

Stricken language would be deleted from present law. Underlined language would be added to present law.

1 State of Arkansas  
2 81st General Assembly  
3 Regular Session, 1997

# A Bill

HOUSE BILL 1918

4  
5 By: House Management Committee  
6  
7

## For An Act To Be Entitled

9 "AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES AND  
10 OPERATING EXPENSES FOR THE ARKANSAS HOUSE OF  
11 REPRESENTATIVES STAFF SERVICES FOR THE BIENNIAL PERIOD  
12 ENDING JUNE 30, 1999; AND FOR OTHER PURPOSES."

## Subtitle

14 "AN ACT FOR THE ARKANSAS HOUSE OF  
15 REPRESENTATIVES STAFF SERVICES  
16 APPROPRIATION FOR THE 1997-99 BIENNIUM."  
17  
18

19 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
20

21 SECTION 1. REGULAR SALARIES - HOUSE STAFF. There is hereby established  
22 for the Arkansas House of Representatives for the 1997-99 biennium, the  
23 following maximum number of regular employees whose salaries shall be governed  
24 by the provisions of the Uniform Classification and Compensation Act (Arkansas  
25 Code §§21-5-201 et seq.), or its successor, and all laws amendatory thereto.  
26 Provided, however, that any position to which a specific maximum annual salary  
27 is set out herein in dollars, shall be exempt from the provisions of said  
28 Uniform Classification and Compensation Act. All persons occupying positions  
29 authorized herein are hereby governed by the provisions of the Regular  
30 Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its  
31 successor.  
32

Item	Class	No. of	Maximum Annual
		Employees	Salary Rate
			Fiscal Years
<del>No.</del>	<del>Code</del>	<del>Title</del>	<del>1997-98 1998-99</del>

1	(01)	COORDINATOR OF HOUSE LEGISLATIVE			
2		SVS/PARLIAMENTARIAN/ADMIN. ASS'T.	1	\$81,353	\$83,631
3	(02)	ADMINSTRATIVE ASSISTANT	2	\$70,000	\$71,960
4	(03)	HOUSE INFORMATION DIRECTOR	1	\$62,676	\$64,431
5	(04)	ASSISTANT HOUSE INFORMATION DIRECTOR	1	\$50,000	\$51,400
6	(05)	ASSISTANT COORDINATOR OF HOUSE			
7		LEGIS. SERVICES/EXEC. SECRETARY	1	\$51,366	\$52,804
8	(06)	CHIEF CLERK OF THE HOUSE	1	\$37,080	\$38,118
9	(07)	FISCAL OFFICER	1	\$36,201	\$37,215
10	(08)	ASS'T. EXEC. SEC./RECEPTIONIST	1	\$29,043	\$29,856
11	(09)	HOUSE PROPERTIES & FACILITIES MGR.	1	\$32,581	\$33,493
12	(10)	ASSISTANT HOUSE PROPERTIES &			
13		FACILITIES MANAGER	1	\$25,000	\$25,700
14	(11)	ASS'T. EXEC. SECRETARY/CALENDAR CLERK	1	\$27,483	\$28,253
15	(12)	ASS'T. EXEC. SECRETARY/JOURNAL CLERK	<u>1</u>	\$27,483	\$28,253
16		MAXIMUM NUMBER OF EMPLOYEES	13		

17

18 SECTION 2. EXTRA HELP . There is hereby authorized, for the

19 Arkansas House of Representatives for the 1997-99 biennium, the following

20 maximum number of part-time or temporary employees, to be known as "Extra

21 Help", payable from funds appropriated herein for such purposes: Seven (7)

22 temporary or part-time employees, when needed, at rates of pay not to exceed

23 those provided in the Uniform Classification and Compensation Act, or its

24 successor, or this act for the appropriate classification.

25

26 SECTION 3. APPROPRIATIONS - STAFF. There is hereby appropriated, to the

27 Arkansas House of Representatives, to be payable from the State Central

28 Services Fund, for personal services and operating expenses of the Arkansas

29 House of Representatives and the staff of the Arkansas House of

30 Representatives for the biennial period ending June 30, 1999, the following:

32	ITEM		FISCAL YEARS	
33	<del>NO.</del>		<del>1997-98</del>	<del>1998-99</del>
34	(1)	REGULAR SALARIES	\$ 600,266	\$ 617,074
35	(2)	EXTRA HELP	70,000	70,000

1	(3)	PERSONAL SERVICES MATCHING	155,000	159,340
2	(4)	MAINTENANCE & GENERAL OPERATIONS	<u>137,700</u>	<u>71,400</u>
3		TOTAL AMOUNT APPROPRIATED	<u>\$ 962,966</u>	<u>\$ 917,814</u>

4

5       SECTION 4. SPECIAL LANGUAGE - SALARIES. In order that exceptionally  
 6 well-qualified personnel may be recruited and retained, the House of  
 7 Representatives may exceed the maximum salary levels by no more than twenty  
 8 percent (20%) for no more than one-third (1/3) of the positions authorized in  
 9 their biennial operation appropriation act.

10

11       SECTION 5. APPROPRIATIONS - INSTITUTE. There is hereby appropriated, to  
 12 the Arkansas House of Representatives, to be payable from the Constitutional  
 13 Officers Fund, for payment of per diem and mileage of members and  
 14 newly-elected members who attend the Biennial Institute of Legislative  
 15 Procedure held prior to the convening of the 1999 Regular Session of the  
 16 General Assembly, the sum of ..... \$75,000.

17

18       SECTION 6. REAPPROPRIATION AND CARRY FORWARD. There is hereby  
 19 appropriated, to the Arkansas House of Representatives, to be payable from the  
 20 Constitutional Officers Fund, the balance remaining on June 30, 1997 in the  
 21 appropriations enacted to defray the expenses of the House of Representatives  
 22 of the Eighty-First General Assembly, Act 4 of the First Extraordinary Session  
 23 of the Eightieth General Assembly, and Section 7 of Act 476 of 1995, there to  
 24 be used for the same purposes for the Arkansas House of Representatives of the  
 25 Eighty-First General Assembly in a sum in the aggregate of not to exceed  
 26 ..... \$1,800,000.

27

28       SECTION 7. SPECIAL LANGUAGE. TRANSFER AUTHORITY. If the Speaker of the  
 29 House and the Coordinator of House Legislative Services determine that any  
 30 item or portion thereof appropriated herein for a specific purpose is not  
 31 needed for such purpose, they may certify such fact to the State Auditor and  
 32 the State Auditor shall cause transfer to be made from one item to another.

33

34       SECTION 8. SPECIAL LANGUAGE. USES OF FUNDS. The funds appropriated in  
 35 this Act shall be used to defray the necessary expenses of the operation of

1 the Office of the Speaker of the House of Representatives, the Office of the  
 2 Coordinator of House Legislative Services, the Office of Parliamentarian, the  
 3 Chief Clerk's Office, and other reasonable and necessary expenses of the House  
 4 of Representatives of the Eighty-First General Assembly incurred during the  
 5 biennial period ending June 30, 1999. Any balance remaining on June 30, 1998  
 6 in the appropriations and funds provided by this act shall be made available  
 7 for the fiscal year ending June 30, 1999 and for the same purposes.

8

9 SECTION 9. There is hereby appropriated, to the Arkansas House of  
 10 Representatives, payable from the State Central Services Fund, for expenses  
 11 required in continuing the automation of the legislative process for the  
 12 Arkansas House of Representatives, the sum of ..... \$500,000.

13

14 SECTION 10. REGULAR SALARIES - CONSTITUENCY SERVICES. There is hereby  
 15 established for the Arkansas House of Representatives - Constituency Services  
 16 for the 1997-99 biennium, the following maximum number of regular employees,  
 17 the grades to be assigned to the respective positions, and the maximum annual  
 18 salaries for each such position. The maximum annual salary for the position  
 19 assigned to grades shall be determined in accordance with, but shall not  
 20 exceed the maximum annual amount for the grade assigned herein, as established  
 21 in Arkansas Code §21-5-209. The maximum annual salary of the House  
 22 Constituency Services Director shall not exceed the maximum set forth herein.  
 23 Except for the purpose of determining the maximum annual salary rate, which  
 24 is to be applicable to each of the positions to which a salary grade is  
 25 assigned hereinafter, in accordance with the provisions of Arkansas Code §21-  
 26 5-209, all positions set forth herein shall be exempt from other provisions of  
 27 the Uniform Classification and Compensation Act, or its successor, but shall  
 28 not be exempt from the provisions of the Regular Salaries Procedures and  
 29 Restrictions Act, or its successor.

30

				Maximum Annual		
				Maximum	Salary Rate	
				No. of	Fiscal Years	
				Employees	1997-98	1998-99
Item	Class	Title				
No.	Code	Title				
35	(1)	House	Constituency Services Director	1	\$47,000	\$48,504

1	(2) Legislative Analyst	4	Grade 22
2	(3) Legislative Committee Secretary	<u>1</u>	Grade 14
3	Maximum No. of Employees	6	

4

5 SECTION 11. APPROPRIATIONS - CONSTITUENCY SERVICES. There is hereby  
 6 appropriated, to the Arkansas House of Representatives, to be payable from the  
 7 State Central Services Fund, for personal services and operating expenses of  
 8 ~~the Arkansas House of Representatives Constituency Services for the biennial~~  
 9 period ending June 30, 1999, the following:

10

11	ITEM	FISCAL YEARS	
12	NO.	1997-98	1998-99
13	(01) REGULAR SALARIES	\$263,684	\$265,188
14	(02) EXTRA HELP		
15	(03) PERSONAL SERVICES MATCHING	65,921	66,297
16	(04) MAINTENANCE & GENERAL OPERATIONS		
17	(A) OPER. EXPENSES	6,000	6,150
18	(B) CONF. & TRAVEL	15,000	15,375
19	(C) PROF. FEES	0	0
20	(D) CAPITAL OUTLAY	0	0
21	(E) DATA PROCESSING	_____	_____
22	TOTAL AMOUNT APPROPRIATED	<u>\$350,605</u>	<u>\$353,010</u>

23

24

25 SECTION 12. REGULAR SALARIES - SUPPLEMENTAL STAFFING. There is hereby  
 26 established for the Arkansas House of Representatives - Supplemental Staffing  
 27 for the 1997-99 biennium, the following maximum number of regular employees,  
 28 the grades to be assigned to the respective positions, and the maximum annual  
 29 salaries for each such position. The maximum annual salary for the position  
 30 assigned to grades shall be determined in accordance with, but shall not  
 31 exceed the maximum annual amount for the grade assigned herein, as established  
 32 in Arkansas Code §21-5-209. Except for the purpose of determining the maximum  
 33 annual salary rate, which is to be applicable to each of the positions to  
 34 which a salary grade is assigned hereinafter, in accordance with the  
 35 provisions of Arkansas Code §21-5-209, all positions set forth herein shall be

1 exempt from other provisions of the Uniform Classification and Compensation  
 2 Act, or its successor, but shall not be exempt from the provisions of the  
 3 Regular Salaries Procedures and Restrictions Act, or its successor.

			Maximum Annual	
			Maximum	Salary Rate
7 Item	Class		No. of	Fiscal Years
8 No.	Code	Title	Employees	1997-98      1998-99
9 (1)		Legislative Analyst	10	Grade 22
10 (2)		Management Project Analyst	1	Grade 19
11 (3)		Legislative Committee Secretary	<u>5</u>	Grade 14
12		Maximum No. of Employees	16	

14 SECTION 13. APPROPRIATIONS - SUPPLEMENTAL STAFFING. There is hereby  
 15 appropriated, to the Arkansas House of Representatives, to be payable from the  
 16 ~~State Central Services Fund, for personal services and operating expenses of~~  
 17 the Arkansas House of Representatives - Supplemental Staffing for the biennial  
 18 period ending June 30, 1999, the following:

20 ITEM	FISCAL YEARS	
21 NO.	1997-98	1998-99
22 (01) REGULAR SALARIES	\$586,615	\$586,615
23 (02) EXTRA HELP		
24 (03) PERSONAL SERVICES MATCHING	146,654	146,654
25 (04) MAINTENANCE & GENERAL OPERATIONS		
26 (A) OPER. EXPENSES	33,600	34,440
27 (B) CONF. & TRAVEL	33,000	33,825
28 (C) PROF. FEES	0	0
29 (D) CAPITAL OUTLAY	61,424	0
30 (E) DATA PROCESSING	_____	_____
31 TOTAL AMOUNT APPROPRIATED	<u>\$861,293</u>	<u>\$801,534</u>

33 SECTION 14. COMPLIANCE WITH OTHER LAWS. Disbursement of funds  
 34 authorized by this Act shall be limited to the appropriation for such agency  
 35 and funds made available by law for the support of such appropriations; and

1 the restrictions of the State Purchasing Law, the General Accounting and  
2 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary  
3 Procedures and Restrictions Act, or their successors, and other fiscal control  
4 laws of this State, where applicable, and regulations promulgated by the  
5 Department of Finance and Administration, as authorized by law, shall be  
6 strictly complied with in disbursement of said funds.

7

8 SECTION 15. LEGISLATIVE INTENT. It is the intent of the General  
9 Assembly that any funds disbursed under the authority of the appropriations  
10 contained in this Act shall be in compliance with the stated reasons for which  
11 this Act was adopted, as evidenced by the Agency Requests, Executive  
12 Recommendations and Legislative Recommendations contained in the budget  
13 manuals prepared by the Department of Finance and Administration, letters, or  
14 summarized oral testimony in the official minutes of the Arkansas Legislative  
15 Council or Joint Budget Committee which relate to its passage and adoption.

16

17 SECTION 16. CODE. All provisions of this Act of a general and  
18 permanent nature are amendatory to the Arkansas Code of 1987 Annotated and the  
19 Arkansas Code Revision Commission shall incorporate the same in the Code.

20

21 SECTION 17. SEVERABILITY. If any provision of this Act or the  
22 application thereof to any person or circumstance is held invalid, such  
23 invalidity shall not affect other provisions or applications of the Act which  
24 can be given effect without the invalid provision or application, and to this  
25 end the provisions of this Act are declared to be severable.

26

27 SECTION 18. GENERAL REPEALER. All laws and parts of laws in conflict  
28 with this Act are hereby repealed.

29

30 SECTION 19. EMERGENCY CLAUSE. It is hereby found and determined by the  
31 Eighty-First General Assembly, that the Constitution of the State of Arkansas  
32 prohibits the appropriation of funds for more than a two (2) year period; that  
33 the effectiveness of this Act on July 1, 1997 is essential to the operation of  
34 the agency for which the appropriations in this Act are provided, and that in  
35 the event of an extension of the Regular Session, the delay in the effective

1 date of this Act beyond July 1, 1997 could work irreparable harm upon the  
2 proper administration and provision of essential governmental programs.  
3 Therefore, an emergency is hereby declared to exist and this Act being  
4 necessary for the immediate preservation of the public peace, health and  
5 safety shall be in full force and effect from and after July 1, 1997.

6  
7