

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas
2 83rd General Assembly
3 Regular Session, 2001

A Bill

HOUSE BILL 1266

4
5 By: Joint Budget Committee
6
7

For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
10 AND OPERATING EXPENSES FOR THE DEPARTMENT OF FINANCE
11 AND ADMINISTRATION - OFFICE OF CHILD SUPPORT
12 ENFORCEMENT FOR THE BIENNIAL PERIOD ENDING JUNE 30,
13 2003; AND FOR OTHER PURPOSES.
14

Subtitle

15
16 AN ACT FOR THE DEPARTMENT OF FINANCE
17 AND ADMINISTRATION - OFFICE OF CHILD
18 SUPPORT ENFORCEMENT APPROPRIATION
19 FOR THE 2001-2003 BIENNIUM.
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23 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
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25 SECTION 1. REGULAR SALARIES. There is hereby established for the
26 Department of Finance and Administration - Office of Child Support Enforcement
27 for the 2001-2003 biennium, the following maximum number of regular employees
28 whose salaries shall be governed by the provisions of the Uniform
29 Classification and Compensation Act (Arkansas Code §§21-5-201 et seq.), or its
30 successor, and all laws amendatory thereto. Provided, however, that any
31 position to which a specific maximum annual salary is set out herein in
32 dollars, shall be exempt from the provisions of said Uniform Classification
33 and Compensation Act. All persons occupying positions authorized herein are
34 hereby governed by the provisions of the Regular Salaries Procedures and
35 Restrictions Act (Arkansas Code §21-5-101), or its successor.
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1				Maximum Annual		
2				Maximum	Salary Rate	
3	Item	Class		No. of	Fiscal Years	
4	No.	Code	Title	Employees	2001-2002	2002-2003
5	(1)	9986	ADMINISTRATOR - OCSE	1	\$81,714	\$83,838
6	(2)	R038	ATTORNEY SUPERVISOR	2	GRADE 26	
7	(3)	R170	ATTORNEY SPECIALIST	29	GRADE 25	
8	(4)	R036	ATTORNEY	23	GRADE 24	
9	(5)	089Z	OCSE DIVISION MANAGER	3	GRADE 24	
10	(6)	903Z	TECHNICAL ASSISTANCE MANAGER	1	GRADE 24	
11	(7)	065Z	OCSE FIELD MANAGER	6	GRADE 23	
12	(8)	A032	AGENCY FISCAL MANAGER	2	GRADE 22	
13	(9)	D124	LEAD PROGRAMMER/ANALYST	2	GRADE 22	
14	(10)	A008	ACCOUNTING SUPERVISOR II	3	GRADE 21	
15	(11)	167Z	DFA REVENUE DIVISION MANAGER I	16	GRADE 21	
16	(12)	A251	SR AUDITOR	1	GRADE 21	
17	(13)	A006	ACCOUNTING SUPERVISOR I	1	GRADE 20	
18	(14)	A250	JR AUDITOR	1	GRADE 20	
19	(15)	R266	MANAGEMENT PROJECT ANALYST II	1	GRADE 20	
20	(16)	R200	OCSE PROGRAM COORDINATOR	3	GRADE 20	
21	(17)	E114	STAFF DEVELOPMENT COORDINATOR	2	GRADE 20	
22	(18)	D121	USER SUPPORT ANALYST	1	GRADE 20	
23	(19)	R030	ASST PERSONNEL MANAGER	1	GRADE 19	
24	(20)	R206	OCSE PROGRAM CONSULTANT	3	GRADE 19	
25	(21)	R207	OCSE STAFF SUPERVISOR	21	GRADE 19	
26	(22)	M164	QUALITY CONTROL REVIEW SUPV	1	GRADE 19	
27	(23)	R150	RESEARCH PROJECT ANALYST	2	GRADE 19	
28	(24)	A111	ACCOUNTANT	9	GRADE 18	
29	(25)	D129	DP COORDINATOR	1	GRADE 18	
30	(26)	R264	MANAGEMENT PROJECT ANALYST I	1	GRADE 18	
31	(27)	X351	OCSE INVESTIGATOR II	225	GRADE 18	
32	(28)	R203	OCSE PROGRAM ANALYST	1	GRADE 18	
33	(29)	D128	P C SUPPORT SPECIALIST	4	GRADE 18	
34	(30)	V040	PURCHASE AGENT II/PURCHASE AGENT	1	GRADE 18	
35	(31)	M170	QUALITY CONTROL REVIEWER	3	GRADE 18	
36	(32)	W030	RECORDS MANAGEMENT ANALYST II	1	GRADE 18	

1	(33)	E072	TRAINING INSTRUCTOR	4	GRADE 18
2	(34)	R010	ADMINISTRATIVE ASSISTANT II	4	GRADE 17
3	(35)	X357	OCSE INVESTIGATOR I	94	GRADE 17
4	(36)	R190	PERSONNEL OFFICER II	1	GRADE 17
5	(37)	A108	ACCOUNTING TECHNICIAN II	22	GRADE 15
6	(38)	R009	ADMINISTRATIVE ASSISTANT I	4	GRADE 15
7	(39)	K011	ADMINISTRATIVE OFFICE SUPERVISOR	2	GRADE 15
8	(40)	A063	PAYROLL OFFICER	1	GRADE 15
9	(41)	K018	CHILD SUPPORT TECHNICIAN	185	GRADE 14
10	(42)	K117	MEDICAL OR LEGAL SECRETARY	62	GRADE 14
11	(43)	K153	SECRETARY II	6	GRADE 13
12	(44)	K039	DOCUMENT EXAMINER II	128	GRADE 12
13	(45)	K181	MAILROOM SUPERVISOR	1	GRADE 12
14	(46)	K097	RECEPTIONIST	<u>1</u>	GRADE 10
15			MAX. NO. OF EMPLOYEES	887	

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17 SECTION 2. EXTRA HELP. There is hereby authorized, for the Department of
 18 Finance and Administration - Office of Child Support Enforcement for the 2001-
 19 2003 biennium, the following maximum number of part-time or temporary
 20 employees, to be known as "Extra Help", payable from funds appropriated herein
 21 for such purposes: fifteen (15) temporary or part-time employees, when
 22 needed, at rates of pay not to exceed those provided in the Uniform
 23 Classification and Compensation Act, or its successor, or this act for the
 24 appropriate classification.

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26 SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated, to the
 27 Department of Finance and Administration - Office of Child Support
 28 Enforcement, to be payable from the Child Support Enforcement Fund, for
 29 personal services and operating expenses of the Department of Finance and
 30 Administration - Office of Child Support Enforcement for the biennial period
 31 ending June 30, 2003, the following:

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33	ITEM	FISCAL YEARS	
34	<u>NO.</u>	<u>2001-2002</u>	<u>2002-2003</u>
35	(01) REGULAR SALARIES	\$ 21,176,752	\$ 21,727,351
36	(02) EXTRA HELP	100,000	100,000

1	(03) PERSONAL SERV MATCHING	6,482,552	6,582,394
2	(04) MAINT. & GEN. OPERATION		
3	(A) OPER. EXPENSE	8,069,100	8,035,654
4	(B) CONF. & TRAVEL	100,000	100,000
5	(C) PROF. FEES	2,000,000	2,000,000
6	(D) CAP. OUTLAY	100,000	100,000
7	(E) DATA PROC.	<u>17,032,483</u>	<u>17,032,483</u>
8	TOTAL AMOUNT APPROPRIATED	<u>\$ 55,060,887</u>	<u>\$ 55,677,882</u>

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10 SECTION 4. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE
 11 NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. EXTRA HELP
 12 EXEMPTION. Extra Help positions authorized herein are specifically exempt
 13 from limitation of hours, either by act or regulation. Provided, however,
 14 when a temporary or part-time employee is employed by the Department of
 15 Finance and Administration-Revenue Services for a period of time exceeding
 16 seven (7) months, a report of such shall be filed with the Legislative
 17 Council. The provisions of this section shall be in effect only from July 1,
 18 2001 through June 30, 2003.

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20 SECTION 5. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED
 21 SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND BALANCES. (A) For all
 22 appropriations as provided in this Act, the agency disbursing officer shall
 23 monitor the level of fund balances in relation to expenditures on a monthly
 24 basis. If any proposed expenditures would cause a fund balance to decline to
 25 less than fifty percent (50%) of the balance available on July 1, 2001, the
 26 disbursing officer shall immediately notify the executive head of the agency.
 27 Prior to any obligations being made under these circumstances, the agency
 28 head shall file written documentation with the Chief Fiscal Officer of the
 29 State requesting approval of the expenditures. Such documentation shall
 30 provide sufficient financial data to justify the expenditures and shall
 31 include the following:
 32 1) a plan that clearly indicates the specific fiscal impact of such
 33 expenditures on the fund balance.
 34 2) information clearly indicating and explaining what programs would be cut or
 35 any other measures to be taken by the agency to restore the fund balance.
 36 3) the extent to which any of the planned expenditures are for one-time costs

1 or one-time purchase of capitalized items.
2 4) a statement certifying that the expenditure of fund balances will not
3 jeopardize the financial health of the agency, nor result in a permanent
4 depletion of the fund balance.

5 (B) The Chief Fiscal Officer of the State shall review the request and
6 approve or disapprove all or any part of the request , after having sought
7 prior review by the Legislative Council.

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9 SECTION 6. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by
10 this act shall be limited to the appropriation for such agency and funds made
11 available by law for the support of such appropriations; and the restrictions
12 of the State Purchasing Law, the General Accounting and Budgetary Procedures
13 Law, the Revenue Stabilization Law, the Regular Salary Procedures and
14 Restrictions Act, or their successors, and other fiscal control laws of this
15 State, where applicable, and regulations promulgated by the Department of
16 Finance and Administration, as authorized by law, shall be strictly complied
17 with in disbursement of said funds.

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19 SECTION 7. LEGISLATIVE INTENT. It is the intent of the General Assembly
20 that any funds disbursed under the authority of the appropriations contained
21 in this act shall be in compliance with the stated reasons for which this act
22 was adopted, as evidenced by the Agency Requests, Executive Recommendations
23 and Legislative Recommendations contained in the budget manuals prepared by
24 the Department of Finance and Administration, letters, or summarized oral
25 testimony in the official minutes of the Arkansas Legislative Council or Joint
26 Budget Committee which relate to its passage and adoption.

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28 SECTION 8. EMERGENCY CLAUSE. It is found and determined by the General
29 Assembly, that the Constitution of the State of Arkansas prohibits the
30 appropriation of funds for more than a two (2) year period; that the
31 effectiveness of this Act on July 1, 2001 is essential to the operation of the
32 agency for which the appropriations in this Act are provided, and that in the
33 event of an extension of the Regular Session, the delay in the effective date
34 of this Act beyond July 1, 2001 could work irreparable harm upon the proper
35 administration and provision of essential governmental programs. Therefore, an
36 emergency is hereby declared to exist and this Act being necessary for the

1 immediate preservation of the public peace, health and safety shall be in full
2 force and effect from and after July 1, 2001.

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