

State of Arkansas  
 77th General Assembly  
 Regular Session, 1989  
 By: Joint Budget Committee

HOUSE BILL 1711

"AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES AND OPERATING EXPENSES OF THE DEPARTMENT OF FINANCE AND ADMINISTRATION - REVENUE SERVICES DIVISION FOR THE BIENNIAL PERIOD ENDING JUNE 30, 1991; AND FOR OTHER PURPOSES."

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

SECTION 1. REGULAR SALARIES - REVENUE SERVICES - OPERATIONS. There is hereby established for the Department of Finance and Administration - Revenue Services Division for the 1989-91 biennium, the following maximum number of regular employees whose salaries shall be governed by the provisions of the Uniform Classification and Compensation Act, or its successor, and all laws amendatory thereto. Provided, however, that any position to which a specific maximum annual salary is set out herein in dollars, shall be exempt from the provisions of said Uniform Classification and Compensation Act. All persons occupying positions authorized herein are hereby governed by the provisions of the Regular Salaries Procedures and Restrictions Act, or its successor.

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate	
				1989-90	1990-91
(1)	9940	DFA DIRECTOR REVENUE	1	\$54,220	\$55,576
(2)	9942	DFA REV DEPUTY COMM/LEGAL SVCS ADMR	1	\$45,091	\$46,219
(3)	140Z	DFA DRIVER LICENSE ADMINISTRATOR	1	GRADE 26	
	144Z	DFA TAX AUDIT ADMR	1		
	156Z	DFA MOTOR VEHICLE ADMINISTRATOR	1		
	172Z	DFA FINANCIAL & MGMT SVCS ADMR	1		
	182Z	DFA TAX ADMINISTRATOR	1		
	861Z	DFA STATE REVENUE OFFICE ADMR	1		

(4)	R012 ADMINISTRATIVE LAW JUDGE	3	GRADE 25
	134Z DFA REV DEPUTY CHIEF COUNSEL	1	
(5)	D064 SR SYSTEMS PROGRAMMER	1	GRADE 24
	R038 ATTORNEY SUPERVISOR	1	
	168Z DFA REVENUE DATA PLANNING MANAGER	1	
	R058 DFA REVENUE TAX ATTORNEY	6	
(6)	138Z DFA REVENUE DIVISION MANAGER II	20	GRADE 23
(7)	785Z DATA SERVICES MANAGER	2	GRADE 22
	863Z DFA TAX AUDIT MGR	2	
	D046 SYSTEMS APPLICATIONS SUPERVISOR	1	
(8)	A104 TAX AUDITOR SUPERVISOR	17	GRADE 21
	D042 SYSTEMS ANALYST II	3	
	167Z DFA REVENUE DIVISION MANAGER I	9	
(9)	A008 ACCOUNTING SUPV II	1	GRADE 20
	A036 FIELD AUDITOR SUPERVISOR	1	
	A102 TAX AUDITOR II	125	
	862Z DFA TAX ADMIN SECTION SUPV	3	
	177Z DFA REVENUE DISTRICT MANAGER II	1	
(10)	D014 DATA PROCESSING MANAGER II	1	GRADE 19
	G026 BUILDING AND GROUNDS COORDINATOR	1	
	D040 SYSTEMS ANALYST I	1	
	176Z DFA REVENUE DISTRICT MANAGER I	4	
(11)	171Z DFA REVENUE SECTION SUPERVISOR	13	GRADE 18
(12)	A004 ACCOUNTANT II	3	GRADE 17
	A034 FIELD AUDITOR II	4	
	A192 INCOME TAX AUDITOR	9	
	A194 TAX EXAMINER SUPV	3	
	D020 DATA PROCESSING SUPERVISOR II	1	
	G028 BUILDING PLANT MAINTENANCE SUPV II	1	
	X331 DRIVERS LICENSE HEARING OFFICER II	19	
	A176 DFA REVENUE DISTRICT SUPERVISOR	5	
(13)	A172 REVENUE AGENT III	47	GRADE 16
	D001 APPLICATIONS PROGRAMMER/APPL PGMR I	2	
	D017 DATA PROCESSING SHIFT SUPV I	1	
	R010 ADMINISTRATIVE ASSISTANT II	1	
	R156 REVENUE DEPT SUPERVISOR II	14	

	Y057 JOURNEYMAN PAINTER	1	
(14)	R154 REVENUE DEPT SUPERVISOR I	9	GRADE 15
	A002 ACCOUNTANT I	11	
	Q091 STATIONARY ENGINEER	5	
	V030 INVENTORY CONTROL MANAGER	1	
	X349 TAX INVESTIGATOR	26	
(15)	A028 REVENUE AGENT II	22	GRADE 14
	A031 DELINQUENT TAX COLLECTOR	31	
	R009 ADMINISTRATIVE ASSISTANT I	5	
	D005 COMPUTER OPERATOR II	4	
	R177 LEGAL ASSISTANT	1	
	V039 PURCHASE AGENT I/ASST PURCHASE AGEN	1	
(16)	K079 MICROPHOTOGRAPHER SUPERVISOR	1	GRADE 13
	A017 BOOKKEEPING SUPERVISOR	1	
	A109 TAX EXAMINER II	16	
	D013 DATA CONTROL TECHNICIAN	8	
	K087 OFFICE SERVICES SUPV/OFFICE MANAGER	1	
	K133 MANAGEMENT SUPPORT TECHNICIAN	10	
	K163 DATA ENTRY SUPV II	3	
	V051 STOREROOM SUPV/STORE SUPV	1	
(17)	A027 REVENUE AGENT I	61	GRADE 12
	K117 MEDICAL OR LEGAL SECRETARY	6	
	K039 DOCUMENT EXAMINER II	21	
	K179 SECRETARY/WORD PROCESS SPECIALIST	1	
(18)	A013 BOOKKEEPER II/ACCOUNTING ASST II	45	GRADE 11
	K153 SECRETARY II	31	
	K011 CLERICAL SUPERVISOR	13	
	K161 DATA ENTRY SUPV I/DATA ENTRY OP SUP	3	
(19)	A184 ASSISTANT REVENUE AGENT	18	GRADE 10
	K178 SECRETARY/WORD PROCESSING OPERATOR	2	
	V043 SHIPPING & RECEIVING CLERK	1	
(20)	K159 DATA ENTRY OPERATOR II	95	GRADE 09
	K145 CASHIER/CASHIER II	228	
	K077 MICROPHOTOGRAPHER II	7	
	K037 DOCUMENT EXAMINER I	91	
	A011 BOOKKEEPER I/ACCOUNTING ASST I	4	

A107 TAX EXAMINER I	16	
K103 REPRO EQUIP OPR II/REPRO EQUIP OPR	10	
K155 SECRETARY I	22	
V029 INVENTORY CONTROL CLERK	2	
(21) K180 CASH CONTROL OPERATOR	11	GRADE 08
(22) K184 REVENUE INFO AND RECORDS CLERK	44	GRADE 07
K023 CLERK TYPIST II	6	
K157 DATA ENTRY OPERATOR I	5	
K182 MAIL PROCESSOR	5	
W021 RECORDS CENTER OPERATOR I	4	
(23) G169 CUSTODIAL SUPV I	1	GRADE 06
(24) K015 CLERK II	3	GRADE 05
K021 CLERK TYPIST I	1	
V049 STOCK CLERK II	1	
(25) G175 MAINTENANCE WORKER II	1	GRADE 03
G035 CUSTODIAL WRKR II	<u>15</u>	
MAX NO. OF EMPLOYEES	1,268	

SECTION 2. EXTRA HELP - REVENUE SERVICES - OPERATIONS. There is hereby authorized, for the Department of Finance and Administration - Revenue Services Division for the 1989-91 biennium, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: two hundred (200) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, for the appropriate classification.

SECTION 3. APPROPRIATIONS - REVENUE SERVICES - OPERATIONS. There is hereby appropriated, to the Department of Finance and Administration - Revenue Services Division, to be payable from the State Central Services Fund, for personal services and operating expenses of the Department of Finance and Administration - Revenue Services Division for the biennial period ending June 30, 1991, the following:

ITEM NO.	FISCAL YEARS	
	1989-90	1990-91
(01) REGULAR SALARIES	\$ 19,419,944	\$ 19,841,422

(02)	EXTRA HELP		643,731	643,731
(03)	PERSONAL SERV MATCHING		5,101,201	5,416,135
(04)	MAINT. & GEN. OPERATION			
	(A) OPER. EXPENSES	\$ 6,414,459	\$ 6,478,527	
	(B) CONF. & TRAVEL	55,436	55,436	
	(C) PROF. FEES	607,620	607,620	
	(D) CAPITAL OUTLAY	757,000	375,000	
	(E) DATA PROCESSING	60,000	60,000	
	TOTAL MAINT. & GEN. OPER.		7,894,515	7,576,583
(05)	SPECIAL PRINTING		410,568	410,568
(06)	MULTI-STATE TAX		52,944	53,216
(07)	SYSTEMS DEVELOPMENT		600,000	600,000
	TOTAL AMOUNT APPROPRIATED		\$ 34,122,903	\$ 34,541,655

SECTION 4. APPROPRIATIONS - COMMERCIAL DRIVERS LICENSE PROGRAM. There is hereby appropriated, to the Department of Finance and Administration - Revenue Services Division, to be payable from the Commercial Drivers License Fund, for personal services and operating expenses of the Department of Finance and Administration - Revenue Services Division for the biennial period ending June 30, 1991, the following:

ITEM NO.		FISCAL YEARS	
		1989-90	1990-91
(01)	REGULAR SALARIES	\$ 111,020	\$ 113,800
(02)	PERSONAL SERV MATCHING	32,428	34,810
(03)	MAINT. & GEN. OPERATION		
	(A) OPER. EXPENSES	\$ 337,200	\$ 337,200
	(B) CONF. & TRAVEL	0	0
	(C) PROF. FEES	0	0
	(D) CAPITAL OUTLAY	238,792	225,592
	(E) DATA PROCESSING	777,000	270,000
	TOTAL MAINT. & GEN. OPER.	1,352,992	832,792
	TOTAL AMOUNT APPROPRIATED	\$ 1,496,440	\$ 981,402

SECTION 5. REGULAR SALARIES - SAFETY RESPONSIBILITY. There is hereby

established for the Department of Finance and Administration - Revenue Services Division - Safety Responsibility for the 1989-91 biennium, the following maximum number of regular employees whose salaries shall be governed by the provisions of the Uniform Classification and Compensation Act, or its successor, and all laws amendatory thereto. Provided, however, that any position to which a specific maximum annual salary is set out herein in dollars, shall be exempt from the provisions of said Uniform Classification and Compensation Act. All persons occupying positions authorized herein are hereby governed by the provisions of the Regular Salaries Procedures and Restrictions Act, or its successor.

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Years	
				1989-90	1990-91
(1)	138Z	DFA REVENUE DIVISION MANAGER II	1	GRADE 23	
(2)	R156	REVENUE DEPT SUPERVISOR II	1	GRADE 16	
(3)	K153	SECRETARY II	1	GRADE 11	
(4)	K037	DOCUMENT EXAMINER I	9	GRADE 09	
(5)	K023	CLERK TYPIST II	1	GRADE 07	
	K184	REVENUE INFO AND RECORDS CLERK	2		
		MAX NO. OF EMPLOYEES	15		

SECTION 6. APPROPRIATIONS - SAFETY RESPONSIBILITY. There is hereby appropriated, to the Department of Finance and Administration - Revenue Services Division - Safety Responsibility, to be payable from the State Central Services Fund, for personal services and operating expenses of the Department of Finance and Administration - Revenue Services Division - Safety Responsibility for the biennial period ending June 30, 1991, the following:

ITEM NO.	FISCAL YEARS			
		1989-90		1990-91
(01)	REGULAR SALARIES	\$ 204,113	\$	208,019
(02)	PERSONAL SERV MATCHING	55,443		58,995
(03)	MAINT. & GEN. OPERATION			
	(A) OPER. EXPENSES	\$ 34,897	\$	34,897
	(B) CONF. & TRAVEL	690		690
	(C) PROF. FEES	0		0

(D) CAPITAL OUTLAY	0	0
(E) DATA PROCESSING	0	0
TOTAL MAINT. & GEN. OPER.	35,587	35,587
TOTAL AMOUNT APPROPRIATED	\$ 295,143	\$ 302,601

SECTION 7. APPROPRIATIONS - DATA PROCESSING. There is hereby appropriated, to the Department of Finance and Administration - Revenue Services Division, to be payable from the State Central Services Fund, for the purchase of data processing of the Department of Finance and Administration - Revenue Services Division for the biennial period ending June 30, 1991, the following:

ITEM NO.	FISCAL YEARS	
	1989-90	1990-91
(01) PURCHASE DATA PROCESSING	\$ 1,776,984	\$ 1,776,984

SECTION 8. APPROPRIATIONS - POSTAGE EXPENSES. There is hereby appropriated, to the Department of Finance and Administration - Revenue Services Division, to be payable from the State Central Services Fund, for postage expenses of the Department of Finance and Administration - Revenue Services Division for the biennial period ending June 30, 1991, the following:

ITEM NO.	FISCAL YEARS	
	1989-90	1990-91
(01) POSTAGE EXPENSES	\$ 1,745,200	\$ 1,745,200

SECTION 9. CARRY FORWARD - REVENUE. The unexpended balances in the appropriations provided in Item (02) of Section 3 and in Item (01) of Section 7 remaining on June 30, 1990, may be carried forward and used for the same purpose during the fiscal year ending June 30, 1991.

SECTION 10. LINE ITEM TRANSFERS. The Director of the Department of Finance and Administration is authorized to transfer appropriation from the Maintenance and General Operation line item appropriation, Operating Expense

Classification, as provided in Item (04) (A) of Section 3 to the Special Printing line item appropriation as provided in Item (05) of Section 3 herein in order to provide for purchase of sufficient Special Printing items for the Revenue Division. The Director of the Department of Finance and Administration shall immediately report any such transfers to the Arkansas Legislative Council. Such report shall contain the amounts transferred and the reasons for same.

SECTION 11. POSTAGE - REVENUE. Revenue Services shall have the authority to make expenditures for postage from Appropriations - Revenue Services, in Section 3 of this Act, or Appropriations - Postage Expense, in Section 8 of this Act or Appropriations - Revenue Services - Safety Responsibility, in Section 6 of this Act.

SECTION 12. Extra Help positions authorized herein are specifically exempt from limitation of hours, either by act or regulation. Provided, however, when a temporary or part-time employee is employed by the Department of Finance and Administration - Revenue Services for a period of time exceeding seven (7) months, a report of such shall be filed with the Arkansas Legislative Council.

SECTION 13. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this Act shall be limited to the appropriation for such agency and funds made available by law for the support of such appropriations; and the restrictions of the State Purchasing Law, the General Accounting and Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures and Restrictions Act, or their successors, and other fiscal control laws of this State, where applicable, and regulations promulgated by the Department of Finance and Administration, as authorized by law, shall be strictly complied with in disbursement of said funds.

SECTION 14. LEGISLATIVE INTENT. It is the intent of the General Assembly that any funds disbursed under the authority of the appropriations contained in this Act shall be in compliance with the stated reasons for which this Act was adopted, as evidenced by the Agency Requests, Executive Recommendations and Legislative Recommendations contained in the budget



manuals prepared by the Department of Finance and Administration, letters, or summarized oral testimony in the official minutes of the Arkansas Legislative Council or Joint Budget Committee which relate to its passage and adoption.

SECTION 15. All provisions of this Act of a general and permanent nature are amendatory to the Arkansas Code of 1987 Annotated and the Arkansas Code Revision Commission shall incorporate the same in the Code.

SECTION 16. EMERGENCY CLAUSE. It is hereby found and determined by the Seventy-Seventh General Assembly, that the Constitution of the State of Arkansas prohibits the appropriation of funds for more than a two (2) year period; that the effectiveness of this Act on July 1, 1989 is essential to the operation of the agency for which the appropriations in this Act are provided, and that in the event of an extension of the Regular Session, the delay in the effective date of this Act beyond July 1, 1989 could work irreparable harm upon the proper administration and provision of essential governmental programs. Therefore, an emergency is hereby declared to exist and this Act being necessary for the immediate preservation of the public peace, health and safety shall be in full force and effect from and after July 1, 1989.