

1 State of Arkansas
2 81st General Assembly
3 Regular Session, 1997

H.R. 1002

4
5 By: Representatives Capps, Hogue, Davis, Cunningham, Beatty, McKissack, Northcutt, McGee, Choate, Hunton, Young, Stalnaker,
6 Schexnayder, T. Smith, Simmons, and Booker

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HOUSE RESOLUTION

10 TO ADOPT THE RULES OF THE HOUSE OF REPRESENTATIVES OF THE
11 EIGHTY-FIRST GENERAL ASSEMBLY.

12

13

Subtitle

14

TO ADOPT THE RULES OF THE HOUSE OF
15 REPRESENTATIVES OF THE EIGHTY-FIRST
16 GENERAL ASSEMBLY.

17

18 BE IT RESOLVED BY THE HOUSE OF REPRESENTATIVES OF THE EIGHTY-FIRST GENERAL
19 ASSEMBLY OF THE STATE OF ARKANSAS:

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21 The following are hereby adopted as the Rules of the House of
22 Representatives of the Eighty-First General Assembly of the State of Arkansas:

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"I

24

MEMBERS

25

1. Every representative shall be present within the House during the
26 session of the House, unless excused or necessarily prevented. (Apportionment
27 -- Membership in General Assembly -- Art. VIII as amended by Amendments 23 and
28 45)

29

2. Representatives and representatives-elect may select, in the order of
30 their seniority, any seat not reserved or occupied after notification by the
31 Chief Clerk of available seats. Members and members-elect shall opt for seat
32 choices at least one (1) week after notification. Failure to opt at least
33 five (5) days after receipt of a second notice by registered mail will
34 automatically allow the Speaker-designate and the Chief Clerk to place the
35 member in the same seat or a member-elect in a seat selected by them. All
36 signatures on correspondence received for seat assignments shall represent

1 final movement. The Chief Clerk shall furnish desk and locker keys.

2 3. When it is necessary for seniority of in-coming members to be
3 determined by lot, the Speaker of the House and the Speaker-designate of the
4 House shall conduct a drawing by lots upon receiving certification from the
5 Secretary of State of the election of membership to each General Assembly.
6 Incoming members with previous legislative tenure shall be placed highest in
7 seniority among the in-coming members based upon previous terms of service.
8 Where an equivalence of terms of service exists, seniority for those with
9 equal terms shall be asserted by drawing lots to determine their numerical
10 standing.

11 4. A majority of all representatives elected to the House shall be
12 necessary to transact business. When less than a quorum of House members
13 shall assemble, those present shall be authorized to send for the absent
14 representatives or adjourn. Penalties may be decided by a majority of the
15 representatives present. (Art. V, Sec. 11)

16 5. Each representative is expected to vote on each question put before
17 the House unless he/she has an immediate personal interest.

18 6. Any representative shall have the right to explain his/her vote on
19 any bill or other question before the House, in writing. Such explanation
20 shall not be entered upon the Journal, but shall be filed with the Chief
21 Clerk.

22 7. Every bill or resolution in the possession of the House or of any
23 committee thereof shall be made available to any member for his/her
24 examination.

25 8. No member at any time shall take from the House any bill or other
26 paper belonging to the House, without consent of the Speaker, subject to the
27 will of the House.

28 9. It shall be the duty of each representative to know, practice and
29 preserve Parliamentary Law.

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31 II

32 THE SPEAKER

33 10. Selection.

34 10.(a) As used in this rule, the term "Speaker-designate" shall mean
35 the member of the House of Representatives selected by the House of

1 Representatives of each General Assembly held preceding the convening of the
2 next-following regular session of the General Assembly, in the following
3 manner:

4 10.(a)(1) The members of the House of Representatives in each House
5 caucus district shall caucus on the first Tuesday in March during each
6 regular biennial session for the selection of members to serve on the
7 Legislative Council and the Legislative Joint Auditing Committee. A caucus of
8 the entire House of Representatives shall be held on that same date at which
9 time the members of the House shall select by secret ballot a member of the
10 House to be known as the Speaker-designate. Each candidate for Speaker-
11 designate shall be allowed fifteen minutes to address the House before the
12 ballot is taken. The Speaker shall announce the name and number of votes
13 received by the candidate who received at least a majority of the votes of the
14 membership of the House. Each candidate shall be entitled to verify the
15 number of votes he or she received.

16 10.(a)(2) The candidate receiving a majority vote of the membership of
17 the House of Representatives shall be declared the winner of such election for
18 Speaker-designate of the House of Representatives of the next-following
19 General Assembly.

20 10.(a)(3) If no candidate receives a majority vote of the membership of
21 the House of Representatives, the names of the two (2) candidates receiving
22 the highest number of votes cast shall be placed on a run off ballot and
23 distributed among the membership of the House of Representatives in the same
24 manner provided above.

25 10.(a)(4) If it is determined that the Speaker-designate will not serve
26 as a member of the House of Representatives of the next-following General
27 Assembly due to death, resignation, failure to be a candidate for reelection
28 in the party primary election, or failure to be reelected as a party candidate
29 in the primary election, a vacancy in the position of Speaker-designate shall
30 exist and not be filled and the Speaker of the House of Representatives shall
31 be elected upon convening of the next regular session.

32 10.(a)(5) It is the intent of this subsection that the
33 Speaker-designate be the Speaker of the House of Representatives of the
34 next-following General Assembly, subject to selection by the membership of the
35 House upon convening of the regular session.

1 10.(a)(6) Petitions seeking pledge signatures of members of the House
2 of Representatives for a particular candidate seeking selection as
3 Speaker-designate shall not be circulated among the members of the House of
4 Representatives.

5 10.(b) At the beginning of each session the members of the House of
6 Representative shall choose from its own membership a presiding officer
7 designated as the Speaker of the House of Representatives.

8 11. Duties. The duties of the Speaker of the House shall be to:

9 11.(a) Take the chair each day at the hour fixed on the preceding day
10 at adjournment. After the opening prayer and pledge of allegiance, He/She
11 shall immediately call the members to order, and on the appearance of a
12 quorum, cause the Journal of the preceding day to be read;

13 11.(b) Have control of the area set aside for use by the House and, in
14 case of disturbance therein, shall have the authority to have the areas
15 cleared. He/She or his/her designee shall supervise and control the temporary
16 employees while the legislature is in session and the permanent employees
17 during the biennium (A.C.A. 10-2-125 -- Employees of the House of
18 Representatives);

19 11.(c) Preserve order and decorum;

20 11.(d) Sign all acts, proceedings and orders of the House. All writs,
21 warrants and subpoenas issued by the House shall be signed and attested by
22 him/her and the Clerk (J.R. 10; A.C.A. 21-10-101 thru 21-10-108);

23 11.(e) Decide, with assistance of the Parliamentarian, all points of
24 order, subject to appeal by any representative;

25 11.(f) Appoint and confirm all representatives to committees and to
26 appoint and confirm committee chairpersons in accordance with the House Rules
27 and Statutes;

28 11.(g) Assign all bills to their appropriate committee;

29 11.(h) The Speaker shall not be required to vote, but may do so at
30 his/her discretion;

31 11.(i) State the question to the House before each vote is taken;

32 11.(j) Appoint, at the beginning of each session, a member of the House
33 to serve as Speaker Pro Tempore. The Speaker Pro Tempore shall serve during
34 the absences of the Speaker and shall perform the Speaker's duties. The
35 Speaker Pro Tempore shall not serve more than ten (10) consecutive legislative

1 days without the consent of the House, or beyond adjournment. The Speaker of
 2 the House may appoint Assistant Speaker Pro Tempores, one from each of the
 3 current existing Congressional Districts;

4 11.(k) Supervise and direct the preparation of the daily House calendar
 5 (J.R. 12);

6 11.(l) Administer the Oath of Office to the Chief Clerk and the
 7 Parliamentarian at the beginning of each legislative session;

8 11.(m) Vacate the Speaker's office by January 1 of the calendar year
 9 that a new General Assembly is to convene (odd-numbered years) so as to allow
 10 the Speaker-designate the privilege of the use of the Office in preparation
 11 for the forthcoming General Assembly;

12 11.(n) Vacate the Speaker's premises by October 1 in the even-numbered
 13 years; and

14 11.(o) Keep a permanent register of the seniority of the members of the
 15 House of Representatives.

16 11.(p) When either body shall request a conference, and appoint a
 17 committee for that purpose, the other body shall also appoint a committee of
 18 equal number to confer, and such conference shall be held at any time and
 19 place agreed on by the chairpersons.

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21 III

22 COORDINATOR OF HOUSE LEGISLATIVE SERVICES

23 12. The Coordinator of House Legislative Services shall be appointed by
 24 the Speaker of the House with the approval of the House Management
 25 ~~Subcommittee~~ Committee. Art. V, Sec 11)

26 13. The duties of the Coordinator of House Legislative Services shall
 27 be to:

28 13.(a) Coordinate and supervise the activities of all temporary and
 29 permanent House employees, i.e., Chief Clerk, Chief Fiscal Officer, Executive
 30 Secretary, Assistant Executive Secretary, House Information Officer, and House
 31 Properties Manager;

32 13.(b) Keep or cause to be kept all fiscal accounts and records;

33 13.(c) Approve, by co-signing with the Speaker of the House,
 34 disbursements of all House funds;

35 13.(d) Acquire stationery, postage and other supplies and equipment for

1 the House of Representatives and its members (A.C.A. 10-3-602 -- Joint
2 Committee on Legislative Printing Requirements and Specifications)

3 13.(e) Approve for disbursement all interim expense funds;

4 13.(f) Act as travel supervisor;

5 13.(g) Act as purchasing agent;

6 13.(h) Act as custodian of House properties; and

7 13.(i) Review and approve all requests for employee leave.

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IV

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THE CHIEF CLERK

11 14. The Chief Clerk shall be appointed by the Speaker-designate by
12 November 1 of the even-numbered years, subject to confirmation by a majority
13 vote of the membership of the House. (Article V, Sec. 11)

14 15. The duties of the Chief Clerk shall be to; (A.C.A. 10-2-102):

15 15.(a) Have custody of all bills, papers and records of the House and
16 not to permit them to be taken out of his/her custody except by the provisions
17 established in House Rule #8. Staff must sign a receipt for all bills taken
18 from the Clerk;

19 15.(b) Keep the Journal of the proceedings of the House, and, under the
20 direction of the Speaker, subject to the will of the House, correct errors in
21 the Journal;

22 15.(c) Keep the necessary records for the House;

23 15.(d) Supervise the engrossment and enrollment of bills and to certify
24 their passage, with the assistance of the appropriate committee (J.R. 6 thru
25 9);

26 15.(e) Transmit bills, other documents, and messages to the Senate, as
27 required and secure a receipt thereof and to receive communications from the
28 Senate and receipts of bills, documents and messages (J.R. 3 and 5) (J.R. 18);

29 15.(f) Attend every session of the House, call or delegate the reading
30 of the roll and the reading of all bills, resolutions and other papers as
31 directed by the Speaker;

32 15.(g) Supervise and have control of session House employees, subject
33 to the direction of the House Management ~~Subcommittee~~ Committee and the
34 Speaker or his/her designee (A.C.A. 10-2-125 --Employees of the House of
35 Representatives);

1 16.(g) Sit as an ex-officio non-voting member of the House Rules
2 Committee, and serve as secretary and advisor to the House Committee on the
3 Journal; Engrossed and Enrolled Bills;

4 16.(h) Prepare and distribute the House rules and amendments thereto,
5 under the supervision of the Speaker and the House Rules Committee; and

6 16.(i) Have an adequate knowledge of Parliamentary Law and the Rules of
7 the Arkansas House of Representatives.

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VI

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PARLIAMENTARY PRACTICE

11 17. When a question is under debate, motions shall have precedence in
12 the following order:

13 17.(a) To fix the time to which the House will adjourn (non-debatable)
14 (majority of a quorum);

15 17.(b) To adjourn (non-debatable) (majority of a quorum);

16 17.(c) To take a recess (non-debatable) (majority of a quorum);

17 17.(d) Postpone temporarily; lay on the table (non-debatable) (majority
18 of a quorum) To take from the table (non-debatable) (majority of a quorum);

19 17.(e) Immediate consideration (non-debatable) (2/3 of a quorum);

20 17.(f) Previous question (non-debatable) (5 seconds) (majority of a
21 quorum);

22 17.(g) Limit or extend debate (non-debatable) (2/3 of a quorum);

23 17.(h) To expunge (debatable) (2/3 of membership) (67);

24 17.(i) Postpone to a day certain (debatable) (majority of a quorum);

25 17.(j) Committee of the Whole, go into (non-debatable) (majority of a
26 quorum);

27 17.(k) Refer (debatable) (majority of a quorum);

28 17.(l) Strike the enacting clause (debatable) (2/3 of a quorum);

29 17.(m) Amend (debatable) (majority of a quorum);

30 17.(n) Substitute motion (debatable) (majority of a quorum);

31 17.(o) Postpone indefinitely (debatable) (majority of membership);

32 17.(p) Take out of proper order (non-debatable) (2/3 of a quorum);

33 17.(q) Special order of business (debatable) (2/3 of a quorum); and

34 17.(r) To suspend the rules (non-debatable) (2/3 of a quorum).

35 18. A motion to adjourn shall always be in order except when the

1 previous question has been ordered.

2 19. The motion to recess, when the floor can be obtained for that
3 purpose, must specify the time which shall elapse and the time for
4 reconvening. It may be amended to alter specific time.

5 20. Previous question:

6 20.(a) When any debatable question is before the House, any member may
7 move the previous question. It shall be seconded by five (5) members whether
8 the question shall be stated. When the previous question shall have been
9 adopted, the proponents shall be allowed fifteen (15) minutes in which to
10 debate it, and the opponents of the main question shall be allowed fifteen
11 (15) minutes, after which time a vote upon the main question shall be taken.

12 20.(b) Pending a vote on the main question, one motion to refer is
13 permitted. A motion to refer under this rule applies to House resolutions as
14 well as to House bills, to Senate bills and to Senate amendments to a House
15 bill, and to a motion to amend the Journal. The motion to refer under this
16 rule is non-debatable and may not be laid upon the table.

17 21. A motion to postpone to a day certain may not specify the hour; a
18 special order is necessary to specify the hour; the motion may be amended and
19 it is debatable within narrow limits only, confined to the merit of the motion
20 itself.

21 22. The simple motion to refer is debatable within its narrow limits,
22 but the merits of the proposition to which it is proposed to refer may not be
23 brought into the debate. The motion to refer with instructions is debatable
24 (majority vote of a quorum). When a question is raised about the proper
25 referral of a bill to committee, if the Speaker admits error in the referral
26 of the bill to a committee, the bill may be re-referred by a majority vote of
27 a quorum; however, if the Speaker does not admit error in the referral of the
28 bill to committee, the bill may only be re-referred by a two-thirds (2/3) vote
29 of a quorum. When a bill is re-referred to a committee, any previous
30 committee recommendation is automatically stripped from the bill. When a
31 motion is under consideration, only two (2) substitutes to that motion shall
32 be in order. A substitute to the third degree shall not be in order. Only a
33 motion of a higher precedence upon recognition may be substituted for the
34 motion under consideration.

35 23. The motion to postpone indefinitely opens to debate all the merits

1 of the proposition to which it is applied. It may not be applied to the
2 motion to refer, or to suspend the rules, or to motions relating to the order
3 of business.

4 23.(a) The motion for indefinite postponement and possible
5 consideration by a joint interim committee shall be as follows: Mr. Speaker, I
6 move that consideration of _____ be postponed indefinitely and that
7 consideration be given by the joint interim committee on _____ for a study
8 of _____. (majority of membership).

9 24. The motion to limit or extend debate must specify time limitations.
10 A substitute motion specifying a lesser time may be accepted.

11 25. Reconsideration:

12 25.(a) When a proposition has been made and carried or lost, it shall
13 be in order for any member of the majority on the same or succeeding
14 legislative day to move for the reconsideration thereof, or give notice of
15 his/her intentions to do so and such motion shall take precedence over other
16 questions except consideration of a conference report or a motion to adjourn:
17 Provided, the motion or proposition shall only be considered during the
18 period reserved for regular bills. The notice shall not be withdrawn after
19 the said succeeding legislative day without the consent of the House, and
20 thereafter any member may call it up for consideration: Provided, the notice
21 to reconsider must be disposed of within three (3) legislative days following
22 the day the vote was taken; provided, that such notice to reconsider cannot be
23 given within three (3) days of the scheduled adjournment of a regular session
24 or during a special session, during which times the motion to reconsider must
25 be disposed of immediately.

26 25.(b) The provisions of the rule that the motion may be made "by any
27 member of the majority" is construed, in case of a tie, to mean the member of
28 the prevailing side, and the same construction applies in the case of a two-
29 thirds (2/3) vote. Where the yeas and nays have not been ordered recorded in
30 the Journal, any member, irrespective of whether he/she voted with the
31 majority or not, may make the motion to reconsider or give notice thereof; but
32 a member who was absent or who was paired in favor of the majority contention
33 and did not vote may not make a motion.

34 25.(c) A bill in the possession of the House is not considered passed
35 or an amendment agreed to if a motion to reconsider is pending; the effect of

1 the motion being to suspend the original proposition. A notice or motion to
2 reconsider shall not be allowed unless the bill is in the House. A bill shall
3 not leave the House once notice of reconsideration is given. When the motion
4 to reconsider is decided in the affirmative, the question immediately recurs
5 on the motion reconsidered. However, prior to consideration of the question
6 at hand, the Speaker shall have the title, expressing the main contents of the
7 proposition being reconsidered, read to the House. When the motion to
8 reconsider is defeated, a second motion to reconsider may not be made unless
9 the nature of the proposition has been changed by amendments.

10 25.(d) The motion to reconsider is agreed to by a majority of a quorum,
11 even though the vote reconsidered requires a majority or more of the
12 membership.

13 25.(e) A notice to reconsider is not debatable. A motion to reconsider
14 is debatable when the item to which it applies is debatable.

15 25.(f) No bill, petition, memorial, or resolution referred to a
16 committee or reported therefrom for recommitment shall be brought back into
17 the House on a motion to reconsider.

18 25.(g) "The Clincher" motion is two (2) motions in one; it is a motion
19 to reconsider and to lay on the table. Having prevailed, the proposition
20 shall not be again considered except by expunging the record. The clincher
21 motion is adopted by a majority of the membership.

22 25.(h) No "clincher" motion shall be entertained on a bill passed
23 during the morning hour or which has been represented to be non-controversial
24 regardless of when passed. Prior to the 60th day of a session, no bill passed
25 during the morning hour, or a bill appearing on the non-controversial bill
26 calendar which has passed, shall be transmitted to the Senate until the
27 expiration of the morning hour of the day next following its passage in which
28 the House is in session.

29 26. No dilatory motion shall be entertained by the Speaker.

30 27. Two-thirds (2/3) of a quorum may suspend the rules, other than
31 rules that require a two-thirds (2/3) vote of the membership. (J.R. 14 --
32 Suspending Joint Rules)

33 28. No standing rule or order shall be revised without one (1) day's
34 notice being given thereof.

35 29. In every case not provided for in the House rules, the Speaker, the

1 Parliamentarian, and the members shall be guided by Mason's Manual of
 2 Legislative Procedure. Each member of the Rules Committee may be furnished a
 3 copy of the current edition and of each new or revised edition of Mason's
 4 Manual of Legislative Procedure and additional copies may be available to
 5 other members from the Parliamentarian, upon approval of the Rules Committee.

6

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VII

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DAILY ORDER OF BUSINESS

9 30. The House shall convene at 1:30 p.m., unless otherwise ordered by
 10 the House membership.

11 31. The daily order of business shall be:

12 (a) Prayer

13 (b) Pledge of Allegiance

14 (c) Roll call

15 (d) Leaves of absence

16 (e) Reading and approval of the previous day's Journal

17 (f) Petitions and memorials

18 (g) Reports from select committees

19 (h) Reports from standing committees

20 (i) Motions, resolutions and notices

21 (j) Unfinished business

22 (k) Executive communications

23 (l) Introduction, reading and advancement of bills and resolutions

24 31.(1)1. Senate communications and amendments to House bills

25 2. Introduction, reading and advancement of bills and joint
 26 resolutions

27 3. Bills and resolutions from the Senate on first reading

28 4. Bills and resolutions from the Senate on second reading

29 5. Senate bills and joint resolutions on third reading

30 31.(m) Announcement of committee meetings, and

31 31.(n) Adjournment.

32 32. Introduction and reading of bills and resolutions may be ordered by
 33 the Speaker of the House at his/her discretion.

34 33. Items "(a)" through "(j)" shall take no more than one (1) hour of
 35 House time each day unless extended by a majority vote of the House members

1 present. These items may not be extended on those designated Senate days
2 beyond the one (1) hour limit. (J.R. 12--Senate days)

3 34. Unfinished business items, except items "(a)" through "(j)", take
4 up where the House left the day before when it adjourned. Items "(a)" through
5 "(j)" begin new each day.

6 35. Privileged matters may interrupt the order of business. These
7 privileged matters are:

8 35.(a) Appropriation bills and revenue bills, sponsored by the
9 committees on Budget, Revenue and Taxation and the Committee on Rules (J.R.
10 15);

11 35.(b) Conference reports;

12 35.(c) Special orders reported by the Committee on Rules for
13 consideration by the House;

14 35.(d) Consideration of amendments between the House and Senate after
15 disagreement;

16 35.(e) Question of privilege;

17 35.(f) Privileged resolutions reported under the right to report any
18 time; and

19 35.(g) Bills returned with the objections of the Governor.

20

21 VIII

22 BILLS

23 36. Any representative may introduce bills, petitions, resolutions and
24 memorials by filing them with the Clerk of the House. (A.C.A. 10-2-112 -- Pre-
25 session filing)

26 36.(a) Each measure must have an original and twelve (12) copies and
27 ten (10) captions of the title either typewritten or photocopies. (J.R. 17
28 [B])

29 36.(b) The Clerk shall take the original and perforate or stamp it as
30 the original.

31 36.(c) No action shall be taken on any bill, resolution, or amendment
32 that is not physically in the House. However, the motion to recall a bill or
33 resolution may be made regardless of the location of the bill or resolution.

34 36.(d) No alterations or erasures or otherwise defacement of the bill
35 shall be permitted.

1 36.(e) All amendments shall be entered on a separate sheet of paper
2 noting the line or lines to be changed and the words to be deleted or
3 inserted.

4 36.(f) All bills, resolutions, amendments, petitions and memorials must
5 be signed by the author.

6 36.(g) The improper introduction of a bill, resolution, amendment,
7 petition or memorial involves a question of privilege. Such measures
8 improperly introduced shall be returned to the representative who introduced
9 them.

10 36.(h) The style of the laws of the State of Arkansas shall be: "Be it
11 enacted by the General Assembly of the State of Arkansas." (Art. V, Sec. 19)

12 36.(i) The General Assembly of Arkansas shall not pass any local or
13 special act. This amendment shall not prohibit the repeal of local or special
14 acts. (Amendment 14)

15 36.(j) No bill shall be passed by either house containing more than one
16 subject, which shall be expressed in the title. (J.R. 4)

17 36.(k) In making appropriations for any biennial period, the General
18 Assembly shall first pass the General Appropriation Bill provided for in
19 Section 30 of Article V of the Constitution, and no other appropriation bill
20 may be enacted before that shall have been done. (As added to Article V by
21 Amendment No. 19; Sec. 4)

22 36.(l) No money shall be drawn from the treasury except in pursuance of
23 specific appropriation made by law, the purpose of which shall be distinctly
24 stated in the bill, and the maximum amount which may be drawn shall be
25 specified in dollars and cents; and no appropriation shall be for a longer
26 period than two years. (Art. V, Sec 29)

27

28 The general appropriation bill shall embrace nothing but appropriations
29 for the ordinary expense of the executive, legislative and judicial
30 departments of the State; all other appropriations shall be made by separate
31 bills, each embracing but one subject. (Art. V, Sec. 30)

32

33 No state tax shall be allowed, or appropriation of money made, except to
34 raise means for the payment of the just debts of the State, for defraying the
35 necessary expenses of government, to sustain common schools, to repel invasion

1 and suppress insurrection, except by a majority of two-thirds of both houses
2 of the General Assembly. (Art. V, Sec. 31)

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4 None of the rates for property, excise, privilege or personal taxes, now
5 levied shall be increased by the General Assembly except after the approval of
6 the qualified electors voting thereon at an election, or in case of emergency,
7 by the votes of three-fourths of the members elected to each House of the
8 General Assembly. (Amend. 19, Sec. 2)

9

10 Excepting monies raised or collected for educational purposes, highway
11 purposes, to pay Confederate pensions and the just debts of the State, the
12 General Assembly is hereby prohibited from appropriating or expending more
13 than the sum of Two and One-Half Million Dollars for all purposes, for any
14 biennial period; provided the limit herein fixed may be exceeded by the votes
15 of three-fourths of the members elected to each house of the General Assembly.
16 (Amend. 19, Sec. 3)

17 36.(m) No appropriation bill shall be filed for introduction in either
18 the House of Representatives or the Senate later than the fiftieth (50th) day
19 of a regular session except upon consent of two-thirds of the members elected
20 to each house; and, no other bill shall be filed for introduction in either
21 the House of Representatives or the Senate later than the fifty-fifth (55th)
22 day of a regular session, except upon consent of two-thirds of the members
23 elected to each house. (J.R. 16)

24 36.(n) The Joint Committee on Constitutional Amendments shall consist
25 of the members of the Senate Committee on State Agencies and Governmental
26 Affairs and the members of the House Committee on State Agencies and
27 Governmental Affairs. No proposed constitutional amendment can be recommended
28 to either house of the General Assembly except upon the affirmative vote of a
29 majority of the members of the Senate Committee on State Agencies and
30 Governmental Affairs and an affirmative vote of a majority of the members of
31 the House Committee on State Agencies and Governmental Affairs. No resolution
32 proposing a constitutional amendment shall be filed in either the House of
33 Representatives or the Senate after the thirty-first (31st) day of each
34 regular session of the General Assembly. All resolutions proposing
35 constitutional amendments shall be referred to the Joint Committee on State

1 Agencies and Governmental Affairs and said Joint Committee shall report its
2 recommendations of not more than three (3) proposed constitutional amendments
3 to the House and the Senate not later than the fifty-fifth (55th) day of the
4 regular session. Other resolutions proposing constitutional amendments shall
5 not be reported to or considered by either house of the General Assembly until
6 the original recommendations of the Joint Committee on State Agencies and
7 Governmental Affairs are disposed of. (J.R. 19)

8 36.(o) (a) Any proposed legislation affecting any publicly supported
9 retirement system or pension plan to be considered by the General Assembly at
10 a regular biennial session shall be introduced in the General Assembly during
11 the first thirty (30) calendar days of a regular biennial session.

12 36.(o) (b) No such bill shall be introduced after the thirtieth day of
13 a regular biennial session unless its introduction is first approved by a
14 three-fourths (3/4) vote of the full membership of each house of the General
15 Assembly.

16 36.(o) (c) A bill affecting any publicly supported retirement system
17 or systems shall not be introduced or considered at any special session of the
18 General Assembly unless the introduction and consideration of the bill is
19 first approved by a three-fourths (3/4) vote of the full membership of each
20 house of the General Assembly. (A.C.A. 10-2-115)

21 36.(p) Definition. -- As used in this subchapter, unless the context
22 otherwise requires, "fiscal impact statement" means a realistic statement of
23 the estimated financial cost of implementing or complying with the proposed
24 law, regulation, rule, policy, order, or administrative law upon
25 municipalities or counties to which the proposed law, regulation, rule,
26 policy, order or administrative law applies. (A.C.A. 19-1-301)

27

28 Before adoption of regulation, etc.--No regulation, rule, policy, order,
29 or administrative law which would have a fiscal impact on any municipality or
30 county in this state shall be valid unless 30 days prior to its adoption by a
31 board, commission, agency, department, office or other authority of the
32 government of the State of Arkansas, except the General Assembly, the Courts
33 and the Governor, such board, commission, agency, department, officer or other
34 authority shall file a Fiscal Impact Statement with the Secretary of State.
35 Any municipality or county which will be affected by the proposed regulations,

1 rule, policy, order or administrative law upon request shall immediately be
2 furnished with a copy of the Fiscal Impact Statement by the board, commission,
3 agency, department, officer or other authority. (A.C.A. 19-1-302)

4

5 Bills imposing new or additional costs on municipality or county.

6 36.(p) 1. When any House or Senate bill requiring an expenditure of
7 public funds or otherwise imposing a new or increased cost obligation on any
8 municipality or county is pending before any committee of the House of
9 Representatives, any member of the committee may request that a fiscal impact
10 statement for such bill be placed on the desk of each member of the committee
11 before the bill is called up for final action in the committee. If such
12 request is made, the chairperson of the committee shall refer the bill to the
13 appropriate state agency or to the legislative staff for the preparation of a
14 fiscal impact statement, to be returned to the committee in writing not later
15 than five (5) days from the date of the request.

16 36.(p) 2. Any time before such bill is read for the third time in the
17 House of Representatives, any member of the House may request that a fiscal
18 impact statement for the bill be prepared and placed on the desk of each
19 member. When a member of the House of Representatives so requests a fiscal
20 impact statement on any bill, the Speaker shall furnish the member a fiscal
21 impact statement signature form which shows the number of the bill for which
22 the statement is requested and the date and time the request was made. If the
23 member returns the form containing the signature of the requesting member and
24 the signatures of at least nine (9) other House members within thirty (30)
25 minutes of the time shown on the form, the fiscal impact statement shall be
26 prepared and placed on the desk of each member of the House before the bill is
27 read the third time.

28 36.(p) 3. If a bill is called up for final passage in the House of
29 Representatives and a fiscal impact statement has not been provided for the
30 bill, any member of the house in which the bill is being considered may move
31 that a final vote on the passage of the bill be delayed until a fiscal impact
32 statement is prepared and made available on the desk of each member of the
33 House at least one (1) full day prior to the bill being called up for final
34 passage. If such motion is made and is adopted by a majority vote of the
35 membership of the House, the Speaker of the House shall cause the bill to be

1 referred to the appropriate state agency or to the designated legislative
2 staff for the preparation of a fiscal impact statement, which shall be filed
3 with the House within five (5) days of the date of the request.

4 36.(p) 4. Failure of the sponsor of a bill to provide the fiscal
5 impact statement required in this rule shall not prohibit the consideration of
6 it in the committee to which referred or on the floor of the house in which
7 the bill is called up for final passage, if no objection to it is made at the
8 time such action is taken.

9 36.(p) 5. Nothing in this rule shall prohibit a committee to which a
10 bill is referred or the house in which the bill is being considered from
11 suspending the requirement of the filing of a fiscal impact statement on any
12 such bill in the same manner as provided for the suspension of the rules in
13 the house in which the bill is being considered.

14 36.(p) 6. Copies of the fiscal impact statements prepared in
15 compliance with the provisions of this rule shall be made available, upon
16 request for them, to representatives of municipal or county governments. A
17 fiscal impact statement filed or prepared in compliance with this rule is
18 declared to be a public record within the meaning of the Freedom of
19 Information Act of 1967, § 25-19-101 et seq.

20 36.(p) 7. For the purposes of this rule, the term "fiscal impact
21 statement" means a realistic statement of the estimated financial cost to
22 municipalities or counties of implementing or complying with a proposed law
23 and regulations promulgated under it. (A.C.A. 19-1-303)

24 37. (a) The first reading of a bill shall be for information and
25 unless otherwise ordered by the House, it shall be placed on the second
26 reading calendar. (Every bill shall be read at length on three different days
27 in each house, unless the rules be suspended by two-thirds of the house, when
28 the same may be read a second or third time on the same day;... (Art. V, Sec.
29 22)

30 37.(b) No bill shall be read and considered either a first, second or
31 third time which does not contain a bill number, at least one author, a title
32 expressing the main contents of the bill, a subtitle, an enacting clause and
33 at least one section which shall be expressed in the title and the subtitle.
34 The Speaker shall not entertain a motion to suspend this rule.

35 38. Second reading

1 38.(a) A bill shall be read a second time and the Speaker shall assign
2 the bill to its appropriate committee.

3 38.(b) A bill or resolution may not be divided for assignment to
4 committee although it may contain certain matters properly within the
5 jurisdiction of several committees.

6 38.(c) Before consideration by a committee, any representative may
7 attach an amendment to the bill which shall be referred to the committee with
8 the bill, without debate. It is the author's responsibility to have the
9 amendment properly numbered by the Bill Clerk, not the committee staff. An
10 amendment must be properly filed by the author and properly numbered by the
11 Bill Clerk prior to being voted on by the House.

12 38.(d) In order to amend a bill, it shall be necessary to adopt a
13 motion to place the bill back on second reading for the purpose of submitting
14 an amendment.

15 38.(e) When a bill has a committee recommendation, it is the author's
16 responsibility to place the bill on the calendar for consideration.

17 39. A bill shall not be called for a third reading and final passage
18 until a photocopied or printed copy of same shall have been placed on every
19 representative's desk for twenty-four (24) hours, and no bill or resolution
20 may be brought up for a third reading and final passage on the floor of the
21 House until it has been on the calendar of the House for at least one (1) day.

22 40. A calendar of bills and resolutions to be considered in the order
23 of business during any legislative day shall be printed and placed on the
24 members' desks prior to the adjournment of the preceding legislative day.

25 41. A bill ordered to be engrossed or enrolled shall be typed or
26 photocopied.

27 42. A bill having been rejected may not be brought up again during the
28 same legislative session unless it be an appropriation bill. Appropriation
29 bills may be considered a total of two times during any calendar day.
30 Following a second consideration during the same calendar day, a motion to
31 reconsider or a motion to expunge must be adopted before an appropriation bill
32 may be considered.

33 43. When a bill has been passed and transmitted to the Senate, it may
34 be recalled from the Senate by the same vote that was necessary to pass the
35 bill.

1 44. A committee may receive a bill, resolution, amendment, petition and
2 memorial only through the House, and the House may receive same only through a
3 member. (Art. V, Sec. 34 -- No new bill shall be introduced into either house
4 during the last three days of the session.)

5 45. Amendments to bills and resolutions:

6 45.(a) When a bill or resolution is under consideration, amendments
7 shall be in order. Upon adoption, amendments shall become a part of the bill
8 or resolution. Amendments to amendments may not be offered. All amendments
9 offered before the House or one of its committees must be typewritten on an
10 approved amendment form and signed by the sponsor. All amendments shall be
11 attached to the original bill, numbered by the Bill Clerk, and shall be placed
12 upon the members' desks before being acted upon by the House. (Art. V, Sec.
13 21)

14 45.(b) When a House bill has been amended in the Senate, upon return of
15 said bill to the House, the Speaker shall re-refer the bill, together with the
16 Senate amendment(s), to the committee to which the bill was originally
17 referred, for review. Concurrence in the Senate amendment shall not be
18 considered by the House until the committee report is received by the House.
19 When a House bill is amended and passed by the Senate and is returned to the
20 House, the bill shall be re-printed with the Senate amendments included
21 therein and specifically identified and shall be placed on each member's desk
22 before final action is taken on the bill by the House. When the Senate
23 amendment is before the House, the same number of votes will be required to
24 concur in the Senate amendment as was required in the original passage of the
25 bill in the House.

26 45.(c) Fifty-one (51) votes shall be required to adopt a House
27 amendment to a House or Senate bill. When a House bill has been amended in
28 the House, it shall not be acted upon until it has been engrossed and such
29 engrossed bill has been printed and placed on each member's desk.

30 45.(d) Every amendment proposed must be germane to the subject of the
31 proposition to be amended.

32 45.(e) All appropriation bills and other bills which, under the Joint
33 Rules of the House and Senate, are required to be submitted to the Joint
34 Budget Committee, or to another designated joint committee of the House and
35 Senate, which are amended on the floor of either house of the General Assembly

1 by an amendment which was not recommended favorably by the Joint Budget
2 Committee, or by the other joint committee of the House and Senate to which
3 referred, shall be re-referred to such joint committee of the House and Senate
4 for consideration and recommendation before said bill may be considered for
5 final passage or concurrence by the House of Representatives.

6 45.(f) Members' own bills may be amended with their own amendments
7 beginning at a specific time set aside by the House.

8 45.(g) Members' own amendments to their own bills must be signed only
9 by the sponsor of the bill whose name is listed first in the list of sponsors.

10 45.(h) Members' own amendments to their own bills must be presented to
11 the House Bill Clerk only by the sponsor of the bill whose name is listed
12 first in the list of sponsors.

13 45.(i) After acceptance, the House Bill Clerk shall furnish the sponsor
14 with a stamped and numbered copy of the members' signed amendment.

15 45.(j) The sponsor shall present a stamped, numbered and signed copy of
16 a proposed amendment to the Calendar Clerk in order to have the bill and
17 amendment placed on the "Members' Own Bill/Own Amendment Calendar".

18 45.(k) A bill to be amended by a member with his/her own amendment
19 shall only be placed on the "Members' Own Bill/Own Amendment Calendar" by the
20 sponsor whose name is listed first on the bill.

21 45.(l) An objection by any member, written or oral, to the Speaker of
22 the House or his/her designee, shall cause a member's own amendment to his/her
23 own bill to not be considered and to be removed from the "Members' Own
24 Bill/Own Amendment Calendar" and automatically placed on the same day's
25 regular amendment calendar for consideration.

26 45.(m) A member's own bill amended with a member's own amendment shall
27 be transmitted directly to Engrossing after having been amended.

28 45.(n) No bills having been amended shall be considered by any
29 committee or the full House until such bills have been engrossed, proofed and
30 reported "correctly engrossed". The Speaker or presiding officer shall not
31 accept a motion to suspend this rule.

32 45.(o) Members' own bills to be amended with their own amendments shall
33 be placed on the "Members' Own Bill/Own Amendment Calendar" no later than 4:30
34 p.m. the day preceding the day they are to be considered.

35 45.(p) When a bill has a committee recommendation and is subsequently

1 amended to change the title and/or the list of sponsors, such amendment shall
2 not cause the bill to be re-referred to committee.

3 45.(q) Members' Own Bills may be withdrawn at a specific time set aside
4 by the House by placing them on the "Withdrawal Calendar" no later than 4:30
5 p.m., the day preceding the day they are to be withdrawn. Bills for
6 withdrawal may be placed on the "Withdrawal Calendar" only by the member whose
7 name is listed first as author of the bill. The member requesting withdrawal
8 may recommend the bill to be studied by the same committee to which the bill
9 was assigned at the time of request for withdrawal.

10

11

IX

12

RESOLUTIONS

13 46. Resolutions shall follow the same procedure as bills.

14 47. A House resolution shall be directed at some matter for the sole
15 action of the House and may be introduced in extraordinary sessions, lack of
16 germaneness notwithstanding. Fifty-one (51) votes shall be required to adopt
17 a House resolution.

18 48. Joint resolutions are for incidental, unusual, or informal
19 objectives of legislation (i.e., as extending the thanks of the state to
20 individuals; invitations to celebrities to visit the state), or to submit
21 proposed amendments to the United States Constitution, ratifying United States
22 Constitutional amendments and proposing amendments to the Arkansas
23 Constitution.

24 49. Concurrent resolutions shall be a means of expressing fact,
25 principles, opinions, purposes, and all other matters requiring concurrence of
26 both houses except the subject matter provided for in the joint resolution. A
27 concurrent resolution is binding on neither house until agreed to by both.

28 50. Resolutions of Inquiry:

29 50.(a) All resolutions of inquiry addressed to the heads of executive
30 departments shall be reported to the House within one (1) week after
31 presentation.

32 50.(b) A House resolution authorizing a committee to request
33 information is treated as a resolution of inquiry.

34 50.(c) A resolution of inquiry from a committee shall have a privileged
35 status to report.

1

X

2

STANDING, SELECT, AND SPECIAL COMMITTEES

3

(Interim Committees) (A.C.A. 10-3-203 thru 10-3-212)

4

51. The committees of the House of Representatives shall consist of ten
 5 (10) standing committees, six (6) select committees, and three (3) special
 6 committees. The standing committees shall be five (5) Class A committees and
 7 five (5) Class B committees. The six (6) select committees shall be ~~five (5)~~
 8 four (4) joint select committees and ~~one (1)~~ two (2) House select ~~committee~~
 9 committees. The three (3) special committees shall be two (2) joint
 10 committees and one (1) House committee. The House standing, joint select,
 11 select and special committees are as follows:

12

51.(a) HOUSE STANDING COMMITTEES

13

Class A Committees

14

Education

15

Judiciary

16

Public Health, Welfare and Labor

17

Public Transportation

18

Revenue and Taxation

19

Class B Committees

20

Aging, and Children and Youth, Legislative and Military Affairs

21

Agriculture and Economic Development

22

City, County and Local Affairs

23

Insurance and Commerce

24

State Agencies and Governmental Affairs

25

51.(b) JOINT SELECT COMMITTEES

26

(1) Joint Budget -- (to consist of twenty (20) members of the House
 27 and twenty (20) members of the Senate). (A.C.A. 10-3-501 thru 10-3-508)

28

~~----- (2) Joint Committee on Children and Youth -- (to consist of ten (10)
 29 members of the House and ten (10) members of the Senate). (A.C.A. 10-3-1302
 30 thru 10-3-1322)~~

31

~~----- (3) (2) Joint Committee on Energy -- (to consist of thirteen (13)
 32 members of the House and seven (7) members of the Senate). (A.C.A. 10-3-802
 33 thru 10-3-822)~~

34

~~----- (4) (3) Joint Committee on Public Retirement and Social Security
 35 Programs -- (to consist of ten (10) members of the House and seven (7) members~~

1 of the Senate). (A.C.A. 10-3-701 thru 10-3-703)

2 ~~----- (5) (4)~~ Joint Performance Review Committee -- (to consist of twenty
3 (20) members of the House and seven (7) members of the Senate). (A.C.A.
4 10-3-901 thru 10-3-903)

5 51.(c) **HOUSE SELECT COMMITTEE**

6 House Rules Committee shall consist of no more than ~~seventeen (17)~~
7 fifteen (15) members.

8 House Management Committee shall consist of the Speaker and no more than
9 six (6) additional members.

10 51.(d) SPECIAL COMMITTEES

11 (1) Joint Interim Committee on Legislative Facilities -- (to
12 consist of fourteen (14) members of the General Assembly, as follows:

13 51.(d)(1)(a) The Chairperson of the House Joint Budget Committee;

14 51.(d)(1)(b) Two (2) members of the House of Representatives appointed
15 by the Speaker;

16 51.(d)(1)(c) The Chairperson of the House Management ~~Subcommittee~~
17 Committee and two (2) additional members of the House Management ~~Subcommittee~~
18 Committee to be designated by its chairperson;

19 51.(d)(1)(d) The Speaker of the House of Representatives; and

20 51.(d)(1)(e) Seven (7) members of the Senate to be named by the Senate
21 Committee on Committees. (A.C.A. 10-3-1101 thru 1110)

22 51.(2) House Committee on the Journal; Engrossed and Enrolled Bills
23 shall consist of not more than five (5) members. The House Committee on the
24 Journal; Engrossed and Enrolled Bills shall not be considered a standing or
25 select committee. The committee shall consist of the Speaker of the House of
26 Representatives who shall be chairperson, the chairperson of the House Rules
27 Committee who shall be the vice chairperson, the chairperson of the House
28 Management ~~Subcommittee, Committee,~~ Committee, and two (2) members of the House appointed
29 by the Speaker of the House; and, the House Parliamentarian shall serve as
30 secretary and advisor to the committee.

31 51.(3) Joint Committee on Legislative Printing Requirements and
32 Specifications -- (to consist of the chairperson and vice-chairperson of the
33 House Management ~~Subcommittee, Committee,~~ Committee, the chairperson and vice-chairperson
34 of the Senate Efficiency Committee, the Speaker of the House of
35 Representatives and the President Pro Tempore of the Senate). (A.C.A. 10-3-

1 601 thru 10-3-605).

2 52. (a) Standing Committees.

3 52.(a)(1) Members of the standing committees shall be selected by House
4 District Caucuses with each caucus selecting five (5) members for each "A"
5 standing committee and five (5) members for each "B" standing committee. The
6 members of the Second District Caucus shall select up to three (3) members for
7 each standing committee from within the Pulaski County membership and the
8 remaining members for each standing committee from without the Pulaski County
9 membership; this provision may be waived by majority vote of the members from
10 without Pulaski County.

11 52.(a)(2) Each member of the House who is serving a first or second
12 term in the House shall be entitled to serve as a non-voting member of one of
13 the ten joint interim committees designated as "A" and "B" committees. The
14 non-voting members of each of the ten joint interim committees shall be
15 selected by the four House caucuses at a time designated by the Speaker
16 sometime before the adjournment of each regular session. Each caucus shall
17 select not to exceed three (3) first or second term members to serve as non-
18 voting members of each of the ten joint interim committees designated as "A"
19 and "B" committees. The non-voting members shall be entitled to attend
20 meetings of the committees, to serve on subcommittees of the committee, to
21 participate in the deliberations of the committee or subcommittee, and to
22 receive per diem and mileage for attending meetings of the committee or
23 subcommittee, but shall not have a vote in the committee or a subcommittee.

24 52.(a)(3) Members of the House of Representatives who are committee
25 chairpersons who have been assigned an office shall vacate the committee
26 chairperson's office by December 1 following the general election in the even-
27 numbered years if the House member is not to be a member of the House during
28 the forthcoming General Assembly or if the member, for whatever reason, will
29 no longer be chairperson of the committee during the forthcoming General
30 Assembly.

31 52.(a)(4) Each standing committee shall consist of twenty (20) members.
32 Each member of the House shall serve on two (2) standing committees, one (1)
33 of which shall be a Class A committee and one (1) of which shall be a Class B
34 committee. From within each standing committee there shall be created three
35 (3) permanent subcommittees ~~or standing subcommittees~~ consisting of eight (8)

1 members. Each member of the House shall serve on two (2) permanent ~~or~~
 2 ~~standing~~ subcommittees, one from a Class "A" standing committee and one from a
 3 Class "B" standing committee. The chairperson of each standing committee
 4 shall appoint from the membership of his/her standing committee six (6)
 5 persons for each permanent subcommittee available, provided further the
 6 chairperson and vice chairperson of each standing committee shall be ex-
 7 officio, voting members of each permanent subcommittee ~~or standing~~
 8 ~~subcommittee~~ created from within their standing committee. The permanent
 9 subcommittees of the standing committees may meet after having first obtained
 10 prior approval of the standing committee chairperson.

11 52.(a)(5) A signed report from the chairperson of a caucus district
 12 will represent final movement to a standing committee. A signed report from
 13 the chairperson of a standing committee will represent final movement to a
 14 permanent subcommittee. There shall be no transfers from one standing
 15 committee to another or from one permanent subcommittee ~~or standing~~
 16 ~~subcommittee~~ to another during the biennium following initial biennial
 17 appointment and or confirmation. After selection of standing committee
 18 members and permanent subcommittee members, a vacancy occurring on a standing
 19 committee or permanent subcommittee during the biennium because of the death,
 20 resignation, impeachment, etc., of a member, shall be temporarily filled by
 21 the Speaker of the House assigning the newly elected member, for the remainder
 22 of the biennium, to the "A" and "B" standing committees, and the permanent
 23 subcommittees previously held by their predecessor. At the end of the
 24 biennium, the temporary positions held on the "A" and "B" committees and the
 25 permanent subcommittees will be declared vacant and will be available for
 26 choosing in accordance with House rules.

27 ~~— 52.(a)(6) The Speaker shall appoint a standing subcommittee for matters~~
 28 ~~pertaining to House Management and a standing subcommittee for matters~~
 29 ~~pertaining to House Affairs from within the Committee on Aging and Legislative~~
 30 ~~Affairs. The Speaker shall appoint a chairperson and a vice chairperson of~~
 31 ~~each standing subcommittee. The chairpersons of the House Management and~~
 32 ~~House Affairs Standing Subcommittees shall enjoy all the privileges and~~
 33 ~~benefits afforded by statutes or by rules to the chairpersons of the standing,~~
 34 ~~select and joint select committees. Other (non-standing) subcommittees may be~~
 35 ~~created from within a standing committee and may be directed to complete~~

1 ~~specific assignments and report its findings to the parent standing committee.~~

2 52.(b) Select Committees.

3 52.(b)(1) The Speaker shall appoint all members on all House select
4 committees and all Joint Select Committees except the Joint Budget Committee.

5 52.(b)(2) The House members of the Joint Budget Committee shall consist
6 of five (5) members of the House of Representatives and two (2) alternates
7 chosen from each caucus district on the first Tuesday in March during each
8 regular biennial session. At the time the alternates are selected, one shall
9 be designated as first alternate and the other as second alternate. The
10 selections shall be made by caucus of the House members residing within each
11 district. The term of office of the members shall be from sine die
12 adjournment of the regular session or July 1 of the odd-numbered year,
13 whichever is earlier, until sine die adjournment of the next regular session
14 or July 1 of the next odd-numbered year, whichever is earlier. The members of
15 the Joint Budget Committee shall select one of their number to serve as
16 chairperson and one to serve as vice chairperson. Vacancies in either a
17 member or alternate member position shall be filled in the same manner as the
18 initial member or alternate member position was filled.

19 52.(b)(3) No member of the House of Representatives shall serve on more
20 than one (1) select committee. The Legislative Council, the Legislative Joint
21 Auditing Committee, the Joint Budget Committee, ~~and~~ the House Committee on the
22 Journal; Engrossed and Enrolled Bills, and the House Management Committee are
23 excluded therefrom.

24 52.(c) (1) The Speaker of the House shall appoint a chairperson and a
25 vice chairperson of each standing committee, and each select committee ~~and~~
26 ~~standing subcommittee~~. The chairperson of each standing committee shall
27 appoint from the membership of each permanent subcommittee, a chairperson and
28 vice chairperson, provided however that the vice chairperson of the standing
29 committee shall automatically be the chairperson of the permanent subcommittee
30 of his/her choosing. No member of the House, with the exception of each House
31 standing committee vice chairperson, shall be chairperson or vice chairperson
32 of more than one (1) standing committee, select committee, ~~standing~~
33 ~~subcommittee~~ or permanent subcommittee.

34 52.(c) (2) The rules or proceedings of the House of Representatives
35 shall be observed in all select committees, standing committees, and

1 subcommittees of the House so far as they may be applicable.

2 52.(c) (3) The House Committee on the Journal; Engrossed and Enrolled
3 Bills shall serve as the supervisory committee over the preparation of the
4 Journal and engrossing and enrolling of bills.

5 52.(c) (4) After the membership of a standing ~~or select~~ committee ~~and~~
6 ~~a standing subcommittee~~ or a permanent subcommittee is established, no member
7 shall be removed from any standing ~~or select~~ committee or any ~~standing or~~
8 permanent subcommittee during the biennium for which he/she was selected.

9 53. Committee Operations.

10 53.(a) Each committee of the House shall be provided a secretary who
11 shall maintain a current record of all bills, resolutions, petitions,
12 memorials, or other matters filed in committee. A record of committee actions
13 (committee reports, committee adopted amendments, etc.) shall be filed with
14 the Chief Clerk of the House as the first priority upon adjournment of the
15 committee. The secretary shall post, on a bulletin board, a current list of
16 all measures pending before the committee.

17 53.(b) All committees shall consider the bills and resolutions,
18 petitions, and memorials referred to them and make one of the following
19 reports in writing to the House:

20 53.(b) (1) That a bill, resolution, petition or memorial "do pass";

21 53.(b) (2) That a bill, resolution, petition or memorial "do not
22 pass", in which event the measure shall not be considered;

23 53.(b) (3) That a bill, resolution, petition or memorial "do pass as
24 amended". No bill, resolution, petition or memorial shall be acted upon
25 without a "do pass" or a "do pass as amended" recommendation. No bills shall
26 be placed on the non-controversial calendar or deemed to be non-controversial
27 in any way unless a motion is adopted in the committee to which the bill was
28 referred. With a quorum present, the motion is considered adopted if there are
29 no negative votes.

30 53.(c) The appropriate subject matter standing committees of the House
31 and the Senate may meet as joint committees whenever agreed by said
32 committees, for the purposes of holding public hearings or considering any
33 proposed or pending legislation but upon conclusion of the joint meeting of
34 said committees, each standing committee of the House of Representatives and
35 the Senate shall take such action and report to their respective houses as

1 determined by said committees. Whenever the appropriate subject committees of
2 the House and Senate hold hearings or meetings, the chairperson of the House
3 committee and the chairperson of the Senate committee shall by agreement
4 determine which of them shall preside at the joint meeting.

5 54. The Speaker of the House shall keep a permanent register of the
6 seniority of the members of the House of Representatives. When it is
7 necessary for the seniority of in-coming members to be determined by lot, the
8 Speaker of the House and the Speaker-designate of the House shall conduct a
9 drawing by lots upon receiving certification from the Secretary of State of
10 the election of membership to each General Assembly. Such seniority drawings
11 shall be effective for the purposes of determining legislative license tag
12 numbers, chamber seating, and State Capitol parking.

13 55. Seniority shall be based on the total consecutive uninterrupted
14 terms served in the House of Representatives. In the event a member has been
15 elected that has had previous non-continuous service, he/she shall rank ahead
16 of members elected in the year his/her uninterrupted services began. In the
17 event that two (2) or more members have equal terms of non-continuous service,
18 their seniority shall be asserted by drawing lots to determine their numerical
19 standing in rank ahead of members elected in the year his/her uninterrupted
20 services begin.

21 56. Seniority ranking for new members elected for the first time to
22 serve in the General Assembly shall be determined by lot.

23 57. The chairperson shall appoint the clerk or clerks or other
24 employees of his/her committee, subject to committee approval, who shall be
25 paid at the public's expense, the House having first provided therefor.

26 58. Meetings and Hearings:

27 58.(a) All committee and subcommittee meetings including but not
28 limited to hearings at which public testimony is to be taken, (normally called
29 "public hearings") shall be open to the public (Art. V, Sec. 13) and shall be
30 scheduled at least twenty-four (24) hours in advance; agendas of bills,
31 resolutions, and other proposals to be considered at such meetings shall be
32 posted in a designated place at least twenty-four (24) hours in advance; but
33 in case of an emergency, a two-thirds (2/3) majority of the membership of the
34 committee may bring bills up for consideration upon notice of not less than
35 four (4) hours.

1 58.(b) Special meetings of a standing committee may be called by the
2 chairperson of the committee or by a majority of the members of the committee
3 for conducting any business of the committee; provided, a special meeting of
4 the committee may not conflict with regularly scheduled meetings of any
5 standing committee; provided further, special meetings shall be subject to the
6 same procedures regarding the publishing of agendas and notices of meetings
7 that apply to regular standing committee meetings. (J.R. 20 -- Joint
8 Committees)

9 58.(c) The Speaker of the House shall establish a regular schedule of
10 committee meetings in order that each Class A committee shall meet at a
11 scheduled time on the mornings of Tuesday and Thursday of each legislative
12 week, and all Class B committees shall meet at a scheduled time on the
13 mornings of Wednesday and Friday of each legislative week.

14 58.(d) The Speaker of the House shall establish a schedule of House
15 standing and select committee meetings so as to minimize conflicts.

16 59. All persons wishing to offer testimony to a committee hearing shall
17 be given a reasonable opportunity to do so as determined by a majority of the
18 committee. An oral or written statement shall not be a prerequisite to offer
19 testimony before a committee.

20 60. All contested elections cases entertained by the House shall be
21 referred to the Rules Committee which shall make its final recommendation not
22 later than two (2) weeks from the first day of the session.

23 61. No committee shall sit while the House is in session except the
24 Committee on Rules or a Conference Committee, which shall notify the House.

25 62. The following subject areas shall be within the jurisdiction of
26 each of the respective House standing committees:

27 62.(1) Committee on Education -- matters pertaining to public
28 kindergarten, elementary, secondary, and adult education, vocational
29 education, vocational-technical schools, vocational rehabilitation, higher
30 education, private educational institutions, similar legislation, and
31 resolutions germane to the subject matter of the committee;

32 62.(2) Committee on Judiciary -- matters pertaining to state and local
33 courts, court clerks and stenographers and other employees of the courts,
34 civil and criminal procedures, probate matters, civil and criminal laws,
35 similar matters, and resolutions germane to the subject matter of the

1 committee;

2 62.(3) Committee on Public Health, Welfare and Labor -- matters
3 pertaining to public health, mental health, mental retardation, public
4 welfare, human relations and resources, environmental affairs, water and air
5 pollution, labor and labor relations, similar legislation, and resolutions
6 germane to the subject matter of the committee;

7 62.(4) Committee on Public Transportation -- matters pertaining to
8 roads and highways, city streets, county roads, highway safety, airports and
9 air transportation, common and contract carriers, mass transit, similar
10 legislation, and resolutions germane to the subject matter of the committee;

11 62.(5) Committee on Revenue and Taxation -- matters pertaining to the
12 levy, increase, reduction, collection, enforcement and administration of taxes
13 and other revenue-producing measures, and resolutions germane to the subject
14 matter of the committee;

15 62.(6) Committee on Aging, and Children and Youth, Legislative and
16 Military Affairs -- matters pertaining to the aged and problems of aging;
17 ~~House Management, House Affairs, children and youth, military, veterans,~~
18 legislative affairs, memorials, other matters whenever the subject matter is
19 not germane to the subject matter of any other standing committee and
20 resolutions germane to the subject matter of the committee;

21 62.(7) Committee on Agriculture and Economic Development -- matters
22 pertaining to agriculture, livestock, forestry, industrial development,
23 natural resources, oil and gas, publicity and parks, levee and drainage,
24 rivers and harbors, similar legislation and resolutions germane to the subject
25 matter of the committee;

26 62.(8) Committee on City, County and Local Affairs -- matters
27 pertaining to city and municipal affairs, county affairs, local improvement
28 districts, interlocal government cooperation, similar legislation and
29 resolutions germane to the subject matter of the committee;

30 62.(9) Committee on Insurance and Commerce -- matters pertaining to
31 banks and banking, savings and loan associations, stock, bonds, and other
32 securities, securities dealers, insurance, public utilities, partnerships and
33 corporations, home mortgage financing and housing, similar legislation and
34 resolutions germane to the subject matter of the committee;

35 62.(10) Committee on State Agencies and Governmental Affairs -- matters

1 pertaining to state government and state agencies, except where the subject
 2 matter relates more appropriately to another committee, proposed amendments to
 3 the Constitution of the State of Arkansas or the Federal government, election
 4 laws and procedures, Federal and interstate relations, similar legislation,
 5 and resolutions germane to the subject matter of the committee;

6 62.(10)(a) The following permanent subcommittees ~~and standing~~
 7 ~~subcommittees~~ are hereby created from within each standing committee:

8 62.(10)(a)(1) For the House standing committee on Aging, Children and
 9 Youth, and Legislative and Military Affairs -- the following ~~two (2) standing~~
 10 ~~subcommittees and one (1) permanent subcommittee~~ subcommittees are created:

- 11 (1) ~~Management (standing)~~ Aging
- 12 (2) ~~House Affairs and Aging (standing)~~ Children and Youth
- 13 (3) Legislative, Military and Veterans Affairs ~~(permanent)~~

14 62.(10)(a)(2) For the House standing committee on Agriculture and Economic
 15 Development, the following permanent subcommittees are created:

- 16 (1) Agriculture, Forestry and Natural Resources
- 17 (2) Small Business and Economic Development
- 18 (3) Parks and Tourism

19 62.(10)(a)(3) For House standing committee on City, County and Local
 20 Affairs, the following permanent subcommittees are created:

- 21 (1) Planning
- 22 (2) Finance
- 23 (3) Local Government Personnel

24 62.(10)(a)(4) For the House standing committee on Education, the
 25 following permanent subcommittees are created:

- 26 (1) Early Childhood
- 27 (2) Kindergarten Through Twelve, Vocational/Technical Institutions
- 28 (3) Higher Education

29 62.(10)(a)(5) For the House standing committee on Insurance and
 30 Commerce, the following permanent subcommittees are created:

- 31 (1) Financial Institutions
- 32 (2) Insurance
- 33 (3) Utilities

34 62.(10)(a)(6) For the House standing committee on Judiciary, the
 35 following permanent subcommittees are created:

1 (1) Courts/Civil Law
2 (2) Corrections/Criminal Law
3 (3) Juvenile Justice/Child Support
4 62.(10)(a)(7) For the House standing committee on Public Health,
5 Welfare and Labor, the following permanent subcommittees are created:
6 (1) Human Services
7 (2) Health Services
8 (3) Labor and Environment
9 62.(10)(a)(8) For the House standing committee on Public
10 Transportation, the following permanent subcommittees are created:
11 (1) Motor Vehicle and Highways
12 (2) Rail and Mass Transit
13 (3) Waterways and Aeronautics
14 62.(10)(a)(9) For the House standing committee on Revenue and Taxation,
15 the following permanent subcommittees are created:
16 (1) Sales, Use, Miscellaneous Taxes and Exemptions
17 (2) Income Taxes--Personal and Corporate
18 (3) Complaints and Remediation
19 62.(10)(a)(10) For the House standing committee on State Agencies and
20 Governmental Affairs, the following permanent subcommittees are created:
21 (1) State Agencies and Reorganization
22 (2) Constitutional Issues
23 (3) Elections
24 63.(a) Committee on Rules:
25 63.(a) (1) All proposed action touching the rules, joint rules, and
26 order of business shall be referred to the Committee on Rules.
27 63.(a) (2) It shall always be in order to call up, for consideration,
28 a report from the Committee on Rules.
29 63.(a) (3) The Committee on Rules shall present to the House reports
30 concerning rules, joint rules, and order of business on the third day after
31 convening of the House. The permanent rules shall be adopted by a majority of
32 the members and thereafter they may be changed only by a vote of sixty-seven
33 (67) members.
34 63.(a) (4) The Speaker shall refer to the Committee on Rules, any
35 matters dealing with alcohol, cigarettes, tobacco, tobacco products, coin

1 operated amusement devices, vending machines, lobbying, code of ethics, pari-
2 mutuel betting and similar legislation.

3 63.(a) (5) Rules of the preceding General Assembly shall automatically
4 be adopted as temporary rules of the current assembly and may be amended or
5 suspended by a majority vote of the membership.

6 63.(b) Joint Budget Committee. All appropriation bills coming before
7 the House shall be assigned to and considered by the Joint Budget Committee.

8 ~~63.(c) Joint Committee on Children and Youth. Bills pertaining to the~~
9 ~~safety, development and problems of children and bills concerning the~~
10 ~~monitoring of services provided by the Division of Youth Services and/or~~
11 ~~Division of Children and Family Services of the Department of Human Services~~
12 ~~may be referred by the Speaker to the Joint Committee on Children and Youth in~~
13 ~~the same manner and for the same purposes as bills are referred by the Speaker~~
14 ~~to standing committees.~~

15 64. No committee shall transact business without a quorum (a majority
16 of the committee membership present). All final action on bills, and on
17 proposed amendments to bills, shall be decided by a majority vote of the
18 committee. Provided, however, that the Speaker of the House shall not be
19 included for the purpose of determining what is a majority of a standing
20 committee, unless present at the time of the vote. A member of the committee
21 must be present at the time of the vote for his/her vote to be counted on any
22 matter considered by the committee (no pairs, no proxies).

23 64.(a) A bill, resolution or amendment in a House committee having been
24 rejected twice may not be brought up again during the same legislative
25 session.

26 65. Upon written request by the author of a bill directed to the
27 chairperson of the committee, a bill shall be considered by the full committee
28 within ten (10) days of the time of such request, but the committees may delay
29 final action on a bill by a majority vote of the committee.

30 66. No bill shall be introduced with a committee as the author of said
31 bill unless that committee has voted unanimously to sponsor the bill.

32 67. Committee Records and Reports:

33 67.(a) The chairperson of each committee of the House shall keep or
34 cause to be kept a record in which there shall be entered:

35 67.(a) 1. The time and place of each hearing and each meeting of the

1 committee.

2 67.(a) 2. The number and title of the bill with one of the following
3 three recommendations: "do pass", "do pass as amended", or "do not pass". If
4 a committee recommends a bill "do pass as amended" and any of the amendments
5 recommended by the committee are not adopted on the floor, the bill shall be
6 re-referred to the same committee for further consideration and
7 recommendation.

8 67.(a) 3. A summary of each bill's major provision which may be
9 several paragraphs in length in case of major bills or simply the title of the
10 bill in the case of minor bills.

11 67.(a) 4. The reason for the committee's action on the bill, including
12 a brief minority report, if requested by any two (2) committee members.

13 67.(a) 5. A record of how every member voted on each bill when action
14 is taken by the committee, including votes on a motion to postpone
15 consideration on the bill and a recorded vote on any other motion, if
16 requested by any committee member.

17 67.(a) 6. A list of all people testifying before a committee on each
18 bill, the interest that they represent, and an indication of their position on
19 the bill.

20 67.(b) Such records shall be approved by the chairperson before the
21 expiration of a seven (7) day period, with the exception of those records
22 referred to in (a) 1. and 2., hereinabove which shall be filed immediately
23 with the Clerk of the House.

24 67.(c) Other reports may be filed with the Clerk of the House.

25 68. Consent Calendar -- In addition to the regular calendar of the
26 House of Representatives, there shall be a consent calendar on which shall be
27 placed bills that have been recommended "do pass" by committee, which are
28 deemed by the committee or by the Speaker to be non-controversial, and may be
29 used for other non-controversial matters such as resolutions and amendments to
30 bills proposed by the author of the bill, if the Speaker deems such matter to
31 be non-controversial. The Speaker of the House shall maintain the consent
32 calendar. On Thursday of each week, and such other times as the Speaker may
33 deem advisable, the House shall consider bills and other matters on the
34 consent calendar. Provided, that a list of bills and other matters on the
35 consent calendar which are to be considered on a particular day shall be

1 five (5) members to be chosen from each of the four (4) caucus districts in
2 effect on January 9, 1995, by caucus of the members of the House of
3 Representatives residing in their respective caucus districts. However, no
4 more than one (1) member shall reside in the same county.

5 77.(b) Each member of the House of Representatives who was serving as
6 an at large member of the Council on January 1, 1987, shall continue to serve
7 as an at large member until he or she resigns that position or ceases to be a
8 member of the House of Representatives or until a majority of the members of
9 the House vote against his or her continuance in that position; after which,
10 the at large position formerly held by the person shall be a district position
11 and shall be filled by caucus of House members from the appropriate caucus
12 district. So long as one (1) or more of the at large members of the Council
13 continue to serve as at large members, the number of members to be selected by
14 caucus in each of the four (4) caucus districts shall be reduced by the number
15 of at large members on the Council residing in each of the caucus districts.

16 77.(c) In order that there may be no House vacancies on the Legislative
17 Council at any time, at the time of selection of the House members to the
18 Council there shall be selected in each caucus district a first alternate and
19 a second alternate for each member selected from that district. In the event
20 that any House member or House alternate of the Legislative Council resigns
21 from the Council, is disqualified from serving on the Council, dies, or for
22 any other reason there becomes a permanent vacancy in a House position on the
23 Council, the House members of the caucus district from which the member or
24 alternate was selected shall choose a replacement member or alternate to serve
25 the remainder of the term. When a vacancy occurs in a House member position
26 on the Council or a House alternate position on the Council, that person's
27 alternate shall serve until a signed report from the caucus chairperson
28 designating otherwise is filed with the Speaker. The Speaker shall notify the
29 Council chairperson of all changes in membership on the Council.

30 78. Legislative Joint Auditing Committee.

31 78.(a) The House of Representatives shall, on the first Tuesday in
32 March during each regular biennial session, select twenty (20) members, with
33 five (5) members to be chosen from each of the caucus districts in effect on
34 January 9, 1995. However, no more than two (2) members shall reside within
35 the same county.

1 78.(b) Each member of the House of Representatives who was serving as
 2 an at large member of the committee on January 1, 1987, shall continue to
 3 serve as an at large member until he or she resigns that position or ceases to
 4 be a member of the House of Representatives or until the majority of the
 5 members of the House vote against his or her continuance in the position;
 6 after which, the at large position formerly held by such person shall be a
 7 district position and shall be filled by caucus of House members from the
 8 appropriate caucus district. As long as one (1) or more of the at large House
 9 members of the committee continues to serve the number of caucus district
 10 positions in each district shall be reduced by the number of at large members
 11 residing in the district.

12 78.(c) In order that there may be no House vacancies on the Legislative
 13 Joint Auditing Committee at any time, at the time of selection of the House
 14 members to the committee there shall be selected in each caucus district a
 15 first alternate and a second alternate for each member selected from that
 16 district. In the event that any House member or House alternate of the
 17 Legislative Joint Auditing Committee resigns from the Committee, is
 18 disqualified from serving on the Committee, dies, or for any other reason
 19 there becomes a permanent vacancy in a House position on the Committee, the
 20 House membership of the caucus district from which the member or alternate was
 21 selected shall choose a replacement member or alternate to serve the remainder
 22 of the term. When a vacancy occurs in a House member position on the
 23 Committee or a House alternate position on the Committee, that person's
 24 alternate shall serve until a signed report from the caucus chairperson
 25 designating otherwise is filed with the Speaker. The Speaker shall notify the
 26 Committee chairperson of all changes in membership on the Committee.

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XII

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CAUCUS DISTRICTS

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30 79. The first caucus district shall be composed of the following House
 31 of Representatives districts: 90; 67; 93; 96; 98; 79; 84; 86; 91; 97; 87; 78;
 32 66; 89; 81; 92; 95; 42; 77; 80; 85; 99; 41; 94; and 88.

33 The second caucus district shall be composed of the following House of
 34 Representatives districts: 68; 47; 27; 65; 64; 45; 63; 46; 58; 31; 43; 54;
 35 56; 61; 60; 52; 57; 55; 62; 69; 44; 51; 53; 59; and 70.

1 The third caucus district shall be composed of the following House of
2 Representatives districts: 7; 17; 12; 30; 26; 13; 11; 16; 15; 5; 14; 6; 39;
3 29; 8; 24; 9; 1; 23; 40; 25; 3; 4; 10; and 2.

4 The fourth caucus district shall be composed of the following House of
5 Representatives districts: 83; 71; 49; 50; 19; 36; 38; 22; 18; 32; 48; 34;
6 74; 82; 100; 33; 75; 20; 28; 73; 37; 72; 35; 21; and 76.

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XIII

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DEBATE

10 80. When a representative desires to speak or to have the attention of
11 the House, he/she shall rise from his/her seat and respectfully address
12 himself/herself to "Mr. Speaker", (or in the Committee of the Whole, "Mr./Ms.
13 Chairperson") and upon recognition, he/she may address the House from his/her
14 seat or the "well" of the House. Representatives must be at their seats before
15 obtaining recognition. Any representative who receives recognition from the
16 Chair must confine himself/herself to the question before the House, or a
17 privileged motion. No representative shall proceed until recognized by the
18 Speaker. When two (2) or more representatives arise at once, the Speaker
19 shall name the member who shall be first to speak.

20 81. When a representative desires to interrupt a representative having
21 the floor, he/she shall first obtain recognition of the Speaker and permission
22 of the representative occupying the floor; and when so recognized and such
23 permission is obtained, he/she may ask questions of the representative
24 occupying the floor; but shall not propound a series of interrogatives or
25 otherwise badger the representative having the floor.

26 82. No representative shall occupy more than thirty (30) minutes in
27 debate on any question in the House. The representative reporting a measure
28 under consideration from a committee or the author may open and close debate.
29 If debate shall extend beyond one (1) day, the author or sponsor shall be
30 entitled to thirty (30) minutes to close. The right to close may not be
31 automatically exercised after the previous question is voted.

32 83. No representative shall speak more than once on the same question
33 without leave of the House. One mover, proposer or introducer of the question
34 pending may speak and close but not until every representative choosing to
35 speak shall have been heard.

1 84. A representative having the floor may not yield it to another for
2 any purpose including making a motion; but, if he\she desires to allow a
3 motion to be made, he/she must yield the floor.

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XIV

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DECORUM

7 85. No person other than a member of the Arkansas General Assembly,
8 designated legislative staff, or on special and certain occasions those
9 persons specifically invited by the Speaker of the House, shall be permitted
10 on the Floor of the House Chamber while the House is in session or in brief
11 recess. A pool arrangement for the media shall be established in the well of
12 the House, the direction and control of which shall be regulated by the
13 Speaker of the House. No one in the House Chamber other than a member of the
14 Legislature may advocate or oppose passage of a measure while the House is in
15 session. No legislative aides, lobbyists or unauthorized persons shall be
16 permitted access to the House Floor, lounges or House support areas. This
17 Rule shall be enforced by the Speaker of the House and/or the House Management
18 Committee. The House Management Committee and the Rules Committee shall
19 recommend punishment to the House for violation of this Rule. (A.C.A. 10-2-110
20 -- Disorderly Conduct)

21 86. The House Chamber during regular and special sessions shall be used
22 only for the legislative business of the House and for the caucus meetings of
23 its members, except upon occasions where the House, by Resolution, agrees to
24 take part in any ceremonies to be observed therein; and the Speaker shall not
25 entertain a motion for suspension of this rule.

26 87. No representative shall use intemperate language with reference to
27 the House or its members.

28 88. If any representative, in speaking or otherwise, transgresses the
29 rules of the House, the Speaker shall or any representative may, call him/her
30 to order. He/she shall immediately be seated unless permitted, on a motion of
31 another representative, to explain. The House shall, if called upon, decide
32 on the issue without debate. If the decision is in favor of the representative
33 called to order, he/she shall be free to continue; and, if the dispute shall
34 warrant, a representative shall be open to censure or such punishment as the
35 House shall impose.

1 89. Normal conformity to good manners and taste shall be expected of
2 each member of the House. Representatives shall avoid references to
3 personalities and extend to each representative courtesies which they wish for
4 themselves.

5 90. Introduction of and recognition of family, constituents, or groups
6 shall not become excessive. Members should be extremely reluctant in using
7 the time of the House for these personal courtesies.

8 91. The smoking of cigarettes, cigars and pipes shall not be permitted
9 in the chamber of the House of Representatives.

10 92. A roll call shall not be interrupted by a motion or other order of
11 business from the time the Speaker calls up the ballot until he/she casts up
12 the ballot and announces the result of said ballot.

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XV

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VOTING

16 93. No person not a representative shall cast a vote for a
17 representative.

18 94. Any question or motion, except final passage of a bill or final
19 action on a joint resolution, may be put to the House by a voice vote at the
20 discretion of the Speaker.

21 95. Any five (5) representatives shall have the right to call for the
22 ayes and nays and have the result entered on the Journal. (Art. V, Sec. 12)

23 96. Any representative who will be absent from the House may pair
24 his/her vote with a representative who shall be present.

25 96.(a) These representatives must be casting opposite votes.

26 96.(b) Dated pairs reflecting the bill number are counted when signed
27 by both representatives,

28 (1) in the presence of each other, and witnessed by another
29 representative, or

30 (2) when the member who will not be present for the vote signs the pair
31 form in the presence of a person authorized by law to take acknowledgements
32 and who verifies the identity of the signor.

33 96.(c) Pairs shall be presented to the Speaker only on the day of the
34 vote for which the representatives are paired is to be taken.

35 96.(d) Pairs shall be announced by the Speaker immediately prior to the

1 roll call from a Pair Form presented to the Speaker by the representative pre-
2 sent. At the time of the announcement the Speaker shall (1) determine that
3 the member who is required to be present is present, and (2) provide the
4 membership with an opportunity to express procedural objections to the pairs.

5 96.(e) The representative may not cast his/her vote by other methods
6 when he/she is paired.

7 97. The demand to "Sound the Ballot" (a device to determine how each
8 representative voted) may be accomplished by any five (5) members rising and
9 requesting the Speaker to have the names called and the way the member voted
10 repeated. When contested, any representative (except a representative voting
11 by pair vote) who is not present and in his seat shall have his/her vote
12 eliminated.

13 98. After a voice vote, the Speaker or any five (5) representatives
14 that doubt the result may call for a division of the House.

15 98.(a) Representatives voting aye shall stand at their seats until
16 counted.

17 98.(b) Then, representatives voting no shall stand at their seats until
18 counted.

19 98.(c) No representative shall be counted that is not at his/her
20 assigned voting station (his/her seat on the House Floor).

21 98.(d) The Speaker or his/her designee shall be responsible for
22 counting the vote and the Speaker shall announce the result of the vote.

23 99. The Electronic Voting System shall have the same force and effect
24 as a Roll Call. (Not less than a majority of the members of each house of the
25 General Assembly may enact a law.) (Amend. 19, Sec. 1)

26 100. The Speaker, with three (3) representatives, is sufficient to
27 adjourn, or recess to a time certain, or sine die. (Neither house shall,
28 without the consent of the other, adjourn for more than three days, nor to any
29 other place than that in which the two houses shall be sitting.) (Art. V, Sec.
30 28)

31 (Governor's power to adjourn) In cases of disagreement between the two
32 houses of the General Assembly, at a regular or special session, with respect
33 to the time of adjournment, the Governor may, if the facts be certified to
34 him/her by the presiding officers of the two houses, adjourn them to a time
35 not beyond the day of their next meeting; and, on account of danger from an

1 enemy or disease, to such other place of safety as he/she may think proper.

2 (Art. VI, Sec. 20)

3 101. Vetoes. (Art. VI, Secs. 15 thru 17; A.C.A. 10-2-116)

4 102. Extraordinary sessions of the General Assembly. (Art. VI, Sec. 19)

5 103. Homestead exemption increase (3/4 vote) (Amend. 59, Secs. 16 and
6 17)

7 104. Workmen's Compensation laws (Art. V, Sec. 32 as amended by Amend.
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