909 to assist the Board in the promulgation of rules, regulations and standards for Suppliers of Medical Equipment, Legend Devices and Medical Gas. This committee reviews regulation changes before they are adopted by the Board and makes recommendations to the Board on the merit of all regulations dealing with medical equipment, legend devices and medical gases which are proposed by the Board, before they are adopted by the Board.



Agency Commentary

The Arkansas State Board of Pharmacy is responsible for licensing pharmacists, interns, pharmacy technicians, pharmacies, and other businesses engaged in the practice of pharmacy in Arkansas. Funding for the agency consists of license and permit fees, and penalties paid by license and permit holders. The agency is requesting operating appropriation of \$1,334,722 for FY12 and \$1,347,917 for FY13.

Due to the increase in the number of licensees and permit holders, the Board has experienced an increase in areas including postage, printing, office supplies, data processing supplies, renewal notices and other required communications. An operating expense increase of \$56,250 was requested and approved in FY11 from the DFA Cash Holding Account. The Board requests the continued support of that approved increase as well as \$14,000 and \$27,195 each year of the biennium, respectively.

The Board is requesting a total of \$70,250 additional Operating Expenses appropriation in FY12 in order to support the transition of hosting responsibilities of a licensing database, the purchase of a large color printer, three desktop computers, additional software, additional required travel of pharmacy inspectors, and increased costs related to printing and mailing costs of renewals cards and to support increased payments to Information Network of Arkansas (INA) for criminal background checks. Criminal background fees are paid by applicants to the Board, where the money will "pass-through" the agency's fund, thus requiring the additional appropriation to pay INA for actually performing the background checks.

In FY13, the Board respectfully requests additional Operating Expenses appropriation in the amount of \$83,445 for continued support of database hosting, the purchase of three additional desktop computers and additional software and licensing upgrades, and additional INA payments for criminal background checks and refunds to licensees. The increase would also allow the Board to purchase two scanners in order to begin the task of converting hard copies of records into digital format. The increase will also support the need for additional pharmacy inspector travel, meals and lodging.

The Board has sufficient funding to meet all increases being requested.

No increase is requested for the Pharmacy Student Loans appropriation.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF PHARMACY

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	5	4	9	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			9	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Annual Report	17-92-206(B)	Y	N	25	The report is sent to the Governor, board members, the College of Pharmacy, and other interested parties. It lists all of the licenses and permits issued. It is required by statute.
Directory of Pharmacies	17-92-206(B)	Y	N	25	This directory is furnished to the Governor, board members, College of Pharmacy, and other interested parties. It lists all pharmacies, their addresses, and the pharmacists working.

Department Appropriation Summary

Historical Data

Agency Request and Executive Recommendation

Appropriation	2009-2010		2010-2011		2010-2011		2011-2012						2012-2013					
	Actual	Pos	Budget	Pos	Authorized	Pos	Base Level	Pos	Agency	Pos	Executive	Pos	Base Level	Pos	Agency	Pos	Executive	Pos
58P Pharmacy Student Loans	550,000	0	50,000	0	50,000	0	50,000	0	50,000	0	50,000	0	50,000	0	50,000	0	50,000	0
860 Pharmacy Board-Treasury	1,184,435	10	1,332,535	10	1,384,524	10	1,264,472	10	1,334,722	10	1,334,722	10	1,264,472	10	1,347,917	10	1,347,917	10
Total	1,734,435	10	1,382,535	10	1,434,524	10	1,314,472	10	1,384,722	10	1,384,722	10	1,314,472	10	1,397,917	10	1,397,917	10

Funding Sources		%		%		%		%		%		%		%		%	
Fund Balance	4000005	2,407,426	63.4	2,064,955	64.4	1,826,154	59.8	1,826,154	58.4	1,826,154	58.4	1,739,706	62.3	1,739,706	60.5	1,739,706	60.5
Cash Fund	4000045	1,391,749	36.6	1,143,734	35.6	1,228,024	40.2	1,298,274	41.6	1,298,274	41.6	1,051,852	37.7	1,135,297	39.5	1,135,297	39.5
Interest	4000300	215	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Transfers / Adjustments	4000683	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Total Funds		3,799,390	100.0	3,208,689	100.0	3,054,178	100.0	3,124,428	100.0	3,124,428	100.0	2,791,558	100.0	2,875,003	100.0	2,875,003	100.0
Excess Appropriation/(Funding)		(2,064,955)		(1,826,154)		(1,739,706)		(1,739,706)		(1,739,706)		(1,477,086)		(1,477,086)		(1,477,086)	
Grand Total		1,734,435		1,382,535		1,314,472		1,384,722		1,384,722		1,314,472		1,397,917		1,397,917	

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
10	10	0	10	0	0.00 %	10	9	1	10	0	10.00 %	10	9	1	10	0	10.00 %

Analysis of Budget Request

Appropriation: 58P - Pharmacy Student Loans

Funding Sources: NPB - Cash in Treasury

The Board initially provided \$550,000 in FY10 from fund balances to the UAMS-School of Pharmacy for the purpose of providing student loans to pharmacy students. The appropriation was reduced to \$50,000 in FY11 should additional funding be required.

The Board is requesting Base Level for the 2011-2013 biennium.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 58P - Pharmacy Student Loans

Funding Sources: NPB - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			2011-2012			2012-2013		
	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Refunds/Investments/Transfers 5110020	550,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total	550,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Funding Sources									
Fund Balance 4000005	0	215		215	215	215	215	215	215
Interest 4000300	215	0		0	0	0	0	0	0
Transfers / Adjustments 4000683	550,000	50,000		50,000	50,000	50,000	50,000	50,000	50,000
Total Funding	550,215	50,215		50,215	50,215	50,215	50,215	50,215	50,215
Excess Appropriation/(Funding)	(215)	(215)		(215)	(215)	(215)	(215)	(215)	(215)
Grand Total	550,000	50,000		50,000	50,000	50,000	50,000	50,000	50,000

Analysis of Budget Request

Appropriation: 860 - Pharmacy Board-Treasury

Funding Sources: NPB - Cash in Treasury

The State Board of Pharmacy is responsible for licensing pharmacists, interns, pharmacy technicians, pharmacies and businesses engaged in the practice of pharmacy in Arkansas. The Board is composed of six pharmacist members, one consumer member, and one senior citizen member, for a total of eight members. The State Board of Pharmacy is funded from penalties and fees charged by the Board.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level request for Regular Salaries includes board member stipend payments.

The Pharmacy Board currently has ten full-time positions and four extra help positions providing administrative support for daily operations. Base Level for staff and supporting operations is \$1,264,472 each year of the 2011-2013 biennium. A steady growth in the number of applicants and holders of various licenses processed each year by the Board has resulted in a need for additional Operating Expenses of \$70,250 in FY12 and \$83,445 in FY13 for operating costs, criminal background checks, refunds to Information Network of Arkansas as well as database support services. The request also includes appropriation to purchase desktop computers, software and licensing upgrades, a color printer and two scanners so the board can begin converting records to a digital format. During FY11, the Board received additional appropriation for Operating Expenses from the DFA Cash Holding Account.

The Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: 860 - Pharmacy Board-Treasury

Funding Sources: NPB - Cash in Treasury

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	716,629	721,622	820,310	713,390	713,390	713,390	713,390	713,390	713,390
#Positions		10	10	10	10	10	10	10	10	10
Extra Help	5010001	5,881	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000
#Extra Help		1	4	4	4	4	4	4	4	4
Personal Services Matching	5010003	179,238	193,029	202,580	189,448	189,448	189,448	189,448	189,448	189,448
Operating Expenses	5020002	258,412	306,664	250,414	250,414	320,664	320,664	250,414	333,859	333,859
Conference & Travel Expenses	5050009	9,159	17,220	17,220	17,220	17,220	17,220	17,220	17,220	17,220
Professional Fees	5060010	3,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements	5110014	2,997	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Impaired Pharmacist Prgm	5900046	9,119	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total		1,184,435	1,332,535	1,384,524	1,264,472	1,334,722	1,334,722	1,264,472	1,347,917	1,347,917
Funding Sources										
Fund Balance	4000005	2,407,426	2,064,740		1,825,939	1,825,939	1,825,939	1,739,491	1,739,491	1,739,491
Cash Fund	4000045	1,391,749	1,143,734		1,228,024	1,298,274	1,298,274	1,051,852	1,135,297	1,135,297
Transfers / Adjustments	4000683	(550,000)	(50,000)		(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Total Funding		3,249,175	3,158,474		3,003,963	3,074,213	3,074,213	2,741,343	2,824,788	2,824,788
Excess Appropriation/(Funding)		(2,064,740)	(1,825,939)		(1,739,491)	(1,739,491)	(1,739,491)	(1,476,871)	(1,476,871)	(1,476,871)
Grand Total		1,184,435	1,332,535		1,264,472	1,334,722	1,334,722	1,264,472	1,347,917	1,347,917

Budget exceeds Authorized Amount in Operating Expenses due to additional appropriation received from the Cash Fund Holding Account.

Change Level by Appropriation

Appropriation: 860 - Pharmacy Board-Treasury
Funding Sources: NPB - Cash in Treasury

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	1,264,472	10	1,264,472	100.0	1,264,472	10	1,264,472	100.0
C01	Existing Program	38,250	0	1,302,722	103.0	46,445	0	1,310,917	103.7
C08	Technology	32,000	0	1,334,722	105.6	37,000	0	1,347,917	106.6

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	1,264,472	10	1,264,472	100.0	1,264,472	10	1,264,472	100.0
C01	Existing Program	38,250	0	1,302,722	103.0	46,445	0	1,310,917	103.7
C08	Technology	32,000	0	1,334,722	105.6	37,000	0	1,347,917	106.6

Justification

C01	Due to the increase in the number of licensees and permit holders, the board is requesting increases in Operating Expenses for postage, printing, supplies, cost associated with criminal background checks of licensees and INA issued refunds. Additional appropriation is also requested for pharmacy inspector travel and mileage. The board received additional appropriation during FY11 from the DFA Cash Holding Account.
C08	Additional appropriation is needed to support required database hosting services (IT - Major Application Information); the purchase of desktop computers each year (IT Support/Hardware); the purchase of software and licensing upgrades (IT Support/Software); the purchase of a color printer in FY12 (IT Support/Hardware) as well as two scanners (IT Support/Hardware) that will be used by the board to begin converting records to digital format improving record retention capabilities.

ARKANSAS BOARD OF PODIATRIC MEDICINE

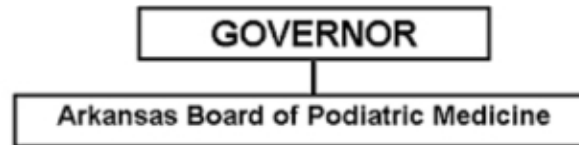
Enabling Laws

Act 8 of 2010
A.C.A. §17-96-101 et seq.

History and Organization

Created by Act 610 of 1923, the Arkansas State Podiatry Examining Board regulates the practice of podiatry in the State. Act 966 of 1997 amended Arkansas Code §17-96-202 and changed the name to Arkansas Board of Podiatric Medicine. The Arkansas Board of Podiatric Medicine, authorized by A.C.A. §17-96-101 et seq., licenses and regulates the practice of podiatry in the State. The Board is composed of five Governor appointed members who serve three year terms.

The Board is funded from cash funds from license and examination fees, fines and penalties used for operating expenses. The Board has the power, after a hearing pursuant to the Administrative Procedures Act, to revoke the certificate and cancel the registration of any person who is found guilty of violation the rules and regulations of the Board.



Agency Commentary

The Arkansas Board of Podiatric Medicine is a cash agency funded from examination fees, licensing fees, fines and penalties pursuant to A.C.A. §17-96-302 and §17-96-306. In addition to Base Level, the Board is requesting to increase Regular Salaries of \$1,200 and Personal Services Matching of \$92 each year of the biennium. The Board regularly meets in June of each year. Depending on the date of the last payroll of the year, payments can occur in either June or July. Therefore, stipend payments can occur twice in the same year. Additionally, the Board is considering adding another meeting during the year, which would result in a need for additional appropriation.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF PODIATRIC MEDICINE

Findings

Recommendations

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Cash Fund Balance Description as of June 30, 2010

Fund Account	Balance	Type	Location
3220000	\$159,379	Checking	Regions

Statutory/Other Restrictions on use:

A.C.A. §17-96-203, the Board may incur necessary expenses and employ assistants.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §17-96-301 et seq., application, examination, and license renewal fees.

Revenue Receipts Cycle:

Fees are collected throughout the year.

Fund Balance Utilization:

Funds are used for board meetings and board business throughout the fiscal year.

Fund Account	Balance	Type	Location
PPM0000	\$200	Payroll	Treasury

Statutory/Other Restrictions on use:

A.C.A. §17-96-203, the Board may incur necessary expenses and employ assistants.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §17-96-301 et seq., application, examination, and license renewal fees.

Revenue Receipts Cycle:

Fees are collected throughout the year.

Fund Balance Utilization:

Funds are used to pay stipends for board members for attending board meetings.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Rules and Regulations	A.C.A. §17-96-202	N	N	1	To keep the public and licensees up to date on any changes in rules/regulations governing the Board. (Copy sent to State Library)

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: A17 - Cash Operations

Funding Sources: 322 - Podiatry Medicine Board - Cash

The Arkansas Board of Podiatric Medicine is a cash agency funded from examination fees and licensing fees charged pursuant to A.C.A. §17-96-301 et seq.

The Base Level request for Regular Salaries includes board member stipend payments.

The Board's Change Level Request provides for Regular Salaries and Personal Services Matching of \$1,292 each year. The Board regularly meets in June and depending on the date of the last payroll of the fiscal year board stipend payments can occur in June or July, crossing fiscal years. Additionally, the Board is considering adding another meeting, which would require additional appropriation.

The Executive Recommendation provides for the Board Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A17 - Cash Operations
Funding Sources: 322 - Podiatry Medicine Board - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	780	600	600	600	1,800	1,800	600	1,800	1,800
#Positions		0	0	0	0	0	0	0	0	0
Personal Services Matching	5010003	60	46	46	46	138	138	46	138	138
Operating Expenses	5020002	1,774	4,052	4,052	4,052	4,052	4,052	4,052	4,052	4,052
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	250	250	250	250	250	250	250	250
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		2,614	4,948	4,948	4,948	6,240	6,240	4,948	6,240	6,240
Funding Sources										
Fund Balance	4000005	153,717	159,579		162,131	162,131	162,131	164,683	163,391	163,391
Cash Fund	4000045	8,476	7,500		7,500	7,500	7,500	7,500	7,500	7,500
Total Funding		162,193	167,079		169,631	169,631	169,631	172,183	170,891	170,891
Excess Appropriation/(Funding)		(159,579)	(162,131)		(164,683)	(163,391)	(163,391)	(167,235)	(164,651)	(164,651)
Grand Total		2,614	4,948		4,948	6,240	6,240	4,948	6,240	6,240

Change Level by Appropriation

Appropriation: A17 - Cash Operations
Funding Sources: 322 - Podiatry Medicine Board - Cash

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	4,948	0	4,948	100.0	4,948	0	4,948	100.0
C01	Existing Program	1,292	0	6,240	126.1	1,292	0	6,240	126.1

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	4,948	0	4,948	100.0	4,948	0	4,948	100.0
C01	Existing Program	1,292	0	6,240	126.1	1,292	0	6,240	126.1

Justification

C01	The Board regularly meets in June and depending on the date of the last payroll of the fiscal year board stipend payments can occur in June or July, crossing fiscal years. Additionally, the Board is considering adding another meeting, which would require additional appropriation.
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ARKANSAS RICE RESEARCH & PROMOTION BOARD

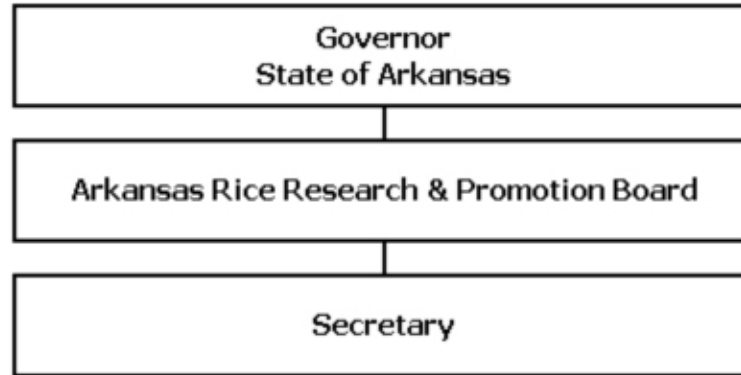
Enabling Laws

Act 44 of 2010
A.C.A. §2-20-505 et seq.

History and Organization

The Arkansas Rice Research and Promotion Board was established by Act 725 of the 1985 General Assembly to provide rice producers in Arkansas an organization through which they can work for the improvement of the rice industry. The legislation created a nine-member board appointed by the Governor from nominations submitted by certain rice-related organizations to administer the program. It is the responsibility of the Board to plan and conduct a program of research, extension, promotion and market development to foster the growth and development of the Arkansas rice industry.

The initial legislation established a producer-paid assessment of two cents per bushel of all rice produced in Arkansas with an automatic escalation to three cents per bushel after a specified period of time. Subsequently, Act 344 of 1995 provided for a referendum of producers on the question of reducing the producer-paid assessment for research and extension program funding to a rate not more than 1.5 cents per bushel, instituting a buyer-paid assessment of 1.35 cents per bushel for promotion and market development funding, and to make both assessments nonrefundable. Producers overwhelmingly ratified the proposed changes in a referendum conducted by the Board in February of 1996. The changes became effective August 1, 1996. Prior to the referendum, the Board made a commitment to the producers to set the producer-paid assessment rate at 1.15 cents per bushel for a minimum of two years. Act 16 of 1999 provided for equal assessment of 1.35 cents per bushel for both the producer and the buyer portions of the program.



Agency Commentary

The Arkansas Rice Research and Promotion Board budget is funded entirely by special revenues collected from an assessment on all rice produced in Arkansas. The assessment rate is 2.7 cents per bushel on all rice grown for market in Arkansas.

The Agency's 2011-2013 Base Level Request includes a \$6,980,696 each year of the biennium. A very limited amount of funds is allocated each year for administrative and board related expenses, while most of the Request is in categories that will allow funding of programs directly related to the Research and Development objectives of the Board.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS RICE RESEARCH & PROMOTION BOARD

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 998 - Rice Research and Promotion

Funding Sources: SRP - AR Rice Research and Promotion Fund

The Arkansas Rice Research and Promotion Board was established in 1985 to improve the profitability of growing rice in Arkansas by conducting a program of research, extension and market development.

The Board is funded entirely from special revenue which is collected from assessments on all rice produced in Arkansas. The assessments consist of 1.35 cents per bushel of rice grown in Arkansas paid by the producer, and an assessment of 1.35 cents per bushel paid by the first point of sale buyer. The funds raised by the producer assessment are reserved for the research program, and the buyer funds are reserved for promotion and market development activities.

The Agency Base Level Request includes appropriation in the amount of \$6,980,696 each year of the biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 998 - Rice Research and Promotion

Funding Sources: SRP - AR Rice Research and Promotion Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	7,841	14,200	14,200	14,200	14,200	14,200	14,200	14,200	14,200
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Research/Development	5900031	5,395,062	6,966,496	6,966,496	6,966,496	6,966,496	6,966,496	6,966,496	6,966,496	6,966,496
Total		5,402,903	6,980,696	6,980,696	6,980,696	6,980,696	6,980,696	6,980,696	6,980,696	6,980,696
Funding Sources										
Fund Balance	4000005	266,290	451,476		451,476	451,476	451,476	451,476	451,476	451,476
Special Revenue	4000030	5,588,089	6,980,696		6,980,696	6,980,696	6,980,696	6,980,696	6,980,696	6,980,696
Total Funding		5,854,379	7,432,172		7,432,172	7,432,172	7,432,172	7,432,172	7,432,172	7,432,172
Excess Appropriation/(Funding)		(451,476)	(451,476)		(451,476)	(451,476)	(451,476)	(451,476)	(451,476)	(451,476)
Grand Total		5,402,903	6,980,696		6,980,696	6,980,696	6,980,696	6,980,696	6,980,696	6,980,696

SOCIAL WORK LICENSING BOARD

Enabling Laws

Act 166 of 2010
A.C.A. §17-103-201

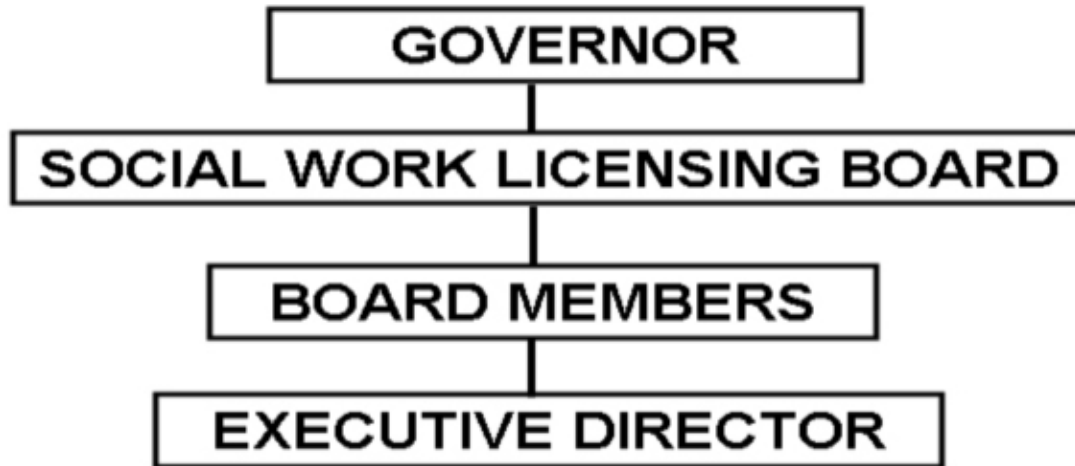
History and Organization

Act 791 of 1981 created the Social Work Licensing Board and dissolved the Board of Social Work Registration. All records and equipment were transferred from the Board of Social Work Registration to the Social Work Licensing Board. The Social Work Licensing Board, which became fully operational in 1982, is funded solely by the collection of fees.

Act 760 of 1987 made state employees with job classifications of Family Service Worker and Social Service Worker exempt from licensure. Act 40 of 1989 increased fees for the operation of the Social Work Licensing Board. Act 1317 of 1997 mandated state and national criminal background checks for all new applicants for social work licensure and all currently licensed social workers. Act 1481 of 2001 increased fees for the Social Work Licensing Board, Act 1274 of 2003 requires Licensed Certified Social Workers in the private/independent practice of social work to display their licenses, and Act 281 of 2005 extended the provisional license for social workers to one year. Act 297 of 2009 made state employees with job classification of Adult Protective Services Worker exempt from licensure.

In February 2000, the Board's web site became operational as a means of communication to the public and to the 2,882 currently licensed social workers. The Board has nine members and one full-time employee.

The mission of the Social Work Licensing Board is to protect the public by setting standards of qualification, training and experience for those who seek to represent themselves to the public as social workers and by promoting high standards of professional performance for those engaged in the practice of social work.



Agency Commentary

The Social Work Licensing Board is responsible for issuing licenses and regulating the practice of social work. Funding for this appropriation is from special revenues derived by the collection of application and license renewal fees.

In addition to Base Level, the Board is requesting the following:

An increase in the Operating Expenses line item of \$1,100 in FY12 and \$4,675 in FY13 to cover anticipated increases in telephone, postage, rent, board member travel expenses and office supplies.

A decrease of \$1,940 in Conference & Travel Expenses, \$1,360 in Professional Fees for legal fees and \$700 in Refunds/Reimbursements each year to reduce appropriation in line with actual expenditures.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
SOCIAL WORK LICENSING BOARD

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Annual Report	ACA 17-103-203(6)	N	N	4	Required by Law for Public Use
Board Meeting Minutes	ACA 25-1-204	N	N	4	Required by Regulations for Public Use

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Financial Report	ACA 17-103-203(8)	N	N	4	Required by Law for Public Use.

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: 2KZ - Social Work Licensing

Funding Sources: SSW - Social Work Licensing Fund

The Social Work Licensing Board is responsible for administration of the Social Work Licensing Act (A.C.A. §17-103-201 et seq.), which requires individuals who practice social work or represent themselves to the public as social workers to be licensed. The operations of the Social Work Licensing Board are funded from special revenues derived by the collection of application and license renewal fees authorized by A.C.A. §17-103-205.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level request for Regular Salaries includes board member stipend payments.

The Board's Change Level Request totaling (\$2,900) in FY12 and \$575 in FY13 reflects the following:

- Operating Expenses net increases totaling of \$1,100 in FY12 and \$4,575 in FY13 for rent and copier lease renewals, postage & telephone/Internet rate increases, increased cost of office supplies, purchase of a laptop & backup storage device in FY12 and replacement of a desktop computer, software and printer in FY13, and increases for mileage and board member expenses. These increases are offset by reductions/reallocations in printing and copying resulting from the online publication of the Board's newsletter and reclassification of board member travel expenses.
- Reductions in Conference & Travel Expenses of (\$1,940) each year because board member travel expenses were previously paid from this line item in error. The lowered amount reflects the maximum amount of travel that would be required for the board director to attend national meetings of the Association of Social Work Boards.
- Reductions in Professional Fees of (\$1,360) each year because legal fees associated with hearings for violations have been less than previously projected.
- Reductions in Refunds/Reimbursements of (\$700) each year due to less actual requests for refunds of application fees than were estimated in previous years.

The Executive Recommendation provides for the Board Request.

Appropriation Summary

Appropriation: 2KZ - Social Work Licensing

Funding Sources: SSW - Social Work Licensing Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	46,096	52,364	45,723	52,364	52,364	52,364	52,364	52,364	52,364
#Positions	1	1	1	1	1	1	1	1	1
Extra Help 5010001	0	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000
#Extra Help	0	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	12,964	15,061	13,646	15,095	15,095	15,095	15,095	15,095	15,095
Operating Expenses 5020002	28,001	42,200	42,200	42,200	43,300	43,300	42,200	46,775	46,775
Conference & Travel Expenses 5050009	4,004	7,940	3,200	7,940	6,000	6,000	7,940	6,000	6,000
Professional Fees 5060010	10,973	31,360	36,100	31,360	30,000	30,000	31,360	30,000	30,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements 5110014	83	1,200	1,200	1,200	500	500	1,200	500	500
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	102,121	163,125	155,069	163,159	160,259	160,259	163,159	163,734	163,734
Funding Sources									
Fund Balance 4000005	375,883	403,683		375,558	375,558	375,558	342,399	345,299	345,299
Special Revenue 4000030	129,921	135,000		130,000	130,000	130,000	135,000	135,000	135,000
Total Funding	505,804	538,683		505,558	505,558	505,558	477,399	480,299	480,299
Excess Appropriation/(Funding)	(403,683)	(375,558)		(342,399)	(345,299)	(345,299)	(314,240)	(316,565)	(316,565)
Grand Total	102,121	163,125		163,159	160,259	160,259	163,159	163,734	163,734

The FY11 Budget amounts in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary adjustments during the 2009-2011 biennium.

Budget exceeds Authorized Appropriation in Conference & Travel Expenses by authority of Budget Classification Transfer.

Change Level by Appropriation

Appropriation: 2KZ - Social Work Licensing
Funding Sources: SSW - Social Work Licensing Fund

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	163,159	1	163,159	100.0	163,159	1	163,159	100.0
C01	Existing Program	550	0	163,709	100.3	2,775	0	165,934	101.7
C03	Discontinue Program	(5,100)	0	158,609	97.2	(4,950)	0	160,984	98.7
C04	Reallocation	0	0	158,609	97.2	0	0	160,984	98.7
C08	Technology	1,650	0	160,259	98.2	2,750	0	163,734	100.4

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	163,159	1	163,159	100.0	163,159	1	163,159	100.0
C01	Existing Program	550	0	163,709	100.3	2,775	0	165,934	101.7
C03	Discontinue Program	(5,100)	0	158,609	97.2	(4,950)	0	160,984	98.7
C04	Reallocation	0	0	158,609	97.2	0	0	160,984	98.7
C08	Technology	1,650	0	160,259	98.2	2,750	0	163,734	100.4

Justification

C01	Board requires additional Postage (FY13:\$500) and Telecommunications Wired (FY12:\$200;FY13:\$500) to provide for increased cost for mailings, phone and internet services. Rent (FY13:\$1,000) and Copier (FY13:\$300) leases are set to expire in FY2012, so this increase is requested in the second year to accomodate potential rate increases. Mileage increase (FY12:\$50;FY13:\$100) is requested due to an increase in required travel. Board Member Expenses (FY13:\$75) increase due to cost of meals and number of retiring board members that will receive appreciation plaques. Office Supplies (FY12 & FY13:\$300) due to increased costs of supplies.
C03	Board requests to reduce: Printing (FY12 & FY13:\$500) and Copying (FY12:\$500; FY13:\$450) due to online publication of the Board's newsletter; Legal Fees (FY12 & FY13:\$1,360) and Refunds (FY12 & FY13:\$700) because previously anticipated costs have not reached the expected amount; Meals & Lodging (FY12 & FY13: \$1,100) and Common Carrier (FY12 & FY13: \$840) to reduce budget to projected expenditures; and Software & Licenses (\$100) in FY12, which is requested to reallocate to FY13 to purchase MS Office software for a new desktop computer (see below).
C04	Board requests to reallocate Association & Membership Dues (FY12 & FY13: \$500), Temporary Employment Services (FY12 & FY13: \$1,000) and Board Member Travel - Other (FY12 & FY13: \$1,000) to new commitment items Board Member Travel - Meals (FY12 & FY13: \$500) and Board Member Travel Lodging (FY12 & FY13: \$2,000) to cover the cost of two Board Members to attend the national conference of the Association of Social Work Boards.
C08	Board requests to purchase a laptop (\$1,500) and data storage (\$150) in FY2012 and a desktop (\$2,000) and printer (\$650) in FY2013. Agency requests to move Software & Licenses of \$100 from FY2012 to FY2013 to aquire new MS Office software for desktop computer. These items can be found in the Agency IT Plan under "Future Hardware Purchases".

AR STATE BOARD OF PROFESSIONAL SOIL CLASSIFIERS

Enabling Laws

Act 38 of 2010
Act 460 of 1975 as amended
A.C.A. § 17-47-201

History and Organization

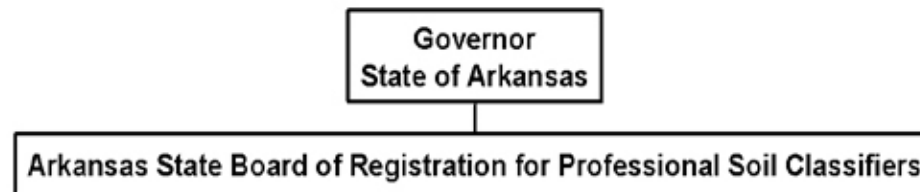
Act 460 of 1975 created the Arkansas State Board of Registration for Professional Soil Classifiers. It authorized a five-member board that is made up of three registered professional soil classifiers, one member who is a member of a conservation district board, and one member who represents the public at large.

Mission: To register professional soil classifiers and soil classifiers in training and to regulate the profession of soil classification.

Statutory Responsibility: To provide for examination for registration for soil classifiers and to provide for penalties and punishment for violations of Act 460.

Primary Activities: (1) establish rules and regulations, by-laws and a code of ethics. (2) administer examinations, (3) examine credentials of applicants, (4) enforce provisions of Act 460 and restrain violations of the act, (5) keep records of proceedings, (6) collect registration and other fees, (7) report annually to the governor regarding activities of the board, (8) carry out other activities normal to such boards.

Oversight and/or Advisory Affiliation: None



Agency Commentary

The State Board of Registration for Professional Soil Classifiers is responsible for assuring those individuals who are registered professional soil classifiers are qualified to perform soil classification work in the State of Arkansas.

The Board is made up of five members and meets from two to several times annually for the purpose of reviewing applications, examining credentials of applicants, administering examinations, hearing complaints, and carrying out other activities normal to such boards.

The Board is not making any change level requests for the 2011-13 biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS STATE BOARD OF REGISTRATION FOR PROFESSIONAL SOIL CLASSIFIERS
FOR THE YEAR ENDED JUNE 30, 2007

Findings	Recommendations
None	None

Cash Fund Balance Description as of June 30, 2010

Fund Account	Balance	Type	Location
3330000	\$9,643	Checking,CD	First Western Bank, Booneville

Statutory/Other Restrictions on use:

A.C.A. 17-47-203 Keep record of, and report to the Governor transactions of previous year.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 17-47-203 Establish account in one or more banks in State to use for deposit and expenditures.

Revenue Receipts Cycle:

Fees are collected throughout the year.

Fund Balance Utilization:

Funds are used for board expenses throughout the fiscal year.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: A13 - Cash Operations

Funding Sources: 333 - Soil Classifiers Cash

The Arkansas State Board of Registration for Professional Soil Classifiers was created by Act 460 of 1975. The primary duty of the Board is to regulate the profession of soil classifying through registration and examination of Professional Soil Classifiers and Soil Classifiers-in-Training. The Board is a cash agency funded from application, registration, and renewal fees charged pursuant to Arkansas Code Annotated §17-47-307.

The Board request is for Base Level of \$1,296 each year of the 2011-2013 biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A13 - Cash Operations
Funding Sources: 333 - Soil Classifiers Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	692	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	692	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296
Funding Sources									
Fund Balance 4000005	9,477	9,643		9,211	9,211	9,211	8,779	8,779	8,779
Cash Fund 4000045	858	864		864	864	864	864	864	864
Total Funding	10,335	10,507		10,075	10,075	10,075	9,643	9,643	9,643
Excess Appropriation/(Funding)	(9,643)	(9,211)		(8,779)	(8,779)	(8,779)	(8,347)	(8,347)	(8,347)
Grand Total	692	1,296		1,296	1,296	1,296	1,296	1,296	1,296

ARKANSAS SOYBEAN PROMOTION BOARD

Enabling Laws

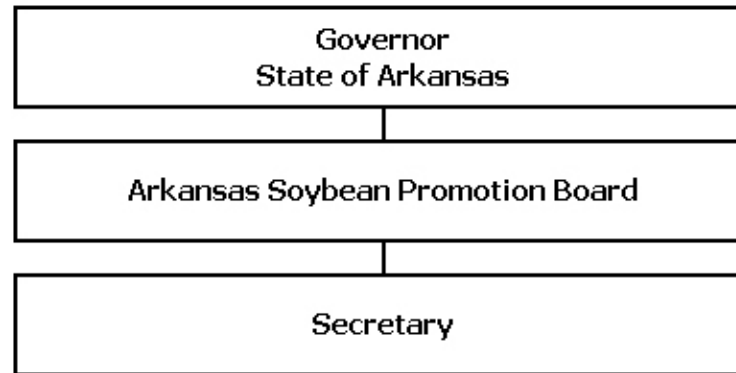
Act 40 of 2010
A.C.A. §2-20-404 et seq.

History and Organization

The Arkansas Soybean Promotion Board was established by Act 259 of the 1971 General Assembly to provide soybean producers in Arkansas an organization through which they can work for the improvement of the soybean industry. That legislation created a nine-member board appointed by the Governor from nominations submitted by certain soybean-related organizations to administer the program. It is the responsibility of the Board to plan and conduct a program of research, promotion and market development to foster the growth and development of the Arkansas soybean industry.

Initial legislation established an assessment rate of ¼ cent per bushel on all soybeans produced in Arkansas with an automatic escalation to ½ cent per bushel after a specified period of time. Subsequently, Act 355 of 1979 increased the assessment to one cent per bushel and Act 102 of 1989 increased the assessment rate to two cents per bushel.

Federal legislation enacted in 1990 established a national, coordinated program that preempted the State program. Approved by U.S. producers in a referendum, the National Soybean Check Off Program replaced the Arkansas assessment with a standard assessment of one-half of one percent of the net market value of all soybeans sold. One-half of all collections on soybeans produced in Arkansas are remitted to the National United Soybean Board to fund programs that are national and international in scope. The remaining one-half of the collections remain in Arkansas to be administered by the Arkansas Soybean Promotion Board and are used to fund soybean-related research, extension, promotion and market development activities. As provided for in the national legislation in October 1995, all refund provisions for the assessment were discontinued.



Agency Commentary

The Arkansas Soybean Promotion Board Budget is funded entirely by special revenues collected from an assessment on all soybeans produced in Arkansas. The assessment rate is one-half of one percent of the net market value for soybeans sold. Because the price of soybeans has increased dramatically in recent years, the agency's revenues have also increased accordingly. A very limited amount of funds is allocated each year for administrative and Board related expenses, while most of the request is in categories that will allow funding of programs directly related to the objectives of the Board.

The Agency Request for the 2011-2013 biennium includes a continuation of the Base Level.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS SOYBEAN PROMOTION BOARD
 FOR THE YEAR ENDED JUNE 30, 2009

Findings

Recommendations

None

None

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010					FY2010 - 2011						
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 026 - Arkansas Soybean Board

Funding Sources: SBB - Arkansas Soybean Promotion Fund

The purpose of the Arkansas Soybean Promotion Board is to support the growth and development of the soybean industry in Arkansas. This appropriation is primarily used to fund a program of research through the University of Arkansas Agricultural Experiment Station, although a small portion is used for administration and for other programs designed to enhance the Arkansas soybean industry.

Funding for the Board is derived entirely from special revenue collected from an assessment of one-half of one percent of the net market value of soybeans sold in Arkansas. Because crop prices have increased significantly in recent years, the agency's revenue has increased from approximately \$4.4 million in FY2008 to approximately \$6 million in FY2009 and FY2010.

The Agency Base Level Request includes \$8,101,000 each year of the biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 026 - Arkansas Soybean Board
Funding Sources: SBB - Arkansas Soybean Promotion Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	14,901	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Research/Development	5900031	5,809,897	8,070,000	8,070,000	8,070,000	8,070,000	8,070,000	8,070,000	8,070,000	8,070,000
Total		5,824,798	8,101,000	8,101,000	8,101,000	8,101,000	8,101,000	8,101,000	8,101,000	8,101,000
Funding Sources										
Fund Balance	4000005	2,631,011	2,944,836		1,963,224	1,963,224	1,963,224	981,612	981,612	981,612
Special Revenue	4000030	6,138,623	7,119,388		7,119,388	7,119,388	7,119,388	7,119,388	7,119,388	7,119,388
Total Funding		8,769,634	10,064,224		9,082,612	9,082,612	9,082,612	8,101,000	8,101,000	8,101,000
Excess Appropriation/(Funding)		(2,944,836)	(1,963,224)		(981,612)	(981,612)	(981,612)	0	0	0
Grand Total		5,824,798	8,101,000		8,101,000	8,101,000	8,101,000	8,101,000	8,101,000	8,101,000

SPEECH-LANGUAGE PATHOLOGY & AUDIOLOGY

Enabling Laws

Act 18 of 2010
A.C.A. §17-100-101 et seq.

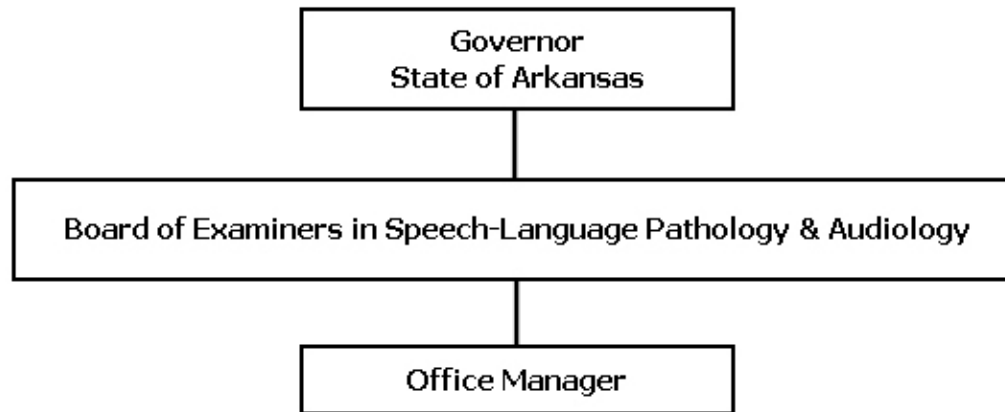
History and Organization

The Arkansas Board of Examiners in Speech-Language Pathology and Audiology (ABESPA) was formed in 1975 through enabling legislation, Act 277. Act 121 revised parts of the original legislation in 1993. In 1995 Act 826 was passed allowing use of speech-language pathology assistants. Rules and Regulations were last revised effective June 12, 2005.

The Board is composed of eight (8) members. These include five (5) professionals in Speech Pathology and Audiology (at least 2 from each field), a consumer representative, a public representative, and a senior citizen. The members are appointed by the Governor for three (3) year terms. A member may serve two (2) full consecutive terms.

The mission of this Board is to help assure the availability of the highest possible quality speech-language pathology and audiology services to the communicatively handicapped people of this State by strict licensing requirements and mandatory continuing professional education and to protect the public from being misled by incompetent, unscrupulous, and unauthorized persons and from unprofessional conduct on the part of qualified speech-language pathologists and audiologists.

ABESPA examines the credentials and qualifications of Speech Pathologists, Speech Pathology Assistants, and Audiologists who wish to provide services to the citizens of Arkansas. A license or registration is issued to those individuals who meet the qualifications. After licensure, each professional is required to meet mandatory continuing education requirements, which are monitored by the Board. ABESPA also acts on behalf of consumers by investigating complaints, conducting hearings, and taking disciplinary action, when warranted, to ensure that quality Speech-Language Pathology and Audiology services are delivered.



Agency Commentary

Granting and maintaining licenses and registrations for Speech-Language Pathologists, Speech Pathology Assistants, and Audiologists is an ongoing function of the Board of Examiners in Speech-Language Pathology and Audiology according to A.C.A. §17-100-101 et seq. The operations of the Board, which includes one full-time employee and one part-time extra help position, are funded from the receipt of fees charged by the Agency.

The Board is requesting Base Level for the 2011-2013 biennium.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 SPEECH-LANGUAGE PATHOLOGY & AUDIOLOGY

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Cash Fund Balance Description as of June 30, 2010

Fund Account	Balance	Type	Location
3290000	\$731,211	Checking, State Treasury	Bank of America, State Treasury

Statutory/Other Restrictions on use:

A.C.A. §17-100-206 - All fees and other funds received by the Board of Examiners in Speech-Language Pathology and Audiology shall be deposited in a bank account in the name of the board in one or more banks in this state and shall be used by the board exclusively for payment of reasonable and necessary salaries, maintenance, and operating expenses.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. §17-100-206 - The Board shall be financed from income accruing to it from fees, licenses, and other charges collected by the board, and have the authority to establish and change fees.

Revenue Receipts Cycle:

Revenue is collected throughout the year; however, most of the fees are collected during renewal time in the month of June.

Fund Balance Utilization:

Since the largest proportion of fees are collected at the end of the fiscal year, funds are carried over for use in carrying out the business of the office.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Consumer Information Brochure	ABESPA Rules & Regulations Section 1.8	N	N	300	Provided to all licensees for use in offices and clinics.
Licensure Directory	ABESPA Rules & Regulations Section 1.8	N	N	2,100	Required by rules and regulations for use by licensees and others

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: A12 - Cash Operations

Funding Sources: 329 - Speech-Language Pathology and Audiology - Cash

The Arkansas Board of Examiners in Speech-Language Pathology and Audiology was created by A.C.A. §17-100-201, to safeguard the public health, safety, and welfare by providing regulatory authority over persons offering Speech-Language Pathology and Audiology services to the citizens of Arkansas. The Board is a cash agency funded from application, examination and license renewal fees charged pursuant to A.C.A. § 17-100-206.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments.

The Agency is requesting Base Level of \$133,198 each year of the 2011-2013 biennium.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A12 - Cash Operations

Funding Sources: 329 - Speech-Language Pathology and Audiology - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	48,908	49,373	49,397	48,673	48,673	48,673	48,673	48,673	48,673
#Positions		1	1	1	1	1	1	1	1	1
Extra Help	5010001	2,810	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
#Extra Help		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	14,037	15,068	14,811	14,959	14,959	14,959	14,959	14,959	14,959
Operating Expenses	5020002	34,621	47,516	47,516	47,516	47,516	47,516	47,516	47,516	47,516
Conference & Travel Expenses	5050009	1,219	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250
Professional Fees	5060010	1,984	12,800	12,800	12,800	12,800	12,800	12,800	12,800	12,800
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		103,579	134,007	133,774	133,198	133,198	133,198	133,198	133,198	133,198
Funding Sources										
Fund Balance	4000005	642,829	731,211		776,204	776,204	776,204	822,006	822,006	822,006
Cash Fund	4000045	191,961	179,000		179,000	179,000	179,000	179,000	179,000	179,000
Total Funding		834,790	910,211		955,204	955,204	955,204	1,001,006	1,001,006	1,001,006
Excess Appropriation/(Funding)		(731,211)	(776,204)		(822,006)	(822,006)	(822,006)	(867,808)	(867,808)	(867,808)
Grand Total		103,579	134,007		133,198	133,198	133,198	133,198	133,198	133,198

The FY11 Budget amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2009-2011 biennium.

AR TOWING AND RECOVERY BOARD

Enabling Laws

Act 123 of 2010
A.C.A. §27-50-1203(c)(1) et seq.

History and Organization

Arkansas faced losing its Federal highway funds as a result of unfavorable findings by the Commercial Motor Vehicle Safety Regulatory Review Panel created by Congress in 1984. Thereafter, the 77th General Assembly enacted legislation creating the Arkansas Towing and Recovery Board (ATRB) [§27-50-1203(a)(1)], delegating to the Board authority to regulate Arkansas' towing industry [§27-50-1203(c)(1)]. Appropriations legislation was not enacted until 1993; therefore, implementation did not begin to be accomplished until late 1994.

The Towing and Recovery Board promulgates and administers rules and regulations for the towing industry, establishing reasonable licensing, insurance, and safety equipment requirements for businesses providing non-consent towing and related services [§27-50-1203(c)(1)(A)] and establishing reasonable safety equipment requirements for any business providing consent towing or using tow vehicles in any commercial purposes [§27-50-1203(c)(1)(B)].

The Towing and Recovery Board worked diligently in striving to bring more non-consent towing businesses as well as consent only businesses in compliance during FY99 and FY00. The Board issued 1,899 non-consent licenses and 2,934 tow vehicle safety permits. In FY01 and FY02 the Board issued approximately 1,136 non-consent licenses and 3,233 tow vehicle safety permits. In FY03 and FY04 the Board issued approximately 1,075 non-consent licenses and 3,489 tow vehicle safety permits. It is the Board's continued goal to have all tow vehicles operating on Arkansas public roadways in compliance.

During FY01 and FY02, the participation of municipal, county and state law enforcement agencies across the state continued to increase. Office staff continued to work with law enforcement agencies on a daily basis in helping bring and keep tow businesses in compliance.

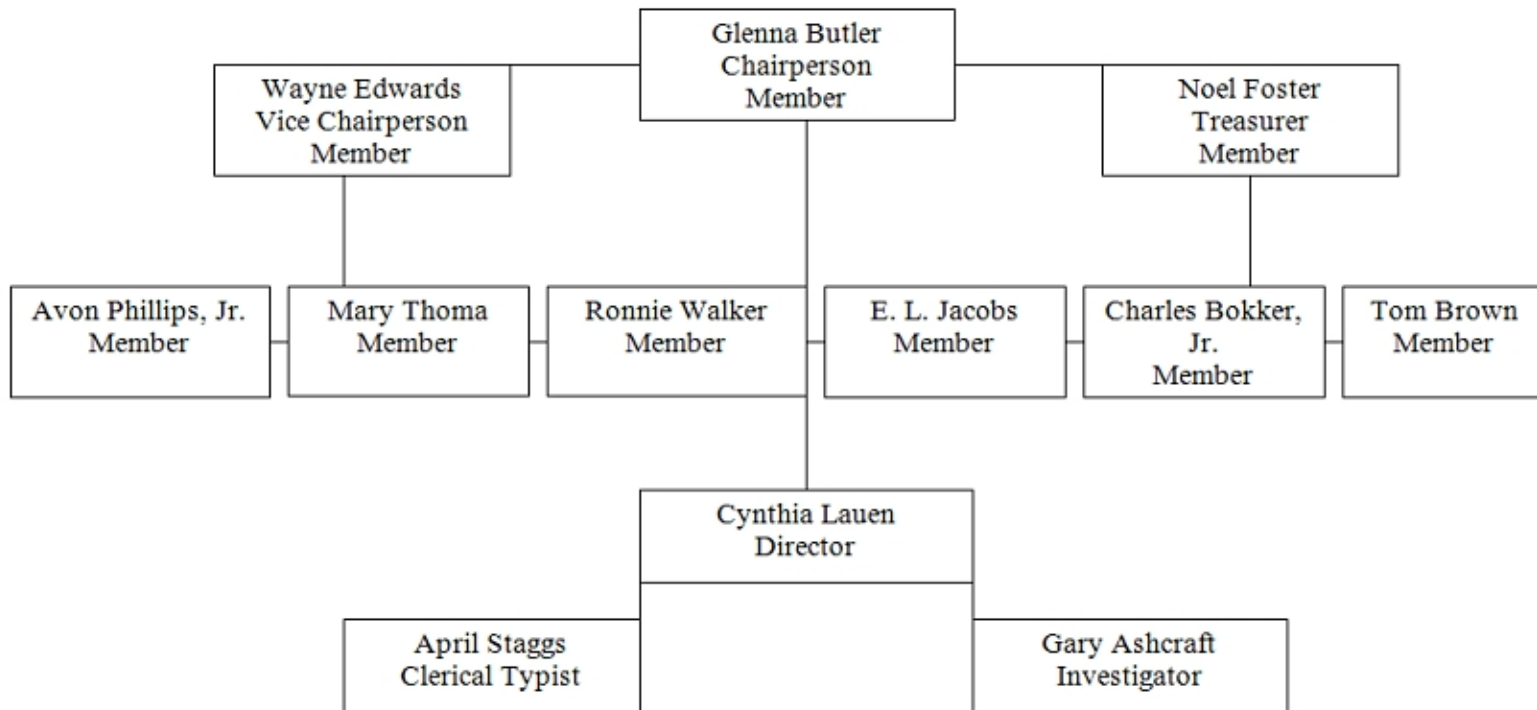
Fiscal years FY03 and FY04 were years of transition, the Board moved to a new location, established a web site and continued to work with municipal, county and state law enforcement agencies with compliance issues.

Fiscal years FY05 and FY06 the Board set to the task of regulating and reviewing excessive pricing in the towing industry. A towing investigator was added to the staff to help with the review and investigations for noncompliance and pricing complaints. The Board also

updated the Rules and Regulations to reflect new regulatory authority to be current with the new legislation passed in the 2005 Legislative Session.

Fiscal years FY07 and FY08 the Board set to the task of regulating and reviewing excessive pricing complaints and fining some towing companies for excessive charges. The Board was able to complete more investigations, resulting in several hearings for violations. Fees for the Tow Safety license were raised to \$100.00 and Tow Safety permits were raised to \$36.00 in FY08. Both consent and non-consent tow companies were required to purchase a safety license, as the Board requires verification of minimum state and federal insurance. In January 2008, the Board started working with the Department of Revenue with regards to the new "tow license plate." To get this license plate, tow operators must provide proof the tow vehicle has a tow vehicle safety permit issued by this agency.

The Arkansas Towing and Recovery Board is a nine-member board appointed by the Governor with a make-up of 4 Non-consent towing representatives, 2 Consent towing representatives, 2 citizen representatives, and 1 insurance representative. The Board has three employment positions: ATRB Director, ATRB Clerical Typist and ATRB Tow Investigator.



Agency Commentary

The Arkansas Towing & Recovery Board is a cash fund agency which receives its revenues from penalties assessed for violations, late filing fees, and fees for the license and vehicle safety permit issued to towing businesses.

The Board's operating expenditures have remained steady with increased cooperation of law enforcement agencies in helping keep members of the towing industry in compliance. The Board will have to reorder year tabs for its safety permit renewals.

With the increased support of law enforcement agencies, the complaints/investigations have considerably increased. The Board is requesting an extra help position to help with the administrative processing of applications and in assisting to help the investigator resolve the current back log of complaints/investigations. Eventually, the Board hopes to employ additional investigators who will be able to conduct tow vehicle safety inspections to help reduce some of the workload of certified law enforcement officers, who currently perform these inspections.

With the statewide accounting system (AASIS), the Board continues the need for an appropriation to upgrade its current program basis as well as acquire new programs to assist in computerizing the current manual processes in the office. In addition, the Board is in the process of upgrading some of its computers.

The current reserves and the projected revenues generated from the license and permit fees, late filing fees, the penalties from administrative hearings and additional funding from citations issued by the courts for operating in violation of A.C.A. §27-50-1201 et seq. are believed to be sufficient to cover the Towing and Recovery Board's budget requests.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS TOWING AND RECOVERY BOARD
FOR THE YEAR ENDED JUNE 30, 2008

Findings

None

Recommendations

None

Employment Summary

	Male	Female	Total	%
White Employees	1	2	3	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			3	100 %

Cash Fund Balance Description as of June 30, 2010

Fund Account	Balance	Type	Location
3600000	\$153,269	Checking	Simmons First Bank, Searcy

Statutory/Other Restrictions on use:

A.C.A. 27-50-1203(g)-(i) authorizes the disposition of funds, allowing the Board to operate.

Statutory Provisions for Fees, Fines, Penalties:

A.C.A. 27-50-1203 (f) authorizes the Board to levy applicable towing fees, safety permit fees, and late filing fees. A.C.A 27-50-1204 (d) authorizes the Board to prescribe monetary penalties.

Revenue Receipts Cycle:

Funds are collected through out the year.

Fund Balance Utilization:

Warrants are written as necessary for Board expenditures with the balance remaining on deposit in the interest-bearing account.

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010					FY2010 - 2011						
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %	3	3	0	3	0	0.00 %

Analysis of Budget Request

Appropriation: A28 - Cash Operations

Funding Sources: 360 - Towing & Recovery - Cash

The Towing & Recovery Board was established under Arkansas Code Annotated §27-50-1203 to regulate Arkansas' towing industry. The Board is responsible for promulgating and administering rules and regulations for the industry, establishing licensing, insurance and safety equipment requirements for towing and related services and establishing tow truck safety requirements for vehicles utilized for commercial purposes. The Board issues towing business licenses and tow vehicle safety permits, assesses late filing fees, and investigates allegations of violations.

Funding is derived from fees levied on towing businesses.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level request for Regular Salaries includes board member stipend payments.

The Change Level Request of \$10,783 for FY12 and FY13 is for an Extra Help position and Personal Services Matching, to assist with the administrative processing of applications and assist with resolving the backlog of administrative complaints. In June 2005, the board had approximately 787 tow companies on record and as of May 2010 it increased to 1,052, an increase of approximately 33%.

Executive Recommendation provides for Agency Request. Expenditure of appropriation is contingent upon available funding.

Appropriation Summary

Appropriation: A28 - Cash Operations
Funding Sources: 360 - Towing & Recovery - Cash

Historical Data

Agency Request and Executive Recommendation

Commitment Item	Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
	2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	84,250	86,599	84,795	85,999	85,999	85,999	85,999	85,999	85,999
#Positions	3	3	3	3	3	3	3	3	3
Extra Help 5010001	0	0	0	0	10,000	10,000	0	10,000	10,000
#Extra Help	0	0	0	0	1	1	0	1	1
Personal Services Matching 5010003	29,759	30,768	30,457	30,670	31,453	31,453	30,670	31,453	31,453
Operating Expenses 5020002	37,551	42,840	42,840	42,840	42,840	42,840	42,840	42,840	42,840
Conference & Travel Expenses 5050009	0	0	0	0	0	0	0	0	0
Professional Fees 5060010	6,000	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	157,560	167,407	165,292	166,709	177,492	177,492	166,709	177,492	177,492
Funding Sources									
Fund Balance 4000005	90,548	153,269		144,976	144,976	144,976	132,815	132,815	132,815
Cash Fund 4000045	220,281	159,114		154,548	165,331	165,331	154,548	165,331	165,331
Total Funding	310,829	312,383		299,524	310,307	310,307	287,363	298,146	298,146
Excess Appropriation/(Funding)	(153,269)	(144,976)		(132,815)	(132,815)	(132,815)	(120,654)	(120,654)	(120,654)
Grand Total	157,560	167,407		166,709	177,492	177,492	166,709	177,492	177,492

The FY11 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2009-2011 biennium.

Change Level by Appropriation

Appropriation: A28 - Cash Operations
Funding Sources: 360 - Towing & Recovery - Cash

Agency Request

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	166,709	3	166,709	100.0	166,709	3	166,709	100.0
C01	Existing Program	10,783	0	177,492	106.5	10,783	0	177,492	106.5

Executive Recommendation

Change Level		2011-2012	Pos	Cumulative	% of BL	2012-2013	Pos	Cumulative	% of BL
BL	Base Level	166,709	3	166,709	100.0	166,709	3	166,709	100.0
C01	Existing Program	10,783	0	177,492	106.5	10,783	0	177,492	106.5

Justification

C01	The board requests an increase of \$10,783 each fiscal year for one (1) Extra Help position due to new legislation and new rules and regulations set by the Board, and to assist with the administrative processing of applications. In June 2005, the board had approximately 787 tow companies on record and as of May 2010, that number increased to 1,052, an increase of approximately 33%. The position will also assist in resolving the backlog of administrative complaints.
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VETERINARY MEDICAL EXAMINING BOARD

Enabling Laws

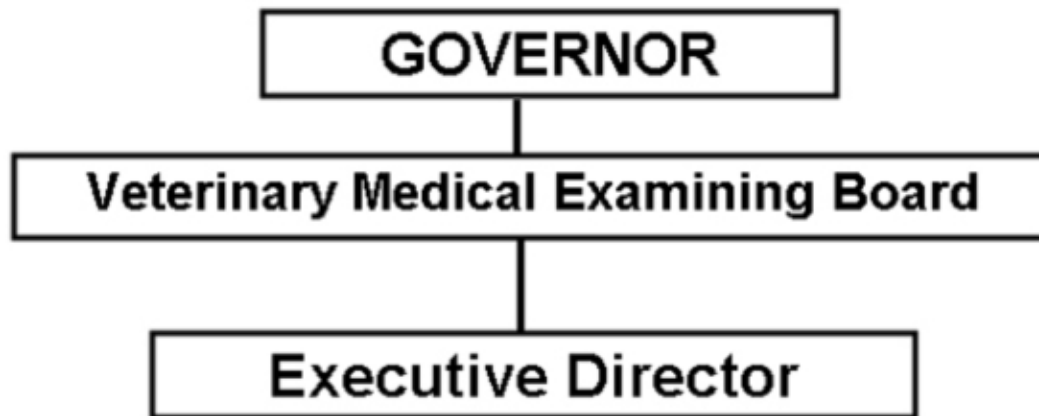
Act 17 of 2010
A.C.A. §17-101-201

History and Organization

MISSION: To administer the veterinary statutes with the highest degree of integrity, competence and efficiency commensurate with the professional standards of veterinarians and veterinary technicians.

STATUTORY RESPONSIBILITY: To examine and determine the qualifications and fitness of applicants to practice general veterinary medicine or any specialty area thereof, and certification of veterinary technicians; to issue, renew, deny, suspend or revoke licenses or certificates or otherwise discipline veterinarians or veterinary technicians; to conduct investigations on persons practicing veterinary medicine without a license.

PRIMARY ACTIVITIES: 1) Administer the Written State Jurisprudence Exam once a year to all qualified veterinary applicants; 2) Grant a license to those who pass the State Board and otherwise qualify; 3) Evaluate qualifications of education, skill and experience for certification of a person as a veterinary technician; 4) Annually register all DVM's and CVT's and issue them a certificate to practice; 5) Investigate violations of the Veterinary Medical Practice Act and Regulations and take disciplinary action where appropriate; 6) Monitor mandatory continuing professional education on DVM's and CVT's who hold a license or certificate to practice; and 7) Hold formal or informal hearings when needed.



Agency Commentary

The Arkansas Veterinary Medical Examining Board is responsible for safeguarding the people of the State of Arkansas against dishonest, incompetent and unprincipled practitioners of veterinary medicine. The Agency also has the power to issue citations to persons who unlawfully practice veterinary medicine in the state. Funding for the appropriation for the Arkansas Veterinary Medical Examining Board is based solely on revenues collected from yearly renewal and license fees and fines.

The Board is requesting Base Level of \$112,883 in each year of the biennium. This will provide appropriation for the operations of the Board to administer the veterinary statutes with the highest degree of integrity, competence and efficiency.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 VETERINARY MEDICAL EXAMINING BOARD
 FOR THE YEAR ENDED JUNE 30, 2008

Findings

Five board members were reimbursed a total of \$1,080 for meals while attending board meetings without an overnight stay, which is a departure from State travel regulations which states reimbursement for meals is only allowed in connection with overnight travel. The

Recommendations

Comply with State travel regulations and contact the Department of Finance and Administration to determine the appropriate resolution of any overpaid travel reimbursements.

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 VETERINARY MEDICAL EXAMINING BOARD
 FOR THE YEAR ENDED JUNE 30, 2008

Findings

Agency also purchased food for each of the board meetings. Travel regulations also emphasize that travel reimbursement is not a per diem and is to be claimed for actual expenses for meals and lodging, not to exceed the maximum allowable rates as listed in the Federal Travel Directory.

Recommendations

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Annual Report	A.C.A. 17-101-1 et seq.	N	N	1,500	Keeps the public and DVM's informed of the actions taken during Board Meetings.
Mission Statement	A.C.A. 17-101-1 et seq.	N	N	5	To inform the Governor if our Mission Statement changes from year to year.

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
Veterinary Practice Act & Regulations Booklets	A.C.A. 17-101-1 et seq.	N	N	500	Published every five years to inform the public and DVM's of the Board's rules & regulations.

Agency Position Usage Report

FY2008 - 2009					FY2009 - 2010					FY2010 - 2011							
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %	1	1	0	1	0	0.00 %

Analysis of Budget Request

Appropriation: 470 - Veterinary Medical Examining Board

Funding Sources: SXV - Veterinary Medical Examining Board

The Veterinary Medical Examining Board is responsible for determining the qualifications of applicants for a license to practice general veterinary medicine or any specialty area and certification of veterinary technicians. The Board was created by Arkansas Code Annotated §17-101-201 and is funded by special revenues derived from fees charged its member constituents.

Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Career Service Payments. The Base Level request for Regular Salaries includes board member stipend payments.

The Agency requests Base Level of \$112,883 in each year of the biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 470 - Veterinary Medical Examining Board

Funding Sources: SXV - Veterinary Medical Examining Board

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	56,873	57,757	57,517	56,857	56,857	56,857	56,857	56,857	56,857
#Positions		1	1	1	1	1	1	1	1	1
Extra Help	5010001	5,200	9,775	9,775	9,775	9,775	9,775	9,775	9,775	9,775
#Extra Help		2	3	3	3	3	3	3	3	3
Personal Services Matching	5010003	15,579	16,843	16,444	16,702	16,702	16,702	16,702	16,702	16,702
Operating Expenses	5020002	14,280	14,848	14,848	14,848	14,848	14,848	14,848	14,848	14,848
Conference & Travel Expenses	5050009	0	281	281	281	281	281	281	281	281
Professional Fees	5060010	3,925	2,849	2,849	2,849	2,849	2,849	2,849	2,849	2,849
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Rent/Member Reimbursement	5900046	4,332	11,571	11,571	11,571	11,571	11,571	11,571	11,571	11,571
Total		100,189	113,924	113,285	112,883	112,883	112,883	112,883	112,883	112,883

Funding Sources										
Fund Balance	4000005	325,664	329,365		321,441	321,441	321,441	308,558	308,558	308,558
Special Revenue	4000030	103,890	106,000		100,000	100,000	100,000	100,000	100,000	100,000
Total Funding		429,554	435,365		421,441	421,441	421,441	408,558	408,558	408,558
Excess Appropriation/(Funding)		(329,365)	(321,441)		(308,558)	(308,558)	(308,558)	(295,675)	(295,675)	(295,675)
Grand Total		100,189	113,924		112,883	112,883	112,883	112,883	112,883	112,883

The FY11 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2009-2011 biennium.

ARKANSAS WHEAT PROMOTION BOARD

Enabling Laws

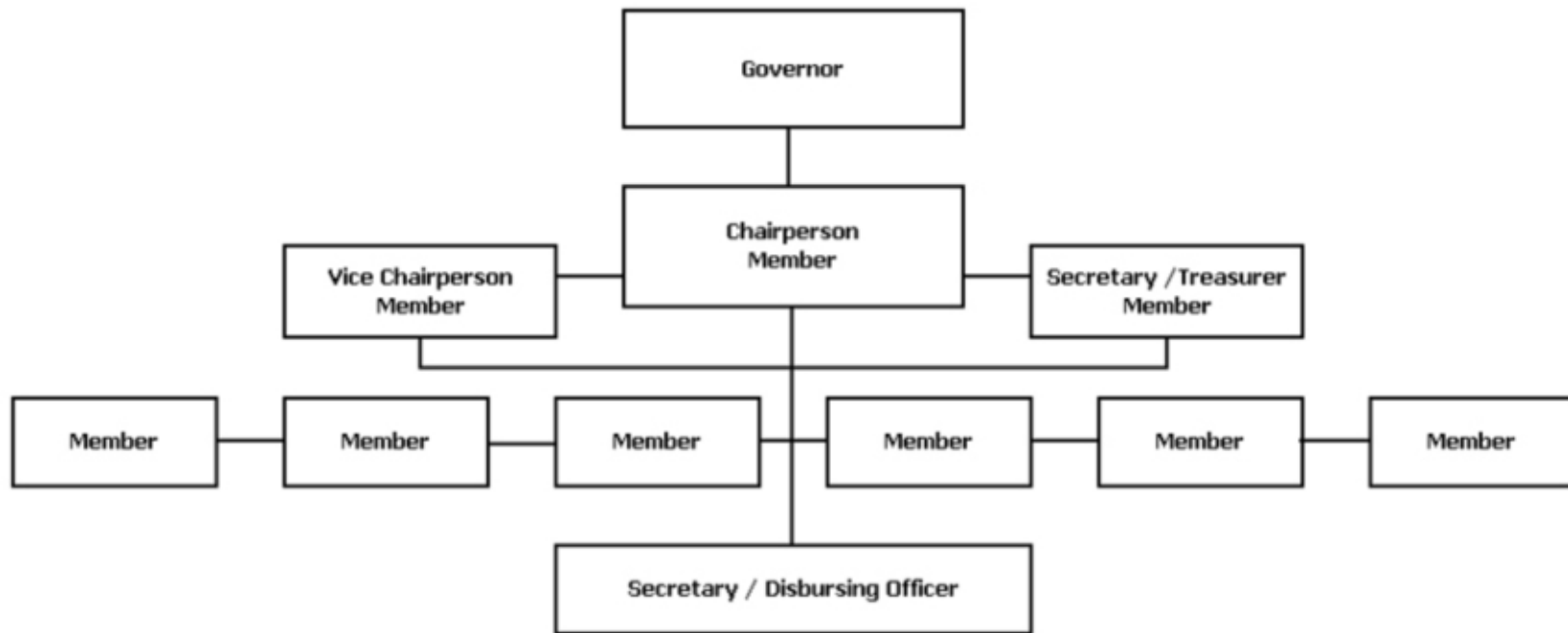
Act 43 of 2010
A.C.A. §2-20-604 et seq.

History and Organization

The Arkansas Wheat Promotion Board was created by Act 283 of 1985. The mission is to promote the growth and development of the wheat industry in Arkansas by research, extension, promotion and market development, thereby promoting the general welfare of the people of Arkansas.

The Board is made up of nine members appointed by the Governor. Three are nominated by and represent the Arkansas Farm Bureau Federation, and two each are nominated by and represent Riceland Foods, Inc., the Agriculture Council of Arkansas, and the Arkansas Association of Wheat Growers. The Board is administered by the Executive Vice President of Arkansas Farm Bureau Federation or his designee.

The Board administers a one cent per bushel assessment on all wheat grown in Arkansas for market. The assessment is collected at the first point of sale by the Arkansas State Miscellaneous Tax Department. The funds enter the State Treasury, and are disbursed by the Board to fund wheat research and promotion efforts.



Agency Commentary

The budget request of the Arkansas Wheat Promotion Board is funded entirely by special revenues collected from a one cent per bushel check off on all wheat produced in Arkansas.

The Agency's 2011-13 Biennial Budget Request is a continuation of Base Level. An allocation of these special revenue funds will be used to fund wheat related research projects through the University of Arkansas and private research companies as the Board sees fit. Projects are individually approved and monitored by the Board. The Board welcomes project proposals at the first quarter meeting, usually held in August.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF :
ARKANSAS WHEAT PROMOTION BOARD

Findings

A separate report for this Agency was not issued. However, financial activity for the Agency was included in the audit of the State's CAFR for the year ended June 30, 2009.

Recommendations

Publications

A.C.A. 25-1-204

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

Agency Position Usage Report

FY2008 - 2009						FY2009 - 2010						FY2010 - 2011					
Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted Total	% of Authorized Unused
	Filled	Unfilled	Total				Filled	Unfilled	Total				Filled	Unfilled	Total		
0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %	0	0	0	0	0	0.00 %

Analysis of Budget Request

Appropriation: 999 - Arkansas Wheat Promotion

Funding Sources: SWP - Arkansas Wheat Promotion Fund

The purpose of the Arkansas Wheat Promotion Board is to promote the growth and development of the wheat industry in the State of Arkansas.

The Wheat Promotion Board is funded entirely by Special Revenue collected from a one cent per bushel assessment on all wheat grown in Arkansas. The funds are primarily used to maintain a program of research through the University of Arkansas Agricultural Experiment Station and Cooperative Extension Service and to support domestic and export promotion programs through memberships in national wheat promotion organizations. A small portion is used for other programs designed to enhance the Arkansas wheat industry.

The Agency is requesting Base Level appropriation of \$791,871 each year of the biennium.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 999 - Arkansas Wheat Promotion

Funding Sources: SWP - Arkansas Wheat Promotion Fund

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2009-2010 Actual	2010-2011 Budget	2010-2011 Authorized	2011-2012			2012-2013		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses	5020002	1,870	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Conference & Travel Expenses	5050009	0	0	0	0	0	0	0	0	0
Professional Fees	5060010	0	0	0	0	0	0	0	0	0
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Research/Development	5900031	283,025	781,871	781,871	781,871	781,871	781,871	781,871	781,871	781,871
Total		284,895	791,871	791,871	791,871	791,871	791,871	791,871	791,871	791,871
Funding Sources										
Fund Balance	4000005	237,969	111,058		111,058	111,058	111,058	111,058	111,058	111,058
Special Revenue	4000030	157,984	791,871		791,871	791,871	791,871	791,871	791,871	791,871
Total Funding		395,953	902,929		902,929	902,929	902,929	902,929	902,929	902,929
Excess Appropriation/(Funding)		(111,058)	(111,058)		(111,058)	(111,058)	(111,058)	(111,058)	(111,058)	(111,058)
Grand Total		284,895	791,871		791,871	791,871	791,871	791,871	791,871	791,871