

Stricken language would be deleted from and underlined language would be added to law as it existed prior to the 82nd General Assembly.

1 State of Arkansas *As Engrossed: H2/16/99 H4/1/99 H4/6/99 H4/7/99*

2 82nd General Assembly

# A Bill

3 Regular Session, 1999

HOUSE BILL 1551

4

5 By: Joint Budget Committee

6

7

8

## For An Act To Be Entitled

9 "AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
10 AND OPERATING EXPENSES FOR THE DEPARTMENT OF FINANCE  
11 AND ADMINISTRATION - MANAGEMENT SERVICES DIVISION FOR  
12 THE BIENNIAL PERIOD ENDING JUNE 30, 2001; AND FOR  
13 OTHER PURPOSES. "

14

15

## Subtitle

16 "AN ACT FOR THE DEPARTMENT OF FINANCE  
17 AND ADMINISTRATION - MANAGEMENT SERVICES  
18 DIVISION APPROPRIATION FOR THE 1999-2001  
19 BIENNIUM. "

20

21

22 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

23

24 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for  
25 the Department of Finance and Administration - Management Services Division  
26 for the 1999-2001 biennium, the following maximum number of regular employees  
27 whose salaries shall be governed by the provisions of the Uniform  
28 Classification and Compensation Act (Arkansas Code §§21-5-201 et seq.), or its  
29 successor, and all laws amendatory thereto. Provided, however, that any  
30 position to which a specific maximum annual salary is set out herein in  
31 dollars, shall be exempt from the provisions of said Uniform Classification  
32 and Compensation Act. All persons occupying positions authorized herein are  
33 hereby governed by the provisions of the Regular Salaries Procedures and  
34 Restrictions Act (Arkansas Code §21-5-101), or its successor.

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36

Maximum Annual

\*BWG054\*

0210990830.BWG054

				Maximum	Salary Rate	
	Item	Class		No. of	Fiscal Years	
	No.	Code	Title	Employees	1999-2000	2000-2001
4	(1)	9938	DFA DIRECTOR	1	\$109,945	\$113,023
5	(2)	9941	DFA DEPUTY DIRECTOR	1	\$90,285	\$92,812
6	(3)	9601	DFA BUDGET ADMINISTRATOR	1	\$83,044	\$85,369
7	(4)	9603	DFA STATE PERSONNEL ADMR	1	\$83,044	\$85,369
8	(5)	9600	DFA ACCOUNTING ADMR	1	\$77,475	\$79,644
9	(6)	9602	DFA OFC OF ADMIN SVCS ADMR	1	\$77,475	\$79,644
10	(7)	9604	DFA STATE PURCHASING ADMR	1	\$77,475	\$79,644
11	(8)	8980	EXECUTIVE DIR ST EMPL/PS PERS BD	1	\$71,690	\$73,697
12	(9)	7283	CRIMINAL DETENTION FACILITIES COORD	1	\$41,112	\$42,263
13	(10)	150Z	DFA ADMR OF INTERGOVERNMENTAL SVCS	1		GRADE 26
14	(11)	856Z	DFA ASST ACCOUNTING ADMR	1		GRADE 26
15	(12)	855Z	DFA ASST BUDGET ADMR/BUDGET SYSTEMS	1		GRADE 26
16	(13)	132Z	DFA STATE CLASS & COMP MANAGER	2		GRADE 26
17	(14)	183Z	DFA TAX RESEARCH ADMINISTRATOR	1		GRADE 26
18	(15)	827Z	DP CENTER MANAGER	1		GRADE 26
19	(16)	122Z	DFA ACCOUNTING MANAGER	1		GRADE 25
20	(17)	R187	DFA ASST ADMIN/BUDGET ANALYSIS	2		GRADE 25
21	(18)	038Z	DFA DATA CENTER MANAGER	1		GRADE 25
22	(19)	052Z	DFA PRE-AUDIT MANAGER	1		GRADE 25
23	(20)	037Z	INFORMATION SYSTEMS MANAGER	1		GRADE 25
24	(21)	A125	DFA ACCOUNTING SUPPORT SYSTEM MGR	1		GRADE 24
25	(22)	154Z	DFA MARKETING & REDISTRIB MGR	1		GRADE 24
26	(23)	162Z	DFA PROCUREMENT MANAGER	3		GRADE 24
27	(24)	A013	DFA SEPSI FISCAL OFFICER	1		GRADE 24
28	(25)	175Z	DFA STATE EMPLOYEE INSURANCE MGR	1		GRADE 24
29	(26)	160Z	DFA STATE PAYROLL SYSTEMS MANAGER	1		GRADE 24
30	(27)	R475	SR BUDGET ANALYST/SPECIALIST	4		GRADE 24
31	(28)	995Z	DFA FEDERAL GRANTS SYSTEMS MANAGER	3		GRADE 23
32	(29)	146Z	DFA FISCAL/PERSONNEL MGR	1		GRADE 23
33	(30)	192Z	DFA MERIT SYSTEM MANAGER	1		GRADE 23
34	(31)	R191	DFA SENIOR PERSONNEL SUPERVISOR	1		GRADE 23
35	(32)	185Z	DFA TRAINING PROJECT MANAGER	1		GRADE 23
36	(33)	D046	SYSTEMS APPLICATIONS SUPERVISOR	1		GRADE 23

1	(34)	A032	AGENCY FISCAL MANAGER	1	GRADE 22
2	(35)	A073	DFA ACCOUNTING SUPERVISOR	2	GRADE 22
3	(36)	001Z	DFA MGR PURCHASE & PROP MGMT	1	GRADE 22
4	(37)	R130	DFA PERSONNEL SUPERVISOR	5	GRADE 22
5	(38)	D124	LEAD PROGRAMMER/ANALYST	2	GRADE 22
6	(39)	L078	NURSE SUPERVISOR	1	GRADE 22
7	(40)	909Z	PROGRAM SUPPORT MANAGER	1	GRADE 22
8	(41)	R046	SR BUDGET ANALYST	6	GRADE 22
9	(42)	D066	SYSTEMS COORDINATION ANALYST II	6	GRADE 22
10	(43)	A008	ACCOUNTING SUPERVISOR II	7	GRADE 21
11	(44)	R298	AGENCY PROGRAM COORDINATOR	1	GRADE 21
12	(45)	D123	APPLICATIONS & SYSTEMS ANALYST	1	GRADE 21
13	(46)	R139	DFA FINANCIAL ADVISOR	1	GRADE 21
14	(47)	A068	DFA INTERNAL AUDIT MANAGER	1	GRADE 21
15	(48)	R123	DFA POLICY COORDINATOR	1	GRADE 21
16	(49)	N322	DFA SUPPORT SERVICES MANAGER	1	GRADE 21
17	(50)	R488	GRANTS ADMIN SUPV	2	GRADE 21
18	(51)	R128	PERSONNEL REPRESENTATIVE II	18	GRADE 21
19	(52)	A116	RATE ANALYST III	1	GRADE 21
20	(53)	D036	SR PROGRAMMER/ANALYST	4	GRADE 21
21	(54)	A124	ACCOUNTING SERVICES REP II	6	GRADE 20
22	(55)	R411	DFA CRIMINAL JUSTICE PROGRAM COORD	1	GRADE 20
23	(56)	V067	DFA MARKETING & REDISTRIB SUPV	1	GRADE 20
24	(57)	R021	DFA MGR STATE & FEDERAL SERVICES	1	GRADE 20
25	(58)	A041	DFA MGR STATE CLEARINGHOUSE	1	GRADE 20
26	(59)	A056	INTERNAL AUDITOR	2	GRADE 20
27	(60)	R266	MANAGEMENT PROJECT ANALYST II	8	GRADE 20
28	(61)	R126	PERSONNEL REPRESENTATIVE I	5	GRADE 20
29	(62)	R030	ASST PERSONNEL MANAGER	1	GRADE 19
30	(63)	A087	BUDGET OFFICER	1	GRADE 19
31	(64)	V008	BUYER III	17	GRADE 19
32	(65)	D020	DP SUPERVISOR II	1	GRADE 19
33	(66)	R168	GRANTS COORDINATOR II	5	GRADE 19
34	(67)	R150	RESEARCH PROJECT ANALYST	1	GRADE 19
35	(68)	A111	ACCOUNTANT	8	GRADE 18
36	(69)	V006	BUYER II	2	GRADE 18

1	(70)	R264	MANAGEMENT PROJECT ANALYST I	5	GRADE 18
2	(71)	V040	PURCHASE AGENT II/PURCHASE AGENT	1	GRADE 18
3	(72)	V044	SPECIFICATIONS SPEC	1	GRADE 18
4	(73)	R010	ADMINISTRATIVE ASSISTANT II	8	GRADE 17
5	(74)	V064	CONTRACT EXPEDITER	2	GRADE 17
6	(75)	G161	GENERAL MAINTENANCE REPAIRMAN	1	GRADE 17
7	(76)	X361	INSURANCE INVESTIGATOR	1	GRADE 17
8	(77)	V030	INVENTORY CONTROL MANAGER	2	GRADE 17
9	(78)	R190	PERSONNEL OFFICER II	4	GRADE 17
10	(79)	K129	BUDGET TECHNICIAN	2	GRADE 16
11	(80)	K093	DFA PAYROLL TECHNICIAN	3	GRADE 16
12	(81)	A174	INDIRECT COST RATE ANALYST	1	GRADE 16
13	(82)	A053	INSURANCE SPECIALIST II	7	GRADE 16
14	(83)	R383	PERSONNEL REPRESENTATIVE TECHNICIAN	1	GRADE 16
15	(84)	A002	STATE & PSEI CUSTOMER SVCS REP	6	GRADE 16
16	(85)	V053	SURPLUS PROPERTY AGENT	2	GRADE 16
17	(86)	A108	ACCOUNTING TECHNICIAN II	8	GRADE 15
18	(87)	R009	ADMINISTRATIVE ASSISTANT I	3	GRADE 15
19	(88)	K011	ADMINISTRATIVE OFFICE SUPERVISOR	1	GRADE 15
20	(89)	A063	PAYROLL OFFICER	2	GRADE 15
21	(90)	V039	PURCHASE AGENT I/ASST PURCHASE AGEN	1	GRADE 15
22	(91)	K105	REPROD EQUIPMENT OPERATOR SUPV	1	GRADE 15
23	(92)	V004	BUYER I	2	GRADE 14
24	(93)	V019	COMMODITY ANALYST	1	GRADE 14
25	(94)	K001	COMPUTER PUBLISHING OPERATOR	1	GRADE 14
26	(95)	K041	EXECUTIVE SECY/ADMINISTRATIVE SECY	8	GRADE 14
27	(96)	K117	MEDICAL OR LEGAL SECRETARY	1	GRADE 14
28	(97)	A051	INSURANCE SPECIALIST I	6	GRADE 13
29	(98)	K153	SECRETARY II	20	GRADE 13
30	(99)	K135	AHRMS DATA TECHNICIAN	1	GRADE 12
31	(100)	K127	COURIER SUPERVISOR	1	GRADE 12
32	(101)	K039	DOCUMENT EXAMINER II	16	GRADE 12
33	(102)	G013	WAREHOUSE WORKER	1	GRADE 10
34	(103)	K069	COURIER II	<u>2</u>	GRADE 05
35			MAX. NO. OF EMPLOYEES	289	

36

SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the Department of Finance and Administration - Management Services Division for the 1999-2001 biennium, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: fourteen (14) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the State Central Services Fund, for personal services and operating expenses of the Department of Finance and Administration - Management Services Division for the biennial period ending June 30, 2001, the following:

ITEM NO.	FISCAL YEARS	
	1999-2000	2000-2001
(01) REGULAR SALARIES	\$ 7,777,654	\$ 7,995,420
(02) EXTRA HELP	41,512	41,512
(03) PERSONAL SERV MATCHING	2,150,985	2,192,573
(04) OVERTIME	5,000	5,000
(05) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	1,213,869	1,213,869
(B) CONF. & TRAVEL	42,344	42,344
(C) PROF. FEES	10,000	10,000
(D) CAP. OUTLAY	30,800	5,800
(E) DATA PROC.	<u>344,472</u>	<u>344,472</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 11,616,636</u>	<u>\$ 11,850,990</u>

SECTION 4. APPROPRIATIONS - MISCELLANEOUS CASH. There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from cash funds as defined by Arkansas Code 19-4-801 of the Department of Finance and Administration - Management Services Division, for operating expenses of the Department of Finance and Administration - Management Services Division for the biennial period ending

1 June 30, 2001, the following:

2

3 ITEM	FISCAL YEARS	
4 NO.	1999-2000	2000-2001
5 (01) MAINT. & GEN. OPERATION		
6 (A) OPER. EXPENSE	266,222	266,222
7 (B) CONF. & TRAVEL	7,100	7,100
8 (C) PROF. FEES	25,000	25,000
9 (D) CAP. OUTLAY	0	0
10 (E) DATA PROC.	0	0
11 (02) REFUNDS/REIMBURSEMENTS	<u>17,700</u>	<u>17,700</u>
12 TOTAL AMOUNT APPROPRIATED	<u>\$ 316,022</u>	<u>\$ 316,022</u>

13

14 SECTION 5. EXTRA HELP - FEDERAL GRANTS. There is hereby authorized, for  
 15 the Department of Finance and Administration - Management Services Division -  
 16 Federal Grants Paying for the 1999-2001 biennium, the following maximum number  
 17 of part-time or temporary employees, to be known as "Extra Help", payable from  
 18 funds appropriated herein for such purposes: seven (7) temporary or part-time  
 19 employees, when needed, at rates of pay not to exceed those provided in the  
 20 Uniform Classification and Compensation Act, or its successor, or this act for  
 21 the appropriate classification.

22

23 SECTION 6. APPROPRIATION - FEDERAL GRANTS PAYING. There is hereby  
 24 appropriated, to the Department of Finance and Administration - Management  
 25 Services Division, to be payable from the DFA - Federal Grants Payroll Paying  
 26 Account, for personal services of the Department of Finance and Administration  
 27 - Management Services Division for the biennial period ending June 30, 2001,  
 28 the following:

29

30 ITEM	FISCAL YEARS	
31 NO.	1999-2000	2000-2001
32 (01) REGULAR SALARIES	\$ 206,939	\$ 212,735
33 (02) EXTRA HELP	5,600	6,272
34 (03) PERSONAL SERV MATCHING	<u>62,468</u>	<u>63,626</u>
35 TOTAL AMOUNT APPROPRIATED	<u>\$ 275,007</u>	<u>\$ 282,633</u>

36

1 SECTION 7. APPROPRIATION - LOCAL LAW ENFORCEMENT BLOCK GRANT - FEDERAL.  
 2 There is hereby appropriated, to the Department of Finance and Administration  
 3 - Management Services Division, to be payable from the federal funds as  
 4 designated by the Chief Fiscal Officer of the State, for operating expenses  
 5 and grants to cities and counties which provide uniform crime reporting  
 6 information to the state of the Department of Finance and Administration -  
 7 Management Services Division - Local Law Enforcement Block Grant for the  
 8 biennial period ending June 30, 2001, the following:

ITEM NO.	FISCAL YEARS	
	1999-2000	2000-2001
(01) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	7,012	7,012
(B) CONF. & TRAVEL	0	0
(C) PROF. FEES	0	0
(D) CAP. OUTLAY	0	0
(E) DATA PROC.	0	0
(02) GRANTS/AIDS	<u>800,000</u>	<u>800,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 807,012</u>	<u>\$ 807,012</u>

21 SECTION 8. APPROPRIATION - FEDERAL VIOLENT OFFENDER INCARCERATION GRANT .  
 22 There is hereby appropriated, to the Department of Finance and Administration  
 23 - Management Services Division, to be payable from the federal funds as  
 24 designated by the Chief Fiscal Officer of the State, for operating expenses  
 25 and distribution and administration of the U.S. Department of Justice Violent  
 26 Offender Incarceration Grant of the Department of Finance and Administration -  
 27 Management Services Division - Violent Offender Incarceration Grant for the  
 28 biennial period ending June 30, 2001, the following:

ITEM NO.	FISCAL YEARS	
	1999-2000	2000-2001
(01) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	2,250	1,900
(B) CONF. & TRAVEL	1,050	1,200
(C) PROF. FEES	0	0
(D) CAP. OUTLAY	0	0

1	(E) DATA PROC.	0	0
2	(02) VIOLENT OFFENDER INCARCERATION	<u>6,500,000</u>	<u>6,500,000</u>
3	TOTAL AMOUNT APPROPRIATED	<u>\$ 6,503,300</u>	<u>\$ 6,503,100</u>

4

5 SECTION 9. APPROPRIATION - FEDERAL-VICTIMS OF CRIME JUSTICE ASSISTANCE.  
 6 There is hereby appropriated, to the Department of Finance and Administration  
 7 - Management Services Division, to be payable from the federal funds as  
 8 designated by the Chief Fiscal Officer of the State, for operating expenses  
 9 and administration of federal funds received through the federal Victims of  
 10 Crime Act, Stop Violence Against Women Act, and the Family Violence Prevention  
 11 and Services Act of the Department of Finance and Administration - Management  
 12 Services Division - Victims of Crime Justice Assistance for the biennial  
 13 period ending June 30, 2001, the following:

14

15	ITEM	FISCAL YEARS	
16	<u>NO.</u>	<u>1999-2000</u>	<u>2000-2001</u>
17	(01) MAINT. & GEN. OPERATION		
18	(A) OPER. EXPENSE	100,000	125,000
19	(B) CONF. & TRAVEL	9,375	11,719
20	(C) PROF. FEES	59,375	74,219
21	(D) CAP. OUTLAY	10,000	10,000
22	(E) DATA PROC.	0	0
23	(02) VICTIMS OF CRIME GRANTS	9,707,500	12,134,375
24	(03) REIMBURSEMENTS AND REFUNDS	<u>62,500</u>	<u>78,125</u>
25	TOTAL AMOUNT APPROPRIATED	<u>\$ 9,948,750</u>	<u>\$ 12,433,438</u>

26

27 SECTION 10. APPROPRIATION - PERSONNEL MANAGEMENT-EMPLOYEE AWARDS. There is  
 28 hereby appropriated, to the Department of Finance and Administration -  
 29 Management Services Division, to be payable from the State Central Services  
 30 Fund, for operating expenses and awards to state employees as authorized  
 31 through the Employee Suggestion System beginning at Arkansas Code 21-11-101  
 32 for the biennial period ending June 30, 2001, the following:

33

34	ITEM	FISCAL YEARS	
35	<u>NO.</u>	<u>1999-2000</u>	<u>2000-2001</u>
36	(01) MAINT. & GEN. OPERATION		



1	(A) OPER. EXPENSE	4,951	4,951
2	(B) CONF. & TRAVEL	0	0
3	(C) PROF. FEES	0	0
4	(D) CAP. OUTLAY	0	0
5	(E) DATA PROC.	0	0
6	(02) EMPLOYEE AWARDS	<u>27,329</u>	<u>27,329</u>
7	TOTAL AMOUNT APPROPRIATED	<u>\$ 32,280</u>	<u>\$ 32,280</u>

SECTION 11. APPROPRIATION - DRUG LAW ENFORCEMENT PROGRAM - STATE. There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the State General Services Fund Account, for grants-in-aid to *state agencies and* local governments for matching funds to implement approved programs through the Federal Drug Law Enforcement Program for the biennial period ending June 30, 2001, the following:

ITEM	FISCAL YEARS	
<u>NO.</u>	<u>1999-2000</u>	<u>2000-2001</u>
(01) GRANTS/AIDS		
FOR MATCHING FEDERAL DRUG LAW		
ENFORCEMENT FUNDS	\$ <u>1,185,000</u>	\$ <u>1,185,000</u>

SECTION 12. APPROPRIATION - DRUG LAW ENFORCEMENT PROGRAM-FEDERAL. There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the federal funds as designated by the Chief Fiscal Officer of the State, for personal services, operating expenses and distribution of federal funds to *state agencies and* local governments under the Drug Law Enforcement Program of the Department of Finance and Administration - Management Services Division - Drug Law Enforcement for the biennial period ending June 30, 2001, the following:

ITEM	FISCAL YEARS	
<u>NO.</u>	<u>1999-2000</u>	<u>2000-2001</u>
(01) REGULAR SALARIES	\$ 139,103	\$ 142,997
(02) PERSONAL SERV MATCHING	39,423	40,166
(03) MAINT. & GEN. OPERATION		

1	(A) OPER. EXPENSE	29,505	29,505
2	(B) CONF. & TRAVEL	3,500	3,500
3	(C) PROF. FEES	130,000	130,000
4	(D) CAP. OUTLAY	0	0
5	(E) DATA PROC.	6,000	6,000
6	(04) GRANTS/AIDS		
7	FOR THE FEDERAL DRUG LAW ENFORCEMENT		
8	PROGRAM	<u>9,000,000</u>	<u>9,000,000</u>
9	TOTAL AMOUNT APPROPRIATED	<u>\$ 9,347,531</u>	<u>\$ 9,352,168</u>

10

11 SECTION 13. EXTRA HELP - MARKETING AND REDISTRIBUTION. There is hereby  
 12 authorized, for the Department of Finance and Administration - Management  
 13 Services Division - Marketing and Redistribution for the 1999-2001 biennium,  
 14 the following maximum number of part-time or temporary employees, to be known  
 15 as "Extra Help", payable from funds appropriated herein for such purposes:  
 16 one (1) temporary or part-time employees, when needed, at rates of pay not to  
 17 exceed those provided in the Uniform Classification and Compensation Act, or  
 18 its successor, or this act for the appropriate classification.

19

20 SECTION 14. APPROPRIATION - MARKETING AND REDISTRIBUTION. There is hereby  
 21 appropriated, to the Department of Finance and Administration - Management  
 22 Services Division, to be payable from the Property Sales Holding Fund, for  
 23 personal services and operating expenses of the Department of Finance and  
 24 Administration - Management Services Division - Marketing and Redistribution  
 25 for the biennial period ending June 30, 2001, the following:

26

27	ITEM	FISCAL YEARS	
28	<u>NO.</u>	<u>1999-2000</u>	<u>2000-2001</u>
29	(01) REGULAR SALARIES	\$ 368,685	\$ 379,010
30	(02) EXTRA HELP	5,000	5,000
31	(03) PERSONAL SERV MATCHING	115,846	117,813
32	(04) MAINT. & GEN. OPERATION		
33	(A) OPER. EXPENSE	71,405	71,405
34	(B) CONF. & TRAVEL	1,000	1,000
35	(C) PROF. FEES	0	0
36	(D) CAP. OUTLAY	28,800	35,500

1	(E) DATA PROC.	0	0
2	(05) PURCHASE DATA PROCESSING	<u>24,000</u>	<u>24,000</u>
3	TOTAL AMOUNT APPROPRIATED	<u>\$ 614,736</u>	<u>\$ 633,728</u>

4  
 5 SECTION 15. APPROPRIATION - MESSENGER SERVICES. There is hereby  
 6 appropriated, to the Department of Finance and Administration - Management  
 7 Services Division, to be payable from the State Central Services Fund, for  
 8 operating expenses of the Department of Finance and Administration -  
 9 Management Services Division - Messenger Services for the biennial period  
 10 ending June 30, 2001, the following:

11		FISCAL YEARS	
12	ITEM		
13	NO.	1999-2000	2000-2001
14	(01) MAINT. & GEN. OPERATION		
15	(A) OPER. EXPENSE	157,757	157,757
16	(B) CONF. & TRAVEL	0	0
17	(C) PROF. FEES	0	0
18	(D) CAP. OUTLAY	0	0
19	(E) DATA PROC.	<u>0</u>	<u>0</u>
20	TOTAL AMOUNT APPROPRIATED	<u>\$ 157,757</u>	<u>\$ 157,757</u>

21  
 22 SECTION 16. EXTRA HELP - QUICK COPY. There is hereby authorized, for the  
 23 Department of Finance and Administration - Management Services Division -  
 24 Quick Copy for the 1999-2001 biennium, the following maximum number of part-  
 25 time or temporary employees, to be known as "Extra Help", payable from funds  
 26 appropriated herein for such purposes: three (3) temporary or part-time  
 27 employees, when needed, at rates of pay not to exceed those provided in the  
 28 Uniform Classification and Compensation Act, or its successor, or this act for  
 29 the appropriate classification.

30  
 31 SECTION 17. APPROPRIATION - QUICK COPY SERVICE CENTER. There is hereby  
 32 appropriated, to the Department of Finance and Administration - Management  
 33 Services Division, to be payable from the Quick Copy Service Center Revolving  
 34 Fund, for personal services and operating expenses of the Department of  
 35 Finance and Administration - Management Services Division - Quick Copy for the  
 36 biennial period ending June 30, 2001, the following:

ITEM NO.	FISCAL YEARS	
	1999-2000	2000-2001
(01) REGULAR SALARIES	\$ 97,043	\$ 99,759
(02) EXTRA HELP	10,000	10,000
(03) PERSONAL SERV MATCHING	32,175	32,690
(04) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	318,600	318,600
(B) CONF. & TRAVEL	6,000	6,000
(C) PROF. FEES	0	0
(D) CAP. OUTLAY	0	0
(E) DATA PROC.	0	0
(05) REFUNDS/REIMBURSEMENTS	<u>10,000</u>	<u>10,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 473,818</u>	<u>\$ 477,049</u>

15

SECTION 18. APPROPRIATION - STATE EMPLOYEES/PUBLIC SCHOOL PERSONNEL BOARD.  
 There is hereby appropriated, to the Department of Finance and Administration  
 - Management Services Division, to be payable from the State Central Services  
 Fund, for personal services and operating expenses of the Department of  
 Finance and Administration - Management Services Division - Arkansas State  
 Employees/Public School Personnel Board for the biennial period ending June  
 30, 2001, the following:

23

ITEM NO.	FISCAL YEARS	
	1999-2000	2000-2001
(01) REGULAR SALARIES	\$ 939,372	\$ 965,675
(02) PERSONAL SERV MATCHING	300,773	305,774
(03) OVERTIME	12,000	12,000
(04) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	1,889,795	1,891,429
(B) CONF. & TRAVEL	9,000	9,000
(C) PROF. FEES	1,020,000	1,020,000
(D) CAP. OUTLAY	0	0
(E) DATA PROC.	<u>0</u>	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 4,170,940</u>	<u>\$ 4,203,878</u>

36

SECTION 19. APPROPRIATION - DATA PROCESSING. There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the State Central Services Fund, for costs for data processing, development, enhancement and operation of automated systems for the various offices of the Management Services Division of the Department of Finance and Administration - Management Services Division for the biennial period ending June 30, 2001, the following:

ITEM NO.	FISCAL YEARS	
	1999-2000	2000-2001
(01) DATA PROCESSING SERVICES	\$ <u>1,819,090</u>	\$ <u>1,819,090</u>

SECTION 20. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. The funds appropriated in ~~Section 13 of this Act~~ for Drug Law Enforcement Matching Grants shall be used for matching funds for administering the Federal Grants provided in ~~Section 14 of this Act~~ for the Federal Drug Law Enforcement Program. The Department of Finance and Administration - Management Services Division is hereby authorized to call upon all state agencies to assist in the implementation of the Drug Law Enforcement and Violent Crime Program. The funds appropriated in ~~Section 13 of this Act~~ for Drug Law Enforcement Matching Grants shall be used to provide one hundred percent (100%) of the required matching funds for state agencies and to provide up to sixty percent (60%) of the required matching funds for local governments. Such funds and appropriation shall be transferred to eligible state agencies or paid to local governments to be used solely for matching federal funds for administration of the Drug Law Enforcement and Violent Crime Program in such amounts as determined by the Arkansas Alcohol and Drug Abuse Coordinating Council or other oversight agency as designated by the Governor.

Any unexpended balances in appropriation and funds provided in ~~Section 13 for Drug Law Enforcement Matching Grants in this act~~ remaining on June 30, ~~1998~~ 2000, may be carried forward and used for the same purpose during the fiscal year ending June 30, ~~1999~~ 2001.

SECTION 21. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. CARRY

1 FORWARD PROVISION. Any savings in the various classifications of Maintenance  
2 and Operation appropriations provided for the Management Services Division  
3 during the fiscal year ending June 30, ~~1998~~ 2000, will be carried forward for  
4 budget preparation required for presentation to the Legislative Council. A  
5 like amount of funding will be carried forward in the appropriate fund  
6 account. A report of such balances carried forward will be made to the  
7 Legislative Council.

8  
9 SECTION 22. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
10 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER  
11 OF FUNDS. In order that the Department of Finance and Administration may  
12 ensure efficient and effective messenger service, whether it be with state  
13 employees or private vendors, the Department is hereby authorized to transfer  
14 between the characters of Maintenance and Operation, Regular Salaries and  
15 Personal Services Matching, amounts as deemed necessary to provide said  
16 service.

17  
18 SECTION 23. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
19 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. DATA  
20 PROCESSING SERVICES - CARRY FORWARD PROVISION. The unexpended balances in the  
21 appropriation provided in Item (01) of Section ~~40~~ 20 remaining on June 30,  
22 ~~1998~~ 2000, shall be made available and used for the same purpose during the  
23 fiscal year ending June 30, ~~1999~~ 2001. Like amounts of funding will be  
24 carried forward in the appropriate fund account. A report of such balances  
25 carried forward will be made to the Legislative Council.

26  
27 SECTION 24. SPECIAL LANGUAGE. LOANS TO MARKETING AND REDISTRIBUTION. In  
28 the event the monies available in the Property Sale Holding Fund are not  
29 adequate during any month of each year of the fiscal biennium, to meet the  
30 payroll commitments of the Department of Finance and Administration -  
31 Management Services Division - Marketing and Redistribution, for Regular  
32 Salaries and Personal Services Matching, the Chief Fiscal Officer of the State  
33 is hereby authorized to make loans, from time to time as needed, from the  
34 Budget Stabilization Trust Fund to the Property Sale Holding Fund to provide  
35 the monies required to meet the payroll and Personal Services Matching  
36 requirements for any such month. Provided that, if, at the end of each fiscal

1 year, the Property Sale Holding Fund did not receive sufficient income to  
 2 repay the entire amount of any such monies borrowed from the Budget  
 3 Stabilization Trust Fund for the purposes, as authorized herein, the Chief  
 4 Fiscal Officer of the State is hereby authorized to transfer from the State  
 5 Central Services Fund such amount as is necessary to reimburse the Budget  
 6 Stabilization Trust Fund in behalf of loans made to the Property Sale Holding  
 7 Fund to reimburse the Budget Stabilization Trust Fund for the amount of any  
 8 such loan remaining unpaid at the end of each fiscal year.

9  
 10 *SECTION 25. REGULAR SALARIES - ADDITIONAL FOR REVENUE SERVICES. There is*  
 11 *hereby established for the Department of Finance and Administration - Revenue*  
 12 *Services Division for the 1999-2001 biennium, the following maximum number of*  
 13 *additional regular employees whose salaries shall be governed by the*  
 14 *provisions of the Uniform Classification and Compensation Act (Arkansas Code*  
 15 *§§21-5-201 et seq.), or its successor, and all laws amendatory thereto.*  
 16 *Provided, however, that any position to which a specific maximum annual salary*  
 17 *is set out herein in dollars, shall be exempt from the provisions of said*  
 18 *Uniform Classification and Compensation Act. All persons occupying positions*  
 19 *authorized herein are hereby governed by the provisions of the Regular*  
 20 *Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its*  
 21 *successor.*

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 26

			<i>Maximum Annual</i>		
			<i>Maximum</i>	<i>Salary Rate</i>	
<i>Item Class</i>			<i>No. of</i>	<i>Fiscal Years</i>	
<i>No.</i>	<i>Code</i>	<i>Title</i>	<i>Employees</i>	<i>1999-2000</i>	<i>2000-2001</i>
	(01)	A194 TAX EXAMINER SUPV	<u>1</u>		GRADE 18
		MAX. NO. OF ADDITIONAL EMPLOYEES	1		

27  
 28  
 29  
 30  
 31 *SECTION 26. APPROPRIATION. ADDITIONAL REVENUE SERVICES. There is hereby*  
 32 *appropriated, to the Department of Finance and Administration - Revenue*  
 33 *Services Division, to be payable from the State Central Services Fund, for*  
 34 *additional personal services and operating expenses of the Department of*  
 35 *Finance and Administration - Revenue Services Division, for the biennial*  
 36 *period ending June 30, 2001, the following:*

ITEM NO.	FISCAL YEARS	
	1999-2000	2000-2001
(01) REGULAR SALARIES	\$21,964	\$22,579
(02) PERSONAL SERVICES MATCHING	5,930	6,096
(03) MAINTENANCE AND GENERAL OPERATIONS		
(A) OPER. EXPENSE	167,700	301,161
(B) CONF. FEES & TRAVEL	0	0
(C) PROFESSIONAL FEES	0	0
(D) CAPITAL OUTLAY	<u>20,000</u>	<u>5,000</u>
TOTAL ADDITIONAL AMOUNT APPROPRIATED	<u>\$215,594</u>	<u>\$334,836</u>

SECTION 27. GUIDELINES FOR ADVISORY COMMISSIONS. Where advisory bodies are specified by state or federal legislation or guidelines to act in conjunction with the entity or organization designated to administer funds of the Victims of Crime Act (VOCA), the STOP Violence Against Women Act (VAWA), and the Family Violence Prevention and Services Act (FVPSA), the duties and protocol of those advisory bodies, as well as responsibilities of the state administrative agency, shall include, but not be limited to the following:

(1) Advisory bodies shall develop and finalize a Request For Proposal activity calendar, in a cooperative effort with the state administrative agency, six (6) months prior to the start of the upcoming funding cycle.

(a) Advisory bodies shall establish procedures and dates, in a cooperative effort with the state administrative agency, for review of subgrant funding applications for each funding cycle. The state administrative agency shall provide copies of subgrant applications submitted for review to each member of the relevant advisory body.

(b) Advisory bodies shall meet, in a cooperative effort with the state administrative agency, to review and advise the state administrative agency on subgrant application forms for each upcoming subgrant funding cycle no later than thirty (30) days prior to the scheduled date of mailing of application forms. The state administrative agency shall provide drafts of all necessary



1 subgrant application forms to each member of the relevant advisory boards as  
2 required for the joint and cooperative review processes.

3  
4 (c) Advisory bodies shall establish a specified number of days, in  
5 cooperation with the state administrative agency, that potential applicants  
6 will be given to submit completed subgrant funding applications, from the time  
7 application forms are ready for distribution, and establish deadlines, in  
8 cooperation with the state administrative agency, for receiving subgrant  
9 applications.

10  
11 (d) Advisory bodies shall establish dates, in cooperation with the state  
12 administrative agency, of subgrant application technical assistance training  
13 sessions recommended by the advisory body.

14  
15 (e) Advisory bodies shall develop, in cooperative effort with the state  
16 administrative agency, subgrant applicant appeal process procedures.

17  
18 (2) Each advisory body member shall be provided copies of current federal  
19 and state guidelines, and formal interpretations by the state administrative  
20 agency.

21  
22 (3) Advisory bodies shall review each subgrant application and advise the  
23 state administrative agency on recommended funding amounts for each subgrant  
24 project.

25  
26 (4) Applications, guidelines, and other forms shall be made available to the  
27 advisory committee on computer diskette, or other electronic media by the  
28 state administrative agency.

29  
30 (5) Quarterly reports by the designated state administrative agency, which  
31 reflect subgrantee and administrative financial activity, will be given to the  
32 chairperson of each separate advisory body and to the Governor within ten (10)  
33 working days of the completion of such reports.

34  
35 (6) Within ninety (90) days following the start of a subgrant funding cycle,  
36 each respective advisory body, in cooperation with the state administrative

1 agency, shall jointly convene separate focus groups made up of a  
2 representative sample of those programs or individuals who applied for funds  
3 through the VOCA, VAWA or FVPSA Grant Programs in the most recent funding  
4 cycle. These meetings are for the purpose of evaluating the effectiveness and  
5 responsiveness of the application, application review and funding  
6 recommendation process, in order to maintain the integrity of those processes.  
7 Reports of these meetings shall be given to the chairperson of each separate  
8 advisory body and to the Governor within ten (10) working days of the  
9 completion of such meetings.

10  
11 It is intended that this language reflect the requirement that the designated  
12 advisory bodies identified above, and designated state administrative agency  
13 act in a cooperative, supportive and responsive role in the processes outlined  
14 above.

15  
16 SECTION 28. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized  
17 by this act shall be limited to the appropriation for such agency and funds  
18 made available by law for the support of such appropriations; and the  
19 restrictions of the State Purchasing Law, the General Accounting and Budgetary  
20 Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures  
21 and Restrictions Act, or their successors, and other fiscal control laws of  
22 this State, where applicable, and regulations promulgated by the Department of  
23 Finance and Administration, as authorized by law, shall be strictly complied  
24 with in disbursement of said funds.

25  
26 SECTION 29. LEGISLATIVE INTENT. It is the intent of the General Assembly  
27 that any funds disbursed under the authority of the appropriations contained  
28 in this act shall be in compliance with the stated reasons for which this act  
29 was adopted, as evidenced by the Agency Requests, Executive Recommendations  
30 and Legislative Recommendations contained in the budget manuals prepared by  
31 the Department of Finance and Administration, letters, or summarized oral  
32 testimony in the official minutes of the Arkansas Legislative Council or Joint  
33 Budget Committee which relate to its passage and adoption.

34  
35 SECTION 30. CODE. All provisions of this Act of a general and permanent  
36 nature are amendatory to the Arkansas Code of 1987 Annotated and the Arkansas

1 Code Revision Commission shall incorporate the same in the Code.

2  
3 SECTION 31. SEVERABILITY. If any provision of this act or the application  
4 thereof to any person or circumstance is held invalid, such invalidity shall  
5 not affect other provisions or applications of the act which can be given  
6 effect without the invalid provision or application, and to this end the  
7 provisions of this act are declared to be severable.

8  
9 SECTION 32. GENERAL REPEALER. All laws and parts of laws in conflict with  
10 this act are hereby repealed.

11  
12 SECTION 33. EMERGENCY CLAUSE. It is hereby found and determined by the  
13 Eighty-second General Assembly, that the Constitution of the State of Arkansas  
14 prohibits the appropriation of funds for more than a two (2) year period; that  
15 the effectiveness of this Act on July 1, 1999 is essential to the operation of  
16 the agency for which the appropriations in this Act are provided, and that in  
17 the event of an extension of the Regular Session, the delay in the effective  
18 date of this Act beyond July 1, 1999 could work irreparable harm upon the  
19 proper administration and provision of essential governmental programs.  
20 Therefore, an emergency is hereby declared to exist and this Act being  
21 necessary for the immediate preservation of the public peace, health and  
22 safety shall be in full force and effect from and after July 1, 1999.

23 */s/ Joint Budget Committee*  
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